

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
MONDAY, SEPTEMBER 14, 2020
8:00 AM – 10:00 AM (PDT)**

Pursuant to Provisions of Executive order N-25-20 issued by Governor Gavin Newsom on March 12, 2020, Any director may call into the Board of Directors meeting using the call-in number..... or via GoToMeeting Link....

Please join my meeting from your computer, tablet or smartphone.

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PLEDGE OF ALLEGIANCE:

ROLL CALL: Knoles, Paulson, Placido, Prince, Wong

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of August 10, 2020

Minutes of the External Affairs Committee Meeting of August 17, 2020

Financial Statements of August 2020

Disbursements of the Revolving Fund dated August 13, 2020, Check Nos. 11668 – 11674, EFT and Wires

Disbursements of the Revolving Fund dated August 27, 2020, Check Nos. 11675 – 11683, EFT's and Wires

Disbursements of the Revolving Fund dated September 10, 2020, Check Nos. 11684 – 11690, and Wires

Disbursements of the Revolving Fund dated September 14, 2020, Check Nos. 11691 – 11694, and Wires

Disbursements of the General Fund EFT's dated August 11, 17, 20, 24 & 28, 2020, Check Nos. 41720 – 41741

Disbursements of the General Fund EFT's dated September 3 & 4, 2020, Check Nos. 41742 – 41775

Future Meeting Attendance Approval - None

ACTION ITEMS

1. Legislative Update
2. Proposals For 2020 Urban Water Management Plan
3. Amendment No.1 To Dudley Ridge 2020 Water Banking Agreement

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report of WQA
3. Report of the Attorney
4. Report of the General Manager/Assistant Manager
5. Report of the State Water Contractors

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS COMMENTS

PUBLIC COMMENT ON CLOSED SESSION ITEMS

CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Subdivision (a) of Government Code Section 54956.9.

Name of Case: *State Water Contractors, et al. v. State of California Department of Fish and Wildlife, et al.*, Fresno County Superior Court Case No. 20CECG01302.

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9.

One Case

CLOSED SESSION REPORT

ADJOURNMENT

THIS AGENDA WAS POSTED ON SEPTEMBER 10, 2020 AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE OCTOBER 12, 2020.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, AUGUST 10, 2020
8:00 A.M.**

<https://global.gotomeeting.com/join/802777261> or Phone in 1(224)501-3412

At 8:03 a.m. on August 10, 2020 the Board of Directors held its Regular Meeting via “GoToMeeting”

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

ALSO PRESENT:

Darin Kasamoto, General Manager; Ed Hills, Assistant General Manager; Linda Esquivel, Executive Assistant; Jim Ciampa, Lagerlof LLP; Jose Reynoso City of Sierra Madre; Dave DePinto, DMCI; Albert Lu; Kelly Gardner, Main San Gabriel Basin Watermaster; Richard Gonzalez, City of Monterey Park; Jared Macias, City of Azusa

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

None

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of July 13, 2020

Financial Statements for July 2020

Treasurer’s Investment Report Dated June 30, 2020

Disbursements of the Revolving Fund Dated:

July 16, 2020, Check Nos. 11655 – 11659, EFT’s and Wires in the amount of \$49,235.10

July 30, 2020, Check Nos. 11660 - 11663, EFT’s and Wires, in the amount of \$49,395.52

August 10, 2020, Check Nos. 11664 – 11667, and Wires in the amount of \$1,968.30

Disbursements of the General Fund Dated:

July 22, & 27, 2020, Check Nos. 41664 – 41685, and EFT, in the amount of \$1,797,779.48

August 4, & 10, 2020, Check Nos. 41686 – 41719, and EFT’s, in the amount of \$1,135,868.76

Future Meeting Attendance Approval: None

On motion of Director Prince, seconded by Director Placido and unanimously carried 5-0, the Consent Calendar was approved.

August 10, 2020

SGVMWD

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 10, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ACTION AGENDA ITEMS

SET 2020-2021 TAX RATE – RESOLUTION NO. 8-2020-774

On motion of Director Paulson, seconded by Director Prince, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABIEL VALLEY MUNICIPAL WATER DISTRICT DETERMINING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY TAXATION FOR PAYMENT OF GENERLA OBLIGATION BONDS AND OTHER VOTER APPROVED INDEBTEDNESS FOR THE FISCAL YEAR 2020-2021 AND FIXING THE RATE OF TAX LEVIED (TAX CODE AREA 367.05 THROUGH 367.12) Resolution No 8-2020-774, was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 10, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

INITIAL FUNDING FOR OPEB TRUST

On motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, a contribution of \$200,000 to CalPERS OPEB Trust Fund for fiscal year 2020-2021 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 10, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

LOAN PROGRAM FOR MEMBER CITIES

The General Manager reported that during discussion of the District's 2020-2021 budget, Staff was asked to look into setting up a loan program to assist member cities with water infrastructure. Fieldman Rolapp and Associates performed an analysis based on District Reserves. The analysis recommended a range of reserves between \$15M and \$25M. The District's current level of reserves is about \$31M. The District offered a similar program in 2004, granting 10-year 0% interest loans to three of our four member cities.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, the proposed loan program for loans for water infrastructure projects to be made available to each of the District's member cities, with loans up to \$2,000,000 for such water infrastructure projects, at 0% interest, repayment terms not to exceed 10 years, and applications required to be received before or by December 31, 2020, was approved.

Passed and Adopted by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 10, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: Placido
Abstain: None

DUDLEY RIDGE WATER BANKING AGREEMENT

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, the Dudley Ridge Water Banking Agreement as in the form presented to the Board was formally approved.

Passed and Adopted by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 10, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: Placido
Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS

Ms. Reyes is on vacation. (written report was included in the meeting materials)

Dave DePinto reported all content for the District website is complete. Board members were asked to update their biographies along with new photographs. RFP's for design of the District website should be mailed out shortly. The final version of the San Gabriel Valley Municipal Water District basin educational video for children is complete and will be available on the District website.

Meetings were held with Alhambra USD and Sierra Madre schools and they all liked the educational video, but were unsure how to best utilize the video when students return to school.

Civic Publications has an ad on the status of the Delta Conveyance Project. San Gabriel Valley Municipal Water District's General Manager was interviewed and reiterated the San Gabriel Valley needs to sustain long-term imported water solutions.

Direct mail efforts for the District rebate program post card are being worked on and should be ready by the end of this quarter. The focus is on landscaping and household appliances.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

The Assistant General Manager reported that Executive Officer Tony Zampielo reported Watermaster staff remains on a modified work schedule.

REPORT OF WQA

No report.

REPORT OF THE ATTORNEY

No report.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.
The General Manager reported the next Board meeting is scheduled to be a workshop and action meeting regarding the Delta Conveyance Project.

The Assistant General Manager's written report is in the Agenda Packet.
The Assistant General Manager reported as of July 31, 2020, SGVMWD had a remaining of 1,703 AF remaining to be delivered; anticipating delivery by August and/or September.
The District is moving forward with the capital improvement project of Schedule 1 pipeline valve replacement project, which is in the City of Glendora. RFP's for that project will be mailed out in a couple of weeks.

REPORT OF THE STATE WATER CONTRACTORS

In the written report of the General Manager that is in the Agenda Packet.

COMMITTEE MEETING REPORTS

None

DIRECTOR REPORTS ON EVENTS ATTENDED

None

DIRECTOR COMMENTS

Director Prince congratulated Directors Placido and Wong for earning another 4-year term.

Director Wong thanked the Board of Directors and Staff for all the work and persevering under the situation of this pandemic. He encourages everyone to stay safe and healthy.

Director Paulson also congratulated Directors Placido and Wong for another 4-years.

ADJOURNED at 8:40 a.m.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 8:40 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on September 14, 2020 at 8:00 a.m.

President

ATTEST:

Secretary

**MINUTES OF THE SPECIAL MEETING
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
EXTERNAL AFFAIRS COMMITTEE MEETING
MONDAY, AUGUST 17, 2020
9:30 A.M.**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, ANY DIRECTOR MAY CALL INTO THE BOARD OF DIRECTORS' MEETING USING THE DISTRICT'S CALL-IN: meet.google.com/kew-ozin-yqi or Phone Number: +1-352-775-1352 PIN: 724 350 602# WITHOUT OTHERWISE COMPLYING WITH THE BROWN ACT'S TELECONFERENCING REQUIREMENTS. THE DISTRICT'S BOARD MEETINGS SHALL REMAIN OPEN TO THE PUBLIC AT THE DISTRICT'S OFFICE AND ANY MEMBER OF THE PUBLIC WISHING TO MAKE ANY COMMENTS TO THE BOARD MAY DO SO IN PERSON OR BY CALLING IN TO THE CALL-IN NUMBER.

The meeting was called to order at 9:36 a.m.

ROLL CALL: Director Prince; Director Wong; Ed Hills-Assistant General Manager; Evelyn Reyes-External Affairs Manager

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

There were no public comments.

1. Water Conservation/Outreach Programs – The Committee instructed staff to explore long-term outreach programs, including AMI data analytics for residents and utility relief programs for water customers affected by COVID 19.
2. OWL Grant – The External Affairs Manager informed the committee about a grant request from Garvey Unified School District for additional water bottle refill stations. The District funded a water bottle refill station at Garvey Intermediate, and they would like to add stations at Hillcrest Elementary and Monterey Vista Elementary.
3. Member Cities Grant Update – The External Affairs Manager provided an update on the projects Azusa and Sierra Madre have proposed for the \$50,000 water grant approved by the Board of Directors in June 2020. Azusa will utilize the grant funds for native landscaping, and Sierra Madre will utilize the funds for low income water rates assistance and the rehabilitation of water infrastructure. Monterey Park and Alhambra have not notified the District on their intentions for their grant.

ADJOURNMENT

The Committee was adjourned at 10:16 a.m.

San Gabriel Valley Municipal Water District
Balance Sheet
As of August 31, 2020

	Aug 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	303,395.09
1005 · Revolving Cash Fund	105,462.80
1008 · Petty Cash	300.00
1009 · LAIF	17,595,958.70
1009.01 · LAIF FMV Adjustment	98,911.72
1011 · UBS Resource Management Account	
1012 · Cash with Broker	24,120.86
1013 · Certificates of Deposit	10,191,643.53
Total 1011 · UBS Resource Management Account	10,215,764.39
1014 · UBS Accrued Interest	-27,757.53
Total Checking/Savings	28,292,035.17
Accounts Receivable	
1603 · Accounts Receivable	21,074.00
Total Accounts Receivable	21,074.00
Other Current Assets	
1605 · Taxes Receivable	-0.34
1606 · Interest Receivable	40,765.35
1620 · Prepaid Expenses	815,240.33
1660 · Water Inventory	1,757,963.85
Total Other Current Assets	2,613,969.19
Total Current Assets	30,927,078.36
Fixed Assets	
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1703 · Accum Ammort - State Water Proj	-4,354,191.75
1801 · Pipeline	26,340,785.65
1830 · Accum Depreciation - Pipeline	-15,980,090.45
1840 · SCADA Telemetry	1,050.08
1841 · Accum Depreciation -SCADA	-1,050.09
1750 · SCADA 2013	849,166.22
1851 · Accum Depreciaton - SCADA 13	-530,697.04
1901 · Land	735,931.46
1902 · Buildings	2,346,232.42
1903 · Accum Depr - Buildings	-2,336,206.53
1904 · Furniture and Fixtures	173,585.69
1905 · Accum Depr - Furn and Fixtures	-135,432.63
1907 · Vehicles	164,401.97
1908 · Accum Depr - Vehicles	-156,367.56
1910 · Pipeline Misc Equipment	90,055.75
1911 · Accum Depr - Pipeline Misc Equi	-86,735.07
1914 · Communications Equipment	8,905.76
1915 · Accum Depr - Communications Equ	-8,905.75
1920 · Construction in Process	
1920.04 · Hydro Elec Generator Expansion	950,782.80
Total 1920 · Construction in Process	950,782.80
1921 · Capital Expenditures	
1921.07 · SanDimas Hydro Deflec Batteries	35,595.25
1921.05 · Computer	6,198.90
1921.03 · Roof	58,390.47
1921.04 · Repaving	3,950.00
Total 1921 · Capital Expenditures	104,134.62
1916 · A/D Computers	-886.13
1917 · A/D Paving	-229.50

San Gabriel Valley Municipal Water District
Balance Sheet
As of August 31, 2020

	Aug 31, 20
1918 · A/D San Dimas Hydro	-1,384.51
1922 · A/D Roof	-9,244.56
Total Fixed Assets	13,947,776.13
Other Assets	
1998.99 · Deferred Outflows -OPEB	196,533.00
1999.99 · 1999.Deferred Outflows of Res	642,029.00
1927 · Sierra Madre Loan Agreement	145,687.50
1927.01 · Sierra Madre NR Discount	-8,094.00
Total Other Assets	976,155.50
TOTAL ASSETS	45,851,009.99
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	277,924.56
Total Accounts Payable	277,924.56
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	396,382.25
24000 · Payroll Liabilities	-0.02
Total Other Current Liabilities	396,382.23
Total Current Liabilities	674,306.79
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	97,294.00
2219.99 · Net Pension Liability	2,128,755.00
1699.99 · Deferred Inflow of Resources	298,019.00
2209 · Other Post-Employment Benefits	6,040,615.18
Total Long Term Liabilities	8,564,683.18
Total Liabilities	9,238,989.97
Equity	
2301 · Fund Balance	4,524,449.82
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	31,235,883.13
2973 · Contribution Aid Capital	1,280,323.11
Net Income	-2,210,366.87
Total Equity	36,612,020.02
TOTAL LIABILITIES & EQUITY	45,851,009.99

San Gabriel Valley Municipal Water District
Income Statement - Actual vs. Budget
August 2020

	Aug 20	Budget	Jul - Aug 20	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	145,892.49	375,000.00	0.00	750,000.00	4,500,000.00
3003 · Water Sales	20,084.00	261,333.00	20,084.00	522,666.00	3,136,000.00
3004 · Interest Income	14,308.65	41,667.00	26,009.74	83,334.00	500,000.00
3005 · Ready to Serve Revenue	990.00	990.00	1,980.00	1,980.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	41,667.00	358,358.40	83,334.00	500,000.00
3008 · SBVMWD Pipeline Maintenance Rev	0.00	5,292.00	0.00	10,584.00	63,500.00
3016 · Unrealized Gain (Loss) on Inves	-4,970.00		-7,439.60		
Total General Operations	176,305.14	725,949.00	398,992.54	1,451,898.00	8,711,380.00
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	5,469.00	0.00	10,938.00	65,623.00
Total Power Revenue Sales	0.00	5,469.00	0.00	10,938.00	65,623.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	197,217.82	708,333.00	0.00	1,416,666.00	8,500,000.00
Total Restricted Revenue - SWP	197,217.82	708,333.00	0.00	1,416,666.00	8,500,000.00
Total Income	373,522.96	1,439,751.00	398,992.54	2,879,502.00	17,277,003.00
Gross Profit	373,522.96	1,439,751.00	398,992.54	2,879,502.00	17,277,003.00
Expense					
Unrestricted G.O. Expenses					
4001 · Director Fees	1,800.00	2,500.00	1,800.00	5,000.00	30,000.00
4010 · Salaries- Administrative	18,620.80	20,173.00	34,914.00	40,346.00	242,078.00
4014 · Field Supervision	13,526.40	14,654.00	25,362.00	29,308.00	175,851.00
4020 · Salaries Office	12,624.85	16,709.00	26,120.67	33,418.00	200,503.00
4021 · External Affairs Wages	7,256.70	9,014.00	13,620.20	18,028.00	108,169.00
4022 · Part Time Employee	510.00	1,200.00	1,315.00	2,400.00	14,400.00
4027 · Office Supplies - Equipment Mai	865.99	3,667.00	12,235.57	7,334.00	44,000.00
4029 · Election Expenses	0.00	3,333.00	0.00	6,666.00	40,000.00
4031 · Legal Services	4,241.25	4,167.00	4,241.25	8,334.00	50,000.00
4032 · State Water Contract Services	3,834.75	3,833.00	7,669.50	7,666.00	46,000.00
4033 · Public Relations	1,319.63	11,250.00	1,618.63	22,500.00	135,000.00
4034 · Governmental Relations Consulti	7,000.00	7,167.00	14,000.00	14,334.00	86,000.00
4035 · Consulting & Engineering Expens	9,795.75	41,932.75	29,068.15	83,865.50	503,193.00
4036 · Medicare Tax Expense	1,151.77	1,265.00	2,142.02	2,530.00	15,175.00
4039 · PERS - Retirement Expenses	26,743.98	67,045.00	58,776.36	134,090.00	804,535.00
4040 · Social Security Tax Expense	3,770.34	4,797.00	7,456.72	9,594.00	57,558.00
4041 · State Compensation Fund	-373.18	2,083.00	-674.41	4,166.00	25,000.00
4042 · State Unemployment Insurance Ta	39.27	131.00	52.95	262.00	1,570.00
4043 · Health Insurance Expense	35,736.32	37,167.00	71,472.64	74,334.00	446,000.00

San Gabriel Valley Municipal Water District
Income Statement - Actual vs. Budget
August 2020

	Aug 20	Budget	Jul - Aug 20	YTD Budget	Annual Budget
4044 · Dental/ Vision Benefit Expense	893.00	6,417.00	4,360.40	12,834.00	77,000.00
4045 · Insurance - Liability, Casualty	2,512.09	3,167.00	5,024.18	6,334.00	38,000.00
4046 · Blue Cross Employee Reimburseme	1,331.86	5,000.00	3,295.38	10,000.00	60,000.00
4048 · Life Insurance	278.20	292.00	556.40	584.00	3,500.00
4050 · Dues and Associations	5,857.93	7,083.00	13,340.83	14,166.00	85,000.00
4051 · Travel and Conferences -Dir	625.00	2,083.00	1,125.00	4,166.00	25,000.00
4052 · Publications and Periodicals	0.00	54.00	0.00	108.00	650.00
4053 · State Water Contractors Audit	2,775.00	833.00	2,775.00	1,666.00	10,000.00
4054 · Financial Audit Expense	1,500.00	1,667.00	1,500.00	3,334.00	20,000.00
4055 · Travel & Conference -Staff	401.29	2,500.00	452.82	5,000.00	30,000.00
4057 · Taxes - Annual Fee	0.00	4,167.00	0.00	8,334.00	50,000.00
4058 · Tax Collection Fees	0.00	2,750.00	0.00	5,500.00	33,000.00
4059 · Property Tax Expense	0.00	54.00	0.00	108.00	650.00
4060 · Telephone Expense	3,303.92	3,333.00	7,095.62	6,666.00	40,000.00
4061 · Utilities - Gas, Electric, and	1,250.16	1,542.00	1,855.26	3,084.00	18,500.00
4062 · Conservation Materials	5,350.00		5,350.00		
4063 · Safety Program	0.00	417.00	0.00	834.00	5,000.00
4065 · Water Conservation/Rebates Prog	0.00	20,833.00	1,537.50	41,666.00	250,000.00
4067 · OPEB -Other Post Employment Ben	23,333.33	25,000.00	46,666.66	50,000.00	300,000.00
4090 · SWP Transportation Cost	0.00	208,333.00	0.00	416,666.00	2,500,000.00
4093 · Uniform and Material Rentals	278.68	375.00	557.36	750.00	4,500.00
4095 · Vehicle Maintenance, Operating	2,205.18	1,750.00	2,812.55	3,500.00	21,000.00
4096 · Communication Expense	551.85	517.00	1,103.70	1,034.00	6,200.00
4099 · Facility Maintenance	1,555.28	2,500.00	3,403.33	5,000.00	30,000.00
4100 · Salaries - Field Workers	18,424.83	22,498.00	36,495.80	44,996.00	269,974.00
4108 · Grounds Maintenance and Materia	2,010.00	2,750.00	2,285.00	5,500.00	33,000.00
4112 · Depreciation Expense	39,390.00		78,780.00		
4113 · Pipeline Maintenance & Material	251.47	4,167.00	293.14	8,334.00	50,000.00
4114 · SCADA Maintenance	0.00	667.00	0.00	1,334.00	8,000.00
4120 · Grants	0.00	148,917.00	-126,893.00	297,834.00	1,787,000.00
Total Unrestricted G.O. Expenses	262,543.69	731,753.75	404,964.18	1,463,507.50	8,781,006.00
Riverside Facility					
4300 · Salaries - Riverside	336.57	1,308.00	1,148.82	2,616.00	15,698.00
4301 · Riverside Maintenance and Mater	780.12	500.00	1,433.44	1,000.00	6,000.00
Total Riverside Facility	1,116.69	1,808.00	2,582.26	3,616.00	21,698.00
Hydro Expenses					
4402 · Salaries - Hydro	0.00	741.00	127.74	1,482.00	8,896.00
4403 · Hydro Maintenance Materials	0.00	1,125.00	1,354.00	2,250.00	13,500.00
4406 · Hydro So Cal Edison (8800)	308.60	433.00	476.98	866.00	5,200.00
Total Hydro Expenses	308.60	2,299.00	1,958.72	4,598.00	27,596.00
Restricted Expense					

San Gabriel Valley Municipal Water District
Income Statement - Actual vs. Budget
August 2020

	Aug 20	Budget	Jul - Aug 20	YTD Budget	Annual Budget
4510 · State Project Expense	440,694.00	671,060.00	2,159,398.00	1,342,120.00	8,052,719.00
4511 · State Project Amortization	8,034.00	8,083.00	16,068.00	16,166.00	97,000.00
4591 · State Project Cost of Water Adj	8,783.00		17,566.00		
Total Restricted Expense	457,511.00	679,143.00	2,193,032.00	1,358,286.00	8,149,719.00
Total Expense	721,479.98	1,415,003.75	2,602,537.16	2,830,007.50	16,980,019.00
Net Ordinary Income	-347,957.02	24,747.25	-2,203,544.62	49,494.50	296,984.00
Other Income/Expense					
Other Expense					
6001 · COVID-19 Expense	6,332.75		6,822.25		
Total Other Expense	6,332.75		6,822.25		
Net Other Income	-6,332.75		-6,822.25		
Net Income	-354,289.77	24,747.25	-2,210,366.87	49,494.50	296,984.00

San Gabriel Valley Municipal Water District
REVOLVING FUND RECAP
 August 13, 2020

Check No.	Date	Description	Amount
11668-11672	08/13/20	Payroll Expense	\$ 28,225.03
EFT	08/13/20	Payroll Expense - PERS	\$ 6,986.05
Wires	08/13/20	Federal & State Payroll Taxes	\$ 12,536.06
11673	08/13/20	ATT	\$ 287.82
11674	08/13/20	Frontier	\$ 490.07
AUGUST 13, 2020 GRAND TOTAL DISBURSEMENTS.....			\$ 48,525.03

REVOLVING FUND RECAP
 August 27, 2020

Check No.	Date	Description	Amount
11675-11678	08/27/20	Payroll Expense	\$ 27,925.80
EFT	08/27/20	Payroll Expense - PERS	\$ 7,013.80
EFT	08/27/20	PERS - GASB 68 Fee	\$ 700.00
Wires	08/27/20	Federal & State Payroll Taxes	\$ 12,636.84
EFT	08/27/20	State Compensation Insurance	\$ 1,090.16
11679	08/27/20	Azusa Light & Water	\$ 619.36
11680	08/27/20	Frontier	\$ 233.74
11681	08/27/20	The Gas Company	\$ 19.80
11682	08/27/20	SCE	\$ 565.06
11683	08/27/20	Verizon Wireless	\$ 294.90
August 27, 2020 GRAND TOTAL DISBURSEMENTS.....			\$ 51,099.46

REVOLVING FUND RECAP
 September 10, 2020

Check No.	Date	Description	Amount
11684-11687	09/10/20	Payroll Expense	\$ 27,829.22
EFT	09/10/20	Payroll Expense - PERS	\$ 7,013.80
Wires	09/10/20	Federal & State Payroll Taxes	\$ 12,842.78
11688	09/10/20	Azusa Light & Water	\$ 45.94
11689	09/10/20	Frontier	\$ 193.88
11690	09/10/20	ATT	\$ 392.46
September 10, 2020 GRAND TOTAL DISBURSEMENTS.....			\$ 48,318.08

September 14, 2020

Check No.	Date	Description	Amount
11691	09/14/20	Bruce H Knoles	\$ 357.40
11692	09/14/20	Mark R Paulson	\$ 548.10
11693	09/14/20	Miles L Prince	\$ 548.10
11694	09/14/20	Thomas Wong	\$ 307.40
Wires	09/14/20	Federal & State Payroll Taxes	\$ 415.80
September 14, 2020 GRAND TOTAL DISBURSEMENTS.....			\$ 2,176.80

San Gabriel Valley Municipal Water District

Transactions by Account

As of August 31, 2020

09/09/20

Accrual Basis

Type	Date	Num	Name	Amount
1001 · General Fund Bank of America				
Bill Pmt -Check	08/11/2020	EFT	BeniComp (Corp)	-16.65
Bill Pmt -Check	08/17/2020	EFT	BeniComp (Corp)	-527.25
Bill Pmt -Check	08/20/2020	EFT	BeniComp (Corp)	-481.90
Bill Pmt -Check	08/28/2020	EFT	BeniComp (Corp)	-344.90
Bill Pmt -Check	08/24/2020	41720	Alliance Communication Services (Co...	-130.00
Bill Pmt -Check	08/24/2020	41721	America's Tire	-1,178.52
Bill Pmt -Check	08/24/2020	41722	Athens (Corporation)	-142.00
Bill Pmt -Check	08/24/2020	41723	California Advocates, Inc. (Corp)	-7,000.00
Bill Pmt -Check	08/24/2020	41724	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	08/24/2020	41725	DWR	-440,694.00
Bill Pmt -Check	08/24/2020	41726	Ernst & Young LLP (Attorney)	-2,775.00
Bill Pmt -Check	08/24/2020	41727	Frontier	-351.80
Bill Pmt -Check	08/24/2020	41728	Grainger (Corp)	-21.82
Bill Pmt -Check	08/24/2020	41729	HDR Engineering, Inc. (Corp)	-25,423.00
Bill Pmt -Check	08/24/2020	41730	John Chapman	-3,252.00
Bill Pmt -Check	08/24/2020	41731	Kerber Automotive Service	-230.75
Bill Pmt -Check	08/24/2020	41732	Lagerlof, LLP (Atty)	-4,241.25
Bill Pmt -Check	08/24/2020	41733	Languages4You	-472.80
Bill Pmt -Check	08/24/2020	41734	Public Storage	-230.00
Bill Pmt -Check	08/24/2020	41735	SCE	-329.98
Bill Pmt -Check	08/24/2020	41736	Shell - Wex Bank	-70.90
Bill Pmt -Check	08/24/2020	41737	Sparkletts	-74.01
Bill Pmt -Check	08/24/2020	41738	Stetson Engineers, Inc.	-2,180.50
Bill Pmt -Check	08/24/2020	41739	Stewart Air Systems A/C & Heating Co.	-340.00
Bill Pmt -Check	08/24/2020	41740	Verizon Wireless (M2M)	-1,588.35
Bill Pmt -Check	08/24/2020	41741	Western Pest Control Specialists, Inc.	-416.00
Total 1001 · General Fund Bank of America				-562,513.38
TOTAL				-562,513.38

San Gabriel Valley Municipal Water District

Transactions by Account

As of September 14, 2020

09/09/20

Accrual Basis

Type	Date	Num	Name	Amount
1001 · General Fund Bank of America				
Bill Pmt -Check	09/03/2020	EFT	BeniComp (Corp)	-2,944.12
Bill Pmt -Check	09/04/2020	EFT	BeniComp (Corp)	-133.20
Bill Pmt -Check	09/04/2020	EFT	BeniComp (Corp)	-11.10
Bill Pmt -Check	09/14/2020	41742	ACWA JPIA Medical/Life	-36,014.52
Bill Pmt -Check	09/14/2020	41743	Alliance Communication Services (Co...	-130.00
Bill Pmt -Check	09/14/2020	41744	Alsco (Corp)	-278.68
Bill Pmt -Check	09/14/2020	41745	Athens (Corporation)	-141.47
Bill Pmt -Check	09/14/2020	41746	Battery Sales Unlimited	-574.83
Bill Pmt -Check	09/14/2020	41747	BOA-Visa	-1,898.44
Bill Pmt -Check	09/14/2020	41748	Cal Matrix Pest & Termite Co.(Corp)	-200.00
Bill Pmt -Check	09/14/2020	41749	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	09/14/2020	41750	Chemsearch (Corp)	-209.80
Bill Pmt -Check	09/14/2020	41751	Civic Publications (Corp)	-4,987.00
Bill Pmt -Check	09/14/2020	41752	D.H. Maintenance Services	-160.00
Bill Pmt -Check	09/14/2020	41753	DePinto Morales Communications, Inc.	-11,145.00
Bill Pmt -Check	09/14/2020	41754	Dig Safe Board	-136.76
Bill Pmt -Check	09/14/2020	41755	DigAlert (Corporation)	-227.80
Bill Pmt -Check	09/14/2020	41756	DWR	-234,849.00
Bill Pmt -Check	09/14/2020	41757	Fish N Weeds (Corp)	-1,504.00
Bill Pmt -Check	09/14/2020	41758	Frontier	-568.00
Bill Pmt -Check	09/14/2020	41759	Grainger (Corp)	-66.52
Bill Pmt -Check	09/14/2020	41760	Henry Radio, Inc. (Corp)	-144.00
Bill Pmt -Check	09/14/2020	41761	Kerber Automotive Service	-434.33
Bill Pmt -Check	09/14/2020	41762	Lagerlof, LLP (Atty)	-3,687.50
Bill Pmt -Check	09/14/2020	41763	Linda S Glau, CPA	-918.75
Bill Pmt -Check	09/14/2020	41764	Maria Jarmin	-51.29
Bill Pmt -Check	09/14/2020	41765	Metropolitan Water District	-500.00
Bill Pmt -Check	09/14/2020	41766	Mission ACE Hardware (Corp)	-69.41
Bill Pmt -Check	09/14/2020	41767	Moss, Levy & Hartzheim LLP	-1,500.00
Bill Pmt -Check	09/14/2020	41768	Print Management USA (Corp)	-846.83
Bill Pmt -Check	09/14/2020	41769	Public Storage	-230.00
Bill Pmt -Check	09/14/2020	41770	Public Water Agencies Group (PWAG)	-639.56
Bill Pmt -Check	09/14/2020	41771	Stanley Convergent Security Solution...	-592.50
Bill Pmt -Check	09/14/2020	41772	Thinking Green Consultants	-1,018.96
Bill Pmt -Check	09/14/2020	41773	Verizon Business Services	-628.13
Bill Pmt -Check	09/14/2020	41774	Wells Fargo Vendor Fin Serv	-360.45
Bill Pmt -Check	09/14/2020	41775	Western Pest Control Specialists, Inc.	-281.00
Total 1001 · General Fund Bank of America				-378,082.95
TOTAL				-378,082.95

AGENDA ACTION ITEM NO. 1

LEGISLATIVE UPDATE

RECOMMENDED ACTION: No Action required, information only.

BACKGROUND: Dennis Albiani and Anthony Molina of California Advocates will provide an update on the latest news from Sacramento

AGENDA ITEM NO. 2

PRPOSALS FOR 2020 URBAN WATER MANAGEMENT PLAN

RECOMMENDED ACTION: Award proposal for 2020 Urban Water Management Plan to John Robinson Consulting Inc. for the not to exceed fee of \$24,500

BACKGROUND: The District is required by the State Department of Water Resources to adopt and submit an Urban Water Management Plan in years ending in 5 and 0. In order to be eligible to receive State grants and funding, the District must be in compliance with Urban Water Management Plan requirements. An RFP was developed and sent to John Robinson Consulting, Stetson Engineers Inc., and Kennedy Jenks Consulting. Kennedy Jenks opted not to submit a proposal. Stetson Engineer's proposal was \$31,500 and John Robinson Consulting's was \$24,500. All three firms are highly qualified to do the work, John Robinson prepared the District's 2015 plan and Stetson Engineers did the 2005 and 2010 plans.

BUDGET IMPACT: In anticipation of this, \$30,000 was allocated under consulting expense in the 2020-2021 Budget which was adopted in June of this year.

PRIOR BOARD ACTION: None

AGENDA ITEM NO. 3

AMENDMENT NO. 1 2020 DUDLEY RIDGE BANKING AGREEMENT

RECOMMENDED ACTION: Approve Amendment No. 1 to the 2020 Dudley Ridge Banking Agreement

BACKGROUND: The District recently entered into an agreement with Dudley Ridge Water District to utilize a portion of Dudley Ridge's share of the Kern Water Bank. The Amendment will allow the San Gabriel District to also bank non-State Water Project water under the terms of this agreement. The language has been reviewed by Jim Ciampa.

BUDGET IMPACT: N/A

PRIOR BOARD ACTION: N/A

**AMENDMENT NO. 1 TO THE AUGUST 10, 2020
"2020 WATER BANKING AGREEMENT" BETWEEN
DUDLEY RIDGE WATER DISTRICT AND
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT**

This Amendment No. 1 reflects a clarification to the first sentence of Section 7(d) of the "2020 Water Banking Agreement" ("Agreement") between Dudley Ridge Water District ("Dudley Ridge") and San Gabriel Valley Municipal Water District ("San Gabriel"). The first sentence is hereby replaced with the following two sentences:

"For SWP water, San Gabriel shall pay the fixed and variable SWP costs for all water delivered to storage with Dudley Ridge. For any non-SWP water (non-project water) acquired by San Gabriel, San Gabriel shall pay all conveyance costs for all water delivered to storage with Dudley Ridge."

IN WITNESS WHEREOF, effective September 9, 2020, the Parties hereto have entered into this Amendment No. 1 to the 2020 Water Banking Agreement.

DUDLEY RIDGE WATER DISTRICT

By: _____
Kimberly M. Brown, President

ATTEST BY: _____
District Secretary

APPROVED AS TO FORM BY: _____
District Counsel

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

By: _____
Thomas Wong, President

ATTEST BY: _____
District Secretary

APPROVED AS TO FORM BY: _____
District Counsel

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

Cc: Darin Kasamoto, General Manager

From: Evelyn Reyes, External Affairs Manager

Date: September 14, 2020

Subject: External Affairs Report

Rebates:

	Rain Barrel	Washing Machines	High-Efficiency Toilets	Waterless Urinals	Smart Controllers	Sprinkler Nozzles	Soil Sensor
	\$35	\$85	\$40	\$150	Up to \$80	\$2 – Min. 30	Up to \$80
Monthly Total	4	4	2	0	1	0	0
FY 20/21 Total	4	12	5	0	4	0	0

External Affairs Update

- Attended BIA Southern California Virtual Water Conference on August 14.
- CV Strategies is designing our annual report for FY 2019-2020. The annual report will be presented to the Board in October.
- Participated in the August San Gabriel Valley Economic Partnership Legislative Committee meeting.
- Met with Christa VanOrden from Alhambra Unified School District to discuss our educational outreach plan for 2021. I will also work with Garvey Unified, Azusa Unified and Sierra Madre Elementary to discuss our educational outreach for Spring 2021.
- Met with Congresswoman Grace Napolitano and staff to provide an update on the District and its operations.

**A REGULAR MEETING OF
THE MAIN SAN GABRIEL BASIN WATERMASTER
SEPTEMBER 2, 2020 AT 2:30 O'CLOCK P.M.**

Zoom Meeting ID link

<https://us02web.zoom.us/j/81825581890>

Meeting ID: 818 2558 1890

Password: 299152

<u>Agenda</u>	<u>Action/Notes</u>
1. CALL TO ORDER	
2. ROLL CALL OF WATERMASTER MEMBERS	
3. ADOPTION OF AGENDA [1]	
4. TIME RESERVED FOR PUBLIC COMMENT	
5. ITEMS REMOVED FROM CONSENT CALENDAR [1]	
6. CONSENT CALENDAR [1] All items on Consent Calendar may be approved with single action.	
a) Minutes of a Regular Meeting of Watermaster held on August 5, 2020	
b) Lists of Demands	
c) Financial Statements, August 2020	
7. BASIN OUTREACH CAMPAIGN PRESENTATION [2]	
8. AUTHORIZATION TO RENEW WECK LAB AGREEMENT FOR THE BALDWIN PARK OPERABLE UNIT [1]	
9. REPORT FROM ADMINISTRATIVE COMMITTEE [1]	
a) Adoption of a Resolution of the Main San Gabriel Basin Watermaster Approving and Adopting Volunteer Personnel Workers' Compensation Insurance (Resolution No. 09-20-304) [1]	
b) Authorize Amendment to Puente Basin Water Agency – Storage and Export Agreement [1]	
10. ATTORNEY'S REPORT [2]	
11. ENGINEER'S REPORT [2]	
12. EXECUTIVE OFFICER'S REPORT [2]	

13. REPORT FROM RESPONSIBLE AGENCIES [2]
14. OUTSIDE COMMITTEE LIAISON REPORTS [2]
15. INFORMATION ITEMS [2]
 - a) Temporary assignment or lease of 28.18 AF Production Right from Vulcan Materials Company to City of Azusa for FY 2020-21
 - b) Temporary assignment or lease of 18.50 AF Prescriptive Pumping Right from Savannah Memorial Park dba El Monte Cemetery to California American Water – Duarte System for FY 2020-2023
 - c) Transmittal of SGVMWD monthly report for July 2020
16. COMMENTS FROM WATERMASTER MEMBERS [2]
17. FUTURE AGENDA ITEMS [1]
 - a) Three-year Purchased Water Plan
18. CLOSED SESSION [1]
A closed session may be called to discuss pending or potential litigation.
19. ADJOURNMENT

LEGEND [1] INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
[2] INDICATES INFORMATION ITEM - NO WATERMASTER ACTION ANTICIPATED

Chair Lynda Noriega Presiding

In light of the Governor's Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 17, 2020 (collectively, the "Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Has Suspended Application of Certain Public Meeting Requirements otherwise required under Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Board meeting will take place via online and teleconference.

Copies of Executive Order will be made available to members of the public upon request.

You may join the meeting by clicking on the following link:
<https://attendee.gotowebinar.com/register/2214738983994689036>

Public comments can be emailed prior to the meeting to stephanie@wqa.com

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA

WEDNESDAY, AUGUST 19, 2020 AT 12:00 P.M.**

*****AMENDED*****

AGENDA

- | | | |
|-------------|--|----------------|
| I. | CALL TO ORDER | MARQUEZ |
| II. | PLEDGE OF ALLEGIANCE | |
| III. | ROLL CALL OF BOARD/COMMITTEE MEMBERS | MORENO |
| | Jorge Marquez, Chairman _____ (alt) | |
| | Bob Kuhn, Vice-Chairman _____ (alt) | |
| | Mark Paulson, Treasurer _____ (alt) | |
| | Valerie Munoz, Secretary _____ (alt) | |
| | Lynda Noriega _____ (alt) | |
| | Mike Whitehead _____ (alt) | |
| | Ed Chavez _____ (alt) | |
| IV. | PUBLIC COMMENTS (Agendized Matters Only): | MARQUEZ |
| | As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested. | |
| V. | ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: | MARQUEZ |
| | Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE:
Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, | |

a unanimous vote)

VI. PUBLIC HEARING

MARQUEZ

“To Receive Comments on the Proposed 2020/2021 Fiscal Year \$12.00/Acre-Foot Assessment on Those Holding Prescriptive Water Pumping Rights in the San Gabriel Basin”

VII. CONSENT CALENDAR

MARQUEZ

(Consent items may all be approved by single motion) [enc]

- (a) Ratification of Project Demand No. E90900
- (b) Minutes for 7/15/20 Regular Board Meeting
- (c) Minutes for 8/11/20 Administrative/Finance Committee – Special Joint Meeting
- (d) Minutes for 8/11/20 Legislative/Public Information Committee – Special Joint Meeting
- (e) Demands on Administrative Fund
- (f) Demands on Project Fund

VIII. COMMITTEE REPORTS

(These items may require action)

- (a) Administrative/Finance Committee Report [enc]
 - 1. Discussion/Action Regarding Disposal of Surplus Personal Property [enc]
 - 2. Discussion/Action Regarding Re-Affirming WQA Investment Policy and Guidelines [enc]
 - 3. Discussion Regarding SAS 114 Planning Letter for the Audit of Fiscal Year Ended June 30, 2020 [enc]
 - 4. Discussion/Action Regarding Assistant Executive Director/Senior Project Manager Job Description Modification [enc]
- (b) Legislative/Public Information Committee Report [enc]

IX. OTHER ACTION/INFORMATION ITEMS

MARQUEZ

(These items may require action)

- (a) Adopt Resolution No. 20-005, A Resolution of the San Gabriel Basin Water Quality Authority Imposing an Annual Prescriptive [enc]

X. PROJECT REPORTS

COLBY

(a) Treatment Plants:

- | | |
|--------------------------------|---------------|
| 1. Baldwin Park Operable Unit | <u>Status</u> |
| • Arrow/Lante Well (Subarea 1) | Operational |
| • Monrovia Wells | Operational |
| • SGVWC B6 Plant | Operational |
| • SGVWC B5 Plant | Operational |
| • CDWC Well No. 14 | Operational |

- La Puente Valley County Water District Operational
- 2. El Monte Operable Unit
 - Eastern Shallow Zone Operational
 - Eastern Deep Zone Operational
 - GSWC Encinita Plant Operational
 - Western Shallow Zone Operational
- 3. South El Monte Operable Unit
 - Whitmore Street. Ground Water Remediation Treatment Facility Operational
 - City of M.P. Well No. 5 VOC Treatment Facility Operational
 - City of M.P. Well No. 12 VOC Treatment Facility Operational
 - City of M.P. Well No. 15 Operational
 - City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility Operational
 - GSWC Wells SG-1 & SG-2 Operational
 - SGVWC Plant No. 8 Operational
- 4. Puente Valley Operable Unit
 - Shallow Zone Design
 - Deep Zone Construction
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational

XI. ATTORNEY'S REPORT **PADILLA**

XII. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XIII. FUTURE AGENDA ITEMS **MARQUEZ**

XIV. INFORMATION ITEMS [enc] **MARQUEZ**

- (a) San Gabriel Basin Water Calendar

XV. FUTURE BOARD/COMMITTEE MEETINGS **MARQUEZ**

- (a) The next WQA Board meeting is scheduled for Wednesday, September 16, 2020 at 12:00 P.M. at WQA

XVI. BOARD MEMBERS' COMMENTS/REPORTS **MARQUEZ**

XVII. ADJOURNMENT **MARQUEZ**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Darin Kasamoto General Manager

Date: September 9, 2020

Subject: General Manager's Report

1. SWP UPDATE

2020 allocation remains at 20%

Delta Conveyance Project (Cal Water Fix)- DWR amended AIP is complete, we will discuss this and take appropriate actions at our October meeting. I was prepared to bring this to the September meeting, however I was asked by the State Water Contractors Inc. to hold off until legal staff had time to fully review all of the material.

Oroville update- no update since last month

2. MAIN SAN GABRIEL BASIN UPDATE

As of September 4, 2020, the Key Well is at 203.1 feet which is 1.3 feet lower than July 31, 2020.

3. GRANT PROGRAM UPDATES

We are not actively pursuing any grants at this time. We will continue to monitor for potential matches for future projects. Monterey Park has indicated an interest in reviving attempts to utilize recycled water from Central Basin, we are in the process of modifying our Recycled Water feasibility study so that we will be eligible for federal funding for the 2020-2021 cycle. Steve is exploring funding opportunities for Sierra Madre joint well project.

4. MANAGEMENT ISSUES

The Council for Watershed Health and Garvey School District have begun work on storm water capture conceptual plan, project start was delayed due to staffing and Covid-19 issues.

The District is required to do a 2020 Urban Water Management Plan. DWR requires agencies to adopt a new plan every 5 years. Without an adopted plan, the District would not be eligible for any type of State funding. We will award contract for preparation of the 2020 plan at the September meeting.

I will try to initiate discussion with MWD on permanent modification of the Sierra Madre Agreement and Carson Project participation.

Jim Ciampa and I have developed guidelines for our Zero interest loan program for our cities, and we have distributed these to each of the city managers and water department heads. Jim has also drafted grant agreements and lease purchase agreements. So everything is in place to facilitate the loan requests.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Ed Hills, Assistant General Manager

Cc: Darin Kasamoto, General Manager

Date: September 9, 2020

Subject: Assistant General Manager's Report

1. Total water delivered in August 2020: 2,673 AF. SGVMWD delivered 1,613 AF to the District's cyclic storage in the Main Basin. In addition, 1,060 AF were delivered on behalf of Three Valleys Municipal Water District (TVMWD) to Covina Irrigating Company's surface water treatment facility. The allocation for CY 2020 is 5,760 AF (20% of 28,800 AF). As of August 31, SGVMWD had 90 AF remaining for CY 2020, effectively completing this year's deliveries.

2. Total deliveries to cyclic storage (calendar) year to date: 7,728 AF. Cyclic storage balance as of July 31, 2020: 10,394.96 AF. Amount of water banked on behalf of Dudley Ridge Water District: 13,916 AF.

3. Forecast of deliveries for September 2020: Deliveries to the MSGB have been completed for CY 2020. SGVMWD will continue deliveries to Covina Irrigating Company until September 29th.

4. Upcoming Project: The District has a capital improvement project currently open for public bid. The budgeted project is for the replacement of plug valves in Sch. I (Glendora). The bid opening is scheduled for September 17, 2020. A total of four contractors participated in the mandatory pre-bid meeting.

5. Assistant General Manager meetings attended and activities:

- A. Met with HDR Engineering to discuss corrosion assessment progress on all outstanding tasks.
- B. Attended SGVMWD External Affairs Meeting.
- C. Coordinated and attended pre-bid meetings for the Schedule I plug valve replacement project.
- D. Attended the monthly meeting of the Main San Gabriel Basin Watermaster.
- E. Met with Civiltec Engineering Inc. to discuss asset management and condition assessment strategies.
- F. Attended meeting with Congresswoman Grace Napolitano.