

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, JANUARY 11, 2021
8:00 A.M.**

<https://global.gotomeeting.com/join/134043637> or Phone in 1(408) 650-3123

At 8:01 a.m. on January 11, 2021 the Board of Directors held its Regular Meeting via "GoToMeeting"

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

ALSO PRESENT:

Darin Kasamoto, General Manager; Ed Hills, Assistant General Manager, Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Albert Lu; Dennis Ahlen, City of Alhambra; Jared Macias, City of Azusa; Jose Reynoso, City of Sierra Madre; Kelly Gardner, Main San Gabriel Basin Watermaster; Shem Hawes, Civiltec Engineering Inc.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

Dennis Ahlen from the City of Alhambra reported their meter program has been completed.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of December 14, 2020

Financial Statements for December 2020

Disbursements of the Revolving Fund Dated:

December 17, 2020 Check Nos. 11752 – 11755, EFT's and Wires in the amount of \$47,250.85

December 30, 2020, Check Nos. 11756 - 11764, EFT and Wires, in the amount of \$50,236.10

January 11, 2021, Check Nos. 11765 – 11768, and Wires in the amount of \$1,751.20

Disbursements of the General Fund Dated:

December 28-30, 2020, Check Nos. 41934 – 41947, and EFT in the amount of \$450,424.68

January 11, 2021, Check Nos. 41948 – 41976, in the amount of \$307,361.15

Future Meeting Attendance Approval: None

January 11, 2021

SGVMWD

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, the Consent Calendar was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ACTION AGENDA ITEMS

ELECTION OF OFFICERS AND COMMITTEE APPOINTMENTS

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, the San Gabriel Valley Municipal Water District's 2021 Officers and Committee Assignments listed below were approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

2021 Election of Officers

| | |
|------------------------------------|--|
| President | Thomas Wong |
| Vice-President | Mark R. Paulson |
| Secretary | Steven T. Placido |
| Treasurer | Miles L. Prince |
| Deputy Secretary | Darin J. Kasamoto |
| Deputy Treasurer | Darin J. Kasamoto |
| Water Quality Authority | |
| Director | Mark R. Paulson (must be a Director) |
| Alternate | Steven T. Placido (must be a Director) |
| Main San Gabriel Basin Watermaster | |
| Director | Steven T. Placido, DDs (must be a Director) (No Provisions for Alternate) |

| | |
|--|---|
| ACWA/JPIA Director Alternate | Miles L. Prince (must be a Director) Darin J. Kasamoto |
| ACWA Region 8 Delegate Alternate | Miles L. Prince Darin J. Kasamoto |
| San Gabriel Valley Protective Association | Darin J. Kasamoto |
| San Gabriel Valley Water Association Liaison | Bruce H. Knoles |
| State Water Project Contractors Authority Liaison | Darin J. Kasamoto |
| San Gabriel Valley Economic Partnership | Thomas Wong |
| Independent Cities Association | Mark R. Paulson / Steven T. Placido, DDS / Miles L. Prince |
| San Gabriel Valley Council of Governments | Steven T. Placido, DDS |
| San Gabriel Valley Civic Alliance | Bruce H. Knoles |

2021 District Committees

| | |
|------------------------------------|--|
| Engineering & Operations Committee | Steven T. Placido, DDS & Mark R. Paulson |
| External Affairs Committee | Miles L. Prince & Thomas Wong |
| Administrative/Finance Committee | Bruce H. Knoles & Thomas Wong |

PER DIEM CONFERENCES FOR 2021

On motion of Director Placido, seconded by Director Knoles and unanimously carried 5-0, the San Gabriel Valley Municipal Water District's 2021 Per Diem Conferences listed below were approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
 Noes: None
 Absent: None
 Abstain: None

PER DIEM CONFERENCES FOR 2021

| | | |
|---|----------------|-----------------------------|
| <u>ACWA</u> acwa.com | | |
| Spring | May 11 - 14 | Monterey |
| Fall | Nov 30 – Dec 3 | Pasadena |
| Legislative Symposium | Mar 11 | On-Line |
| DC Annual | Feb 4 – Feb 6 | On-Line |
| <u>AWWA</u> awwa.org | | |
| ACE 18 Annual Conference | Jun. 13 – 16 | San Diego, CA |
| <u>CA-NV Section</u> ca-nv-awwa.org | | |
| Spring | TBA | TBA |
| Fall | TBA | TBA |
| <u>OTHERS</u> | | |
| asce.org | | |
| ASCE Pipeline Conference | Aug 3 – 6 | Calgary, Canada |
| cawaterpolicy.org | | |
| CA Water Policy | TBA | TBA |
| csda.net | | |
| CSDA Annual Conference | Aug 30 – Sep 2 | Monterey, CA |
| AGWA-AGWT Annual Conf. | Feb 9 - 10 | On-Line |
| socalwater.org | | |
| So California Water Committee Quarterly Meeting | | Annual Meeting & Dinner TBA |
| Urban Water Institute Urbanwater.com | | |
| Spring | Feb 17- 18 | On-Line |
| Annual Conference | TBA | TBA |
| San Gabriel Valley Economic Partnership | TBA | All Directors |

| | | |
|---|--|------------------------|
| San Gabriel Valley Water Association | Quarterly luncheon meetings, Annual BBQ | All Directors |
| San Gabriel Valley Civic Alliance Awards Lunch | TBA | TBA |
| CORO Water Conference | TBA | TBA |
| Orange County Water Summit | TBA | TBA |
| WaterSmart Innovation Conference | Oct 6 – 7 | TBA |
| Three Valleys Leadership Breakfast | Qtrly | Sheraton Hotel, Pomona |

All travel expenses incurred by the General Manager, or his authorized staff representative to attend any Department of Water Resources (DWR) or State Water Contractors (SWC) meetings is considered part of his job description and is authorized by the Board of Directors.

APPROVE 2019-2020 AUDIT AND TRAVEL EXPENSE REPORT

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, the San Gabriel Valley Municipal Water District 2019-2020 Audit and Travel Expense Report from Moss Levy & Hartzheim was adopted and approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
 Noes: None
 Absent: None
 Abstain: None

APPROVE ANNUAL PROPOSAL FOR CALIFORNIA ADVOCATES FOR LEGISLATIVE ADVOCACY SERVICES

On motion of Director Placido, seconded by Director Knoles and unanimously carried 5-0, California Advocates 2021 Consulting Agreement was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
 Noes: None
 Absent: None
 Abstain: None

CONSIDERATION AND POSSIBLE ACTION ON CLAIM OF PERSHON MOORE

On motion of Director Placido, seconded by Director Paulson and unanimously carried 5-0, action to reject claim was approved. Legal counsel is directed to provide a notice of the rejection to claimants attorney.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

CIVILTEC RECOMMENDATION ON SCHEDULE 1 PIPELINE ASSESSMENT

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, authorization to spend \$96,000 in a change order to TE Roberts per the recommendation of Civiltec Engineers Inc. with respect to the assessment of the Schedule 1 Pipeline was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

RESOLUTION NO. 01-2021-779 AMENDING ADMINISTRATIVE CODE TO ADD VACATION BUY-BACK PROVISION

On motion of Director Prince, seconded by Director Knoles and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING DISTRICT ADMINISTRATIVE CODE- RESOLUTION NO. 01-2021-779 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

UPGRADE/REPLACE SCADA SEVERS AND SOFTWARE

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, authorization for staff to execute an agreement with SoCal SCADA Solutions to upgrade San Gabriel Valley Municipal Water District's SCADA servers , in an amount not to exceed \$110,000 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 11, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong

Noes: None

Absent: None

Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported the layout of the website is still being worked on.

The four-page District brochure is in its final stage of being completed. Several Board members requested a few changes to the brochure prior to final printing and distribution.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Mr. Hills reported the election of officers at the Main San Gabriel Basin Watermaster took place and Ms. Linda Noriega was re-elected as the chairperson for 2021. He also gave an update on the Baldwin Park Key Well.

REPORT OF WQA

No report.

REPORT OF THE ATTORNEY

Counsel provided a quick update on the Incidental Take Permit Litigation filed against Department of Water Resources and the Department of Fish and Wildlife.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported TE Roberts has replaced 11 of the 19 plug valves on the Schedule 1 Pipeline to date. Completion of all plug valves is expected to occur by the end of January. TE Roberts has experienced several obstacles that were not expected and were not bid on. Therefore, we anticipate receiving some change orders for the additional costs incurred and extended time spent. Staff is very pleased with TE Roberts' work and services thus far.

REPORT OF THE STATE WATER CONTRACTORS

Delta Conveyance Class A nominated two directors for the Delta Conveyance JPA's Board. Other classes are in the process of appointing their directors to the board. The Delta Conveyance Board should be in place by early February.

COMMITTEE MEETING REPORTS

None

DIRECTOR REPORTS ON EVENTS ATTENDED

None

DIRECTOR COMMENTS

Director Placido wished everyone a Happy New Year.

Director Wong wished everyone a Happy New Year. He also commented that he appreciates staff and the member cities.

ADJOURNED at 9:20 a.m.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:20 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on February 8, 2021 at 8:00 a.m.

S/ Thomas Wong
President

ATTEST:

S/ Darin J. Kasamoto
Secretary / Deputy Secretary

January 11, 2021

SGVMWD