

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, OCTOBER 12, 2020
8:00 A.M.**

<https://global.gotomeeting.com/join/458928461> or Phone in 1(312) 757-3121

At 8:01 a.m. on October 12, 2020 the Board of Directors held its Regular Meeting via “GoToMeeting”

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Jose Reynoso City of Sierra Madre; Dave DePinto, DMCI; Albert Lu; Richard Gonzalez, City of Monterey Park

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

None

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of September 14, 2020

Minutes of the External Affairs Committee Meeting of September 28, 2020

Financial Statements for September 2020

Disbursements of the Revolving Fund Dated:

September 24, Check Nos. 11695 – 11702, EFT's and Wires in the amount of \$50,387.94

October 08, 2020, Check Nos. 11703 - 11709, EFT and Wires, in the amount of \$48,614.36

October 12, 2020, Check Nos. 11710 – 11713, and Wires in the amount of \$2,819.30

Disbursements of the General Fund Dated:

September 24, 28-30, 2020, Check Nos. 41776 – 41791, and EFT's, in the amount of \$689,368.61

October 12, 2020, Check Nos. 41792 – 41819, in the amount of \$378,082.95

Future Meeting Attendance Approval: None

October 12, 2020

SGVMWD

On motion of Director Placido, seconded by Director Knoles and unanimously carried 5-0, the Consent Calendar was approved with the correction to San Gabriel Valley Municipal Water District Board Minutes of September 14, 2020; to clarify that Director Placido was not absent on the roll call vote regarding Amendment No. 1 to Dudley Ridge 2020 Water Banking Agreement.

Approved, as corrected, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 12, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ACTION AGENDA ITEMS

AWARD BID FOR SCHEDULE 1 VALVE REPLACEMENT

The Supervising System Operator/Inspector reported on the project of replacing plug valves for the Devil Canyon-Azusa Pipeline. Stetson Engineers was asked to review the 3 bids received and recommended the District award the contract for this work to T.E. Roberts. After much discussion, the Board agreed with Stetson Engineers recommendation.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the Bid received September 17, 2020, in the amount not to exceed \$328,315 from T.E. Roberts, Inc. was approved and the subject contract awarded to T. E. Roberts, Inc.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 12, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

PROPOSAL PIPELINE ASSESSMENT FROM CIVILTEC FOR SCHEDULE 1

The General Manager reported the District's corrosion consultant has identified open bonds in Schedule 1 of the pipeline. The remediation for this is to install internal corrosion bonds with an estimated cost of \$2 million. The pipeline is about 45 years old and has not been physically inspected since its construction. An assessment needs to be done while the pipeline is dewatered which will take place when installing the blow-off valves as addressed in Agenda Action Item No. 1. Time is of the essence; therefore District Staff is recommending the Board accepts the proposal for engineering services submitted by Civiltec Engineers in the not to exceed amount of \$94,400.

On motion of Director Knoles, seconded by Director Placido, and unanimously carried 5-0, the proposal for engineering services from Civiltec Engineers for the not to exceed fee of \$94,480 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 12, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ANNUAL REPORT

The External Affairs Manager presented the Annual Report for Fiscal Year 2019-2020 to the Board. The Board had some changes to the 2019-2020 Annual Report and requested the changes be applied and that the Annual Report be reviewed by the External Affairs Committee for a final approval.

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, the District's Annual Report was approved; subject to editorial revisions and any final changes to be made by the External Affairs Committee for review and final approval.

Passed and Adopted by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 12, 2020 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS

Ms. Reyes reported on the External Affairs Committee meeting that was held by video conference on September 28, 2020. The Committee had a roundtable discussion with the member cities to discuss long-term conservation programs, such as Bill Assistance Programs and AMI/AMR Customer Outreach. Staff will continue to explore a bill assistance program for those customers that have been affected by the Covid-19 pandemic. The Committee requested an update from its member cities on their plans for the grants and loans the District has made available. The City of Monterey Park plans to utilize the \$2 million loan for a project that will remove PFOS/PFAS contaminants to comply with the regulations of the State Water Resources Control Board Division of Drinking Water. The City of Alhambra and City of Azusa will each be utilizing their \$50,000 of grant money for drought tolerant landscaping projects. The City of Sierra Madre will utilize their \$50,000 grant money to assist residents and/or businesses with water billing and payment assistance and for a water well restoration project. In addition, the City of Sierra Madre plans to use the \$2 million loan to advance their capital improvements budget for water main replacements. The City of Monterey Park will utilize their \$50,000 grant money for installing waterless urinals in city hall. The City of Azusa has stated they will not be using the \$2 million loan. Director Wong requested a formal letter from the City of Azusa indicating their intention of not utilizing the \$2 million loan.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

No Report.

REPORT OF WQA

Director Paulson reported WQA recently received a \$35 million grant from the state and will go towards the Authority's 21 on-going projects.

REPORT OF THE ATTORNEY

Counsel reported on AB992 which is an amendment to the Brown Act clarifying the types of communication public officials can make on social media without violating the Brown Act. Counsel will send out a summary explaining the new law to the Board and Staff.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet. The General Manager reported the "Draft" 2019-2020 Audit is near completion and should be ready for presentation at the November Board meeting. He also reported the CERBT CalPERS OPEB trust fund paperwork has been completed along with a contribution of \$200,000. In addition, an advanced payment to fund CALPERS Unfunded Liability in the amount of \$500,000 has been made. The City of Azusa has opted to not take the \$2 million loan. Once an official notice has been received from the City of Azusa, the Board may want to consider acting on amending the loan program to include those unused funds.

The Supervising System Operator/Inspector provided an operational update.

REPORT OF THE STATE WATER CONTRACTORS

In the written report of the General Manager that is in the Agenda Packet, the General Manager reported The Delta Conveyance Project (Cal Water Fix) is on hold from taking any action until possibly at the November Board meeting. The State Water Project Water Management Tools Amendment has been completed and will be taken to the Board for action on the agreement and CEQA requirements at the November meeting. If approved the amendment will allow State Water Contractors greater flexibility in their use of Table A water.

COMMITTEE MEETING REPORTS

External Affairs Committee Meeting Minutes of September 28, 2020 are in the Board packet.

DIRECTOR REPORTS ON EVENTS ATTENDED

None

DIRECTOR COMMENTS

Director Prince encouraged everyone to go out and vote.

Director Wong echoed Director Prince's comment.

PUBLIC COMMENT ON CLOSED SESSION ITEMS

ADJOURNED FOR CLOSED SESSION at 9:24 a.m.

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Subdivision (a) of Government Code Section 54956.9.

Name of Case: State Water Contractors, et al. v. State of California Department of Fish and Wildlife, et al., Fresno County Superior Court Case No. 20CECG01302.

CLOSED SESSION REPORT: The District's attorney briefed the Board on the current status of that item of litigation and no reportable action under the Brown Act was taken.

CLOSED SESSION ADJOURNED at 9:30 a.m.

ADJOURNED at 9:31 a.m.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:31 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on November 9, 2020 at 8:00 a.m.

S/ Thomas Wong
President

ATTEST:

S/ Darin J. Kasamoto
Secretary / Deputy Secretary