

**BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
REGULAR MEETING  
MONDAY, MARCH 8, 2021  
8:00 AM – 10:00 AM (PDT)**

*Pursuant to Provisions of Executive order N-25-20 issued by Governor Gavin Newsom on March 12, 2020, Any director may call into the Board of Directors meeting using the call-in number..... or via GoToMeeting Link....*

Please join this meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/802376213>

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**ROLL CALL:** Knoles, Paulson, Placido, Prince, Wong

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

**UPDATES FROM CITY REPRESENTATIVES**

**CONSENT CALENDAR:** The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of February 08, 2021

Minutes of the Special Board Meeting of February 18, 2021

Minutes of the External Affairs Committee Meeting of February 10, 2021

Financial Statements of February 2021

Disbursements of the Revolving Fund dated February 11, 2021, Check Nos. 11790 – 11796, EFT and Wires

Disbursements of the Revolving Fund dated February 25, 2021, Check Nos. 11797 – 11803, EFT's and Wires

Disbursements of the Revolving Fund dated March 8, 2021 Check Nos. 11804 – 11807, and Wires

Disbursements of the General Fund dated February 22 - 26, 2021 Check Nos. 42029 – 42059, and EFT

Disbursements of the General Fund dated dated March 3 - 8, 2021 Check Nos. 42060 -42087, and EFT

Future Meeting Attendance Approval – None

## **ACTION ITEMS**

1. 2021 Special District Leadership Academy
2. Schedule 1 Pipeline Video Inspection
3. Sierra Madre Loan Agreement
4. Monterey Park Loan Agreement
5. Rate Assistance Program
6. Consider Support For AB703

## **INFORMATION ITEMS**

External Affairs Update

## **UNFINISHED BUSINESS**

1. Report on Basin Management
2. Report of WQA
3. Report of the Attorney
4. Report of the General Manager/Assistant Manager
5. Report of the State Water Contractors

## **COMMITTEE MEETING REPORTS**

## **DIRECTOR REPORTS ON EVENTS ATTENDED**

## **DIRECTORS COMMENTS**

## **ADJOURNMENT**

THIS AGENDA WAS POSTED ON MARCH 4, 2021 AT SGVMWD.  
THE NEXT REGULAR BOARD MEETING WILL BE APRIL 12, 2021.

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, FEBRUARY 08, 2021  
8:00 A.M.**

<https://global.gotomeeting.com/join/119058053> or Phone in 1(646) 749-3122

At 8:01 a.m. on February 8, 2021 the Board of Directors held its Regular Meeting via “GoToMeeting”

**CALL TO ORDER:**

President Wong called the meeting to order.

**ROLL CALL:**

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Ed Hills, Assistant General Manager, Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Albert Lu; Jared Macias, City of Azusa; Jose Reynoso, City of Sierra Madre; Kelly Gardner, Main San Gabriel Basin Watermaster; Richard Gonzales, City of Monterey Park; Dennis Albiani and Anthony Molina, California Advocates; Belinda Faustino and Omar Gomez, Nature for All

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

**UPDATES FROM CITY REPRESENTATIVES**

Jared Macias from the City of Azusa thanked the Board for the grant money that was used for landscaping projects.

**CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of January 11, 2021

Minutes of the External Affairs Committee Meeting of January 19,2021

Financial Statements for January 2021

Treasurer’s Investment Report Dated December 31, 2020

Disbursements of the Revolving Fund Dated:

January 14, 2021, Check Nos. 11769 – 11776, EFT’s and Wires in the amount of \$51,978.82

January 28, 2021, Check Nos. 11777 - 11785, EFT and Wires, in the amount of \$52,329.13

February 08, 2021, Check Nos. 11786 – 11789, and Wires in the amount of \$2,626.80

Disbursements of the General Fund Dated:

January 13 - 26, 2021, Check Nos. 41977 – 41997, and EFT’s in the amount of \$1,737,813.29

February 03 – 08, 2021, Check Nos. 41998 – 42028, in the amount of \$238,079.95

February 8, 2021

SGVMWD

Future Meeting Attendance Approval:  
New Source of Water Supply for Southern California-February 4, 2021; Webinar  
Water Affordability in The U. S. – February 11, 2021

On motion of Director Knoles, seconded by Director Placido and unanimously carried 5-0, the Consent Calendar was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 08, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

### **ACTION AGENDA ITEMS**

#### **LEGISLATIVE UPDATE**

Dennis Albiani and Anthony Molina provided a legislative update that included SB45, SB222, SB223, AB339, AB377 and AB62.

#### **PURCHASE AND SALE AGREEMENT FOR WATER STORED IN MAIN SAN GABRIEL BASIN**

The Board asked staff to go back to the City of Sierra Madre to renegotiate the price for Sierra Madre's future repurchase of up to 3,000 acre-feet of cyclic storage water from the District.

On motion of Director Paulson, seconded by Director Placido and carried 4-1, The General Manager was instructed to renegotiate the terms of the agreement as to the Sierra Madre repurchase price.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 8, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong  
Noes: Prince  
Absent: None  
Abstain: None

#### **STATE WATER CONTRACTORS 2021 DRY YEAR WATER TRANSFER AGREEMENT**

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, the General Manager was authorized to execute the State Water Contractors 2021 Dry Year Water Transfer Agreement.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 8, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None

Abstain: None

### **TE ROBERTS CHANGE ORDER REQUEST**

On motion of Director Knoles, seconded by Director Prince and unanimously carried 5-0, authorization to approve two of the three change orders submitted by T E Roberts (Nos. 1 & 3) for extra work performed to complete the installation of nineteen plug valves in Schedule 1 of the Devil Canyon-Azusa Pipeline totaling \$23,369.61.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 8, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

**President Wong passed the gavel to Vice President Paulson before leaving the Board Meeting for the next Agenda Action Item in light of his position on the Board of Directors of Nature for All.**

### **NATURE FOR ALL PROPOSAL**

On motion of Director Knoles, seconded by Director Prince and unanimously carried 4-0-1, the proposal received from Nature for All to provide District funding for the Water Education Leadership Development to Community Members for a not to exceed amount of \$20,000 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 8, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince  
Noes: None  
Absent: None  
Abstain: Wong

**Vice-President Paulson requested a short recess so that President Wong could rejoin the meeting and bring the meeting back to order.**

### **DISTRICT REBATE PROGRAM**

On motion of Director Prince, seconded by Director Paulson and unanimously carried 5-0, authorization to a \$25 increase for washing machine and rain barrel rebates was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 8, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

February 8, 2021

SGVMWD

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet.

Ms. Reyes provided an update on the cities' grants, the unveiling of the updated District Website, and legislature schedule.

Ms. Reyes also informed the Board of the passing of Congresswoman Napolitano's Deputy District Director and Veterans Liaison, Hector Elizalde.

### **UNFINISHED BUSINESS**

#### **REPORT ON BASIN MANAGEMENT**

Mr. Hills provided an update on the current level of the Baldwin Park Key Well.

#### **REPORT OF WQA**

Director Paulson reported WQA's Washington DC lobbyist provided a presentation that included cleanup for the San Gabriel Valley.

#### **REPORT OF THE ATTORNEY**

Counsel reported he was attending a meeting this afternoon with the State Water Contractors Counsels to discuss Voluntary Agreement Issues and will provide the General Manager with an update. Counsel also clarified Director Placido's question regarding constituents of emerging concern, which are, chemicals, or contaminants that are emerging and are unregulated.

#### **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager's written report is in the Agenda Packet.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported T E Roberts' installation of the replacement of 19 plug valves is substantially complete. Civiltec is reviewing the video inspection data collected for Schedule 1. A Technical Memorandum is forth-coming and will be available at the next Board meeting.

#### **REPORT OF THE STATE WATER CONTRACTORS**

State Water Contractors written report in the General Manager's report.

#### **COMMITTEE MEETING REPORTS**

External Affairs Committee Meeting of January 19, 2021 in the Agenda Packet

#### **DIRECTOR REPORTS ON EVENTS ATTENDED**

None

**DIRECTOR COMMENTS**

Director Wong asked everyone to stay safe and healthy and wished all a Happy Lunar New Year.

**ADJOURNED at 10:30 a.m.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 10:30 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on March 8, 2021 at 8:00 a.m.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

February 8, 2021

SGVMWD

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
SPECIAL MEETING  
THURSDAY, FEBRUARY 18, 2021  
9:30 A.M. (PDT)**

*Pursuant to Provisions of Executive order N-25-20 issued by Governor Gavin Newsom on March 12,2020, Any director may call into the Board of Directors meeting using the call-in number…… or via GoToMeeting Link…:*

**<https://global.gotomeeting.com/join/937737757>**

**ACCESS CODE 937-737-757**

**United States: +1 (408) 650-3123**

**CALL TO ORDER:**

President Wong called the meeting to order at 9:32 a.m.

**ROLL CALL:**

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

**ALSO PRESENT:** Darin Kasamoto, General Manager; Ed Hills, Assistant General Manager, Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Jared Macias, City of Azusa; Jose Reynoso, City of Sierra Madre; Kelly Gardner, Main San Gabriel Basin Watermaster

**ACTION AGENDA ITEM**

**PURCHASE AND SALE AGREEMENT FOR WATER STORED IN THE MAIN SAN GABRIEL BASIN**

The General Manager met with the City of Sierra Madre and they agreed to revise the price provision for the City's repurchasing of up to 3,000 acre-feet of water from the District to the District's then current price of that water.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their special meeting held on February 18, 2021 by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None



**OFFICE STATUS DUE TO COVID**

The General Manager reported on the current conditions of the applicable stay-at-home orders and informed the Board of the District office will return to normal business office hours effective March 1, 2021. Necessary precautions and restrictions will continue to be practiced. Staff will have the flexibility to work from home as needed.

**ADJOURNED at 9:52 a.m.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:52 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on March 8, 2021 at 8:00 a.m.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary

**MINUTES OF THE  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
EXTERNAL AFFAIRS COMMITTEE MEETING  
WEDNESDAY, FEBRUARY 10, 2021  
12:00 P.M.**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, ANY DIRECTOR MAY CALL INTO THE BOARD OF DIRECTORS' MEETING USING THE DISTRICT'S CALL-IN: <https://global.gotomeeting.com/join/378574333> OR PHONE: (872) 240-3212 Access Code: 378-574-333 WITHOUT OTHERWISE COMPLYING WITH THE BROWN ACT'S TELECONFERENCING REQUIREMENTS. THE DISTRICT'S BOARD MEETINGS SHALL REMAIN OPEN TO THE PUBLIC AT THE DISTRICT'S OFFICE AND ANY MEMBER OF THE PUBLIC WISHING TO MAKE ANY COMMENTS TO THE BOARD MAY DO SO IN PERSON OR BY CALLING IN TO THE CALL-IN NUMBER.

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The meeting was called to order at 12:06 p.m.

**ROLL CALL:** Director Prince; Director Wong; Darin Kasamoto - General Manager; Ed Hills - Assistant General Manager; Evelyn Reyes - External Affairs Manager; Albert Lu - External Affairs Assistant; Tara Bravo – CV Strategies; Dave DePinto-DMCI

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:**

There were no public comments.

1. Website Design – CV Strategies unveiled the design of the new website to the Committee. The website is scheduled to be completed by late April.

**ADJOURNMENT**

The Committee was adjourned at 1:00 p.m.

**San Gabriel Valley Municipal Water District**  
**Balance Sheet**  
As of February 28, 2021

	Feb 28, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
1001 · General Fund Bank of America	3,423,278.56
1005 · Revolving Cash Fund	1,749.72
1008 · Petty Cash	300.00
1009 · LAIF	16,458,805.60
1009.01 · LAIF FMV Adjustment	98,911.72
1011 · UBS Resource Management Account	
1012 · Cash with Broker	12,439.44
1013 · Certificates of Deposit	10,141,890.39
	10,154,329.83
Total 1011 · UBS Resource Management Account	10,154,329.83
1014 · UBS Accrued Interest	-20,833.59
	30,116,541.84
Total Checking/Savings	30,116,541.84
Accounts Receivable	
1603 · Accounts Receivable	38,404.00
	38,404.00
Total Accounts Receivable	38,404.00
Other Current Assets	
1605 · Taxes Receivable	-0.34
1606 · Interest Receivable	7,825.77
1620 · Prepaid Expenses	461,826.98
1660 · Water Inventory	2,103,116.21
	2,572,768.62
Total Other Current Assets	2,572,768.62
<b>Total Current Assets</b>	<b>32,727,714.46</b>
<b>Fixed Assets</b>	
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1703 · Accum Ammort - State Water Proj	-4,402,395.75
1801 · Pipeline	26,340,785.65
1830 · Accum Depreciation - Pipeline	-16,163,084.45
1840 · SCADA Telemetry	1,050.08
1841 · Accum Depreciation -SCADA	-1,050.09
1750 · SCADA 2013	849,166.22
1851 · Accum Depreciaton - SCADA 13	-573,153.04
1901 · Land	735,931.46
1902 · Buildings	2,346,232.42
1903 · Accum Depr - Buildings	-2,337,160.53
1904 · Furniture and Fixtures	173,585.69
1905 · Accum Depr - Furn and Fixtures	-140,310.63
1907 · Vehicles	164,401.97
1908 · Accum Depr - Vehicles	-158,329.56
1910 · Pipeline Misc Equipment	90,055.75
1911 · Accum Depr - Pipeline Misc Equi	-87,305.07
1914 · Communications Equipment	8,905.76
1915 · Accum Depr - Communications Equ	-8,905.75
1920 · Construction in Process	
1920.04 · Hydro Elec Generator Expansion	950,782.80
	950,782.80
Total 1920 · Construction in Process	950,782.80
1921 · Capital Expenditures	
1921.09 · SCADA - computer server upgrade	47,744.00
1921.07 · SanDimas Hydro Deflec Batteries	35,595.25
1921.05 · Computer	6,198.90
1921.06 · Schedule 1 (Azusa) Blow-Off	319,199.63
1921.03 · Roof	58,390.47
1921.04 · Repaving	3,950.00
	471,078.25
<b>Total 1921 · Capital Expenditures</b>	<b>471,078.25</b>

**San Gabriel Valley Municipal Water District**  
**Balance Sheet**  
As of February 28, 2021

	Feb 28, 21
1916 · A/D Computers	-1,264.13
1917 · A/D Paving	-325.50
1918 · A/D San Dimas Hydro	-1,978.51
1922 · A/D Roof	-10,702.56
<b>Total Fixed Assets</b>	<b>14,030,175.76</b>
<b>Other Assets</b>	
1998.99 · Deferred Outflows -OPEB	201,703.00
1999.99 · 1999.Deferred Outflows of Res	618,162.00
1927 · Sierra Madre Loan Agreement	145,687.50
1927.01 · Sierra Madre NR Discount	-8,094.00
<b>Total Other Assets</b>	<b>957,458.50</b>
<b>TOTAL ASSETS</b>	<b>47,715,348.72</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2001 · Accounts Payable	32,406.49
<b>Total Accounts Payable</b>	32,406.49
<b>Other Current Liabilities</b>	
2010 · Accrued Payroll - V&SL	396,382.25
24000 · Payroll Liabilities	-0.02
<b>Total Other Current Liabilities</b>	396,382.23
<b>Total Current Liabilities</b>	428,788.72
<b>Long Term Liabilities</b>	
1698.99 · Deferred Inflows- OPEB	746,998.00
2219.99 · Net Pension Liability	2,355,085.00
1699.99 · Deferred Inflow of Resources	298,520.00
2209 · Other Post-Employment Benefits	5,028,653.64
<b>Total Long Term Liabilities</b>	8,429,256.64
<b>Total Liabilities</b>	8,858,045.36
<b>Equity</b>	
2301 · Fund Balance	4,524,449.82
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	31,257,054.72
2973 · Contribution Aid Capital	1,280,323.11
Net Income	13,744.88
<b>Total Equity</b>	38,857,303.36
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>47,715,348.72</b>

# San Gabriel Valley Municipal Water District

## Income Statement - Actual vs. Budget

February 2021

	Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	204,539.58	375,000.00	2,587,694.88	3,000,000.00	4,500,000.00
3003 · Water Sales	18,086.00	261,333.00	152,053.00	2,090,664.00	3,136,000.00
3004 · Interest Income	0.00	41,667.00	145,995.07	333,336.00	500,000.00
3005 · Ready to Serve Revenue	990.00	990.00	7,920.00	7,920.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	41,667.00	973,482.37	333,336.00	500,000.00
3008 · SBVMWD Pipeline Maintenance Rev	0.00	5,292.00	0.00	42,336.00	63,500.00
3016 · Unrealized Gain (Loss) on Inves	0.00		-49,421.48		
Total General Operations	223,615.58	725,949.00	3,817,723.84	5,807,592.00	8,711,380.00
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	5,469.00	0.00	43,752.00	65,623.00
Total Power Revenue Sales	0.00	5,469.00	0.00	43,752.00	65,623.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	698,657.53	708,333.00	5,214,723.61	5,666,664.00	8,500,000.00
Total Restricted Revenue - SWP	698,657.53	708,333.00	5,214,723.61	5,666,664.00	8,500,000.00
Total Income	922,273.11	1,439,751.00	9,032,447.45	11,518,008.00	17,277,003.00
Gross Profit	922,273.11	1,439,751.00	9,032,447.45	11,518,008.00	17,277,003.00
Expense					
Unrestricted G.O. Expenses					
4001 · Director Fees	2,400.00	2,500.00	14,400.00	20,000.00	30,000.00
4010 · Salaries- Administrative	19,552.00	20,173.00	157,578.80	161,384.00	242,078.00
4014 · Field Supervision	14,203.20	14,654.00	114,637.20	117,232.00	175,851.00
4020 · Salaries Office	15,423.80	16,709.00	126,375.37	133,672.00	200,503.00
4021 · External Affairs Wages	8,419.20	9,014.00	68,345.00	72,112.00	108,169.00
4022 · Part Time Employee	195.00	1,200.00	3,370.00	9,600.00	14,400.00
4027 · Office Supplies - Equipment Mai	1,111.32	3,667.00	18,675.90	29,336.00	44,000.00
4029 · Election Expenses	0.00	3,333.00	221.03	26,664.00	40,000.00
4031 · Legal Services	4,127.50	4,167.00	24,587.75	33,336.00	50,000.00
4032 · State Water Contract Services	3,834.75	3,833.00	30,678.00	30,664.00	46,000.00
4033 · Public Relations	2,822.02	11,250.00	15,509.65	90,000.00	135,000.00
4034 · Governmental Relations Consulti	0.00	7,167.00	42,000.00	57,336.00	86,000.00
4035 · Consulting & Engineering Expens	44,267.90	41,932.75	211,493.90	335,462.00	503,193.00
4036 · Medicare Tax Expense	1,195.49	1,265.00	9,793.45	10,120.00	15,175.00
4039 · PERS - Retirement Expenses	68,221.84	67,045.00	667,562.92	536,360.00	804,535.00
4040 · Social Security Tax Expense	5,111.78	4,797.00	30,736.92	38,376.00	57,558.00
4041 · State Compensation Fund	1,140.21	2,083.00	6,637.63	16,664.00	25,000.00
4042 · State Unemployment Insurance Ta	47.30	131.00	1,130.61	1,048.00	1,570.00
4043 · Health Insurance Expense	0.00	37,167.00	249,031.14	297,336.00	446,000.00

**San Gabriel Valley Municipal Water District**  
**Income Statement - Actual vs. Budget**  
February 2021

	Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
4044 · Dental/ Vision Benefit Expense	1,844.90	6,417.00	28,749.41	51,336.00	77,000.00
4045 · Insurance - Liability, Casualty	2,622.83	3,167.00	30,895.43	25,336.00	38,000.00
4046 · Blue Cross Employee Reimburseme	2,231.91	5,000.00	49,450.21	40,000.00	60,000.00
4048 · Life Insurance	0.00	292.00	1,976.10	2,336.00	3,500.00
4050 · Dues and Associations	8,281.08	7,083.00	65,166.39	56,664.00	85,000.00
4051 · Travel and Conferences -Dir	1,015.00	2,083.00	2,660.00	16,664.00	25,000.00
4052 · Publications and Periodicals	0.00	54.00	69.95	432.00	650.00
4053 · State Water Contractors Audit	0.00	833.00	9,247.00	6,664.00	10,000.00
4054 · Financial Audit Expense	0.00	1,667.00	17,602.50	13,336.00	20,000.00
4055 · Travel & Conference -Staff	0.00	2,500.00	675.62	20,000.00	30,000.00
4057 · Taxes - Annual Fee	0.00	4,167.00	49,937.37	33,336.00	50,000.00
4058 · Tax Collection Fees	0.00	2,750.00	4,295.05	22,000.00	33,000.00
4059 · Property Tax Expense	0.00	54.00	588.95	432.00	650.00
4060 · Telephone Expense	2,697.76	3,333.00	25,766.13	26,664.00	40,000.00
4061 · Utilities - Gas, Electric, and	1,255.14	1,542.00	10,207.68	12,336.00	18,500.00
4062 · Conservation Materials	584.99		7,929.19		
4063 · Safety Program	0.00	417.00	0.00	3,336.00	5,000.00
4065 · Water Conservation/Rebates Prog	2,195.00	20,833.00	12,411.40	166,664.00	250,000.00
4067 · OPEB -Other Post Employment Ben	23,333.33	25,000.00	186,666.64	200,000.00	300,000.00
4090 · SWP Transportation Cost	0.00	208,333.00	78,495.64	1,666,664.00	2,500,000.00
4093 · Uniform and Material Rentals	0.00	375.00	1,672.08	3,000.00	4,500.00
4095 · Vehicle Maintenance, Operating	2,063.35	1,750.00	11,108.22	14,000.00	21,000.00
4096 · Communication Expense	144.00	517.00	3,852.28	4,136.00	6,200.00
4099 · Facility Maintenance	7,307.09	2,500.00	29,256.57	20,000.00	30,000.00
4100 · Salaries - Field Workers	21,636.94	22,498.00	173,621.20	179,984.00	269,974.00
4108 · Grounds Maintenance and Materia	3,994.00	2,750.00	15,671.59	22,000.00	33,000.00
4112 · Depreciation Expense	39,390.00		315,120.00		
4113 · Pipeline Maintenance & Material	217.46	4,167.00	1,697.65	33,336.00	50,000.00
4114 · SCADA Maintence	0.00	667.00	2,240.00	5,336.00	8,000.00
4120 · Grants	2,000.00	148,917.00	167,117.47	1,191,336.00	1,787,000.00
<b>Total Unrestricted G.O. Expenses</b>	<b>314,888.09</b>	<b>731,753.75</b>	<b>3,096,912.99</b>	<b>5,854,030.00</b>	<b>8,781,006.00</b>
<b>Riverside Facility</b>					
4300 · Salaries - Riverside	554.25	1,308.00	4,699.71	10,464.00	15,698.00
4301 · Riverside Maintenance and Mater	225.11	500.00	4,550.39	4,000.00	6,000.00
<b>Total Riverside Facility</b>	<b>779.36</b>	<b>1,808.00</b>	<b>9,250.10</b>	<b>14,464.00</b>	<b>21,698.00</b>
<b>Hydro Expenses</b>					
4402 · Salaries - Hydro	63.87	741.00	878.63	5,928.00	8,896.00
4403 · Hydro Maintenance Materials	0.00	1,125.00	1,354.00	9,000.00	13,500.00
4406 · Hydro So Cal Edison (8800)	321.01	433.00	2,319.68	3,464.00	5,200.00
<b>Total Hydro Expenses</b>	<b>384.88</b>	<b>2,299.00</b>	<b>4,552.31</b>	<b>18,392.00</b>	<b>27,596.00</b>
<b>Restricted Expense</b>					

**San Gabriel Valley Municipal Water District**  
**Income Statement - Actual vs. Budget**  
February 2021

	Feb 21	Budget	Jul '20 - Feb 21	YTD Budget	Annual Budget
4510 · State Project Expense	465,504.00	671,060.00	5,771,306.00	5,368,480.00	8,052,719.00
4511 · State Project Amortization	8,034.00	8,083.00	64,272.00	64,664.00	97,000.00
4591 · State Project Cost of Water Adj	0.00		61,477.00		
<b>Total Restricted Expense</b>	<b>473,538.00</b>	<b>679,143.00</b>	<b>5,897,055.00</b>	<b>5,433,144.00</b>	<b>8,149,719.00</b>
66000 · Payroll Expenses	0.00		304.42		
<b>Total Expense</b>	<b>789,590.33</b>	<b>1,415,003.75</b>	<b>9,008,074.82</b>	<b>11,320,030.00</b>	<b>16,980,019.00</b>
<b>Net Ordinary Income</b>	<b>132,682.78</b>	<b>24,747.25</b>	<b>24,372.63</b>	<b>197,978.00</b>	<b>296,984.00</b>
<b>Other Income/Expense</b>					
Other Expense					
6001 · COVID-19 Expense	0.00		10,627.75		
<b>Total Other Expense</b>	<b>0.00</b>		<b>10,627.75</b>		
<b>Net Other Income</b>	<b>0.00</b>		<b>-10,627.75</b>		
<b>Net Income</b>	<b>132,682.78</b>	<b>24,747.25</b>	<b>13,744.88</b>	<b>197,978.00</b>	<b>296,984.00</b>

**San Gabriel Valley Municipal Water District**  
**REVOLVING FUND RECAP**  
February 11, 2021

Check No.	Date	Description	Amount
11790-11793	02/11/21	Payroll Expense	\$ 27,784.04
EFT	02/11/21	Payroll Expense - PERS	\$ 7,214.11
Wires	02/11/21	Federal & State Payroll Taxes	\$ 14,568.01
11794	02/11/21	ATT	\$ 347.48
11795	02/11/21	Frontier	\$ 512.73
11796	02/11/21	The Gas Company	\$ 44.63
<b>February 11, 2021 GRAND TOTAL DISBURSEMENTS.....</b>			<b>\$ 50,471.00</b>

**REVOLVING FUND RECAP**  
February 25, 2021

Check No.	Date	Description	Amount
11797-11800	02/25/21	Payroll Expense	\$ 28,192.50
EFT	02/25/21	Payroll Expense - PERS	\$ 7,310.20
Wires	02/25/21	Federal & State Payroll Taxes	\$ 14,515.92
EFT	02/25/21	State Compensation Insurance	\$ 1,140.21
11801	02/25/21	Frontier	\$ 123.88
11802	02/25/21	SCE	\$ 321.01
11803	02/25/21	Verizon Wireless	\$ 863.28
<b>February 25, 2021 GRAND TOTAL DISBURSEMENTS.....</b>			<b>\$ 52,467.00</b>

**REVOLVING FUND RECAP**  
March 08, 2021

Check No.	Date	Description	Amount
11804	03/08/21	Bruce H Knoles	\$ 844.50
11805	03/08/21	Mark R Paulson	\$ 729.20
11806	03/08/21	Miles L Prince	\$ 1,633.70
11807	03/08/21	Thomas Wong	\$ 469.90
Wires	03/08/21	Federal & State Payroll Taxes	\$ 919.60
<b>March 08, 2021 GRAND TOTAL DISBURSEMENTS.....</b>			<b>\$ 4,596.90</b>



**San Gabriel Valley Municipal Water District**  
**Transactions by Account**  
**As of February 26, 2021**

03/03/21

Accrual Basis

Type	Date	Num	Name	Amount
<b>1001 · General Fund Bank of America</b>				
Bill Pmt -Check	02/26/2021	EFT	BeniComp (Corp)	-3,597.65
Bill Pmt -Check	02/22/2021	42029	ACWA JPIA Medical/Life	-35,708.49
Bill Pmt -Check	02/22/2021	42030	Alliance Communication Services (Co...	-130.00
Bill Pmt -Check	02/22/2021	42031	Athens (Corporation)	-963.75
Bill Pmt -Check	02/22/2021	42032	C V Strategies (Corp)	-3,375.00
Bill Pmt -Check	02/22/2021	42033	Camfil USA	-506.91
Bill Pmt -Check	02/22/2021	42034	Canyon City Printng, Inc (Corp)	-584.99
Bill Pmt -Check	02/22/2021	42035	Charter	-239.98
Bill Pmt -Check	02/22/2021	42036	Dave Johnson	-433.80
Bill Pmt -Check	02/22/2021	42037	DWR	-465,504.00
Bill Pmt -Check	02/22/2021	42038	ExxonMobil	-777.42
Bill Pmt -Check	02/22/2021	42039	Frontier	-368.41
Bill Pmt -Check	02/22/2021	42040	Henry Radio, Inc. (Corp)	-144.00
Bill Pmt -Check	02/22/2021	42041	HOSE-MAN, Inc. (Corp)	-217.46
Bill Pmt -Check	02/22/2021	42042	John Chapman	-3,470.40
Bill Pmt -Check	02/22/2021	42043	Lagerlof, LLP (Atty)	-4,127.50
Bill Pmt -Check	02/22/2021	42044	LOWES	-241.63
Bill Pmt -Check	02/22/2021	42045	Mission ACE Hardware (Corp)	-20.89
Bill Pmt -Check	02/22/2021	42046	Moss, Levy & Hartzheim LLP	-495.00
Bill Pmt -Check	02/22/2021	42047	Public Storage	-230.00
Bill Pmt -Check	02/22/2021	42048	Public Water Agencies Group (PWAG)	-963.75
Bill Pmt -Check	02/22/2021	42049	SCE	-23.67
Bill Pmt -Check	02/22/2021	42050	Shell - Wex Bank	-80.81
Bill Pmt -Check	02/22/2021	42051	Sparkletts	-82.00
Bill Pmt -Check	02/22/2021	42052	Staples	-77.41
Bill Pmt -Check	02/22/2021	42053	Stetson Engineers, Inc.	-9,935.00
Bill Pmt -Check	02/22/2021	42054	Stewart Air Systems A/C & Heating Co.	-3,730.00
Bill Pmt -Check	02/22/2021	42055	T.E. Roberts, Inc.	-155,799.63
Bill Pmt -Check	02/22/2021	42056	US Postmaster	-220.00
Bill Pmt -Check	02/22/2021	42057	USA Blue Book	-602.41
Bill Pmt -Check	02/22/2021	42058	Water Education Foundation	-1,150.00
Bill Pmt -Check	02/22/2021	42059	Western Pest Control Specialists, Inc.	-444.00
Total 1001 · General Fund Bank of America				-694,245.96
<b>TOTAL</b>				<b>-694,245.96</b>

**San Gabriel Valley Municipal Water District**  
**Transactions by Account**  
**As of March 8, 2021**

03/03/21

Accrual Basis

Type	Date	Num	Name	Amount
<b>1001 · General Fund Bank of America</b>				
Bill Pmt -Check	03/03/2021	EFT	BeniComp (Corp)	-3,852.51
Bill Pmt -Check	03/08/2021	42060	Alhambra Chamber Commerce	-650.00
Bill Pmt -Check	03/08/2021	42061	America's Tire	-1,205.12
Bill Pmt -Check	03/08/2021	42062	Azusa Light & Water	-654.55
Bill Pmt -Check	03/08/2021	42063	Azusa Plumbing Supply (Corp)	-119.62
Bill Pmt -Check	03/08/2021	42064	BOA-Visa	-813.97
Bill Pmt -Check	03/08/2021	42065	Bruce H Knoles (Expense)	-250.00
Bill Pmt -Check	03/08/2021	42066	California Weed Control	-2,100.00
Bill Pmt -Check	03/08/2021	42067	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	03/08/2021	42068	Civiltec Inc (Corp)	-14,950.00
Bill Pmt -Check	03/08/2021	42069	Dig Safe Board	-230.30
Bill Pmt -Check	03/08/2021	42070	DigAlert (Corporation)	-194.80
Bill Pmt -Check	03/08/2021	42071	Fish N Weeds (Corp)	-1,521.00
Bill Pmt -Check	03/08/2021	42072	Frontier	-321.35
Bill Pmt -Check	03/08/2021	42073	Grainger (Corp)	-756.10
Bill Pmt -Check	03/08/2021	42074	Henry Radio, Inc. (Corp)	-144.00
Bill Pmt -Check	03/08/2021	42075	HOSE-MAN, Inc. (Corp)	-217.46
Bill Pmt -Check	03/08/2021	42076	Jim Frei	-4,857.60
Bill Pmt -Check	03/08/2021	42077	Miles L Prince (Expense)	-25.00
Bill Pmt -Check	03/08/2021	42078	Pete Wood	-808.80
Bill Pmt -Check	03/08/2021	42079	Print Management USA (Corp)	-872.02
Bill Pmt -Check	03/08/2021	42080	SCE	-523.44
Bill Pmt -Check	03/08/2021	42081	SGV Economic Partnership (Corp)	-300.00
Bill Pmt -Check	03/08/2021	42082	Sierra Madre Community Nursery Sch...	-2,000.00
Bill Pmt -Check	03/08/2021	42083	The Gas Company	-77.15
Bill Pmt -Check	03/08/2021	42084	Thinking Green Consultants	-217.50
Bill Pmt -Check	03/08/2021	42085	Verizon Wireless	-295.31
Bill Pmt -Check	03/08/2021	42086	Wells Fargo Vendor Fin Serv	-276.35
Bill Pmt -Check	03/08/2021	42087	DePinto Morales Communications, Inc.	-19,817.55
Total 1001 · General Fund Bank of America				-128,051.50
<b>TOTAL</b>				<b>-128,051.50</b>

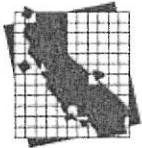
VISA Recap  
December 21, 2020 - January 20, 2021

M Prince	1/20/2021	ACWA DC 02/24, 3/17, 3/24, 3/31	Virtual Webinar	\$225.00						\$225.00
	2/18/2021	ACWA 2021 Symposium 03/11/21	Virtual Webinar	\$145.00						\$145.00
T Wong	2/10/2021	ACWA DC 02/24, 3/17, 3/24, 3/31	Virtual Webinar	\$225.00						\$225.00
	2/16/2021	ACWA 2021 Symposium 03/11/21	Virtual Webinar	\$145.00						\$145.00
Office Supplies	1/26/21	Apple.com	Icloud Storage	\$0.99						\$0.99
	2/2/21	Google.Gsuite	Monthly Service Fee	\$72.00						\$72.00
	2/3/21	Intuit Payroll	Quickbooks	\$24.00						\$24.00
	2/11/21	SP State & Federal	Poster	\$30.84						\$30.84
Credit Adj	1/20/21	Finance Charge	Reimbursed	-\$8.66						-\$8.66
Credit Adj	12/18/20	Finance Charge	Reimbursed	-\$6.20						-\$6.20
Credit Adj	12/17/20	Late Charge	Reimbursed	-\$39.00						-\$39.00
										\$0.00
									Total Due	\$813.97

**AGENDA ACTION ITEM NO. 1**

**2021 SPECIAL DISTRICT LEADERSHIP ACADEMY**

**RECOMMENDED ACTION:** This item was requested by Director Prince.



**California Special  
Districts Association**

**CSDA**

*Districts Stronger Together*



## 2021 Special District Leadership Academy Lake Tahoe

Comprehensive Governance Leadership Conferences  
for Elected and Appointed Directors/Trustees

This conference content is based on CSDA's Special District Leadership Academy (SDLA) groundbreaking, curriculum-based continuing education program, which recognizes the necessity for the board and general manager to work closely toward a common goal. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experienced special district board members.

Attend for the first time and complete all four modules of the Special District Leadership Academy:

- Governance Foundations
- Setting Directions/Community Leadership
- Board's Role in Human Resources
- Board's Role in Finance and Fiscal Accountability

NOTE: You must complete the first-time attendee track to qualify for SDLF Certificate in Special District Governance.

Already completed the academy? Take a deep dive

## Sign In

**Username**

**Password**

**Keep me signed in**

**SIGN IN**

[Forgot username?](#) |

[Forgot password?](#)

into common opportunities and challenges facing special districts by registering for the returning track.

Pricing:

Early Bird Registration on or before August 27, 2021:

\$600 CSDA Member

\$900 Non-member

Regular Registration after August 27, 2021:

\$650 CSDA Member

\$975 Non-member

Send additional attendees from the same district and receive discounted pricing per additional attendee!

Hotel Room Reservations:

Room reservations are available at the Lake Tahoe Resort Hotel at the rate of \$139 plus tax, single or double occupancy King Standard and \$159 plus tax, single or double occupancy 2 Queen Beds Standard. A \$34 per night per suite resort fee will also apply.

Reservations can be made on line at [www.tahoeresorthotel.com](http://www.tahoeresorthotel.com), group code (under more options): CSDA or by calling the hotel directly at 530.544.5400. The room reservation cut-off is September 3, 2021; however, space is limited and may sell out before this date.

Cancellation Policy:

Cancellations must be in writing and received by CSDA no later than September 10, 2021 at 5:00 p.m. All cancellations received by this date will be refunded less a \$75 cancellation fee. There will be no refunds for cancellations made after September 10, 2021.

Substitutions are acceptable and must be done in writing no later than September 17, 2021 at 5:00 p.m.

Please submit any cancellation notice or substitution requests to [meganh@cnda.net](mailto:meganh@cnda.net) or fax to 916-520-2465.

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**When** 9/26/2021 - 9/29/2021

**Where** Lake Tahoe Resort Hotel  
4130 Lake Tahoe Blvd.  
South Lake Tahoe 96150

## Program Options

**Monday, 27 September 2021**



### Sponsor - Luncheon

9/27/2021

### Sponsor - Reception

9/27/2021

### Tabletop Exhibitor

Each tabletop exhibitor receives one complimentary tabletop personnel.

9/27/2021

**AGENDA ACTION ITEM NO. 2**

**SCHEDULE 1 PIPELINE VIDEO INSPECTION**

**RECOMMENDED ACTION:** None, information only

**BACKGROUND:** Video of pipeline will be presented along with executive summary of findings prepared by Civiltec Engineers.





*Civil, Water, Wastewater, Drainage, Transportation and  
Electrical/Controls Engineering • Construction Management • Surveying  
California • Arizona*

March 1, 2021

San Gabriel Valley Municipal Water District  
1402 N. Vosburg Drive  
P.O. Box 1299  
Azusa, CA 91702-1299

Sent Via Email: [edhills@sgvmwd.com](mailto:edhills@sgvmwd.com)

Attention: Ed Hills | Assistant General Manager

Subject: Executive Summary – CCTV Inspections DCAP SCH-1 Pipeline Condition Assessment

Dear Mr. Hills:

We are pleased to present this executive summary of the CCTV pipeline inspection work, findings, conclusions, and recommendations. We welcome comments from you and your staff on this draft executive summary.

Sincerely,

**CIVILTEC ENGINEERING, INC.**

Steven M. Walker, PE  
Senior Project Engineer

SGVMWD DCAP SCHEDULE 1 PIPELINE  
CCTV INSPECTION SUMMARY TWE  
DRAFT FEB 2021

## EXECUTIVE SUMMARY

During the week January 20<sup>th</sup> to 26<sup>th</sup> CCTV inspections of the 30-inch diameter SGVMWD DCAP Schedule-1 pipeline were performed via 11 manhole accessways. Robotic camera equipment was remotely controlled from each of the accessways with the intent to inspect and video document as much of the pipeline as possible as an initial step into its condition assessment.

**Estimated Inspection Extents:** Up to 1,000 feet of reach both upstream and downstream was expected under given ideal conditions. Considering the inspection constraints due to bends and steep sloped sections, it had been estimated up to 13,000 feet of the pipeline could be reached with the camera equipment within the project section of pipeline.

**Obtained Inspection Extents:** Nearly 8 hours of video documentation of the Schedule-1 pipeline was obtained during the work. Some piping sections were not accessible due to loss of traction of the robotic camera associated biological film on the interior pipe walls. However other sections initially considered unreachable were able to be inspected. The equipment was able to reach just over 400 feet per reach on average from a staging manhole location, with a maximum of 750 feet.

Overall, 8,726 feet of the pipeline was video documented during the inspection work. This represents approximately 66% of the piping set as a goal in this initial step of the condition assessment and is 46% of all the DCAP Schedule-1 piping sections targeted in the overall project.

**General Field Conditions Encountered:** Field conditions found little or no debris, silting, or delamination of the mortar lining of the pipeline. However a thin brown biological growth formed a film of the entire piping interior which caused the robotic camera to lose traction frequently and reduced reaches for inspection. Water jetting of the piping was performed to remove some of the biological film and improve traction in spot areas. The biological film also hinders visual evaluations of the piping interior to some extent.

**Typical Piping Conditions Encountered:** The video inspections showed no obvious signs of structural integrity loss on the pipeline walls such as:

- No evidence of delamination of the lining
- No evidence of exposure of the steel cylinder
- No evidence of sagging or deformation of the pipeline

**Correlation to 2014 Continuity Study:** The 2014 continuity study identified sections of the DCAP Schedule-1 pipeline with high electrical potentials indicating active corrosion in those areas. The highest electrical potential measurements were in the western sections from Sta 125+88 to Sta 224+00. The 2014 study is consistent with corrosion observed with the CCTV inspections.

**Possible Root Intrusion at Sta 267+65:** The video at Sta 267+65 seems to indicate root intrusion. Fine fibrous strands can be seen moving with the water flow in the bottom of the pipe. The strands seem to be in line along the pipe joint, as much as 6 to 8 inches in length, and light in color. Identification is not positive due to the biological film and lighting conditions. This location should be targeted for more detailed inspection in future field work.

**Corrosion at Piping Joints:** The biological film obscured many piping joints from fully being viewed and corrosion could be present. Signs of joint corrosion were noted in most of the highly visible joints inspected to some degree. Several joints appeared to be missing some mortar and the bare steel piping core exposed.

**Conclusions:** The CCTV inspection work found no signs of structural failure in the pipeline that would conclude replacement of the pipeline is unavoidable. Some corrosion of the pipe is occurring and was observed. More detailed subsurface inspection will be needed to confirm refurbishment of the pipeline is possible and to delineate the various repair types and locations.

**Initial CCTV Inspections Accomplishments:** This first look inside the pipeline since its 1974 construction provided a cost effective means to determine if more detailed analysis is warranted. Since the project found no evidence that would indicate replacement of the pipeline was warranted, such as signs of structural failure, it is now prudent to utilize more in-depth (and more costly) inspection assessments that can penetrate the concrete lining of the pipeline and provide an evaluation of its steel core.

With this new understanding of conditions in the pipeline the district can now better plan a project to utilize the in-depth inspection techniques. Knowledge of the biological growth inside the pipeline will allow the future inspection project to anticipate a cleaning team to work in conjunction to ensure the equipment can maintain traction and the future project on schedule.

### **Moving Forward - Recommendations**

It is recommended SGVMWD move forward to develop a project for electromagnetic (EM) condition assessment inspection of the DCAP Schedule-1 pipeline. The detailed EM inspection can evaluate the structural integrity of the piping steel core by penetrating through the 3/4-inch-thick concrete mortar lining and biological film. Understanding the condition of the steel core is necessary in order to allow decisions to be made on viable options for either refurbishing or replacing the pipeline.

It is anticipated a minimum of a 16-week schedule is required to plan the project, develop plans and specifications, obtain funding, advertise the project, and finally on-boarding a contractor. Timing and on-boarding of the contractor will need to be coordinated with a planned shutdown of the pipeline to allow inspection access.

Civiltec Engineers is prepared to assist in the project development of the EM condition assessment work and suggest an immediate first step of conducting meeting(s) with EM contractors to discuss project requirements and constraints.

**AGENDA ACTION ITEM NO. 3**

**SIERRA MADRE LOAN AGREEMENT**

**RECOMMENDED ACTION:** Approve Sierra Madre Loan Program Request and authorize the General Manager to execute the loan agreement developed by legal counsel.

**BACKGROUND:** In response to the District's action to provide interest free loans to its member cities, Sierra Madre has opted to utilize \$2.8 million for pipeline replacement over the next three years.

**BUDGET IMPACT:** This was covered when the loan program was approved at the August 10, 2020 Board meeting.

**PRIOR BOARD ACTION:** None



# City of Sierra Madre

February 10, 2021

Darin Kasamoto, General Manager  
San Gabriel Valley Municipal Water District  
1402 N. Vosburg Drive  
Azusa CA 91702

SUBJECT: SGVMWD 2020 LOAN PROGRAM REQUEST

The City of Sierra Madre is requesting a loan in the amount of \$2,800,000.00 under the terms outlined in the District's 2020 Capital Water Project Loan. The loan will fund water main replacement projects in fiscal years 2021, 2022, and 2023.

The 2021 water main replacement project cost is set at \$1,368,000. The City has budgeted \$968,000.00; the City plans to use \$431,000 of District loan funding to complete this project. The project includes the following sections:

1. Michillinda Avenue from Orange Grove Ave. to Highland Ave.
2. East Grandview Ave from Camillo Drive to Santa Anita Ave.

The City has obtained the engineering services of SA Associates to design main water replacements for fiscal years 2021-22 and 2022-23. (See attached) The City will use the loan balance, \$2,369,000.00, to complete sections from the attached list. Staff is in the process of prioritizing the next project and plans to award a bid for the 2021-22 main water replacement project in the summer of 2021

If you have any questions, please contact me at 626-264-8914 or email me at [jreynoso@cityofsierramadre.com](mailto:jreynoso@cityofsierramadre.com)

Best Regards,

Jose Reynoso  
Director of Utilities

Cc: Gabe Engeland, City Manager, City of Sierra Madre

*232 West Sierra Madre Boulevard, Sierra Madre, CA 91024  
Telephone (626) 355-7135*

**(1)**

**West Sierra Madre Blvd.  
North Baldwin Avenue to Michillinda Avenue**

**Michillinda Avenue  
West Orange Grove Avenue to West Sierra Madre Boulevard**

**Michillinda Avenue  
West Sierra Madre Boulevard to Highland Avenue**

**(2)**

**East Grand View Avenue  
Camillo Avenue to Vista Avenue**

**Santa Anita Avenue  
East Grandview Avenue to Arno Drive**

**Via Grande  
Cul-de-Sac**

**Oakwood Place  
Cul-de-Sac**

**Oakwood Avenue  
East Grandview Avenue to Santa Anita Avenue**

**Vista Avenue  
East Grandview Avenue to Elkins Drive**

**(3)**

**Woodland Drive  
Alta Vista Drive to End**

**Brookside Lane  
Sunnyside Lane to Woodland Drive**

**Brookside Lane  
Woodland Drive to Trail**

**Alta Vista Drive  
Woodland Drive to Vista Circle Drive**

**Sunnyside Lane  
Brookside Lane to Woodland Drive**

**Sturtevant Drive  
Mountain Trail Avenue to Woodland Drive**

**(4)  
Churchill Road  
Mountain Trail Avenue to Fern lane**

**Canyon Crest Drive  
Fern Lane to Canyon Turnoff**

**Churchill Glenn  
Cul-de-Sac**

**Fern Lane  
Churchill Road to Skyland Drive**

**Old Ranch Road  
Churchill Road to Churchill Road**

**Pleasant Hill  
Sturtevant Drive to Old Ranch Road**

**Madre Lane  
Sturtevant Drive to Old Ranch Road**

## **AGENDA ACTION ITEM NO. 4**

### **MONTEREY PARK LOAN AGREEMENT**

**RECOMMENDED ACTION:** Approve Monterey Park Loan Agreement to provide \$4 million at zero-percent interest to the city for construction of PFOA/PFOS treatment facility.

**BACKGROUND:** The city plans to use all the funding for design and construction of PFOA/PFOS treatment plant. The total cost of the project exceeds the amount of loan funding the District will provide.

**BUDGET IMPACT:** This was discussed when the loan program was approved at the August 10, 2020 Board meeting.

**PRIOR BOARD ACTION:** None



## LOAN AGREEMENT

As of March 1, 2021, the San Gabriel Valley Municipal Water District, a municipal water district formed under Division 20 of the California Water Code (the "District") and the City of Monterey Park, a municipal corporation (the "City"), agree as follows:

1. **Purpose.** District supplies imported water from the State Water Project to supplement City's ground water supply. The District has established its 2020 Loan Program to assist its member cities, including the City, in financing projects for the benefit of the City and its residents and ratepayers. In order to ensure a safe and reliable water supply for the City's residents and property owners, the City is undertaking construction of a PFOA/PFOS water treatment and removal project (the "Project"), which is eligible for funding under the District's 2020 Loan Program, in accordance with the provisions set forth in this Loan Agreement.

2. **Description of Loan.**

a. **Amount.** The District shall provide City with a loan (the "Loan") in the amount not to exceed Four Million Dollars (\$4,000,000.00) (the "Principal") to be used to cover costs related to planning, design, construction and construction administration incurred by the City in connection with the Project. Following completion of the Project, the District will account for the amounts reimbursed to City to establish the final amount of the Loan and shall revise the payment schedule attached hereto as Exhibit A, incorporated by reference herein, if necessary.

b. **Term.** The proceeds of the Loan will be disbursed to City during the duration of the Project on a reimbursement basis. The term of the Loan is ten years commencing on the later of: (i) date the Notice of the Completion of the Project (the "Notice of Completion") is signed by the City; or (ii) 90 days after the first disbursement of the Loan proceeds.

c. **Rate.** Except as set forth in Section 4, below, the Loan shall bear no interest.

d. **Advances of Principal.** The District shall disburse the Principal to the City in the form of progress payments that shall be approved by the District's Board of Directors upon the City's submittal to the District of invoices and supporting documentation during the course of the Project that substantiate the costs the City has incurred in connection with the Project. The District shall process payment of such reimbursements as promptly as possible. Any such invoices and documentation submitted on or before 4:00 p.m. on the first Monday of a month will be submitted to the District's Board of Directors for approval at its regular held on the second Monday of each month.

e. **Payments of Principal by City.** The City shall repay the Loan to the District in ten equal annual installments, as set forth in Exhibit A, which is attached hereto and incorporated by reference herein. The City's annual repayments shall commence on the first anniversary of the

date the City signed the Notice of Completion for the Project (such first anniversary date shall be referred to as the "Initial Repayment Date") and each subsequent anniversary of the Initial Repayment Date. Unless paid off sooner, shall terminate on the tenth anniversary of the Initial Repayment Date (the "Maturity Date"). The City may prepay all or part of the Loan at any time without penalty. The City and District both understand and agree the sole source of repayment for the Loan shall be from the City's water enterprise revenues. The City's obligation for repayment hereunder shall in no way be an obligation of the City's General Fund.

**4. Default.** If the City does not make a payment of the Principal on the Initial Repayment Date or any subsequent anniversary of the Initial Repayment Date, the District shall provide the City with written notice of that failure to pay and the City shall thereafter make the payment that is due within fourteen (14) days after the date of the District's notice. If the City fails to make the payment that is due within that fourteen (14) day period, then the entire unpaid balance of the Principal shall become due and payable to the District and interest shall then begin accruing at the rate of six percent (6%) per annum.

**5. Disclaimer of Warranty.** District has not made any representation concerning the Project and has no responsibility for its planning, design or construction.

**6. Indemnity.** The City shall indemnify the District, its officers, agents and employees (the "Indemnified Parties") against, and hold the Indemnified Parties harmless from any liability, cost or damage, including attorneys' fees, arising out of acts or omissions to act, including any negligent acts or omissions to act, by the City, its officers, agents, or employees arising out of or connected with the City's construction or use of the Project.

**8. Notices.** Notices given under this Agreement, or necessary to carry out its provisions, shall be in writing and delivered personally to the person to whom the notice is to be given, by first class mail, sent by nationally-recognized overnight courier, or sent by e-mail with written confirmation of receipt. Addresses for District and City for this purpose shall be:

District: San Gabriel Valley Municipal Water District  
Attn: General Manager  
549 East Sierra Madre Ave. (P.O. Box 1299)  
Azusa, CA 91702

City: City of Monterey Park  
Attn: Department of Public Works  
320 West Newmark Avenue  
Monterey Park, CA 91754

With a courtesy copy to:

Karl H. Berger, Esq., City Attorney  
Hensley Law Group

2600 West Olive Avenue, Ste. 500  
Burbank, CA 91505

**9. Waiver.** No alteration, amendment or waiver of any provision of this Agreement made by agreement between the District and any other person shall release, modify, amend, waive, extend, change, discharge, terminate, or affect the liability of the City under this Agreement. No notice to or demand on the City shall be deemed to be a waiver of the City's obligation or of the right of the District to take further action without further notice or demand as provided for in this Agreement.

**10. Miscellaneous.** This Agreement shall be binding on the District and City and their respective successors and assigns; provided, however, that this Agreement may not be assigned by City without the written consent of the District. This Agreement may be executed in counterparts, each of which is deemed to be an original. This Agreement, together with all attachments and exhibits hereto, constitutes the entire agreement between the parties hereto, and there shall be no other agreement regarding the subject matter hereof unless signed in writing by the party to be charged. This Agreement supersedes all negotiations or previous agreements between the parties with respect to all or any part of the subject matter hereof. This Agreement shall be governed by the laws of the State of California. i

(Signature page follows)

IN WITNESS WHEREOF, the parties have entered into this Agreement as of the date first set forth above.

APPROVED:  
**San Gabriel Valley  
Municipal Water District**

By: \_\_\_\_\_  
Thomas Wong, President

Attest:

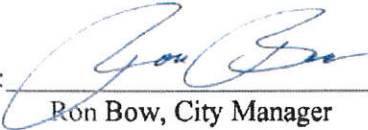
By: \_\_\_\_\_  
Steven T. Placido, Secretary

[Seal]

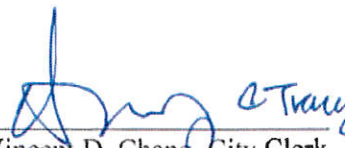
Approved as to Form:

\_\_\_\_\_  
James D. Ciampa, General Counsel

APPROVED:  
**City of Monterey Park**

By:   
Ron Bow, City Manager

Attest:

By:  *at Tracy for*  
Vincent D. Chang, City Clerk

[Seal]

Approved as to Form:


  
\_\_\_\_\_  
Karl H. Berger, City Attorney

Exhibit A

**SGVMWD AND CITY OF MONTEREY PARK LOAN REPAYMENT SCHEDULE**

<b>YEAR</b>	<b>PAYMENT</b>	<b>LOAN BALANCE AFTER PAYMENT</b>
2021	\$400,000	\$3,600,000
2022	\$400,000	\$3,200,000
2023	\$400,000	\$2,800,000
2024	\$400,000	\$2,400,000
2025	\$400,000	\$2,000,000
2026	\$400,000	\$1,600,000
2027	\$400,000	\$1,200,000
2028	\$400,000	\$800,000
2029	\$400,000	\$400,000
2030	\$400,000	\$0

## AGENDA ACTION ITEM NO. 5

### RATE ASSISTANCE PROGRAM FOR MEMBER CITIES

**RECOMMENDED ACTION:** Make available a grant of up to \$500,000 to its Member Cities. Based on City population, assessed value, and water usage, the breakdown of funds would be 40% Alhambra, 30% Monterey Park, 20% Azusa, 10% Sierra Madre. The funding amount may be increased if any Member City elects not to participate in the Program. The Program would grant money to a Member City for use in a bill assistance or delinquent account program to be administered by that city.

**BACKGROUND:** On April 2, 2020, the Governor issued Executive Order N-42-20 prohibiting shut offs of water service to residences and critical infrastructure sector small businesses. The Governor's Executive Order prohibits residential and critical infrastructure small business shut offs for non-payment.

The External Affairs Committee requested staff to look into setting up a program that would assist our cities with for low-income bill assistance and/or delinquent account assistance. The Program would be funded by interest revenue earned our reserves.

The External Affairs Manager met with the member cities to gather information on the financial impacts Executive Order N-42-20 has had on our cities. The financial impact for past due accounts over 120+ days totals over \$1 million. The proposed program would help fund the existing low-income assistance programs, and it would also assist in providing a discount to residential/commercial accounts that have selected to enroll in a repayment program.

City	Approx. Accounts Past Due	Approx. Total Amount Past Due	Low-Income Assistance Program
Alhambra	500	\$188,000	No
Azusa	4,074	\$220,142	Yes
Monterey Park	812	\$557,745	Yes
Sierra Madre	-	\$64,000	Yes

**BUDGET IMPACT:** The grant will be funded by our interest revenue which is approximately \$500,000.

**PRIOR BOARD ACTIONS:** None

**Low Income Bill Assistance and/or Delinquent Accounts Fund for Member Cities**

**Purpose:** The San Gabriel Valley Municipal Water District (the “District”) hereby establishes its Member City Low-Income Rate Assistance Program (the “Program”). Under the Program, the District will grant money to a Member City for use in a bill assistance or delinquent account program to be administered by that city.

**Use of Grant Monies:** The grant money provided under the Program shall be used by the Cities to provide low income bill assistance for residents that have been affected financially by the pandemic, or who otherwise qualify for the Program, and/or to allocate funds to the Cities to pay down delinquent customer accounts. Each City should determine if they would like to pay off delinquent account balances or create an ongoing low-income bill assistance program by April 30, 2021. The District will need to be notified in writing of that selection, and also be notified of how the City’s program eligibility requirements (Cities may utilize criteria used by other public agencies with low-income rate assistance programs or require proof of participation in the CARE program referenced below.

**Funding:** The District shall grant an amount up to \$500,000 to its Member Cities. Based on City population, assessed value, and water usage, the breakdown of funds would be 40% Alhambra, 30% Monterey Park, 20% Azusa, 10% Sierra Madre. The funding amount may be increased if any Member City elects not to participate in the Program.

**Guidelines for program:** The City can create a low income assistance or bill delinquent program by utilizing Southern California Edison’s California Alternate Rates for Energy (CARE) or Family Electric Rate Assistance (FERA), or the Gas Company’s California Alternate Rates for Energy (CARE) program.

**HOW TO QUALIFY FOR THE CARE DISCOUNT:**

<b>PUBLIC ASSISTANCE PROGRAMS:</b>
If you or someone in your household participates in any of these programs
Medicaid, Medi-Cal, Healthy Families A&B, Women, Infants, & Children (WIC), CalWORKs (TANF), Tribal TANF, Head Start Income Eligible - Tribal Only, Bureau of Indian Affairs General Assistance, CalFresh / SNAP (Food Stamps), National School Lunch Program (NSLP), Low Income Home Energy Assistance Program, Supplemental Security Income (SSI)

OR

<b>MAXIMUM HOUSEHOLD INCOME*:</b> <i>(effective June 1, 2011 to May 31, 2012)</i> <small>*current household income from all sources before deductions</small>	
Number of Persons in Household	Total Annual Income
1-2	\$31,800
3	\$37,400
4	\$45,100
5	\$52,800
6	\$60,500
Each additional household member, add	\$7,700

**AGENDA ACTION ITEM NO. 6**

**CONSIDER SUPPORT FOR AB703**

**RECOMMENDED ACTION:** Authorize sending a letter of support for AB703.

**BACKGROUND:** AB703 was authored by Assemblywoman Rubio and seeks to make permanent some provisions for teleconferencing set forth by Governor Newsom's Executive Order N-29-20 in March 2020 in response to Covid-19.

**BUDGET IMPACT:** None

**PRIOR BOARD ACTION:** None



# **Background Sheet**

## **AB 703 (Rubio, B)**

### **Enhancing Public Access Through Teleconferencing**

#### **BACKGROUND**

As part of his response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 in March 2020 to expand public access to meetings of local agencies by suspending some of the restrictions on teleconferencing. Allowing local agencies to utilize teleconferencing for meetings of the legislative body has enhanced public access and increased participation by the public.

#### **PROBLEM**

With the expiration of Executive Order N-29-20, local agencies will again be required to comply with antiquated provisions of existing law which make it much more difficult to hold meetings of the legislative body by teleconference. Current law refers to “teleconference locations” and requires various actions to be taken at “teleconference locations” by local governments wishing to teleconference meetings. Current law does not recognize that a teleconference location is now wherever there is a person with a computer, a tablet, or a mobile phone!

#### **Proposed Solution**

AB 703 will eliminate the previously existing concept of “teleconference locations”; will revise existing law to ensure minimum standards for public participation; and will revise notice requirements to allow for greater public participation in teleconference meetings of local agencies. The bill does not require teleconferencing, but modernizes existing law to ensure greater public participation in meetings of the legislative bodies of local agencies which choose to utilize teleconferencing.

AB 703 also expresses legislative intent to improve and enhance public access to local agency meetings,

consistent with the digital age, by allowing broader access through teleconferencing options consistent with the Governors Executive Order N-29-20, permitting expanded use of teleconferencing during the COVID-19 pandemic.

#### **SPONSOR**

- Three Valleys Municipal Water District

#### **SUPPORT**

- Three Valleys Municipal Water District

#### **OPPOSITION**

- None on File

#### **CONTACT**

Kirk Howie  
Chief Administrative Officer  
Three Valleys Municipal Water District  
[khowie@tvmwd.com](mailto:khowie@tvmwd.com)  
909-621-5568, X 108

**ASSEMBLY BILL**

**No. 703**

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**Introduced by Assembly Member Blanca Rubio**

February 16, 2021

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An act to amend Section 54953 of the Government Code, relating to local government.

LEGISLATIVE COUNSEL'S DIGEST

AB 703, as introduced, Blanca Rubio. Open meetings: local agencies: teleconferences.

Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined.

Existing law, Executive Order N-29-20, suspends the Ralph M. Brown Act's requirements for teleconferencing during the COVID-19 pandemic, provided that notice requirements are met, the ability of the

public to observe and comment is preserved, as specified, and that a local agency permitting teleconferencing have a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, as specified.

This bill would remove the requirements of the act particular to teleconferencing and allow for teleconferencing subject to existing provisions regarding the posting of notice of an agenda and the ability of the public to observe the meeting and provide public comment. The bill would require that, in each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the local agency also give notice of the means by which members of the public may observe the meeting and offer public comment and that the legislative body have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act, as provided.

This bill would declare the Legislature's intent, consistent with the Governor's Executive Order N-29-20, to improve and enhance public access to local agency meetings into the future, and considering the digital age, by allowing broader access through teleconferencing options.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

Vote: majority. Appropriation: no. Fiscal committee: no.  
State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1 SECTION 1. Section 54953 of the Government Code is
- 2 amended to read:
- 3 54953. (a) All meetings of the legislative body of a local
- 4 agency shall be open and public, and all persons shall be permitted
- 5 to attend any meeting of the legislative body of a local agency,
- 6 except as otherwise provided in this chapter.
- 7 (b) (1) Notwithstanding any other provision of law, the
- 8 legislative body of a local agency may use teleconferencing for

1 the benefit of the public and the legislative body of a local agency  
2 in connection with any meeting or proceeding authorized by law.  
3 The teleconferenced meeting or proceeding shall comply with all  
4 *otherwise applicable* requirements of this chapter and all otherwise  
5 applicable provisions of law relating to a specific type of meeting  
6 or proceeding.

7 (2) Teleconferencing, as authorized by this section, may be used  
8 for all purposes in connection with any meeting within the subject  
9 matter jurisdiction of the legislative body. All votes taken during  
10 a teleconferenced meeting shall be by rollcall.

11 (3) If the legislative body of a local agency elects to use  
12 teleconferencing, it shall ~~post agendas at all teleconference~~  
13 ~~locations and allow members of the public to observe the meeting~~  
14 ~~and address the legislative body, and it shall give notice of the~~  
15 ~~meeting and post agendas as otherwise required by this chapter.~~  
16 *The agenda shall provide an opportunity for members of the public*  
17 *to address the legislative body directly pursuant to Section 54954.3.*  
18 *In each instance in which notice of the time of the teleconferenced*  
19 *meeting is otherwise given or the agenda for the meeting is*  
20 *otherwise posted, the local agency must also give notice of the*  
21 *means by which members of the public may observe the meeting*  
22 *and offer public comment. The legislative body shall conduct*  
23 *teleconference meetings in a manner that protects the statutory*  
24 *and constitutional rights of the parties or the public appearing*  
25 *before the legislative body of a local agency. Each teleconference*  
26 *location shall be identified in the notice and agenda of the meeting*  
27 *or proceeding, and each teleconference location shall be accessible*  
28 *to the public. During the teleconference, at least a quorum of the*  
29 *members of the legislative body shall participate from locations*  
30 *within the boundaries of the territory over which the local agency*  
31 *exercises jurisdiction, except as provided in subdivision (d). The*  
32 *agenda shall provide an opportunity for members of the public to*  
33 *address the legislative body directly pursuant to Section 54954.3*  
34 *at each teleconference location. If the legislative body uses*  
35 *teleconferencing to hold a meeting, the legislative body must have*  
36 *and implement a procedure for receiving and swiftly resolving*  
37 *requests for reasonable accommodation for individuals with*  
38 *disabilities, consistent with the federal Americans with Disabilities*  
39 *Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in*  
40 *favor of accessibility. The procedure for receiving and resolving*

1 requests for accommodation must be noticed each time notice of  
2 the means by which members of the public may observe the  
3 teleconference meeting and offer public comment is made.

4 (4) For the purposes of this section, “teleconference” means a  
5 meeting of a legislative body, the members of which are in different  
6 locations, connected by electronic means, through either audio or  
7 video, or both. Nothing in this section shall prohibit a local agency  
8 from providing the public with additional teleconference locations.

9 (c) (1) No legislative body shall take action by secret ballot,  
10 whether preliminary or final.

11 (2) The legislative body of a local agency shall publicly report  
12 any action taken and the vote or abstention on that action of each  
13 member present for the action.

14 (3) Prior to taking final action, the legislative body shall orally  
15 report a summary of a recommendation for a final action on the  
16 salaries, salary schedules, or compensation paid in the form of  
17 fringe benefits of a local agency executive, as defined in  
18 subdivision (d) of Section 3511.1, during the open meeting in  
19 which the final action is to be taken. This paragraph shall not affect  
20 the public’s right under the California Public Records Act (Chapter  
21 3.5 (commencing with Section 6250) of Division 7 of Title 1) to  
22 inspect or copy records created or received in the process of  
23 developing the recommendation.

24 ~~(d) (1) Notwithstanding the provisions relating to a quorum in~~  
25 ~~paragraph (3) of subdivision (b), if a health authority conducts a~~  
26 ~~teleconference meeting, members who are outside the jurisdiction~~  
27 ~~of the authority may be counted toward the establishment of a~~  
28 ~~quorum when participating in the teleconference if at least 50~~  
29 ~~percent of the number of members that would establish a quorum~~  
30 ~~are present within the boundaries of the territory over which the~~  
31 ~~authority exercises jurisdiction, and the health authority provides~~  
32 ~~a teleconference number, and associated access codes, if any, that~~  
33 ~~allows any person to call in to participate in the meeting and the~~  
34 ~~number and access codes are identified in the notice and agenda~~  
35 ~~of the meeting. (2) Nothing in this subdivision shall be construed~~  
36 ~~as discouraging health authority members of a legislative body~~  
37 ~~from regularly meeting at a common physical site within the~~  
38 ~~jurisdiction of the authority local agency or from using~~  
39 ~~teleconference locations within or near the jurisdiction of the~~  
40 ~~authority. A teleconference meeting for which a quorum is~~

1 established pursuant to this subdivision shall be subject to all other  
2 requirements of this section: *local agency*.

3 (3) For purposes of this subdivision, a health authority means  
4 any entity created pursuant to Sections 14018.7, 14087.31,  
5 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare  
6 and Institutions Code, any joint powers authority created pursuant  
7 to Article 1 (commencing with Section 6500) of Chapter 5 of  
8 Division 7 for the purpose of contracting pursuant to Section  
9 14087.3 of the Welfare and Institutions Code, and any advisory  
10 committee to a county sponsored health plan licensed pursuant to  
11 Chapter 2.2 (commencing with Section 1340) of Division 2 of the  
12 Health and Safety Code if the advisory committee has 12 or more  
13 members.

14 SEC. 2. It is the intent of the Legislature in enacting this  
15 measure to improve and enhance public access to local agency  
16 meetings into the future, and considering the digital age, by  
17 allowing broader access through teleconferencing options  
18 consistent with the Governor's Executive Order 29-20 dated March  
19 17, 2020, permitting expanded use of teleconferencing during the  
20 COVID-19 pandemic.

21 SEC. 3. The Legislature finds and declares that Section 1 of  
22 this act, which amends Section 54953 of the Government Code,  
23 furthers, within the meaning of paragraph (7) of subdivision (b)  
24 of Section 3 of Article I of the California Constitution, the purposes  
25 of that constitutional section as it relates to the right of public  
26 access to the meetings of local public bodies or the writings of  
27 local public officials and local agencies. Pursuant to paragraph (7)  
28 of subdivision (b) of Section 3 of Article I of the California  
29 Constitution, the Legislature makes the following findings:

30 This act is necessary to ensure minimum standards for public  
31 participation and notice requirements allowing for greater public  
32 participation in teleconference meetings.

[DATE]

Assembly Member Blanca Rubio  
California State Assembly  
State Capitol, Room 5175  
P.O. Box 942849  
Sacramento, CA 94249-0048

**RE: Assembly Bill 703 (Rubio) – Support [As Introduced]**

Dear Assembly Member Rubio:

**[Your agency/association name]** is pleased to support your Assembly Bill 703, related to enhancing public access through teleconferencing in a public meeting setting. **[If appropriate, include brief background about your agency].**

As part of his response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 in March 2020 to expand public access to meetings of local agencies by suspending some of the restrictions on teleconferencing. Allowing local agencies to utilize teleconferencing for meetings of the legislative body has enhanced public access and increased participation by the public.

When the Governor's Executive Order expires one day, local agencies will again be required to comply with antiquated provisions of existing law which make it much more difficult to hold meetings of the legislative body by teleconference. Current law refers to "teleconference locations" and requires various actions to be taken at "teleconference locations" by local governments wishing to teleconference meetings. Current law does not recognize that a teleconference location is now wherever there is a person with a computer, a tablet, or even a mobile phone.

AB 703 will eliminate the previously existing concept of "teleconference locations and will revise notice requirements to allow for greater public participation in teleconference meetings of local agencies. The bill does not require teleconferencing, rather it modernizes existing law to ensure greater public participation in meetings of the legislative bodies of local agencies who choose to utilize teleconferencing.

AB 703 also expresses legislative intent to improve and enhance public access to local agency meetings, consistent with the digital age, by allowing broader access through teleconferencing options consistent with the Governors Executive Order.

For these reasons, **[Your agency/association name]** is pleased to support your Assembly Bill 703 (Rubio). If you have questions about our position or would like to discuss further, you may contact me at **[Your contact information – phone/email].**

Sincerely,

cc: **[Your Assembly Members]**  
Kirk Howie, Three Valleys Municipal Water District ([khowie@tvmwd.com](mailto:khowie@tvmwd.com))  
Kristi Foy, Mike Arnold & Associates ([kfoy@mjarnold.com](mailto:kfoy@mjarnold.com))

# Memorandum

**To:** San Gabriel Valley Municipal Water District Board of Directors

**Cc:** Darin Kasamoto, General Manager

**From:** Evelyn Reyes, External Affairs Manager

**Date:** March 8, 2021

**Subject:** External Affairs Report

**Rebates:**

	Rain Barrel	Washing Machines	High-Efficiency Toilets	Waterless Urinals	Smart Controllers	Sprinkler Nozzles	Soil Sensor
	\$35	\$85	\$40	\$150	Up to \$80	\$2 – Min. 30	Up to \$80
<b>Monthly Total</b>	3	0	0	0	0	0	0
<b>FY 20/21 Total</b>	35 1-cistern	44	10	0	13	0	0

**Upcoming Events:**

**Wednesday, March 31 at 3:30pm: San Gabriel Valley Water Supply Update for our Member Cities.** We will update city councils and staff on the District’s pandemic relief programs, state and local water supply, and conservation programs.

**Legislation:** Attached is a memo from CA Advocates highlighting key water bills. We have a call scheduled with CA Advocates to discuss this year’s bill introductions. The call is scheduled for Monday, March 22<sup>nd</sup> at 10:30am. Please let me know if you are interested in participating.

**Website Design:** CV Strategies has finalized the layout of the new website. They are currently migrating content into the site. I am working with them to review all of the content.

**H2Owl Program Grants:** Approved a \$2,000 grant for Sierra Madre Community Nursing School. They plan to use the grant to plant native and water-wise plants.

**External Affairs Update:**

- Attended the Main San Gabriel Basin Watermaster meeting.
- Attended the San Gabriel Valley Water Association Legislative Committee meeting.
- Attended the SGVCOG Water Committee meeting.
- Attended City of Sierra Madre’s City Council Meeting on 2/9/21.
- Met with Nature for All to discuss Leadership Program implementation.
- Met with our member cities to discuss water bill delinquencies.



February 26, 2021

MEMORANDUM

TO: Water Professionals

FROM: Dennis K. Albani, Anthony Molina, California Advocates, Inc.

SUBJECT: Bill Introduction Report 2021

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The 2021 Legislative Session is off to a quick start with the priority topics being COVID-19 response and recovery, school reopening, wildfires, and housing and homelessness. In early January, the Governor released another record-breaking \$227.2 billion proposed California Budget. Despite many reports that came out last year due to the COVID-19 pandemic, in December 2020, the Department of Finance announced that the state would have a \$26 billion-dollar windfall, yet cautioned any commitments to ongoing spending, as projections are forecasting down years in the future.

Unlike a normal year, this year's budget process is already underway. In both the Senate and the Assembly, Budget-sub committees are meeting and discussing the Governor's January Budget proposal which provides "early action" and "regular action". Early action items refer to Fiscal Year 2020/2021, while regular action items reflect the Fiscal Year 2021/2022. The goal of the Legislature is to have "early action" items dispensed with by legislative Spring Recess. All "regular action" items will follow the traditional budget track and be a part of negotiations following the Governor's May Revision. It should be noted, all controversial budget items will be "held open" for the "regular action" budget discussion and Budget Conference Committee.

Furthermore, the Legislature has met its first major deadline "bill introductions," as of last Friday, February 19<sup>th</sup>. This year, neither house put a restriction on the number of bills their respective members may introduce, however, they have been asked to use their best discretion. Accordingly, there were a total of 2,369 bills introduced for the 2021 legislative session – 809 Senate Bills and 1,560 Assembly Bills – an average of 19 bills per Member. Beginning the first week of March, policy committees will begin hearing bills and they will wrap up at the end of April.

In closing, this report is intended to be used as a guide and reference for priority measures that we have identified from this year's bill introductions. We believe many of these bills will be important to your industry and will require attention. Please reach out if you have any questions and let us know when you are available for an in-depth discussion. Thank you.

## Water

### **AB 377 (Rivas) Water quality: impaired waters.**

This bill would require all California surface waters to be fishable, swimmable, and drinkable by January 1, 2050. The bill would prohibit the state board and regional boards from authorizing an NPDES discharge, waste discharge requirement, or waiver of a waste discharge requirement that causes or

contributes to an exceedance of a water quality standard, or from authorizing a best management practice permit term to authorize a discharge that causes or contributes to an exceedance of a water quality standard in receiving waters. The bill would prohibit, on or after January 1, 2030, a regional water quality control plan from including a schedule for implementation for achieving a water quality standard that was adopted as of January 1, 2021, and would prohibit a regional water quality control plan from including a schedule for implementation of a water quality standard that is adopted after January 1, 2021.

**AB 1066 (Bloom) Freshwater bathing sites: water quality monitoring.**

This bill would require the State Water Resources Control Board (board), in consultation with the Department of Public Health, to establish, by regulation, a definition of a monitored freshwater bathing site that includes freshwater bodies that have a high frequency of use by the general public, identify all monitored freshwater bathing sites in the state, and require the owner or operator of a monitored freshwater bathing site to monitor the site, to provide public notifications online and through signage onsite for hazardous water quality conditions, and to submit all monitoring data to the board.

**AB 1195 (Garcia) Southern Los Angeles County Regional Water Agency.**

This bill would create the Southern Los Angeles County Regional Water Agency as a regional water agency serving the drinking water needs of the cities, unincorporated areas, and residents in the communities overlying the Central Basin and West Coast Basin aquifers in southern Los Angeles County. The bill would require the agency to serve the region as the leader in interagency collaboration on water resource issues and to be governed by a 5-member board of locally elected officials in the agency's jurisdiction, each appointed by a specified state or local entity. The bill would authorize the agency to serve the water needs of its region through operating public water systems or other water infrastructure and integrating other water systems in the region into its operations. The bill would authorize the agency to finance its operations through collecting water rates, charges, fees, or established parcel charges previously charged by a water system for which the agency has assumed control.

**AB 1250 (Calderon) Water and sewer system corporations: consolidation of service.**

This bill, the Consolidation for Safe Drinking Water Act of 2021, would authorize a water or sewer system corporation to file an application and obtain approval from the Public Utilities Commission through an order authorizing the water or sewer system corporation to consolidate with a public water system or state small water system. The bill would require the commission to approve or deny the application within 8 months.

**AB 1434 (Friedman) Urban water use objectives: indoor residential water use.**

This bill would establish, beginning January 1, 2023, until January 1, 2025, the standard for indoor residential water use as 48 gallons per capita daily. The bill would establish, beginning January 1, 2025, the standard as 44 gallons per capita daily and, beginning January 1, 2030, 40 gallons per capita daily. The bill would eliminate the requirement that the department, in coordination with the state board, conduct necessary studies and investigations and jointly recommend to the Legislature a standard for indoor residential water use.

**SB 52 (Dodd) State of emergency: local emergency: sudden and severe energy shortage: planned power outage.**

This bill would expand the definition of “sudden and severe energy shortage” to include a “deenergization event,” defined as a planned power outage, as specified, and would make a deenergization event one of those conditions constituting a state of emergency and a local emergency.

**SB 222 (Dodd) Water Affordability Assistance Program.**

This bill would establish the Water Affordability Assistance Fund in the State Treasury to help provide water affordability assistance, for both drinking water and wastewater services, to low-income ratepayers and ratepayers experiencing economic hardship in California. The bill would make moneys in the fund available upon appropriation by the Legislature to the state board to provide, as part of the Water Affordability Assistance Program established by the bill, direct water bill assistance, water bill credits, water crisis assistance, affordability assistance, and short-term assistance to public water systems to administer program components.

**SB 223 (Dodd) Discontinuation of residential water service.**

The bill would require the State Water Resources Control Board (State Water Board) to provide technical assistance to very small community water systems. The bill would require the State Board to establish a bridge loan program to assist very small community water systems that may suffer revenue loss or delayed collection while complying with this chapter. To the extent funding is available, partial loan forgiveness would be made available to systems that offer debt forgiveness to low-income residents with past due accounts. This bill would also require an urban water supplier and an urban and community water system to update policies to comply this chapter by July 1, 2022.

**SB 230 (Portantino) State Water Resources Control Board: Constituents of Emerging Concern**

This bill would require the State Water Resources Control Board to establish, maintain, and direct an ongoing, dedicated program called the Constituents of Emerging Concern Program to assess the state of information and recommend areas for further study on the occurrence of constituents of emerging concern (CEC) in drinking water sources and treated drinking water. The bill would require the state board to convene, by an unspecified date, the Science Advisory Panel to review and provide recommendations to the state board on CEC for further action. The bill would require the state board to provide an annual report to the Legislature on the ongoing work conducted by the panel.

**SB 323 (Caballero) Local government: water or sewer service: legal actions.**

This bill would authorize a local agency or interested person to bring a validation action in a superior court to determine the validity of a fee or charge for water and sewer service. The proposal would require an interested party bring an action within 120 days after the local agency adopts the fee or charge.

**SB 351 (Caballero) Water Innovation Act of 2021.**

This bill, the Water Innovation Act of 2021, would create the Office of Water Innovation at the California Water Commission for the furtherance of new technologies and other innovative approaches in the water sector. The bill would require the office, by December 31, 2023, to take specified measures to advance innovation in the water sector. The bill would make findings and declarations regarding the need for water innovation.

**SB 403 (Gonzalez) Drinking water: consolidation.**

This bill authorizes the state board to order consolidation with a receiving water system where a public water system or a state small water system, serving a disadvantaged community, consistently fails to provide an adequate supply of safe drinking water or where a disadvantaged community is substantially

reliant on domestic wells that consistently fail to provide an adequate supply of safe drinking water. This bill would authorize the state board to also order consolidation where a water system serving a disadvantaged community is at risk of failing to provide an adequate supply of safe drinking water or where a disadvantaged community is substantially reliant on domestic wells that are at risk of failing to provide an adequate supply of safe drinking water.

**SB 559 (Hurtado) Department of Water Resources: water conveyance systems: Canal Conveyance Capacity Restoration Fund.**

This bill establishes the Canal Conveyance Capacity Restoration Fund in the State Treasury to be administered by the Department of Water Resources. The bill would require all moneys deposited in the fund to be expended, upon appropriation by the Legislature, in support of subsidence repair costs, including environmental planning, permitting, design, and construction and necessary road and bridge upgrades required to accommodate capacity improvements. The bill would require the department to expend from the fund, upon appropriation by the Legislature, specified monetary amounts to restore the capacity of 4 specified water conveyance systems, with 2 of those 4 expenditures being in the form of a grant to the Friant Water Authority and to the San Luis and Delta-Mendota Water Authority. The bill would make these provisions inoperative on July 1, 2030 and would repeal the provisions as of January 1, 2031.

## **Bonds**

**AB 1500 (E. Garcia) Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022.**

This bill would enact the Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$6,700,000,000 pursuant to the State General Obligation Bond Law to finance projects for safe drinking water, wildfire prevention, drought preparation, flood protection, extreme heat mitigation, and workforce development programs.

**SB 45 (Portantino) Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2022.**

This bill would enact the Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2022, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$5,510,000,000 pursuant to the State General Obligation Bond Law to finance projects for a wildfire prevention, safe drinking water, drought preparation, and flood protection program.

## **Natural Resources**

**AB 564 (Gonzalez) Biodiversity Protection and Restoration Act.**

This bill would establish the Biodiversity Protection and Restoration Act and would provide that it is the policy of the state that all state agencies, boards, and commissions shall utilize their authorities in furtherance of the biodiversity conservation purposes and goals of certain executive orders. The bill would require all state agencies, boards, and commissions to consider and prioritize the protection of biodiversity in carrying out their statutory mandates. The bill would require strategies related to the goal of the state to conserve at least 30% of California's land and coastal waters by 2030 to be made available to the public and provided to certain legislative committees by no later than June 30, 2022.

**AB 809 (Frazier) Natural Resources Agency: statewide natural resources inventory.**

This bill would require the Natural Resources Agency to prepare a comprehensive, statewide inventory of the natural resources of the state and establish treatment measures necessary to protect those resources, and to post its initial inventory on its internet website on or before January 1, 2023, with annual updates on or before January 1 of each year thereafter.

**Local Government**

**AB 339 (Lee) State and local government: open meetings.**

This bill would require all meetings, including gatherings using teleconference technology, to include an opportunity for all persons to attend via a call-in option or an internet-based service option that provides closed captioning services and requires both a call-in and an internet-based service option to be provided to the public. The bill would require all meetings to provide the public with an opportunity to comment on proposed legislation, as provided, and requires translation services to be provided for the 10 most-spoken languages, other than English, in California, and would require those persons commenting in a language other than English to have double the amount of time as those giving a comment in English, if time restrictions on public comment are utilized, except as specified. The bill would require instructions on how to attend the meeting to be posted at the time notice of the meeting is publicized.

**AB 703 (Rubio) Open meetings: local agencies: teleconferences.**

Current law, by Executive Order N-29-20, suspends the Ralph M. Brown Act's requirements for teleconferencing during the COVID-19 pandemic, provided that notice requirements are met, the ability of the public to observe and comment is preserved, and that a local agency permitting teleconferencing have a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities. This bill would remove the requirements of the act particular to teleconferencing and allow for teleconferencing subject to existing provisions regarding the posting of notice of an agenda and the ability of the public to observe the meeting and provide public comment. The bill would require that, in each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the local agency also give notice of the means by which members of the public may observe the meeting and offer public comment and that the legislative body have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities.

**AB 1296 (Kamlager) South Coast Air Quality Management District: district board: membership.**

This bill would increase the number of members of the district board of the south coast district to 15 members by adding 2 environmental justice appointees, one appointed by the Senate Committee on Rules and one appointed by the Speaker of the Assembly.

**Elections**

**AB 1205 (Frazier) State Air Resources Board: elections**

This bill would express the intent of the Legislature to enact subsequent legislation requiring that all members of the state board be elected, rather than appointed

**Taxes**

**AB 62 (Gray) Income taxes: credits: costs to comply with COVID-19 regulations.**

This bill would provide a tax credit for essential and small businesses seeking to comply with COVID-19 regulations adopted by the Occupational Safety and Health Standards Board on November 19, 2020, relating to COVID-19 prevention and approved by the Office of Administrative Law.

**Budget**

**Sustainable Groundwater**

\$60 million one-time General Fund (\$30 million in 2020-21 and \$30 million in 2021-22) for grants to support local planning and implementation of Groundwater Sustainability Plans across critically over-drafted basins.

**Protecting California's Rivers, Streams and Watersheds Program (Voluntary Agreements)**

\$125 million in Prop 68 Funds for habitat restoration projects along the Sacramento and San Joaquin Rivers.

**Safe and Affordable Drinking Water**

\$130 million includes funding necessary to maintain full implementation of the Safe and Affordable Drinking Water Program.

**REGULAR MEETING OF  
THE MAIN SAN GABRIEL BASIN WATERMASTER  
MARCH 3, 2021 AT 2:30 O'CLOCK P.M.**

**Zoom Meeting ID link**

<https://us02web.zoom.us/j/81825581890>

**Meeting ID: 818 2558 1890**

**Password: 299152**

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<u>Agenda</u>	<u>Action/Notes</u>
1. CALL TO ORDER	
2. ROLL CALL OF WATERMASTER MEMBERS	
3. ADOPTION OF AGENDA [1]	
4. TIME RESERVED FOR PUBLIC COMMENT	
5. ITEMS REMOVED FROM CONSENT CALENDAR [1]	
6. CONSENT CALENDAR [1] All items on Consent Calendar may be approved with single action.	
a) Minutes of a Regular Meeting of Watermaster held February 3, 2021	
b) Lists of Demands	
c) Financial Statements, February 2021	
d) Stipulation Re After Judgment of: i. IBY Property Owner, LLC	
7. ATTORNEY'S REPORT [2]	
8. ENGINEER'S REPORT [2]	
9. EXECUTIVE OFFICER'S REPORT [2]	
10. REPORT FROM RESPONSIBLE AGENCIES [2]	
11. OUTSIDE COMMITTEE LIAISONS [2]	
12. INFORMATION ITEMS [2]	
a) Temporary assignment or lease of 172.95 AF of Production Right from Bank of America N. A. Trustee of the William Knight Living Trust UTD 05/11/2000 to California Domestic Water Company for FY 20-21	
b) Temporary assignment or lease of 350.00 AF of Production Right from Valencia Heights Water Company to Covina Irrigating Company for FY 20-21	
c) Temporary assignment or lease of 100% Prescriptive Pumping Right from City of Brea to California Domestic Water Company for FY 20-21	

- d) Permanent transfer of 2,372.51 AF of Prescriptive Pumping Right and 1,800.71 AF of Carry-Over Right from IBY, LLC to IBY Property Owner, LLC.
  - e) Temporary assignment or lease of 36.28 AF of Production Right from Walter Green to California Domestic Water Company for FY 20-21
  - f) Temporary assignment or lease of 168.00 AF of Production Right from Lucy A. Rosedale and Harry E. Rosedale III, Trustees of the Harry E. Rosedale Jr. Trust dated May 24, 1985 to Canyon Water Company for FY 20-21
  - g) Change of Designee for San Gabriel Country Club to Sean Rathje
  - h) Change of Designee for Phillip G. Tate, Sieglinde A. Tate to Sieglinde A. Tate
  - i) SGVMWD transmittal of monthly report for January 2021
13. COMMENTS FROM WATERMASTER MEMBERS [2]
14. FUTURE AGENDA ITEMS [1]
15. CLOSED SESSION [1]  
A closed session may be called to discuss pending or potential litigation.
16. ADJOURNMENT

**LEGEND**            [1]        INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM  
                         [2]        INDICATES INFORMATION ITEM - NO ACTION ANTICIPATED

**Chair Lynda Noriega Presiding**



*In light of the Governor's Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 17, 2020 (collectively, the "Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Has Suspended Application of Certain Public Meeting Requirements otherwise required under Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.*

*Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Board meeting will take place via online and teleconference.*

*Copies of Executive Order will be made available to members of the public upon request.*

Register in advance for this webinar:

[https://zoom.us/webinar/register/WN\\_b-NXliOeSXSAoz-U82BRCA](https://zoom.us/webinar/register/WN_b-NXliOeSXSAoz-U82BRCA)

After registering, you will receive a confirmation email containing information about joining the webinar.

Public comments can be emailed prior to the meeting to [stephanie@wqa.com](mailto:stephanie@wqa.com)

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**A REGULAR MEETING  
OF THE  
SAN GABRIEL BASIN WATER QUALITY AUTHORITY  
AT  
1720 W. CAMERON AVENUE, SUITE 100  
WEST COVINA, CALIFORNIA  
  
WEDNESDAY, FEBRUARY 17, 2021 AT 12:00 P.M.**

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**AGENDA**

- |             |  |               |
|-------------|--|---------------|
| <b>I.</b>   | <b>CALL TO ORDER</b>   | <b>MUNOZ</b>  |
| <b>II.</b>  | <b>PLEDGE OF ALLEGIANCE</b>  |               |
| <b>III.</b> | <b>ROLL CALL OF BOARD MEMBERS</b>  | <b>MORENO</b> |
|             | Valerie Munoz, Chairwoman _____ (alt)  |               |
|             | Mark Paulson, Vice-Chairman _____ (alt)  |               |
|             | Jorge Marquez, Treasurer _____ (alt)   |               |
|             | Bob Kuhn, Secretary _____ (alt)  |               |
|             | Lynda Noriega _____ (alt)  |               |
|             | Mike Whitehead _____ (alt)   |               |
|             | Ed Chavez _____ (alt)  |               |
| <b>IV.</b>  | <b>PUBLIC COMMENTS (Agendized Matters Only):</b>   | <b>MUNOZ</b>  |
|             | As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested. |               |
| <b>V.</b>   | <b>ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:</b>  | <b>MUNOZ</b>  |
|             | Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)   |               |

**VI. APPOINTMENT OF COMMITTEE MEMBERS** **MUNOZ**

- (a) Administrative/Finance Committee
- (b) Engineering Committee
- (c) Legislative/Public Information Committee

**VII. CONSENT CALENDAR** **MUNOZ**

(Consent items may all be approved by single motion) [enc]

- (a) Ratification of Project Demand No. E91075
- (b) Minutes for 1/20/21 Regular Board Meeting
- (c) Minutes for 2/9/21 Administrative/Finance Committee – Special Joint Meeting
- (d) Minutes for 2/10/21 Legislative/Public Information Committee – Special Joint Meeting
- (d) Demands on Administrative Fund
- (e) Demands on Project Fund

**VIII. COMMITTEE REPORTS**

(These items may require action)

- (a) Administrative/Finance Committee Report [enc]
  - 1. Discussion/Action Regarding Draft Reserve Fund Policy [enc]
    - a. Approve Administrative Procedure No. 41
  - 2. Discussion/Action Regarding Operation and Maintenance Task Order for Avocet Environmental, Inc. [enc]
- (b) Legislative/Public Information Committee Report [enc]

**IX. OTHER ACTION/INFORMATION ITEMS** **MUNOZ**

(These items may require action)

- (a) Draft San Gabriel Basin Groundwater Quality Management and Remediation Plan “§406 Plan” for 2021 [enc]
  - 1. Review Comments Received
  - 2. Adopt “§406 plan” for 2021

**X. PROJECT REPORTS** **COLBY**

(a) Treatment Plants:

- 1. Baldwin Park Operable Unit Status
  - Arrow/Lante Well (Subarea 1) Operational
  - Monrovia Wells Operational
  - SGVWC B6 Plant Operational
  - SGVWC B5 Plant Operational
  - CDWC Well No. 14 Operational
  - La Puente Valley County Water District Operational

- |    |  |              |
|----|--|--------------|
| 2. | El Monte Operable Unit   |              |
|    | • Eastern Shallow Zone   | Operational  |
|    | • Eastern Deep Zone  | Operational  |
|    | • GSWC Encinita Plant  | Operational  |
|    | • Western Shallow Zone   | Operational  |
| 3. | South El Monte Operable Unit                                   |              |
|    | • Whitmore Street. Ground Water Remediation Treatment Facility | Operational  |
|    | • City of M.P. Well No. 5 VOC Treatment Facility               | Operational  |
|    | • City of M.P. Well No. 12 VOC Treatment Facility              | Operational  |
|    | • City of M.P. Well No. 15                                     | Operational  |
|    | • City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility       | Operational  |
|    | • GSWC Wells SG-1 & SG-2                                       | Operational  |
|    | • SGVWC Plant No. 8  | Operational  |
| 4. | Puente Valley Operable Unit                                    |              |
|    | • Shallow Zone   | Design       |
|    | • Deep Zone  | Construction |
| 5. | Area 3 Operable Unit   |              |
|    | • City of Alhambra Phase 1                                     | Operational  |
|    | • City of Alhambra Phase 2                                     | Operational  |

**XI. ATTORNEY'S REPORT** **PADILLA**

**XII. LEGISLATIVE REPORT** **MONARES**

**XIII. EXECUTIVE DIRECTOR'S REPORT** **SCHOELLERMAN**

**XIV. FUTURE AGENDA ITEMS** **MUNOZ**

**XV. INFORMATION ITEMS [enc]** **MUNOZ**

- (a) San Gabriel Basin Water Calendar

**XVI. FUTURE BOARD/COMMITTEE MEETINGS** **MUNOZ**

- (a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, March 9, 2021 at 10:00am
- (b) The next Engineering Committee Meeting was scheduled for Tuesday, March 9, 2021 at 11:00am
- (c) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, March 10, 2021 at 11:00am
- (d) The next WQA Board meeting is scheduled for Wednesday, March 17, 2020 at 12:00 P.M. at WQA

**XVII. BOARD MEMBERS' COMMENTS/REPORTS**

**MUNOZ**

**XVIII. ADJOURNMENT**

**MUNOZ**

*Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at [www.wqa.com](http://www.wqa.com).*

## Memorandum

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**To:** San Gabriel Valley Municipal Water District Board of Directors

**From:** Darin Kasamoto General Manager

**Date:** March 3, 2021

**Subject:** General Manager's Report

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### 1. SWP UPDATE

2021 initial allocation is 10%. February remained very dry throughout the state, and the allocation has not changed.

Dry year transfer program is proceeding, the District is hoping to get 5000 ac-ft, we should know how much water is available and the price by April.

Delta Conveyance Project (Cal Water Fix)- Funding Agreements for DCP environmental work have been approved by 88% of the total project. The remaining 12% is a portion of Kern County Water Agency which was assumed to be covered by MWD. However, at their Dec. 8 MWD did not approve this share. DWR has since sent a letter to all participating contractors stating that with the 88% commitment, and previously collected funds, the project will continue to move forward for the next two years.

State Water Project Water Management Tools Amendment have now been approved by enough Contractors and is effective as of March 1, 2021.

Oroville update- no update since last month

### 2. MAIN SAN GABRIEL BASIN UPDATE

As of Feb. 26, 2021, the Key Well is at 197.8 feet which is 1.3 feet lower than Jan. 29, 2021

### 3. GRANT PROGRAM UPDATES

We are not actively pursuing any grants at this time. We will continue to monitor for potential matches for future projects. Monterey Park has indicated an interest in reviving attempts to utilize recycled water from Central Basin, we are in the process of modifying our Recycled Water feasibility study so that we will be eligible for federal funding for the 2021-2022 cycle. However due to uncertainty at Central Basin Municipal Water District, we are currently on hold.

### 4. MANAGEMENT ISSUES

I will try to initiate discussion with MWD on permanent modification of the Sierra Madre Agreement and Carson Project participation. Due to uncertainty with MWD Board and the hiring of a new Chief Executive Officer, these efforts are on hold.

# Memorandum

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**To:** San Gabriel Valley Municipal Water District Board of Directors

**From:** Ed Hills, Assistant General Manager

**Cc:** Darin Kasamoto, General Manager

**Date:** March 3, 2021

**Subject:** Assistant General Manager's Report

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1. Total water delivered in February 2021: 0 AF. As of August 31, 2020, SGVMWD completed deliveries to the MSGB until further notice.

2. Total deliveries to cyclic storage (calendar) year to date: 0 AF. Cyclic storage balance as of January 31, 2021: 11,431.74 AF. Amount of water banked on behalf of Dudley Ridge Water District: 13,916 AF.

3. Forecast of deliveries for March 2021: Deliveries to Covina Irrigating Company, on behalf of TVMWD, resume March 4, 2021. No delivery to the MSGB is scheduled for March.

4. Project Updates:

- A. TE Roberts' execution of the replacement of 19 plug valves is complete and a seven-day leak detection test has been satisfied.
- B. Civiltec has reviewed the data gathered from the video inspection of Schedule I. Staff has reviewed the technical memorandum and participated in a follow-up meeting with Civiltec. An executive summary is on the agenda and will be presented by staff to the board of directors.

5. Operations and Maintenance: In addition to routine operations and maintenance staff completed the following tasks during the month of February:

- A. Relocated electrical test station in Sch. V.
- B. Exercised new plug valves in Sch. I.
- C. Refilled Sch. I and conducted leak detection test.

6. Assistant General Manager meetings and activities:

- A. Attended TVMWD monthly manager's meeting (provided project updates).
- B. Attended SGVMWD External Affairs Committee meeting.
- C. Met with Sedaru: Discuss GIS and asset management product offerings.
- D. Attended PWAG/ER meeting: COVID 19 update.
- E. Met with Civiltec: Condition Assessment of Schedule I.
- F. Attended SCWUA monthly meeting.
- G. Met with SoCal SCADA solutions (SCADA project progress).
- H. Attended the monthly meeting of the Main San Gabriel Basin Watermaster.