

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
MONDAY, SEPTEMBER 13, 2021
8:00 AM – 10:00 AM (PDT)**

Pursuant to Provisions of Executive order N-25-20 issued by Governor Gavin Newsom on March 12, 2020, Any director may call into the Board of Directors meeting using the call-in number..... or via GoToMeeting Link....

Please join this meeting from your computer, tablet or smartphone.

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(For supported devices, tap a one-touch number below to join instantly.)

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ROLL CALL: Knoles, Paulson, Placido, Prince, Wong

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of August 16, 2021

Minutes of the External Affairs Committee Meeting of August 24, 2021

Financial Statements of August 2021

Disbursements of the Revolving Fund dated August 26, 2021, Check Nos. 11906 – 11913, EFT and Wires

Disbursements of the Revolving Fund dated September 9, 2021, Check Nos. 11914 – 11919, EFT and Wires

Disbursements of the Revolving Fund dated September 13, 2021, Check Nos. 11920 – 11923, and Wires

Disbursements of the General Fund dated August 19 & 30, 2021, Check No. 42388 - 42407, and EFT

Disbursements of the General Fund dated September 1, 9, & 13, 2021, Check Nos. 42408 – 42441, and EFT's

Future Meeting Attendance Approval:

Council for Water Shed Health- WildFire: Weather, Water, Weeds, Wildlife – Sep. 16, 30 & Oct. 14 – via Zoom

ACTION ITEMS

1. Approve Amendment No. 1 to Employment Contract for General Manager
2. Adopt Resolution No. 9-2021-786 Revising Salaries
3. Adopt Resolution No. 9-2021-787 Amending Administrative Code on Redistricting
4. Redistricting Follow-Up
5. Preparation for In-Person Meeting(s)

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report of WQA
3. Report of the Attorney
4. Report of the General Manager/Assistant Manager
5. Report of the State Water Contractors

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS COMMENTS

CLOSED SESSION

A. Conference with legal counsel – Existing Litigation
Subdivision (a) of Government Code Section 54956.9.

Name of Case: *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350.

CLOSED SESSION REPORT

OPEN SESSION

ADJOURNMENT

THIS AGENDA WAS POSTED ON SEPTEMBER 9, 2021 AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE OCTOBER 11, 2021.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, AUGUST 16, 2021
8:00 A.M.**

<https://global.gotomeeting.com/join/438907541> or Phone in 1(669) 224-3412

At 8:02 a.m. on August 16, 2021, the Board of Directors held its Regular Meeting via "GoToMeeting"

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

ALSO PRESENT:

Darin Kasamoto, General Manager; Ed Hills, Assistant General Manager; Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu External Affairs Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Jared Macias, City of Azusa; Richard Gonzales, City of Monterey Park; Steve McGee, City of Sierra Madre

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

Steve McGee from the City of Sierra Madre thanked Director Prince for attending Sierra Madre's City Council Meeting.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of July 12, 2021

Financial Statements for July 2021

Treasurer's Investment Report Dated June 30, 2021

Disbursements of the Revolving Fund Dated:

July 15, 2021, Check Nos. 11886 – 11890, EFT and Wires in the amount of \$51,075.46

July 29, 2021, Check Nos. 11891 – 11897, EFT's and Wires in the amount of \$53,114.19

August 12, 2021, Check Nos. 11898 – 11901, EFT and Wires in the amount of \$50,208.44

August 16, 2021, Check Nos. 11902 – 11905, and Wires in the amount of \$1,521.50

August 16, 2021

Disbursements of the General Fund Dated:

July 21 – 28, 2021, Check Nos. 42326 – 42345 and EFT's, in the amount of \$1,910,696.75

August 9 & 11, 2021, Check Nos. 42346 – 42375 and EFT's, in the amount of \$968,774.03

August 16, 2021, Check Nos. 42376 – 42387, in the amount of \$26,554.75

Future Meeting Attendance Approval:

6th Annual CA Water Data Summit – August 19, 2021, Virtual

Water Solutions Technology Pilots and Trials – August 26, 2021, Virtual

AYC's 32nd Anniversary Celebration & Awards Ceremony – Oct. 22, 2021, San Gabriel

On motion of Director Paulson, seconded by Director Prince and unanimously carried 5-0, the Consent Calendar was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 16, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong

Noes: None

Absent: None

Abstain: None

ACTION AGENDA ITEM

RESOLUTION NO. 8-2021-785 ADOPTING TAX RATE

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT DETERMINING THE AMOUNT OF MONEY NECESSARY TO BE REASIED BY TAXATION FOR PAYMENT OF GENERAL OBLIGATION BONDS AND OTHER VOTER APPROVED INDEBTEDNESS FOR THE FISCAL YEAR 2021-2022 AND FIXING THE RATE OF TAX LEVIED (TAX CODE AREA 367.05 THROUGH 367.12) was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 16, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong

Noes: None

Absent: None

Abstain: None

REDISTRICTING REQUIREMENTS

After much discussion, staff and counsel have been directed to research if population of all 5 directors' divisions have changed and determine if any changes are necessary.

August 16, 2021

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported the U.S. Senate passed the Federal Infrastructure Act which dedicates \$8.3 Billion for western water infrastructure projects.

The District partnered with Nature for All to host water education workshops for District residents. Workshops will be held this month, August 11 & 18 virtually, and August 28 in person.

Ms. Reyes also reported the District Annual Report is being worked on.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Mr. Hills reported issues of the current drought situation, which were discussed at length and that the Main San Gabriel Basin Watermaster is exploring options for procuring additional water.

REPORT OF WQA

No report.

REPORT OF THE ATTORNEY

Counsel reported two items: 1) Los Angeles County Public Works new efforts to establish a Los Angeles County water plan, including ground water management, and 2) Legislature is back in session so updates on the final actions concerning bills of interest will be known in the next few weeks.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported Steve Bucknam is preparing a brief memo on potential state and federal opportunities and will present his findings at a future meeting.

John Robinson has outlined the necessary actions needed to potentially participate in MWD's Carson Project. A current update will be presented at the September Board Meeting.

The recycled water project for Monterey Park/Alhambra had been on hold due to staffing issues at Central Basin. Since that seems to no longer be an issue, the next step is to meet with Central Basin's General Manager to restart the process.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported on August 5, 2021, Lake Oroville's Hyatt Power Plant shut down for the first time in history due to low water levels.

August 16, 2021

REPORT OF THE STATE WATER CONTRACTORS

No changes – no report.

COMMITTEE MEETING REPORTS

None

DIRECTOR REPORTS ON EVENTS ATTENDED

None

DIRECTOR COMMENTS

None

CLOSED SESSION at 9:15 A.M.

- A. Conference with legal counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9

Name of Case: *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350

- B. Public Employee Performance Evaluation - General Manager - Government Code Section 54957

OPEN SESSION at 9:32 A.M.

CLOSED SESSION REPORT

The District's counsel reported that an update on the status of Closed Session Item A, existing litigation, *Moore v. San Gabriel Valley Municipal Water District*, was provided to the Board of Directors and no reportable action was taken. He further reported that Closed Session Item B, further performance evaluation of the District's General Manager, took place in accordance with Government Code Section 54957 and no reportable action was taken.

EMPLOYMENT CONTRACT AND SALARY CONSIDERATION

The Board discussed the possible adjustment to the General Manager's salary. On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the Board of Directors approved a five percent (5%) salary increase for the General Manager to be effective immediately and an additional five percent (5%) salary increase for the General Manager to be effective July 1, 2022.

August 16, 2021

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 16, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ADJOURNED at 9:59 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:59 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on September 13, 2021, at 8:00 a.m.

President

ATTEST:

Secretary

August 16, 2021

**MINUTES OF THE SPECIAL MEETING
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
EXTERNAL AFFAIRS COMMITTEE MEETING
TUESDAY, AUGUST 24, 2021
9:00 A.M.**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, ANY DIRECTOR MAY CALL INTO THE BOARD OF DIRECTORS' MEETING USING THE DISTRICT'S CALL-IN

<https://us02web.zoom.us/j/82994651301?pwd=SZVY3p5dE5XSvpDN2pWdW92Q0Zkdz09>

OR DIAL-IN VIA PHONE, (669) 900-6833

Meeting ID: 829 9465 1301, Passcode: 309770

WITHOUT OTHERWISE COMPLYING WITH THE BROWN ACT'S TELECONFERENCING REQUIREMENTS. THE DISTRICT'S BOARD MEETINGS SHALL REMAIN OPEN TO THE PUBLIC AND ANY MEMBER OF THE PUBLIC WISHING TO MAKE ANY COMMENTS TO THE BOARD MAY DO SO BY CALLING IN TO THE CALL-IN NUMBER.

The meeting was called to order at 9:13 a.m.

ROLL CALL: Director Prince; Director Wong; Darin Kasamoto - General Manager; Ed Hills - Assistant General Manager; Evelyn Reyes - External Affairs Manager; Steve Kiggins - Supervising Systems Operator; Albert Lu – External Affairs Assistant

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

There were no public comments.

1. Conservation/Drought Messaging: The committee directed staff to enhance its communication plan to enhance drought awareness due to current conditions, and to collaborate with regional partners and member cities to enhance outreach.
2. Water Efficiency Programs: The committee approved staff's recommendation to add a Flow Monitor/Lead Detection Device rebate of \$100 to our current rebate program. There are sufficient funds in the rebate program budget. In addition, the committee recommended staff to explore adding a Landscape Retrofit Program. The External Affairs Manager will provide an update at a future meeting.
3. Council for Watershed Health - Garvey project: The External Affairs Manager presented the committee with an update on the project agreement. The last step is for the Garvey Unified School District to review and approve the study.

4. Legislative Update: The External Affairs Manager provided an update on legislative bills.

ADJOURNMENT

The Committee was adjourned at 10:18 a.m.

San Gabriel Valley Municipal Water District
Balance Sheet
As of August 31, 2021

	Aug 31, 21
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	1,001,415.20
1005 · Revolving Cash Fund	200,807.13
1008 · Petty Cash	442.00
1009 · LAIF	19,490,442.92
1009.01 · LAIF FMV Adjustment	1,615.94
1011 · UBS Resource Management Account	
1012 · Cash with Broker	9,036.62
1013 · Certificates of Deposit	10,079,657.10
Total 1011 · UBS Resource Management Account	10,088,693.72
1014 · UBS Accrued Interest	-16,418.80
Total Checking/Savings	30,766,998.11
Accounts Receivable	
1603 · Accounts Receivable	12,605.38
Total Accounts Receivable	12,605.38
Other Current Assets	
1605 · Taxes Receivable	-0.34
1606 · Interest Receivable	3,410.98
1620 · Prepaid Expenses	719,201.19
1660 · Water Inventory	752,339.01
Total Other Current Assets	1,474,950.84
Total Current Assets	32,254,554.33
Fixed Assets	
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1703 · Accum Ammort - State Water Proj	-4,450,594.50
1801 · Pipeline	26,340,785.65
1830 · Accum Depreciation - Pipeline	-16,351,944.61
1840 · SCADA Telemetry	1,050.08
1841 · Accum Depreciation -SCADA	-1,050.09
1750 · SCADA 2013	900,510.22
1851 · Accum Depreciaton - SCADA 13	-617,111.26
1901 · Land	735,931.46
1902 · Buildings	2,346,232.42
1903 · Accum Depr - Buildings	-2,336,826.01
1904 · Furniture and Fixtures	173,585.69
1905 · Accum Depr - Furn and Fixtures	-145,099.63
1907 · Vehicles	164,401.97
1908 · Accum Depr - Vehicles	-160,293.56
1910 · Pipeline Misc Equipment	90,055.75
1911 · Accum Depr - Pipeline Misc Equi	-87,871.85
1914 · Communications Equipment	8,905.76
1915 · Accum Depr - Communications Equ	-8,905.75
1920 · Construction in Process	
1920.02 · CIP - Scada	48,442.00
1920.04 · Hydro Elec Generator Expansion	950,782.80
Total 1920 · Construction in Process	999,224.80
1921 · Capital Expenditures	
1921.07 · SanDimas Hydro Deflec Batteries	35,595.25
1921.05 · Computer	6,198.90
1921.06 · Schedule 1 (Azusa) Blow-Off	401,829.51
1921.03 · Roof	58,390.47
1921.04 · Repaving	3,950.00
Total 1921 · Capital Expenditures	505,964.13

San Gabriel Valley Municipal Water District
Balance Sheet
As of August 31, 2021

	Aug 31, 21
1916 · A/D Computers	-2,205.91
1917 · A/D Paving	-504.83
1918 · A/D San Dimas Hydro	-5,340.04
1922 · A/D Roof	-12,164.08
Total Fixed Assets	13,870,901.09
Other Assets	
1998.99 · Deferred Outflows -OPEB	201,703.00
1999.99 · 1999.Deferred Outflows of Res	618,162.00
Total Other Assets	819,865.00
TOTAL ASSETS	46,945,320.42
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	6,338.25
Total Accounts Payable	6,338.25
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	429,593.58
24000 · Payroll Liabilities	0.04
Total Other Current Liabilities	429,593.62
Total Current Liabilities	435,931.87
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	746,998.00
2219.99 · Net Pension Liability	2,355,085.00
1699.99 · Deferred Inflow of Resources	298,520.00
2209 · Other Post-Employment Benefits	5,168,653.62
Total Long Term Liabilities	8,569,256.62
Total Liabilities	9,005,188.49
Equity	
2301 · Fund Balance	4,524,449.82
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	31,904,508.94
2973 · Contribution Aid Capital	1,280,323.11
Net Income	-1,550,880.77
Total Equity	37,940,131.93
TOTAL LIABILITIES & EQUITY	46,945,320.42

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

August 2021

	Aug 21	Budget	Jul - Aug 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	126,916.57	400,000.00	64,369.73	800,000.00	4,800,000.00
3003 · Water Sales	672,252.00	200,000.00	672,252.00	400,000.00	2,400,000.00
3004 · Interest Income	0.00	18,750.00	7,811.06	37,500.00	225,000.00
3005 · Ready to Serve Revenue	990.00	990.00	1,980.00	1,980.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	65,000.00	513,984.25	130,000.00	780,000.00
3008 · SBVMWD Pipeline Maintenance Rev	14,858.00	2,708.00	0.00	5,416.00	32,500.00
3016 · Unrealized Gain (Loss) on Inves	0.00	0.00	-19,591.60	0.00	0.00
3050 · Fair Value Adjustment on Invest	0.00	0.00	0.00	0.00	0.00
Total General Operations	815,016.57	687,448.00	1,240,805.44	1,374,896.00	8,249,380.00
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	0.00	0.00	0.00	0.00
Total Power Revenue Sales	0.00	0.00	0.00	0.00	0.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	194,481.82	750,000.00	133,516.90	1,500,000.00	9,000,000.00
Total Restricted Revenue - SWP	194,481.82	750,000.00	133,516.90	1,500,000.00	9,000,000.00
3401 · Grants-St Wtr Board&Reclamation	0.00	0.00	0.00	0.00	0.00
Total Income	1,009,498.39	1,437,448.00	1,374,322.34	2,874,896.00	17,249,380.00
Gross Profit	1,009,498.39	1,437,448.00	1,374,322.34	2,874,896.00	17,249,380.00
Expense					
4699 · Bad Debt Expense	0.00	0.00	0.00	0.00	0.00
2229.99 · PERS Expense	0.00	0.00	0.00	0.00	0.00
Unrestricted G.O. Expenses					
4001 · Director Fees	1,400.00	2,500.00	1,400.00	5,000.00	30,000.00
4010 · Salaries- Administrative	19,982.40	21,648.00	37,467.00	43,296.00	259,776.00
4014 · Field Supervision	14,516.80	15,726.00	27,219.00	31,452.00	188,706.00
4020 · Salaries Office	15,762.62	17,077.00	29,554.89	34,154.00	204,919.00
4021 · External Affairs Wages	9,007.80	9,913.00	16,537.00	19,826.00	118,958.00
4022 · Part Time Employee	610.00	1,226.00	940.00	2,452.00	14,717.00
4027 · Office Supplies - Equipment Mai	1,324.33	3,667.00	11,389.31	7,334.00	44,000.00
4029 · Election Expenses	0.00	0.00	0.00	0.00	0.00
4031 · Legal Services	3,740.00	4,167.00	6,795.00	8,334.00	50,000.00
4032 · State Water Contract Services	3,641.08	3,833.00	7,282.20	7,666.00	46,000.00
4033 · Public Relations	521.90	11,250.00	3,894.75	22,500.00	135,000.00
4034 · Governmental Relations Consulti	7,000.00	7,833.00	14,000.00	15,666.00	94,000.00
4035 · Consulting & Engineering Expens	9,433.05	224,348.00	18,963.05	448,696.00	2,692,170.00
4036 · Medicare Tax Expense	1,211.22	1,337.00	2,254.36	2,674.00	16,045.00
4039 · PERS - Retirement Expenses	72,522.09	70,688.00	106,312.40	141,376.00	848,260.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

August 2021

	Aug 21	Budget	Jul - Aug 21	YTD Budget	Annual Budget
4040 · Social Security Tax Expense	3,940.10	4,855.00	7,316.35	9,710.00	58,254.00
4041 · State Compensation Fund	1,077.84	1,500.00	3,237.80	3,000.00	18,000.00
4042 · State Unemployment Insurance Ta	25.38	134.00	31.32	268.00	1,605.00
4043 · Health Insurance Expense	34,591.89	37,167.00	68,111.81	74,334.00	446,000.00
4044 · Dental/ Vision Benefit Expense	2,956.68	6,417.00	11,424.98	12,834.00	77,000.00
4045 · Insurance - Liability, Casualty	2,622.83	3,500.00	5,245.66	7,000.00	42,000.00
4046 · Blue Cross Employee Reimburseme	1,554.62	5,000.00	4,206.77	10,000.00	60,000.00
4048 · Life Insurance	306.90	300.00	613.80	600.00	3,600.00
4050 · Dues and Associations	7,386.10	7,083.00	28,425.73	14,166.00	85,000.00
4051 · Travel and Conferences -Dir	542.25	2,083.00	1,332.25	4,166.00	25,000.00
4052 · Publications and Periodicals	0.00	25.00	0.00	50.00	300.00
4053 · State Water Contractors Audit	2,858.00	833.00	2,858.00	1,666.00	10,000.00
4054 · Financial Audit Expense	0.00	1,667.00	0.00	3,334.00	20,000.00
4055 · Travel & Conference -Staff	221.99	2,500.00	312.99	5,000.00	30,000.00
4056 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
4057 · Taxes - Annual Fee	0.00	4,333.00	0.00	8,666.00	52,000.00
4058 · Tax Collection Fees	0.00	2,750.00	0.00	5,500.00	33,000.00
4059 · Property Tax Expense	0.00	54.00	0.00	108.00	650.00
4060 · Telephone Expense	3,104.03	3,333.00	5,782.04	6,666.00	40,000.00
4061 · Utilities - Gas, Electric, and	986.24	1,542.00	2,161.45	3,084.00	18,500.00
4062 · Conservation Materials	0.00	0.00	0.00	0.00	0.00
4063 · Safety Program	0.00	417.00	0.00	834.00	5,004.00
4065 · Water Conservation/Rebates Prog	1,112.50	20,833.00	3,680.00	41,666.00	250,000.00
4067 · OPEB -Other Post Employment Ben	223,333.33	40,000.00	246,666.66	80,000.00	480,000.00
4090 · SWP Transportation Cost	0.00	152,333.00	0.00	304,666.00	1,828,000.00
4093 · Uniform and Material Rentals	377.90	375.00	671.26	750.00	4,500.00
4095 · Vehicle Maintenance, Operating	1,395.42	1,750.00	2,720.75	3,500.00	21,000.00
4096 · Communication Expense	1,182.42	517.00	1,326.42	1,034.00	6,200.00
4099 · Facility Maintenance	1,159.57	2,500.00	5,315.62	5,000.00	30,000.00
4100 · Salaries - Field Workers	21,387.11	24,506.00	40,740.46	49,012.00	294,077.00
4108 · Grounds Maintenance and Materia	18,329.80	2,750.00	18,604.80	5,500.00	33,000.00
4112 · Depreciation Expense	48,125.80	0.00	88,187.80	0.00	0.00
4113 · Pipeline Maintenance & Material	0.00	4,167.00	125.01	8,334.00	50,000.00
4114 · SCADA Maintence	0.00	667.00	0.00	1,334.00	8,000.00
4120 · Grants	2,000.00	707,250.00	4,000.00	1,414,500.00	8,487,000.00
Total Unrestricted G.O. Expenses	541,251.99	1,438,354.00	837,108.69	2,876,708.00	17,260,241.00
Riverside Facility					
4300 · Salaries - Riverside	604.82	1,337.00	1,288.28	2,674.00	16,043.00
4301 · Riverside Maintenance and Mater	341.86	2,358.00	608.04	4,716.00	28,300.00
Total Riverside Facility	946.68	3,695.00	1,896.32	7,390.00	44,343.00
Hydro Expenses					

San Gabriel Valley Municipal Water District
Income Statement - Actual vs. Budget
August 2021

	Aug 21	Budget	Jul - Aug 21	YTD Budget	Annual Budget
4402 · Salaries - Hydro	261.08	758.00	326.35	1,516.00	9,092.00
4403 · Hydro Maintenance Materials	0.00	1,125.00	1,440.00	2,250.00	13,500.00
4406 · Hydro So Cal Edison (8800)	0.00	433.00	0.00	866.00	5,200.00
Total Hydro Expenses	261.08	2,316.00	1,766.35	4,632.00	27,792.00
Restricted Expense					
4510 · State Project Expense	419,691.00	625,000.00	2,068,369.00	1,250,000.00	7,500,000.00
4511 · State Project Amortization	8,028.75	8,083.00	16,062.75	16,166.00	97,000.00
4591 · State Project Cost of Water Adj	0.00	0.00	0.00	0.00	0.00
Total Restricted Expense	427,719.75	633,083.00	2,084,431.75	1,266,166.00	7,597,000.00
66000 · Payroll Expenses	0.00	0.00	0.00	0.00	0.00
Total Expense	970,179.50	2,077,448.00	2,925,203.11	4,154,896.00	24,929,376.00
Net Ordinary Income	39,318.89	-640,000.00	-1,550,880.77	-1,280,000.00	-7,679,996.00
Other Income/Expense					
Other Expense					
6001 · COVID-19 Expense	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	39,318.89	-640,000.00	-1,550,880.77	-1,280,000.00	-7,679,996.00

REVOLVING FUND RECAP

August 26, 2021

Check No.	Date	Description	Amount
11906-11909	08/26/21	Payroll Expense	\$ 29,197.13
EFT	08/26/21	Payroll Expense - PERS	\$ 7,362.09
Wires	08/26/21	Federal & State Payroll Taxes	\$ 13,938.99
EFT	08/26/21	State Compensation Insurance	\$ 1,077.84
11910	08/26/21	Frontier	\$ 367.80
11911	08/26/21	SCE	\$ 25.33
11912	08/26/21	Shell-Wex Bank	\$ 76.37
11913	08/26/21	Verizon Wireless	\$ 865.41

August 26, 2021 GRAND TOTAL DISBURSEMENTS..... \$ 52,910.96

REVOLVING FUND RECAP

September 09, 2021

Check No.	Date	Description	Amount
11914-11917	09/09/21	Payroll Expense	\$ 29,514.63
EFT	09/09/21	Payroll Expense - PERS	\$ 7,461.56
Wires	09/09/21	Federal & State Payroll Taxes	\$ 14,106.88
11918	09/09/21	Azusa Light & Water	\$ 667.41
11919	09/09/21	Frontier	\$ 101.74

September 09, 2021 GRAND TOTAL DISBURSEMENTS..... \$ 51,852.22

REVOLVING FUND RECAP

September 13, 2021

Check No.	Date	Description	Amount
11920	09/13/21	Bruce H Knoles	\$ 182.30
11921	09/13/21	Mark R Paulson	\$ 729.20
11922	09/13/21	Miles L Prince	\$ 1,276.10
11923	09/13/21	Thomas Wong	\$ 307.60
Wires	09/13/21	Federal & State Payroll Taxes	\$ 544.20

September 13, 2021 GRAND TOTAL DISBURSEMENTS..... \$ 3,039.40

9:10 AM

San Gabriel Valley Municipal Water District

Transactions by Account

09/09/21

Accrual Basis

As of August 31, 2021

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	08/19/2021	EFT	BeniComp (Corp)	-3,599.24
Bill Pmt -Check	08/30/2021	42388	Alliance Communication Services (Co...	-130.00
Bill Pmt -Check	08/30/2021	42389	Athens (Corporation)	-21.26
Bill Pmt -Check	08/30/2021	42390	Azusa Light & Water	-46.79
Bill Pmt -Check	08/30/2021	42391	C V Strategies (Corp)	-2,912.50
Bill Pmt -Check	08/30/2021	42392	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	08/30/2021	42393	DWR	-418,978.00
Bill Pmt -Check	08/30/2021	42394	Ernst & Young LLP (Attorney)	-2,858.00
Bill Pmt -Check	08/30/2021	42395	ExxonMobil	-1,299.05
Bill Pmt -Check	08/30/2021	42396	Frontier	-241.96
Bill Pmt -Check	08/30/2021	42397	Lagerlof, LLP (Atty)	-3,740.00
Bill Pmt -Check	08/30/2021	42398	SCE	-347.71
Bill Pmt -Check	08/30/2021	42399	Sparkletts	-143.41
Bill Pmt -Check	08/30/2021	42400	Stanley Convergent Security Solution...	-592.50
Bill Pmt -Check	08/30/2021	42401	Staples	-71.56
Bill Pmt -Check	08/30/2021	42402	Stetson Engineers, Inc.	-149.00
Bill Pmt -Check	08/30/2021	42403	Stewart Air Systems A/C & Heating Co.	-340.00
Bill Pmt -Check	08/30/2021	42404	The Gas Company	-18.94
Bill Pmt -Check	08/30/2021	42405	Verizon Business Services	-589.22
Bill Pmt -Check	08/30/2021	42406	Verizon Wireless	-366.47
Bill Pmt -Check	08/30/2021	42407	Western Pest Control Specialists, Inc.	-416.00
Total 1001 - General Fund Bank of America				-506,861.61
TOTAL				-506,861.61

1:10 PM

San Gabriel Valley Municipal Water District

Transactions by Account

09/09/21

Accrual Basis

As of September 13, 2021

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	09/01/2021	EFT	CalPers	-700.00
Bill Pmt -Check	09/09/2021	EFT	BeniComp (Corp)	-2,534.33
Bill Pmt -Check	09/13/2021	42408	ACWA JPIA Medical/Life	-34,898.79
Bill Pmt -Check	09/13/2021	42409	Alliance Communication Services (Co...	-130.00
Bill Pmt -Check	09/13/2021	42410	AlSCO (Corp)	-377.90
Bill Pmt -Check	09/13/2021	42411	American Water Works Association	-588.00
Bill Pmt -Check	09/13/2021	42412	ATT	-104.80
Bill Pmt -Check	09/13/2021	42413	Azusa Plumbing Supply (Corp)	-157.11
Bill Pmt -Check	09/13/2021	42414	BOA-Visa	-1,143.64
Bill Pmt -Check	09/13/2021	42415	Bucknam & Associates Inc. (Corp)	-596.00
Bill Pmt -Check	09/13/2021	42416	California Advocates, Inc. (Corp)	-7,000.00
Bill Pmt -Check	09/13/2021	42417	California Underground Facilities	-115.15
Bill Pmt -Check	09/13/2021	42418	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	09/13/2021	42419	Charter	-239.98
Bill Pmt -Check	09/13/2021	42420	City of Monterey Park2	-150,000.00
Bill Pmt -Check	09/13/2021	42421	D.H. Maintenance Services	-160.00
Bill Pmt -Check	09/13/2021	42422	DePinto Morales Communications, Inc.	-18,503.96
Bill Pmt -Check	09/13/2021	42423	DigAlert (Corporation)	-315.25
Bill Pmt -Check	09/13/2021	42424	Evelyn Reyes	-42.22
Bill Pmt -Check	09/13/2021	42425	Fish N Weeds (Corp)	-1,666.00
Bill Pmt -Check	09/13/2021	42426	Frontier	-534.84
Bill Pmt -Check	09/13/2021	42427	Grainger (Corp)	-35.56
Bill Pmt -Check	09/13/2021	42428	Henry Radio, Inc. (Corp)	-144.00
Bill Pmt -Check	09/13/2021	42429	L Esquivel	-11.76
Bill Pmt -Check	09/13/2021	42430	LOWES	-156.34
Bill Pmt -Check	09/13/2021	42431	Maria Jarmin	-43.01
Bill Pmt -Check	09/13/2021	42432	Metropolitan Water District	-500.00
Bill Pmt -Check	09/13/2021	42433	Mission ACE Hardware (Corp)	-138.07
Bill Pmt -Check	09/13/2021	42434	Nature For All	-2,000.00
Bill Pmt -Check	09/13/2021	42435	Public Water Agencies Group (PWAG)	-963.75
Bill Pmt -Check	09/13/2021	42436	SCE	-572.80
Bill Pmt -Check	09/13/2021	42437	Stanley Convergent Security Solution...	-668.88
Bill Pmt -Check	09/13/2021	42438	State Water Contractors	-28,125.00
Bill Pmt -Check	09/13/2021	42439	Thinking Green Consultants	-1,112.50
Bill Pmt -Check	09/13/2021	42440	Wells Fargo Vendor Fin Serv	-276.35
Bill Pmt -Check	09/13/2021	42441	Western Pest Control Specialists, Inc.	-281.00
Total 1001 - General Fund Bank of America				-324,836.99
TOTAL				-324,836.99

VISA Recap
July 21, 2021 to August 20,2021

M Prince	8/2/2021	ACWA 08/19 & 09/22	Conference	\$70.00							\$70.00
	8/3/2021	ACWA Adj	Conference	-\$35.00							-\$35.00
	8/2/2021	CA - NV AWWA	Water Education Seminar	\$175.00							\$175.00
	8/9/2021	California Data Collaborative	6th Annual Water Data Summit	\$125.00							\$125.00
T Wong	8/17/2021	Asian Youth Center	AYC 32nd Gala	\$207.25							\$207.25
E Reyes	8/18/2021	California Data Collaborative	6th Annual Water Data Summit	\$125.00							\$125.00
Office Supplies	7/26/2021	Apple.cm	Icloud	\$0.99							\$0.99
	8/1/2021	Google.Gsuite	google workspace	\$72.00							\$72.00
	8/3/2021	Intuit	Quickbooks	\$24.00							\$24.00
	8/8/2021	Microcsoft	Annual	\$99.00							\$99.00
	8/9/2021	Brown & Caldwell	Job Posting	\$200.00							\$200.00
	8/15/2021	Amazon	USB Endoscope Type C	\$27.43							\$27.43
	8/17/2021	Zoom	Standard Pro Monthly Charge	\$29.98							\$29.98
	8/19/21	Apple.com	Icloud	\$2.99							\$2.99
Vehicle Maintenance	7/26/2021	Brian Wood Automotive	Flat Tire	\$20.00							\$20.00
										Total Due	\$1,143.64

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 A banner image featuring a large orange sun in the center, with the word "WILDFIRE" in bold black letters across it. Below the sun, the text "WEATHER | WATER | WEEDS | WILDLIFE" is displayed. At the bottom, it says "Supported by UNIVERSITY OF CALIFORNIA Agriculture and Natural Resources". The background shows a silhouette of mountains and some horizontal brush strokes.

WILDFIRE

WEATHER | WATER | WEEDS | WILDLIFE

Supported by **UNIVERSITY OF CALIFORNIA**
Agriculture and Natural Resources

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WILDFIRE:

Weather, Water, Weeds, Wildlife

Thurs. Sept. 16th, 2021 | 9am-12pm

Thurs. Sept. 30th, 2021 | 9am-12pm

Thurs. Oct. 14th, 2021 | 2pm-5:30pm

Online via Zoom

Join us as we seek to better understand wildfire effects on communities and the health of our watersheds! Expert panelists will share recent education efforts, guidelines, and research on the physical, cultural and ecological conditions related to increasing frequency and scale of wildfires in our region.

Since our symposia after the Griffith Park Fire in 2007 and after the Station Fire in 2009, Council for Watershed Health (CWH) has sought to continue convenings around local fire preparedness, defensible space, environmental impacts, and the increasing frequency of wildfires in our region. It is our goal to contribute to a shared understanding amongst stakeholders on the watershed issues of the day, gather lessons learned and disseminate best practices and strategies for healthier watersheds.

Each of the three webinars will consist of short presentations and moderated panel discussions by leading experts in Wildland Fire Research, Land Management, Air Quality, Water Quality, Flood Control, Weeds and Wildlife, Land Use Planning, and Utility Services.

With this Symposium, we will:

- Examine agency/utility wildfire safety, mitigation measures and resiliency planning for future fire weather
- Learn about research focused on wildfire effects on water quality (sediment, contaminants) and water supply in our region and how we can improve our practices
- Discuss how forests, shrublands and rivers are recovering or being impacted by invasive plants and biodiversity loss
- Understand how state and local agencies are preparing and responding to increased threat of wildfire

Who will attend?

Planning and Public Works Professionals, Water Resources Professionals, Land Managers Public Health Professionals, Local Business Leaders, Civil Engineers, Regulators, Land Managers, Researchers, Education and Extension Specialists, Public Health Professionals, Developers, Landscape Architects, Community Based Organizations, Academics, Students, and any and all other interested parties.

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Day 1 | September 16th | 9AM-12PM

- **Welcome**
- **Keynote Address**
 - **Jessica Morse**, Deputy Secretary for Forest and Wildfire Resilience, California Natural Resources Agency
- **Panelist Presentations**
 - **Moderator - Char Miller**, Ph.D., W.M. Keck Professor of Environmental Analysis and History, Pomona College
 - **Moderator - Marilyn N. Raphael**, Ph.D, Director, Institute of the Environment and Sustainability, University of California, Los Angeles
 - **Anthony (Toby) O'Geen**, Ph.D., Professor and Soil Resource Specialist in Cooperative Extension, Department of Land, Air and Water Resources, University of California Davis
 - **Jeremy Lancaster**, P.G., C.E.G., Regional Geologic and Landslides Mapping Program Manager, California Geological Survey
 - **Julia Van Soelen Kim**, M.P.H., North Bay Food Systems Advisor, Cooperative Extension, University of California Agriculture and Natural Resources
 - **Max Moritz**, Ph.D., Cooperative Extension Wildfire Specialist, Bren School of Environmental Science and Management, University of California Santa Barbara
 - **Rong Fu**, Ph.D., Professor, Atmospheric and Oceanic Sciences, University of California Los Angeles
 - **Scott A. Epstein**, Ph.D. Program Supervisor, Air Quality Assessment Planning, Rule Development, and Area Sources South Coast Air Quality Management District
 - **Sterling Klippel**, P.E., Principal Engineer, Los Angeles County Public Works
 - **Tom Rolinski**, Fire Scientist, Southern California Edison
 - **Wallace M. Meyer III**, Ph.D., Director, Robert J. Bernard Field Station, Claremont Colleges, and Associate Professor of Biology, Pomona College
- **Discussion and Q&A**
- **Closing**
- **Optional Lunchtime Poster Session w/ Q&A - [Click for Poster Abstracts](#)**

[DAY 1 - REGISTER NOW!](#)

Day 2 | September 30th | 9AM-12PM

- **Welcome**
- **Panelist Presentations**
 - **Moderator - Sabrina Drill**, Ph.D., Natural Resources Advisor - Los Angeles and Ventura Counties, University of California Agriculture and Natural Resources
 - **Moderator - Travis Longcore**, Ph.D., Associate Adjunct Professor, Institute of the Environment and Sustainability - University of California Los Angeles
 - **Alexandra Syphard**, Ph.D, Senior Research Scientist, Conservation Biology Institute
 - **Chris McDonald**, Ph.D., Inland and Desert Natural Resources Advisor - U.C. Cooperative Extension, University of California Agriculture and Natural Resources
 - **Ed Pert**, Ph.D., Regional Manager - South Coast Region, California Department of Fish and Wildlife

[Home](#)[About Us](#)[Our Work](#)[Tools & Resources](#)[Events](#)[Blog](#)[Contact Us](#)[DONATE](#)**Mountains Natural Recreation Area**

- **Mark Mendelsohn**, Botanist, National Park Service - Santa Monica Mountains Natural Recreation Area
- **Megan Jennings**, Ph.D., Research Ecologist and Adjunct Professor, Conservation Ecology Lab - San Diego State University
- **Rachel Wing**, Field Crew Administrative Lead, California Botanic Garden
- **Robert Fisher**, Ph.D., Conservation Biologist, Western Ecological Research Center, U.S. Geological Survey
- **Discussion and Q&A**
- **Closing**
- **Optional Lunchtime Poster Session w/ Q&A** - [Click for Poster Abstracts](#)

DAY 2 - REGISTER NOW!*Day 3 | October 14th | 2PM-5PM*

- **Welcome**
- **Panelist Presentations**
 - **Moderator - Clark Stevens**, Executive Officer, Resource Conservation District of the Santa Monica Mountains
 - **Moderator - Michelle Romilini**, Ph.D., Managing Director, Center for Urban Resilience - Loyola Marymount University
 - **Antoine Kunsch**, Community Resilience Coordinator, Resource Conservation District of the Santa Monica Mountains
 - **Ben Stapleton**, Executive Director, U.S. Green Building Council - Los Angeles
 - **Dania Gutierrez**, Southern California Program Manager, National Forest Foundation
 - **David Haas**, Forester, California Department of Forestry and Fire Protection
 - **David W. Pedersen**, P.E., General Manager, Las Virgenes MWD
 - **Fabian Garcia**, Partnership Coordinator, USDA Forest Service - Angeles National Forest and San Gabriel Mountains National Monument
 - **Jerry Perez**, Forest Supervisor, USDA Forest Service - Angeles National Forest
 - **Molly Mowery**, A.I.C.P., Executive Director, Community Wildfire Planning Center
 - **Rachel Lupo**, Senior Manager at Southern California Edison (SCE) Wildfire Program - Project Management and Execution
 - **Ron Durbin**, Chief of the Forestry Division, Los Angeles County Fire Department
 - **Rorie Skei**, Chief Deputy Director, Santa Monica Mountains Conservancy
 - **Sabrina Drill**, Ph.D., Natural Resources Advisor - Los Angeles and Ventura Counties, University of California Agriculture and Natural Resources
 - **Van Butsic**, Ph.D., Cooperative Extension Specialist in Land Use, University of California Berkeley
- **Discussion and Q&A**
- **Closing**

DAY 3 - REGISTER NOW!

AGENDA ACTION ITEM NO. 1

APPROVE AMENDMENT NO. 1 TO EMPLOYMENT CONTRACT FOR GENERAL MANAGER

RECOMMENDED ACTION: Approve Amendment No. 1.

BACKGROUND: This is a follow-up for the action taken at the last Board Meeting regarding the General Manager salary adjustment.

BUDGET IMPACT: This will impact the budget by about \$19,000.

PRIOR BOARD ACTION: Salary adjustment was approved at the August Board Meeting.

**AMENDMENT NO. 1 TO EMPLOYMENT CONTRACT
FOR GENERAL MANAGER
OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT**

This Amendment No. 1 to Employment Contract is made and entered into at Azusa, California, by and between SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT, a Municipal Water District organized and existing under the Municipal Water District Act (hereinafter "DISTRICT") and DARIN KASAMOTO (hereinafter "KASAMOTO" or "GENERAL MANAGER"), effective as of August 16, 2021.

RECITALS:

- A. KASAMOTO is currently serving as the General Manager of the DISTRICT under an Employment Contract dated July 1, 2020.
- B. The Employment Contract provides for an annual evaluation of the General Manager's performance and a possible adjustment of KASAMOTO's in the discretion of the DISTRICT's Board of Directors.
- C. The Board of Directors of the DISTRICT conducted an evaluation of KASAMOTO's performance on July 12, 2021 and on August 16, 2021 and determined to make an adjustment in KASAMOTO's compensation in accordance with the provisions of this Amendment

AGREEMENTS:

NOW THEREFORE, the parties agree as follows:

1. COMPENSATION

Effective August 23, 2021, GENERAL MANAGER's annual base salary shall be increased by five percent (5%) to \$272,756, payable in 26 installments of \$10,490.62. Effective

July 1, 2022, GENERAL MANAGER's annual base salary shall be increased by an additional five percent (5%) and by any cost of living increase provided to all DISTRICT employees.

2. NO OTHER AMENDMENTS

Except as amended herein, the Employment Contract dated July 1, 2020, as previously amended, shall remain in full force and effect.

Executed on August 16, 2021 at Azusa, California.

DARIN KASAMOTO
"GENERAL MANAGER"

SAN GABRIEL VALLEY MUNICIPAL WATER
DISTRICT

By: _____
Its President
"DISTRICT"

AGENDA ACTION ITEM NO. 2

RESOLUTION NO. 9-2021-786 REVISING SALARIES

RECOMMENDED ACTION: Adopt Resolution No. 9-2021-786 revising salaries.

BACKGROUND: This resolution is required by CalPERS when salary rates change.

BUDGET IMPACT: Same as Agenda Action Item No. 1.

PRIOR BOARD ACTION: Same as Agenda Action Item No. 1.

RESOLUTION NO. 9-2021-786

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REVISING SALARIES

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL
VALLEY MUNICIPAL WATER DISTRICT as follows:

Section 1. **Purpose**

This resolution adopts new salaries.

Section 2. **Salaries**

Effective as of August 23, 2021, each of the incumbents of the following offices or positions shall be entitled to receive the following salary on a monthly basis unless otherwise indicated:

Job Title	Salary Steps				
	I	II	III	IV	V
External Affairs Specialist (vacant)	5770	6059	6362	6681	7014
External Affairs Manager	8067	8671	9321	10021	10772
Supervising System Operator/Inspector	9307	9773	10261	10775	11314
Sr. System Operator/Inspector	7764	8164	8559	8988	9440
System Operator/Inspector (vacant)	5770	6059	6362	6681	7014
Executive Assistant	7703	8088	8492	8917	9363
Accounting Specialist	6346	6663	6998	7346	7714
Assistant General Manager	12938	13584	14263	14976	15726
General Manager (No Salary Steps)	22,730	23,867 (Effective July 1, 2022)			

PASSED, APPROVED AND ADOPTED on September 13, 2021

President

ATTEST:

Secretary

AGENDA ACTION ITEM NO. 3

**RESOLUTION NO. 9-2021-787 AMENDING ADMINISTRATIVE CODE ON
REDISTRICTING**

RECOMMENDED ACTION: Adopt Resolution No. 9-2021-787 Amending Administrative Code.

BACKGROUND: After discussion at our last meeting the suggestion was made to modify our code regarding Redistricting. Jim Ciampa has provided the amendment with necessary resolution.

BUDGET IMPACT: None.

PRIOR BOARD ACTION: Recommended at last board meeting.

RESOLUTION NO. 9-2021-787

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
AMENDING DISTRICT ADMINISTRATIVE CODE**

WHEREAS, the Board of Directors of the San Gabriel Valley Municipal Water District ("District") adopted the District's Administrative Code ("Code") by Resolution No. 12-96-510 to govern the District's operations; and

WHEREAS, the Board of Directors reviews and updates the Code from time to time to ensure the Code reflects current law and regulations and the current policies of the Board of Directors; and

WHEREAS, the District's staff and legal counsel have recently reviewed Section 2-2.302 in Title 2 of the Code with respect to the District's obligation to review its divisional boundaries and have presented to the Board proposed revisions to that subdivision, as reflected in the proposed redlined changes attached hereto as Exhibit A; and

WHEREAS, the Board of Directors has reviewed those proposed revisions and agrees that such changes to the Code are necessary and appropriate,

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT that the proposed amendments to Section 2-2.302 in Title 2 of the District's Administrative Code, as set forth on Exhibit A hereto, which is fully incorporated herein by this reference, are hereby approved and District staff and legal counsel are directed to incorporate such revisions into the Code.

PASSED, APPROVED AND ADOPTED this 13th day of September, 2021.

President

ATTEST:

Secretary

EXHIBIT A

2-2.302

DIVISIONS

- (a) The District is divided into five divisions as shown on the official map of divisions boundaries on file in the District Offices. Each division is represented by one Director. As near as practicable in light of the District's unique structure, each division shall contain the same population.
- (b) The District shall review and adjust its divisional boundaries from time to time in accordance with applicable law, including, but not limited to, Elections Code Section 22000. On or before May 1 of each even numbered year, or more often as necessary, the divisions shall be revised by the Board as necessary to maintain proper apportionment.

AGENDA ACTION ITEM NO. 4

REDISTRICTING FOLLOW-UP

RECOMMENDED ACTION: Information only, no action required.

BACKGROUND: Staff was asked to see what other Districts are doing with respect to Redistricting. These findings will be shared.

BUDGET IMPACT: N/A

PRIOR BOARD ACTION: None

AGENDA ACTION ITEM NO. 5

PREPARATION FOR IN-PERSON MEETING(S)

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

Cc: Darin Kasamoto, General Manager

From: Evelyn Reyes, External Affairs Manager

Date: September 8, 2021

Subject: External Affairs Report

Rebates:

	Rain Barrel	Washing Machines	High-Efficiency Toilets	Waterless Urinals	Smart Controllers	Sprinkler Nozzles	Soil Sensor
	\$35	\$85	\$40	\$150	Up to \$80	\$2 – Min. 30	Up to \$80
Monthly Total	1	6	1	0	1	0	0
FY 20/21 Total	6	16	5	0	5	0	0

Legislative Update:

Below is a summary of highlights from the Budget/Budget Trailer Bills provided by California Advocates.

SB 155 – Resources Budget Trailer Bill

Safe and Affordable Drinking Water (SADW) Eligibility. Expands the list of eligible funding recipients to include technical assistance providers and provides that a privately owned public utility may serve as a technical assistance provider.

Water Arrearages. Until December 31, 2021, prohibits all community water systems from discontinuing water service to customers due to nonpayment.

Water Rights Reporting. Establishes specific reporting requirements for water extractions and diversions.

California Environmental Quality Act (CEQA) Biodiversity. Until January 1, 2025, exempts from CEQA projects that conserve, restore, protect, or enhance, and assist in the recovery of California native fish and wildlife, habitat upon which they depend or that restore or provide habitat for California native fish and wildlife.

Future Year Multibenefit and Nature-Based Solutions Spending Set Aside. Upon appropriation by the Legislature in the annual Budget act, makes available at least \$593 million in 2022-23 and at least \$175 million in 2023-24 to the Natural Resources Agency and its departments, conservancies, and boards, to support programs and activities that advance multibenefit and nature-based solutions to protect, enhance, or restore natural or modified ecosystems. Specifies that no less than \$60 million annually shall be available in 2022-23 and 2023-24 to support state conservancies.

SB 170 – Budget Bill Jr.

Water and Drought Resilience. Allocates an additional \$855 million in budget year for water and drought resilience and adopts a three-year \$4.649 billion package. This increases budget year spending to \$3.269 billion with \$880 million for 2022-2023 and \$500 million for 2023-2024.

- \$120 million for the Sustainable Groundwater Management Act program with at least \$60 million for the San Joaquin Valley
- \$115 million for water recycling and groundwater cleanup
- \$30 million for PFAS cleanup
- \$50 million for multibenefit land repurposing
- \$40 million for Salton Sea
- \$20 million for border rivers

Water Conservation Outreach / Member City Partnership: DMCI and I met with all our member cities to discuss water conservation programs and messaging. Our plan is to work with our member cities to further enhance our water conservation outreach.

Meetings/events attended:

August 16: Nature for All – Water 101 Workshop

August 19: 6th Annual California Water Data Summit

August 23: SGV Water Association Legislative Committee Meeting

August 25: Meeting with Congresswoman Grace Napolitano (CA – 32)

**A PUBLIC HEARING AND REGULAR MEETING OF
THE MAIN SAN GABRIEL BASIN WATERMASTER
SEPTEMBER 1, 2021 AT 2:30 O'CLOCK P.M.**

Zoom Meeting ID link

<https://us02web.zoom.us/j/81825581890>

Meeting ID: 818 2558 1890

Password: 299152

<u>Agenda</u>	<u>Action/Notes</u>
1. CALL TO ORDER	
2. ROLL CALL OF WATERMASTER MEMBERS	
3. ADOPTION OF AGENDA [1]	
4. PUBLIC HEARING ON PROPOSED WAIVER OF ASSESSMENTS [1]	
a) San Gabriel Valley Water Company - B6 Treatment Facility	
5. TIME RESERVED FOR PUBLIC COMMENT	
6. ITEMS REMOVED FROM CONSENT CALENDAR [1]	
7. CONSENT CALENDAR [1] All items on Consent Calendar may be approved with single action.	
a) Minutes of a Regular Meeting of Watermaster held on August 4, 2021	
b) Lists of Demands	
c) Financial Statements, August 2021	
8. REQUEST TO ACCEPT LATE LEASE [1]	
a) Temporary transfer or lease of 118.00 acre-feet of Prescriptive Pumping Right from IBY Property Owner, LLC to Azusa Valley Water Company for FY 2020-21	
9. REPORT FROM BASIN WATER MANAGEMENT COMMITTEE [2]	
10. ATTORNEY'S REPORT [2]	
11. ENGINEER'S REPORT [2]	
12. EXECUTIVE OFFICER'S REPORT [2]	
13. REPORT FROM RESPONSIBLE AGENCIES [2]	
14. OUTSIDE COMMITTEE LIAISON REPORTS [2]	

15. INFORMATION ITEMS [2]

- a) Temporary assignment or lease of 41.99 acre-feet of Production Right from Vulcan Materials Company to City of Azusa for FY 2021-22
- b) Temporary assignment or lease of 500.00 acre-feet of Carry-Over Right from Golden State Water Company-San Dimas to Covina Irrigating Company for FY 2021-22
- c) Permanent transfer of 1,407.69 acre-feet of Prescriptive Pumping Right from East Pasadena Water Company to California American Water
- d) Temporary assignment or lease of 700.00 acre-feet of Production Right from Vulcan Materials Company to San Gabriel Valley Water Company for FY 2021-22
- e) Change of Designee for City of La Verne to Shawn Igoe
- f) Transfer of Stored Water Correspondence from Three Valleys Municipal Water District
- g) Coalition per- and polyfluoroalkyl (PFAS) Funding Correspondence

16. COMMENTS FROM WATERMASTER MEMBERS [2]

17. FUTURE AGENDA ITEMS [1]

- a) Three-year Purchased Water Plan
- b) Consideration of Extension Agreement for Valley View Mutual Water Company for Producer Cyclic Storage

18. CLOSED SESSION [1]

A closed session may be called to discuss pending or potential litigation.

19. ADJOURNMENT

LEGEND

- [1] INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
- [2] INDICATES INFORMATION ITEM - NO WATERMASTER ACTION ANTICIPATED

Chair Lynda Noriega Presiding

In light of the Governor's Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 17, 2020 (collectively, the "Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Has Suspended Application of Certain Public Meeting Requirements otherwise required under Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Board meeting will take place via online and teleconference.

Copies of Executive Order will be made available to members of the public upon request.

Please register in advance for this meeting by using the following link:

https://zoom.us/webinar/register/WN_xEjrsYtZTH22ekFeXQK4Tg

After registering, you will receive a confirmation email containing information about joining the webinar.

Public comments can be emailed prior to the meeting to stephanie@wqa.com

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA

WEDNESDAY, AUGUST 18, 2021 AT 12:00 P.M.**

AGENDA

- | | | |
|-------------|--|---------------|
| I. | CALL TO ORDER | MUNOZ |
| II. | PLEDGE OF ALLEGIANCE | |
| III. | ROLL CALL OF BOARD MEMBERS | MORENO |
| | Valerie Munoz, Chairwoman _____ (alt) | |
| | Mark Paulson, Vice-Chairman _____ (alt) | |
| | Jorge Marquez, Treasurer _____ (alt) | |
| | Bob Kuhn, Secretary _____ (alt) | |
| | Lynda Noriega _____ (alt) | |
| | Mike Whitehead _____ (alt) | |
| | Ed Chavez _____ (alt) | |
| IV. | PUBLIC COMMENTS (Agendized Matters Only): | MUNOZ |
| | As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested. | |
| V. | ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: | MUNOZ |
| | Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote) | |

VI. PUBLIC HEARING

MUNOZ

*“To Receive Comments on the Proposed 2021/2022 Fiscal Year
\$12.00/Acre-Foot Assessment on Those Holding Prescriptive Water
Pumping Rights in the San Gabriel Basin”*

VII. CONSENT CALENDAR

MUNOZ

(Consent items may all be approved by single motion) [enc]

- (a) Ratification of Demands on Administrative Fund for July 2021
- (b) Ratification of Demands on Project Fund for July 2021
- (c) Minutes for 6/16/21 Regular Board Meeting
- (d) Minutes for 8/10/21 Administrative/Finance Committee – Special Joint Meeting
- (e) Minutes for 8/11/21 Legislative/Public Information Committee – Special Joint Meeting
- (g) Demands on Administrative Fund for August 2021
- (h) Demands on Project Fund for August 2021

VIII. COMMITTEE REPORTS

(These items may require action)

- (a) Administrative/Finance Committee Report [enc]
 - 1. Report on Cash and Investments for 2nd Quarter 2021 [enc]
 - 2. Discussion Regarding Update of Administrative Procedures
No. 10- Professional Services Consultant Selection and
No.18- Purchasing Procedure [enc]
 - 3. Discussion/Action Regarding ACWA Committee Nominations [enc]
- (b) Legislative/Public Information Committee Report [enc]

IX. OTHER ACTION/INFORMATION ITEMS

MUNOZ

(These items may require action)

- (a) Adopt Resolution No. 21-004, A Resolution of the San Gabriel Basin
Water Quality Authority Imposing an Annual Prescriptive Right Assessment
to Pay For The Authority Budget For Fiscal Year 2021/2022 [Enc]

X. PROJECT REPORTS

COLBY

- (a) Treatment Plants:

- | | | |
|----|--|---------------|
| 1. | Baldwin Park Operable Unit | <u>Status</u> |
| | • Arrow/Lante Well (Subarea 1) | Operational |
| | • Monrovia Wells | Operational |
| | • SGVWC B6 Plant | Operational |
| | • SGVWC B5 Plant | Operational |
| | • CDWC Well No. 14 | Operational |
| | • La Puente Valley County Water District | Operational |
| 2. | El Monte Operable Unit | |
| | • Eastern Shallow Zone | Operational |

- Eastern Deep Zone Operational
- GSWC Encinita Plant Operational
- Western Shallow Zone Operational
- 3. South El Monte Operable Unit
 - Whitmore Street. Ground Water Remediation Treatment Facility Operational
 - City of M.P. Well No. 5 VOC Treatment Facility Operational
 - City of M.P. Well No. 12 VOC Treatment Facility Operational
 - City of M.P. Well No. 15 Operational
 - City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility Operational
 - GSWC Wells SG-1 & SG-2 Operational
 - SGVWC Plant No. 8 Operational
- 4. Puente Valley Operable Unit
 - Shallow Zone Design
 - Deep Zone Construction
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational

XI. ATTORNEY'S REPORT **PADILLA**

XII. LEGISLATIVE REPORT **MONARES**

XIII. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XIV. FUTURE AGENDA ITEMS **MUNOZ**

XV. INFORMATION ITEMS [enc] **MUNOZ**

- (a) San Gabriel Basin Water Calendar

XVI. FUTURE BOARD/COMMITTEE MEETINGS **MUNOZ**

- (a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, September 14, 2021 at 10:00am*
- (b) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, September 8, 2021 at 11:00am
- (c) The next WQA Board meeting is scheduled for Wednesday, September 15, 2021 at 12:00 P.M. at WQA*

**Consider changing the date of one of these meetings due to 5 Wednesdays in the month*

XVII. BOARD MEMBERS' COMMENTS/REPORTS **MUNOZ**

XVIII. ADJOURNMENT **MUNOZ**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Darin Kasamoto General Manager

Date: September 8, 2021

Subject: General Manager's Report

1. SWP UPDATE

SWC does not meet in August.

2. MAIN SAN GABRIEL BASIN UPDATE

As of September 3, the Key Well is at 187.0 acre-feet which is 1.6 acre-feet lower than August 6, 2021. The historic low is 169.4 acre-feet.

3. GRANT PROGRAM UPDATES

Steve Bucknam is preparing a briefing memo on potential state and federal opportunities, he will present his findings at a future board meeting.

4. MANAGEMENT ISSUES

I have been discussing potential participation in MWD's Carson Project with John Robinson, our recycled water consultant and he has outlined the necessary actions needed to start the process, I have also discussed potential participation through a partnership with Upper District. I have a meeting on September 22, with MWD to discuss how to move forward on this.

CV Strategies has completed the salary and benefits survey with review of the district's job descriptions, and a survey of salary step structures at neighboring water districts. The Administrative/Finance Committee will work on next steps.

Because of staffing issues at Central Basin, the recycled water project for Monterey Park/Alhambra was on hold. Things at Central Basin have settled down and we will now restart the process. Next step will be to meet with the General Manager of Central Basin. We are also preparing a recycled water feasibility plan for the Bureau of Reclamation to get us eligible to apply for federal funding for the project.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Ed Hills, Assistant General Manager

Cc: Darin Kasamoto, General Manager

Date: September 8, 2021

Subject: Assistant General Manager's Report

1. Total water delivered in August 2021: 2,064 AF. SGVMWD delivered 1,100 AF on behalf of Three Valleys Municipal Water District (TVMWD) to Covina Irrigating Company's surface water treatment facility and 964 AF on behalf of Upper SGVMWD to Azusa Light and Water's (ALW) Canyon Filtration Plant. SGVMWD's allocation for CY 2021 is 1,440 AF (5% of 28,800 AF); SGVMWD has 0 AF available for delivery.

2. Total deliveries to cyclic storage (calendar) year to date: 1,522 AF. Cyclic storage balance as of July 31, 2021: 3,229.08 AF. Amount of water banked on behalf of Dudley Ridge Water District: 13,916 AF.

3. Forecast of deliveries for September 2021: Deliveries to Covina Irrigating Company and ALW will continue on behalf of TVMWD and Upper SGVMWD throughout September.

4. Project Updates:

- A. Phase 2 of the DCAP-Schedule I pipeline condition assessment is progressing according to schedule.

5. Assistant General Manager meetings and activities:

- A. Met with Civiltec-Sch. I Condition Assessment Progress meetings.
- B. Attended SGVMWD External Affairs Meeting.
- C. Attended meeting with Congresswoman Grace Napolitano.
- D. Attended Public Water Agencies Group Meeting.
- E. Attended the monthly meeting of the Main San Gabriel Basin Watermaster.
- F. Attended the Watermaster Basin Management Committee Meeting.