

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, JULY 12, 2021
8:00 A.M.**

<https://global.gotomeeting.com/join/999877165> or Phone in 1(669) 224-3412

At 8:03 a.m. on July 12, 2021, the Board of Directors held its Regular Meeting via "GoToMeeting"

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Wong

Director Absent: Prince

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Albert Lu External Affairs Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Jared Macias, City of Azusa; Kelly Gardner, Main San Gabriel Basin Watermaster; Richard Gonzales, City of Monterey Park

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

Richard Gonzales from the City of Monterey Park reported their PFAS project will break ground on July 26, 2021.

ITEMS ADDED TO THE AGENDA

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 4-0, the Board made findings related to adding the change of the August Board Meeting date to the Agenda as Action Item #5 based on the immediate to act on that item, which came to the Board's attention subsequent to the posting of the Agenda, and approved adding that Action Item #5 to the Agenda.

July 12, 2021

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of June 24, 2021

Financial Statements for June 2021

Disbursements of the Revolving Fund Dated:

July 1, 2021, Check Nos. 11871 – 11881, EFT and Wires in the amount of \$52,572.63

July 12, 2021, Check Nos. 11882 – 11885 and Wires in the amount of \$1,744.00

Disbursements of the General Fund Dated:

June 22, 2021, Check No. 42290 in the amount of \$55,265.00

July 12, 2021, Check Nos. 42291 – 42325, in the amount of \$540,756.18

Future Meeting Attendance Approval: None

On motion of Director Placido, seconded by Director Paulson and unanimously carried 4-0, the Consent Calendar was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 12, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong

Noes: None

Absent: Prince

Abstain: None

ACTION AGENDA ITEM

PROPOSAL FROM FISH N' WEEDS FOR DROUGHT TOLERANT LANDSCAPE

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 4-0, Fish N' Weeds to remove all non-drought tolerant vegetation at the District's headquarters facility and replace them with water efficient plants in accordance with the proposal submitted in the amount of \$15,143.80, was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 12, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong

Noes: None

Absent: Prince

Abstain: None

PROPOSAL FROM CV STRATEGIES TO REVIEW JOB DESCRIPTIONS AND SALARY STEP SYSTEM

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 4-0, CV Strategies to evaluate all District job descriptions and survey salary step scales proposal was approved to not exceed the amount of \$15,600.00.

July 12, 2021

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 12, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong
Noes: None
Absent: Prince
Abstain: None

CIVILTEC ENGINEERING PROPOSAL FOR SCHEDULE 1 PIPELINE ASSESSMENT

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 4-0, Civiltec's proposal for engineering services for Schedule 1 Pipeline assessment to not exceed \$192,870 was approved along with approving the General Manager to execute a professional service agreement for those services upon review and approval by legal counsel.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 12, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong
Noes: None
Absent: Prince
Abstain: None

DECLARE SURPLUS INVENTORY

On motion of Director Placido, seconded by Director Paulson, and unanimously carried 4-0, the disposal of surplus inventory, as identified in the proposal provided to the Board, was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 12, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong
Noes: None
Absent: Prince
Abstain: None

AUGUST BOARD MEETING

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 4-0, the August Regular Board Meeting date was re-scheduled for Monday, August 16, 2021, and was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 12, 2021, by the following roll call vote:

July 12, 2021

Ayes: Knoles, Paulson, Placido, Wong
Noes: None
Absent: Prince
Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Dave DePinto commended Darin, Thomas, and Staff for attending Raul Romero's Celebration of Life and was very proud of Darin and Thomas with their speeches of concerning former Director Raul Romero.

He also reported on the new enhanced District website, meeting with Florence Lin, Banner Programs, and water drought presentations.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Kelly Gardner provided a brief update.

REPORT OF WQA

Director Paulson reported Water Quality Authority's Board unanimously approved Executive Director Randy Schoellerman's 5-year employment agreement extension.

REPORT OF THE ATTORNEY

No report.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The Assistant General Manager's written report is in the Agenda Packet.

Steve Kiggins reported the District's 1995 Super Duty vehicle has reached the end of useful life. While hybrid and electric vehicle options are rapidly expanding, they are limited to light-duty vehicles at this time and no hybrid or electric vehicle is currently available that would meet the District's needs.

REPORT OF THE STATE WATER CONTRACTORS

No update since last Board meeting.

July 12, 2021

COMMITTEE MEETING REPORTS

None

DIRECTOR REPORTS ON EVENTS ATTENDED

None

DIRECTOR COMMENTS

Director Knoles thanked Staff for following up with his suggestion to replace non-drought tolerant flowers with drought tolerant plants at the District's main office.

CLOSED SESSION at 9:10 A.M.

Public Employee Performance Evaluation – Government Code Section 54957
Position: General Manager

CLOSED SESSION REPORT

General Counsel Ciampa reported that the General Manager's performance evaluation took place, and the General Manger received a positive evaluation.

OPEN SESSION at 9:30 A.M.

Employment Contract and Salary Consideration – no action was taken.

ADJOURNED at 9:43 a.m.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:43 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on August 16, 2021, at 8:00 a.m.

s/ Thomas Wong (DocuSigned)
President

ATTEST:

s/ Darin J. Kasamoto
Secretary (Deputy)

July 12, 2021