

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
MONDAY, OCTOBER 11, 2021
8:00 AM – 10:00 AM (PDT)**

Pursuant to the provisions of Government Code Section 54953, as amended by AB 361, any director or member of the public may call into the Board of Directors meeting using the call-in number..... or via GoToMeeting Link set forth below....

Please join this meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/469210605>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (669) 224-3412

- One-touch: tel:+16692243412,,469210605#

Access Code: 469-210-605

New to GoToMeeting? Get the app now and be ready when your first meeting starts: <https://global.gotomeeting.com/install/469210605>

ROLL CALL: Knoles, Paulson, Placido, Prince, Wong

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of September 13, 2021

Minutes of the Engineering and Operations Committee Meeting of October 4, 2021

Minutes of the External Affairs Committee Meeting of October 5, 2021

Financial Statements of September 2021

Disbursements of the Revolving Fund dated September 23, 2021, Check Nos. 11924 – 11929, EFT and Wires

Disbursements of the Revolving Fund dated October 7, 2021, Check Nos. 11930 – 11935, EFT and Wires

Disbursements of the Revolving Fund dated October 11, 2021, Check Nos. 11936 – 11939, and Wires

Disbursements of the General Fund dated September 17, 27, & 30, 2021, Check No. 42442 - 42462, and EFT's

Disbursements of the General Fund dated October 11, 2021, Check Nos. 42463 – 42491 ,

Future Meeting Attendance Approval: None

ACTION ITEMS

1. Sierra Madre Presentation on Water Conservation Measures
2. Legislative Update
3. Rate Assistance Program Extension
4. Approve Annual Report
5. Eco Tech Irrigation Proposal
6. Alhambra YMCA Landscape Project
7. Resolution No. 10-2021-788 Continuation of Virtual Board Meetings

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report of WQA
3. Report of the Attorney
4. Report of the General Manager/Assistant Manager
5. Report of the State Water Contractors

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS COMMENTS

CLOSED SESSION

- A. Conference with legal counsel – Existing Litigation
Subdivision (a) of Government Code Section 54956.9.

Name of Case: *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350.

CLOSED SESSION REPORT

OPEN SESSION

ADJOURNMENT

THIS AGENDA WAS POSTED ON OCTOBER 7, 2021 AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE NOVEMBER 8, 2021.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, SEPTEMBER 13, 2021
8:00 A.M.**

<https://global.gotomeeting.com/join/318712597> or Phone in 1(646) 749-3122

At 8:03 a.m. on September 13, 2021, the Board of Directors held its Regular Meeting via "GoToMeeting"

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

ALSO PRESENT:

Darin Kasamoto, General Manager; Ed Hills, Assistant General Manager; Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu External Affairs Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Richard Gonzales, City of Monterey Park; Steve McGee, City of Sierra Madre; Kelly Gardner, Main San Gabriel Basin Watermaster

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

None

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of August 16, 2021

Minutes of the External Affairs Committee Meeting of August 24, 2021

Financial Statements for August 2021

Treasurer's Investment Report Dated June 30, 2021

Disbursements of the Revolving Fund Dated:

August 26, 2021, Check Nos. 11906 – 11913, EFT and Wires in the amount of \$52,910.96

September 9, 2021, Check Nos. 11914 – 11919, EFT and Wires in the amount of \$51,852.22

September 13, 2021, Check Nos. 11920 – 11923, and Wires in the amount of \$3,039.40

September 13, 2021

Disbursements of the General Fund Dated:

August 19 & 30, 2021, Check Nos. 42388 – 42407 and EFT in the amount of \$506,861.61
September 1, 9, & 13, 2021, Check Nos. 42408 – 42441 and EFT's, in the amount of \$324,836.99

Future Meeting Attendance Approval:

Council for Watershed Health – Wildfire: Weather, Water, Weeds, Wildlife – Sept. 16, 30, & Oct. 14 – Via Zoom

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, the Consent Calendar was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 13, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ACTION AGENDA ITEM

APPROVE AMENDMENT NO. 1 TO EMPLOYMENT CONTRACT FOR GENERAL MANAGER

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, Amendment No. 1 to the General Manager's Employment Contract was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 13, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

RESOLUTION NO. 9-2021-786 REVISING SALARIES

On motion of Director Prince, seconded by Director Knoles, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT REVISING SALARIES, RESOLUTION NO. 9-2021-786 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 13, 2021, by the following roll call vote:

September 13, 2021

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

RESOLUTION NO. 9-2021-787 AMENDING ADMINISTRATIVE CODE ON REDISTRICTING

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING DISTRICT ADMINISTRATIVE CODE, RESOLUTION NO. 9-2021-787 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 13, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

REDISTRICTING FOLLOW-UP

Staff was asked to research census data and population trends. Counsel will check on public hearing requirements and on the deadlines.

PREPARATION FOR IN-PERSON MEETING(S)

In-person meetings will resume October 1, 2021, unless Governor Newsom extends the executive order N-25-20 that was issued on March 12, 2020.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported on Legislative updates that included SB599, SB222, and SB223.

DMCI and Ms. Reyes met with all four member cities to discuss water conservation programs and messaging.

President Wong mentioned the goal is to work with the four member cities to further enhance water conservation efforts as the drought conditions are worsening.

Dave DePinto reported the Pipeline newsletter has been redesigned and the Annual Report is in its final stages waiting for front cover approval.

September 13, 2021

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Mr. Hills reported the Baldwin Park Key Well is at 186.5 acre-feet above sea level and 14 acre-feet below the minimum operating range set by the Main San Gabriel Basin Judgment. He also attended a virtual Status Conference on how the basin is being managed.

REPORT OF WQA

Director Paulson reported the WQA Board approved the renewal of \$12 per acre foot assessment that each of the water pumpers pay for cleaning up the Basin.

REPORT OF THE ATTORNEY

Counsel reported SB 594 passed both houses of the legislature and is on its way to Governor Newsom. Counsel highlighted some areas on the Budget Trailer Bill that was included in the External Affairs Manager Report and reported on Covid 19 water arrearages program.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported Steve Bucknam is preparing a brief memo on potential state and federal funding opportunities and will present his findings at a future board meeting.

On September 22, 2021, a recycled water project meeting is scheduled with MWD to discuss how to move forward.

CV Strategies completed the salary and benefits survey with review of the district's job descriptions and a survey of salary step structures at neighboring water districts. The Administrative/Finance Committee will work on the next steps.

The Assistant General Manager's written report is in the Agenda Packet.

REPORT OF THE STATE WATER CONTRACTORS

SWC does not meet in August. No report.

COMMITTEE MEETING REPORTS

External Affairs Committee Meeting Minutes are in the packet.

DIRECTOR REPORTS ON EVENTS ATTENDED

None

September 13, 2021

DIRECTOR COMMENTS

Director Prince commented the City of Sierra Madre is considering a resolution for water restrictions.

CLOSED SESSION at 9:06 A.M.

- A. Conference with legal counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9

Name of Case: *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350

OPEN SESSION at 9:08 A.M.

CLOSED SESSION REPORT

General Counsel Ciampa reported that a closed session was held pursuant to Government Code Section 54956.9(a) to discuss existing litigation, *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350. The Board was provided an update on the status of that case and no reportable action was taken.

ADJOURNED at 9:09 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:09 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on October 11, 2021, at 8:00 a.m.

President

ATTEST:

Secretary

September 13, 2021

**MINUTES OF THE SPECIAL MEETING
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
ENGINEERING AND OPERATIONS COMMITTEE MEETING
MONDAY, OCTOBER 4, 2021
8:00 A.M. – 9:00 A.M.**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, ANY DIRECTOR MAY CALL INTO THE COMMITTEE MEETING USING THE CALL-IN NUMBER **1 (571) 317-3122 (ACCESS CODE: 539-136-317#)** OR VIA THE GOTOMEETING LINK (<https://global.gotomeeting.com/join/539136317>) WITHOUT OTHERWISE COMPLYING WITH THE BROWN ACT'S TELECONFERENCING REQUIREMENTS. THE DISTRICT'S BOARD/COMMITTEE MEETINGS IS AVAILABLE TO THE PUBLIC THROUGH TELECONFERENCING AND [HTTPS://GLOBAL.GOTOMEETING.COM](https://GLOBAL.GOTOMEETING.COM) . ANY MEMBER OF THE PUBLIC WISHING TO MAKE ANY COMMENTS TO THE BOARD MAY DO SO BY CALLING IN TO THE CALL-IN NUMBER.

The meeting was called to order at 8:05 a.m.

ROLL CALL: Director Paulson, Director Placido
Darin Kasamoto-General Manager, Ed Hills – Assistant
General Manager, Steve Kiggins – Supervising System
Operation/Inspector, Kelly Gardner – Main San Gabriel
Basin Watermaster, Jared Macias – City of Azusa

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

There were no public comments.

1. Hydroelectric Generator Power Purchase Agreement – The current agreement with the City of Azusa expires in 2022. After some review of the current agreement and the past firm capacity agreement with Southern California Edison, the Committee will recommend renewal of the Power Purchase Agreement with the City of Azusa. This will be brought to the November meeting.
2. Schedule 1 Pipeline Assessment Update – The project was originally scheduled to go out to bid in October 2021, however due to the critical need for the City of Azusa to continue taking water directly from the District's pipeline to their treatment plant, staff advised the committee that the project should be delayed until early 2022. The Committee agreed with this recommendation.
3. Other – Ed Hills reported that DWR has agreed to replace the flow meter at Devil Canyon. For years the District's meter has shown a discrepancy with the State's meter. The state will use their vendor and replace the District's meter to one similar to their own, hopefully this will alleviate the meter reading discrepancies. DWR has agreed to fund most of the cost. The District's share will be about \$21,000.

ADJOURNMENT

The Committee was adjourned at 9:10 a.m.

**MINUTES OF THE SPECIAL MEETING
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
EXTERNAL AFFAIRS COMMITTEE MEETING
TUESDAY, OCTOBER 5, 2021
9:00 A.M.**

PURSUANT TO THE PROVISIONS OF EXECUTIVE ORDER N-25-20 ISSUED BY GOVERNOR GAVIN NEWSOM ON MARCH 12, 2020, ANY DIRECTOR MAY CALL INTO THE COMMITTEE MEETING USING THE CALL-IN NUMBER 1 (669) 900-6833 (Meeting ID: 827 8855 1104 - Passcode: 388360) OR VIA THE ZOOM LINK (<https://us02web.zoom.us/j/82788551104?pwd=MUNXTi9JTkpEVVQ1SzhWbGxQWE80dz09>) WITHOUT OTHERWISE COMPLYING WITH THE BROWN ACT'S TELECONFERENCING REQUIREMENTS. THE DISTRICT'S BOARD/COMMITTEE MEETINGS IS AVAILABLE TO THE PUBLIC THROUGH TELECONFERENCING AND [HTTPS://ZOOM.US](https://zoom.us). ANY MEMBER OF THE PUBLIC WISHING TO MAKE ANY COMMENTS TO THE BOARD MAY DO SO BY CALLING IN TO THE CALL-IN NUMBER.

The meeting was called to order at 9:07 a.m.

ROLL CALL: Director Prince; Director Wong; Ed Hills-Assistant General Manager; Evelyn Reyes-External Affairs Manager; Albert Lu-External Affairs Assistant; Eileen Alduenda-Council for Watershed Health; Drew Ready-Council for Watershed Health; Daniel Apt-Council for Watershed Health; Clarasophia Gust-Council for Watershed Health

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA:

There were no public comments.

1. Council for Watershed Health - Garvey project: Eileen Alduenda, Executive Director, from the Council for Watershed Health and staff provided the committee and update on the Garvey Unified project. Due to COVID-19 and staffing changes, the project was delayed, but it is scheduled to be finalized once Garvey Unified approves the conceptual report. Once the report is finalized, Garvey Unified will be able to proceed to apply for Measure W grants and other funding.
2. Annual Report: The committee reviewed the draft Annual Report. The Annual Report will be presented to the board for approval at the next board meeting.
3. Irrigation Retrofit Program: The committee reviewed a proposal from EcoTech-Services, Inc. for the establishment of the Irrigation Retrofit Program. The program would provide free weather-based irrigation controllers and landscape surveys to residents in the District. The committee recommended the board approve the proposal at the October board meeting.

4. Conservation/Drought Messaging: The committee directed staff to continue its to promote drought awareness due to current conditions, and to collaborate with regional partners and member cities to enhance outreach.

ADJOURNMENT

The Committee was adjourned at 10:37 a.m.

San Gabriel Valley Municipal Water District
Balance Sheet
As of September 30, 2021

	Sep 30, 21
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	233,184.37
1005 · Revolving Cash Fund	162,218.28
1008 · Petty Cash	442.00
1009 · LAIF	19,490,442.92
1009.01 · LAIF FMV Adjustment	1,615.94
1011 · UBS Resource Management Account	
1012 · Cash with Broker	10,784.05
1013 · Certificates of Deposit	10,062,256.25
Total 1011 · UBS Resource Management Account	10,073,040.30
1014 · UBS Accrued Interest	-12,764.75
Total Checking/Savings	29,948,179.06
Accounts Receivable	
1603 · Accounts Receivable	10,879.95
Total Accounts Receivable	10,879.95
Other Current Assets	
1605 · Taxes Receivable	-0.34
1606 · Interest Receivable	-243.07
1620 · Prepaid Expenses	648,491.32
1660 · Water Inventory	732,052.88
Total Other Current Assets	1,380,300.79
Total Current Assets	31,339,359.80
Fixed Assets	
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1703 · Accum Ammort - State Water Proj	-4,458,628.50
1801 · Pipeline	26,340,785.65
1830 · Accum Depreciation - Pipeline	-16,382,862.61
1840 · SCADA Telemetry	1,050.08
1841 · Accum Depreciation -SCADA	-1,050.09
1750 · SCADA 2013	900,510.22
1851 · Accum Depreciaton - SCADA 13	-624,294.26
1901 · Land	735,931.46
1902 · Buildings	2,346,232.42
1903 · Accum Depr - Buildings	-2,336,893.01
1904 · Furniture and Fixtures	173,585.69
1905 · Accum Depr - Furn and Fixtures	-145,906.63
1907 · Vehicles	164,401.97
1908 · Accum Depr - Vehicles	-160,620.56
1910 · Pipeline Misc Equipment	90,055.75
1911 · Accum Depr - Pipeline Misc Equi	-87,966.85
1914 · Communications Equipment	8,905.76
1915 · Accum Depr - Communications Equ	-8,905.75
1920 · Construction in Process	
1920.02 · CIP - Scada	48,442.00
1920.04 · Hydro Elec Generator Expansion	950,782.80
Total 1920 · Construction in Process	999,224.80
1921 · Capital Expenditures	
1921.07 · SanDimas Hydro Deflec Batteries	35,595.25
1921.05 · Computer	6,198.90
1921.06 · Schedule 1 (Azusa) Blow-Off	401,829.51
1921.03 · Roof	58,390.47
1921.04 · Repaving	3,950.00
Total 1921 · Capital Expenditures	505,964.13

San Gabriel Valley Municipal Water District
Balance Sheet
As of September 30, 2021

	Sep 30, 21
1916 · A/D Computers	-2,308.91
1917 · A/D Paving	-526.83
1918 · A/D San Dimas Hydro	-5,637.04
1922 · A/D Roof	-12,407.08
Total Fixed Assets	13,822,805.09
Other Assets	
1998.99 · Deferred Outflows -OPEB	201,703.00
1999.99 · 1999.Deferred Outflows of Res	618,162.00
Total Other Assets	819,865.00
TOTAL ASSETS	45,982,029.89
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	66,051.71
Total Accounts Payable	66,051.71
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	429,593.58
24000 · Payroll Liabilities	2.03
Total Other Current Liabilities	429,595.61
Total Current Liabilities	495,647.32
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	746,998.00
2219.99 · Net Pension Liability	2,355,085.00
1699.99 · Deferred Inflow of Resources	298,520.00
2209 · Other Post-Employment Benefits	5,191,986.95
Total Long Term Liabilities	8,592,589.95
Total Liabilities	9,088,237.27
Equity	
2301 · Fund Balance	4,524,449.82
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	31,904,401.94
2973 · Contribution Aid Capital	1,280,323.11
Net Income	-2,597,113.08
Total Equity	36,893,792.62
TOTAL LIABILITIES & EQUITY	45,982,029.89

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

September 2021

	Sep 21	Budget	Jul - Sep 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	0.00	400,000.00	64,369.73	1,200,000.00	4,800,000.00
3003 · Water Sales	20,674.00	200,000.00	692,926.00	600,000.00	2,400,000.00
3004 · Interest Income	0.00	18,750.00	14,717.86	56,250.00	225,000.00
3005 · Ready to Serve Revenue	990.00	990.00	2,970.00	2,970.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	65,000.00	513,984.25	195,000.00	780,000.00
3008 · SBVMWD Pipeline Maintenance Rev	0.00	2,708.00	0.00	8,124.00	32,500.00
3016 · Unrealized Gain (Loss) on Inves	0.00	0.00	-33,115.20	0.00	0.00
3050 · Fair Value Adjustment on Invest	0.00	0.00	0.00	0.00	0.00
Total General Operations	21,664.00	687,448.00	1,255,852.64	2,062,344.00	8,249,380.00
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	0.00	0.00	0.00	0.00
Total Power Revenue Sales	0.00	0.00	0.00	0.00	0.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	0.00	750,000.00	133,516.90	2,250,000.00	9,000,000.00
Total Restricted Revenue - SWP	0.00	750,000.00	133,516.90	2,250,000.00	9,000,000.00
3401 · Grants-St Wtr Board&Reclamation	0.00	0.00	0.00	0.00	0.00
Total Income	21,664.00	1,437,448.00	1,389,369.54	4,312,344.00	17,249,380.00
Gross Profit	21,664.00	1,437,448.00	1,389,369.54	4,312,344.00	17,249,380.00
Expense					
4699 · Bad Debt Expense	0.00	0.00	0.00	0.00	0.00
2229.99 · PERS Expense	0.00	0.00	0.00	0.00	0.00
Unrestricted G.O. Expenses					
4001 · Director Fees	2,800.00	2,500.00	4,200.00	7,500.00	30,000.00
4010 · Salaries- Administrative	20,982.40	21,648.00	58,449.40	64,944.00	259,776.00
4014 · Field Supervision	14,516.80	15,726.00	41,735.80	47,178.00	188,706.00
4020 · Salaries Office	15,762.61	17,077.00	45,317.50	51,231.00	204,919.00
4021 · External Affairs Wages	9,249.60	9,913.00	25,786.60	29,739.00	118,958.00
4022 · Part Time Employee	400.00	1,226.00	1,340.00	3,678.00	14,717.00
4027 · Office Supplies - Equipment Mai	1,214.71	3,667.00	12,788.81	11,001.00	44,000.00
4029 · Election Expenses	0.00	0.00	0.00	0.00	0.00
4031 · Legal Services	2,275.00	4,167.00	9,070.00	12,501.00	50,000.00
4032 · State Water Contract Services	3,641.08	3,833.00	10,923.28	11,499.00	46,000.00
4033 · Public Relations	2,279.00	11,250.00	6,173.75	33,750.00	135,000.00
4034 · Governmental Relations Consulti	7,000.00	7,833.00	21,000.00	23,499.00	94,000.00
4035 · Consulting & Engineering Expens	54,232.09	224,348.00	100,596.11	673,044.00	2,692,170.00
4036 · Medicare Tax Expense	1,252.11	1,337.00	3,506.47	4,011.00	16,045.00
4039 · PERS - Retirement Expenses	73,517.00	70,688.00	179,829.40	212,064.00	848,260.00

San Gabriel Valley Municipal Water District
Income Statement - Actual vs. Budget
September 2021

	Sep 21	Budget	Jul - Sep 21	YTD Budget	Annual Budget
4040 · Social Security Tax Expense	4,053.00	4,855.00	11,369.35	14,565.00	58,254.00
4041 · State Compensation Fund	1,094.09	1,500.00	4,331.89	4,500.00	18,000.00
4042 · State Unemployment Insurance Ta	32.40	134.00	63.72	402.00	1,605.00
4043 · Health Insurance Expense	34,591.89	37,167.00	102,703.70	111,501.00	446,000.00
4044 · Dental/ Vision Benefit Expense	3,482.44	6,417.00	14,907.42	19,251.00	77,000.00
4045 · Insurance - Liability, Casualty	2,622.83	3,500.00	7,868.49	10,500.00	42,000.00
4046 · Blue Cross Employee Reimburseme	2,355.29	5,000.00	6,562.06	15,000.00	60,000.00
4048 · Life Insurance	306.90	300.00	920.70	900.00	3,600.00
4050 · Dues and Associations	35,011.10	7,083.00	63,436.83	21,249.00	85,000.00
4051 · Travel and Conferences -Dir	2,535.41	2,083.00	3,867.66	6,249.00	25,000.00
4052 · Publications and Periodicals	0.00	25.00	0.00	75.00	300.00
4053 · State Water Contractors Audit	1,905.00	833.00	4,763.00	2,499.00	10,000.00
4054 · Financial Audit Expense	1,237.50	1,667.00	1,237.50	5,001.00	20,000.00
4055 · Travel & Conference -Staff	520.70	2,500.00	833.69	7,500.00	30,000.00
4056 · Miscellaneous	0.00	0.00	0.00	0.00	0.00
4057 · Taxes - Annual Fee	0.00	4,333.00	0.00	12,999.00	52,000.00
4058 · Tax Collection Fees	0.00	2,750.00	0.00	8,250.00	33,000.00
4059 · Property Tax Expense	0.00	54.00	0.00	162.00	650.00
4060 · Telephone Expense	3,212.99	3,333.00	8,995.03	9,999.00	40,000.00
4061 · Utilities - Gas, Electric, and	2,085.88	1,542.00	4,247.33	4,626.00	18,500.00
4062 · Conservation Materials	0.00	0.00	0.00	0.00	0.00
4063 · Safety Program	0.00	417.00	0.00	1,251.00	5,004.00
4065 · Water Conservation/Rebates Prog	2,232.48	20,833.00	5,912.48	62,499.00	250,000.00
4067 · OPEB -Other Post Employment Ben	23,333.33	40,000.00	269,999.99	120,000.00	480,000.00
4090 · SWP Transportation Cost	20,861.13	152,333.00	20,861.13	456,999.00	1,828,000.00
4093 · Uniform and Material Rentals	317.32	375.00	988.58	1,125.00	4,500.00
4095 · Vehicle Maintenance, Operating	1,291.30	1,750.00	4,012.05	5,250.00	21,000.00
4096 · Communication Expense	341.50	517.00	1,667.92	1,551.00	6,200.00
4099 · Facility Maintenance	1,119.07	2,500.00	6,434.69	7,500.00	30,000.00
4100 · Salaries - Field Workers	21,860.50	24,506.00	62,600.96	73,518.00	294,077.00
4108 · Grounds Maintenance and Materia	1,666.00	2,750.00	20,270.80	8,250.00	33,000.00
4112 · Depreciation Expense	40,062.00	0.00	128,249.80	0.00	0.00
4113 · Pipeline Maintenance & Material	375.03	4,167.00	500.04	12,501.00	50,000.00
4114 · SCADA Maintence	0.00	667.00	0.00	2,001.00	8,000.00
4120 · Grants	152,000.00	707,250.00	156,000.00	2,121,750.00	8,487,000.00
Total Unrestricted G.O. Expenses	569,629.48	1,438,354.00	1,434,323.93	4,315,062.00	17,260,241.00
Riverside Facility					
4300 · Salaries - Riverside	378.20	1,337.00	1,666.48	4,011.00	16,043.00
4301 · Riverside Maintenance and Mater	351.86	2,358.00	959.90	7,074.00	28,300.00
Total Riverside Facility	730.06	3,695.00	2,626.38	11,085.00	44,343.00
Hydro Expenses					

San Gabriel Valley Municipal Water District
Income Statement - Actual vs. Budget
September 2021

	Sep 21	Budget	Jul - Sep 21	YTD Budget	Annual Budget
4402 · Salaries - Hydro	403.21	758.00	729.56	2,274.00	9,092.00
4403 · Hydro Maintenance Materials	0.00	1,125.00	1,440.00	3,375.00	13,500.00
4406 · Hydro So Cal Edison (8800)	0.00	433.00	0.00	1,299.00	5,200.00
Total Hydro Expenses	403.21	2,316.00	2,169.56	6,948.00	27,792.00
Restricted Expense					
4510 · State Project Expense	456,185.00	625,000.00	2,524,554.00	1,875,000.00	7,500,000.00
4511 · State Project Amortization	8,034.00	8,083.00	24,096.75	24,249.00	97,000.00
4591 · State Project Cost of Water Adj	0.00	0.00	-1,288.00	0.00	0.00
Total Restricted Expense	464,219.00	633,083.00	2,547,362.75	1,899,249.00	7,597,000.00
66000 · Payroll Expenses	0.00	0.00	0.00	0.00	0.00
Total Expense	1,034,981.75	2,077,448.00	3,986,482.62	6,232,344.00	24,929,376.00
Net Ordinary Income	-1,013,317.75	-640,000.00	-2,597,113.08	-1,920,000.00	-7,679,996.00
Other Income/Expense					
Other Expense					
6001 · COVID-19 Expense	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	-1,013,317.75	-640,000.00	-2,597,113.08	-1,920,000.00	-7,679,996.00

REVOLVING FUND RECAP

September 23, 2021

Check No.	Date	Description	Amount
11924-11927	09/23/21	Payroll Expense	\$ 29,854.78
EFT	09/23/21	Payroll Expense - PERS	\$ 7,538.96
Wires	09/23/21	Federal & State Payroll Taxes	\$ 13,986.33
EFT	09/23/21	State Compensation Insurance	\$ 1,094.09
11928	09/23/21	SCE	\$ 365.28
11929	09/02/21	Verizon Wireless	\$ 857.79
September 23, 2021 GRAND TOTAL DISBURSEMENTS.....			<u>\$ 53,697.23</u>

REVOLVING FUND RECAP

October 07, 2021

Check No.	Date	Description	Amount
11930-11933	10/07/21	Payroll Expense	\$ 29,575.36
EFT	10/07/21	Payroll Expense - PERS	\$ 7,461.56
Wires	10/07/21	Federal & State Payroll Taxes	\$ 13,894.36
11934	10/07/21	Azusa Light & Water	\$ 1,032.20
11935	10/07/21	Frontier	\$ 117.66
October 07, 2021 GRAND TOTAL DISBURSEMENTS.....			<u>\$ 52,081.14</u>

REVOLVING FUND RECAP

October 11, 2021

Check No.	Date	Description	Amount
11936	10/11/21	Bruce H Knoles	\$ 182.30
11937	10/11/21	Mark R Paulson	\$ 546.90
11938	10/11/21	Miles L Prince	\$ 1,633.70
11939	10/11/21	Thomas Wong	\$ 132.30
Wires	10/11/21	Federal & State Payroll Taxes	\$ 537.00
October 11, 2021 GRAND TOTAL DISBURSEMENTS.....			<u>\$ 3,032.20</u>

2:28 PM

10/06/21

Accrual Basis

San Gabriel Valley Municipal Water District
Transactions by Account
As of September 30, 2021

Type	Date	Num	Name	Amount
1001 · General Fund Bank of America				
Bill Pmt -Check	09/17/2021	EFT	BeniComp (Corp)	-1,379.18
Bill Pmt -Check	09/30/2021	EFT	BeniComp (Corp)	-1,445.06
Bill Pmt -Check	09/27/2021	42442	Athens (Corporation)	-142.19
Bill Pmt -Check	09/27/2021	42443	DWR	-455,472.00
Bill Pmt -Check	09/27/2021	42444	Ernst & Young LLP (Attorney)	-1,905.00
Bill Pmt -Check	09/27/2021	42445	ExxonMobil	-1,212.56
Bill Pmt -Check	09/27/2021	42446	Frontier	-367.80
Bill Pmt -Check	09/27/2021	42447	Lagerlof, LLP (Atty)	-2,275.00
Bill Pmt -Check	09/27/2021	42448	Public Storage	-460.00
Bill Pmt -Check	09/27/2021	42449	SCE	-26.48
Bill Pmt -Check	09/27/2021	42450	Shell - Wex Bank	-78.74
Bill Pmt -Check	09/27/2021	42451	Sparkletts	-60.40
Bill Pmt -Check	09/27/2021	42452	Staples	-184.79
Bill Pmt -Check	09/27/2021	42453	US Postal Service	-288.00
Check	09/27/2021	42454	Athens (Corporation)	0.00
Bill Pmt -Check	09/27/2021	42455	C V Strategies (Corp)	-8,636.25
Bill Pmt -Check	09/27/2021	42456	Frontier	-124.30
Bill Pmt -Check	09/27/2021	42457	Grainger (Corp)	-37.20
Bill Pmt -Check	09/27/2021	42458	San Gabriel Valley Examiner	-700.00
Bill Pmt -Check	09/27/2021	42459	SGV Economic Partnership (Corp)	-250.00
Bill Pmt -Check	09/27/2021	42460	Success Printing & Sign	-679.00
Bill Pmt -Check	09/27/2021	42461	The Gas Company	-20.99
Bill Pmt -Check	09/27/2021	42462	Verizon Wireless	-366.19
Total 1001 · General Fund Bank of America				-476,111.13
TOTAL				-476,111.13

San Gabriel Valley Municipal Water District

Transactions by Account

10/06/21

As of October 11, 2021

Accrual Basis

Type	Date	Num	Name	Amount
1001 · General Fund Bank of America				
Bill Pmt -Check	10/11/2021	42463	ACWA JPIA Medical/Life	-34,898.79
Bill Pmt -Check	10/11/2021	42464	Alhambra Chamber Commerce	-650.00
Bill Pmt -Check	10/11/2021	42465	AlSCO (Corp)	-317.32
Bill Pmt -Check	10/11/2021	42466	ATT	-104.80
Bill Pmt -Check	10/11/2021	42467	BOA-Visa	-909.96
Bill Pmt -Check	10/11/2021	42468	California Underground Facilities	-115.15
Bill Pmt -Check	10/11/2021	42469	Canyon City Printng, Inc (Corp)	-2,573.29
Bill Pmt -Check	10/11/2021	42470	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	10/11/2021	42471	City Sierra Madre	-500.00
Bill Pmt -Check	10/11/2021	42472	Civiltec Inc (Corp)	-54,132.35
Bill Pmt -Check	10/11/2021	42473	D.H. Maintenance Services	-160.00
Bill Pmt -Check	10/11/2021	42474	DePinto Morales Communications, Inc.	-16,689.48
Bill Pmt -Check	10/11/2021	42475	DigAlert (Corporation)	-234.40
Bill Pmt -Check	10/11/2021	42476	Fish N Weeds (Corp)	-1,645.00
Bill Pmt -Check	10/11/2021	42477	Frontier	-189.42
Bill Pmt -Check	10/11/2021	42478	Glendora Plumbing	-264.00
Bill Pmt -Check	10/11/2021	42479	Grainger (Corp)	-256.73
Bill Pmt -Check	10/11/2021	42480	Henry Radio, Inc. (Corp)	-144.00
Bill Pmt -Check	10/11/2021	42481	Linda S Glau, CPA	-1,237.50
Bill Pmt -Check	10/11/2021	42482	Maria Jarmin	-152.70
Bill Pmt -Check	10/11/2021	42483	Miles L Prince (Expense)	-2,230.41
Bill Pmt -Check	10/11/2021	42484	Petty Cash	-283.90
Bill Pmt -Check	10/11/2021	42485	Public Storage	-230.00
Bill Pmt -Check	10/11/2021	42486	Public Water Agencies Group (PWAG)	-1,838.75
Bill Pmt -Check	10/11/2021	42487	Stanley Convergent Security Solution...	-1,261.38
Bill Pmt -Check	10/11/2021	42488	Stetson Engineers, Inc.	-360.50
Bill Pmt -Check	10/11/2021	42489	Thinking Green Consultants	-2,232.48
Bill Pmt -Check	10/11/2021	42490	Verizon Business Services	-589.95
Bill Pmt -Check	10/11/2021	42491	Wells Fargo Vendor Fin Serv	-276.35
Total 1001 · General Fund Bank of America				-194,478.61
TOTAL				-194,478.61

AGENDA ACTION ITEM NO. 1

SIERRA MADRE PRESENTATION ON WATER CONSERVATION MEASURES

RECOMMENDED ACTION: None, information only.

BACKGROUND: Sophia Kownatzki from the City of Sierra Madre will provide a presentation on the City's Water Conservation Program.



Water Conservation Update

October 11, 2021



WHY CONSERVE?

The City of Sierra Madre continues to meet our community's water demands. However, drought conditions have returned and are threatening water supplies throughout the state. A total of 50 of California's 58 counties have declared a drought emergency.

While the 2020 UWMP found that we can meet the water demands to withstand a 5-year drought, conservation is the most efficient and least expensive means of preserving our water supply for the long term.



Having learned from the previous 2012-2016 drought, the City hopes to encourage residents to recognize water conservation as a way of life.

PERMANENT CONSERVATION MEASURES

Approved by City Council under Ordinance 1446, these uses are restricted year-round, whether or not a conservation phase has been declared.

- A. There shall be no washing of sidewalks, walkways, patios, driveways, or parking areas by a water hose;
- B. No water shall be used to clean, fill or maintain levels in decorative fountains unless such water is part of a recycling system;
- C. No restaurant, café, deli, or other public place where food is sold, served or offered for sale, shall serve drinking water to any customer unless expressly requested by the customer;
- D. All customers of the water department shall repair leaks in a timely manner;

PERMANENT CONSERVATION MEASURES

- E. No lawn, landscaping or other turf area shall be watered or irrigated between the hours of six a.m. and six p.m. When a conservation phase has not been declared, the city will maintain two outdoor irrigation schedules.

During Pacific Daylight Time, (PDT) following the first Sunday of March through the first Sunday in November no lawn, landscaping or other turf shall be watered or irrigated between the hours of six a.m. and six p.m.

During Pacific Standard Time (PST) following the first Sunday of November through the first Sunday in March no lawn, landscaping, or other turf area shall be watered or irrigated between the hours of eight a.m. and four p.m.

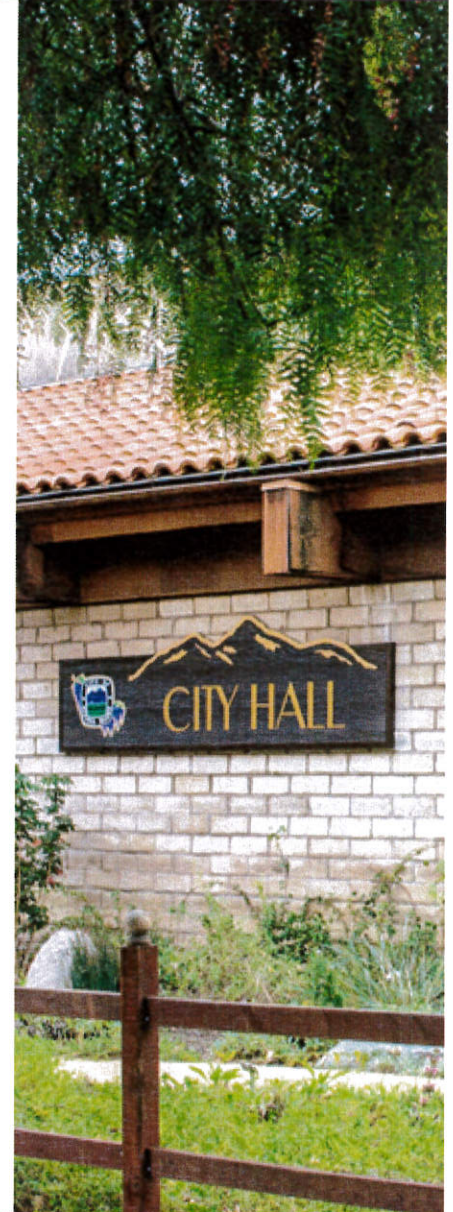
- F. No lawn, landscape, or turf area shall be watered in a wasteful manner. Nor shall any water be wasted if the existing conditions may be corrected or reasonably modified;
- G. The use of a hose to wash an automobile, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
- H. Watering lawns in a manner that causes runoff, or within forty-eight hours after measurable precipitation; and
- I. Irrigating ornamental turf of public street medians.

Before the Meter

- Following FY17-18, the City has invested over one million dollars in water main replacement each year.

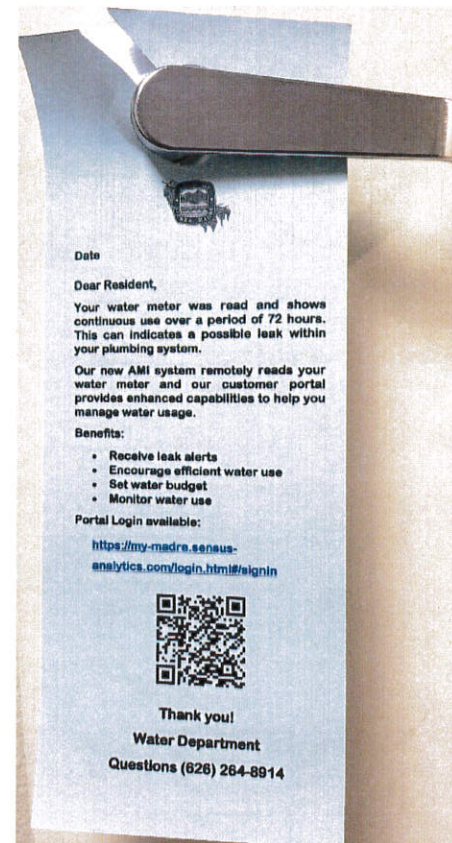
Year	\$\$ invested	Main replaced (linear ft)
17-18	\$300,000	3,100 linear ft
18-19	\$1.4 million	7,980 linear ft
19-20	\$1.6 million	6,400 linear ft
20-21	\$1.5 million	6,000 linear ft

- Active Leak Detection – Water Dept. has proactively detected over 50 leaks before they reach surface.
- Improved water flushing practices to maximize water quality and reduce water loss during flushing.
- Water Dept. repairs leaks promptly, resulting in minimal water loss.



After the Meter

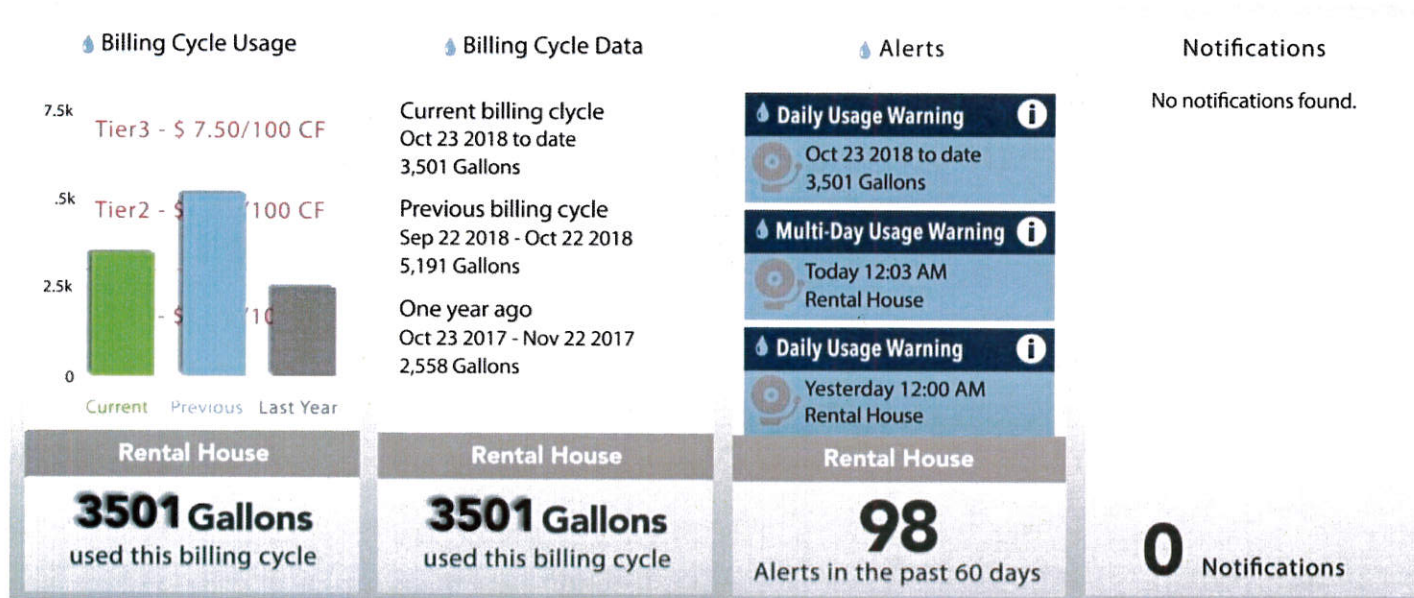
- AMI (automated meter infrastructure)
- 72-hr water use door hangers – notifies residents of continuous water use.
- Educating public in the field
- Irrigation tips
- Nozzle replacements



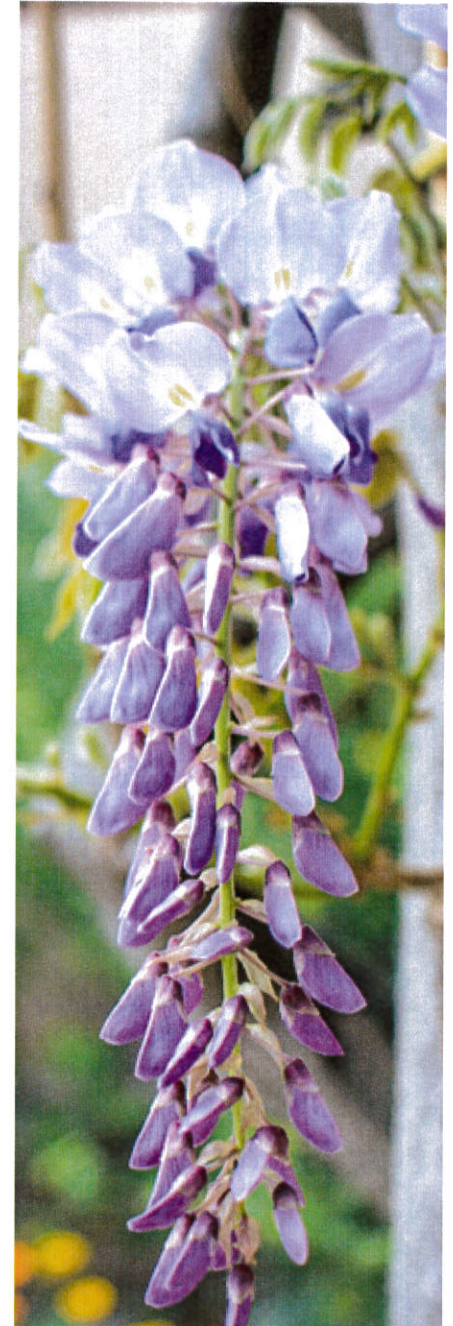
AMI Customer Portal

Allows residents to monitor their daily and hourly water use and set various usage alerts.

- User increase from 10% to 15% 2020-2021 (578)
- Increasing awareness – flyers, postcards, bill inserts



www.cityofsierramadre.com/ami





PUBLIC INFORMATION

- Social Media and Village View
- Water Tip Tuesday
- Water bill inserts
- Flyers
- Downtown banners
- Postcards and direct mailers
- Administrative staff support

WATER SAVING TIPS: CHECK FOR LEAKS



Monitor your water usage through the AMI portal. It will help determine if there are leaks in your home.



One drip every second adds up to 6 gallons per day! Check your faucets and showerheads for leaks.



Put food coloring in your toilet tank. If it seeps into the bowl without flushing, there's a leak.



Report broken pipes, leaky hydrants and errant sprinklers



CITY OF SIERRA MADRE WATER RESOURCES



CHECK YOUR WATER USAGE ONLINE
www.cityofsierramadre.com/ami

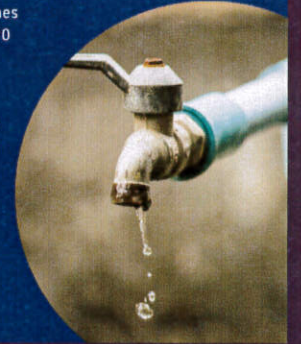
PAY YOUR BILL, APPLY FOR
WATER, ENROLL IN AUTOPAY
www.cityofsierramadre.com/waterbilling

FIX A LEAK WEEK

Did you know that 10% of homes have water leaks that waste 90 gallons or more per day?

- Environmental Protection Agency

To learn how you can use AMI to detect your water consumption visit Cityofsierramadre.com/ami



VALVE EXERCISING PROGRAM

PURPOSE

This program exercises (open and close) mainline valves throughout the City to assure reliable operation. Each valve is operated by an open and closed cycle and returned to its normal position. They are exercised regularly to reduce rust and mineral buildup from corrosion or other minerals that could render the valve inoperable or prevent a complete shutoff.

While exercising each valve, the accumulated mineral and rust deposits on the valve are dislodged. This will make water appear temporarily rusty or yellow. Water is flushed through the nearest fire hydrant to minimize the impacts on water quality.

If you experience a change in water quality, please contact the Water Department at 626-264-8914.

BENEFITS

- The program accurately records detailed valve information
- Ensures valve reliability in the event of an emergency
- Allows staff the ability to isolate water during main breaks reducing the impact on the community
- Extends valve life
- Reduces overtime in dealing with emergency repairs.

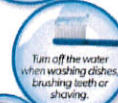


CITY OF SIERRA MADRE



WATER SAVING TIPS FOR HOME

Save up to
25 gallons
per day



Save
25-50 gallons
per day



Save
50+ gallons
per day



SAN GABRIEL VALLEY
MUNICIPAL
WATER DISTRICT

1402 N. Vorburg Drive | P.O. Box 1299 | Azusa | CA 91702
626.969.7811 phone | 626.969.7597 fax | www.sgvwm.org



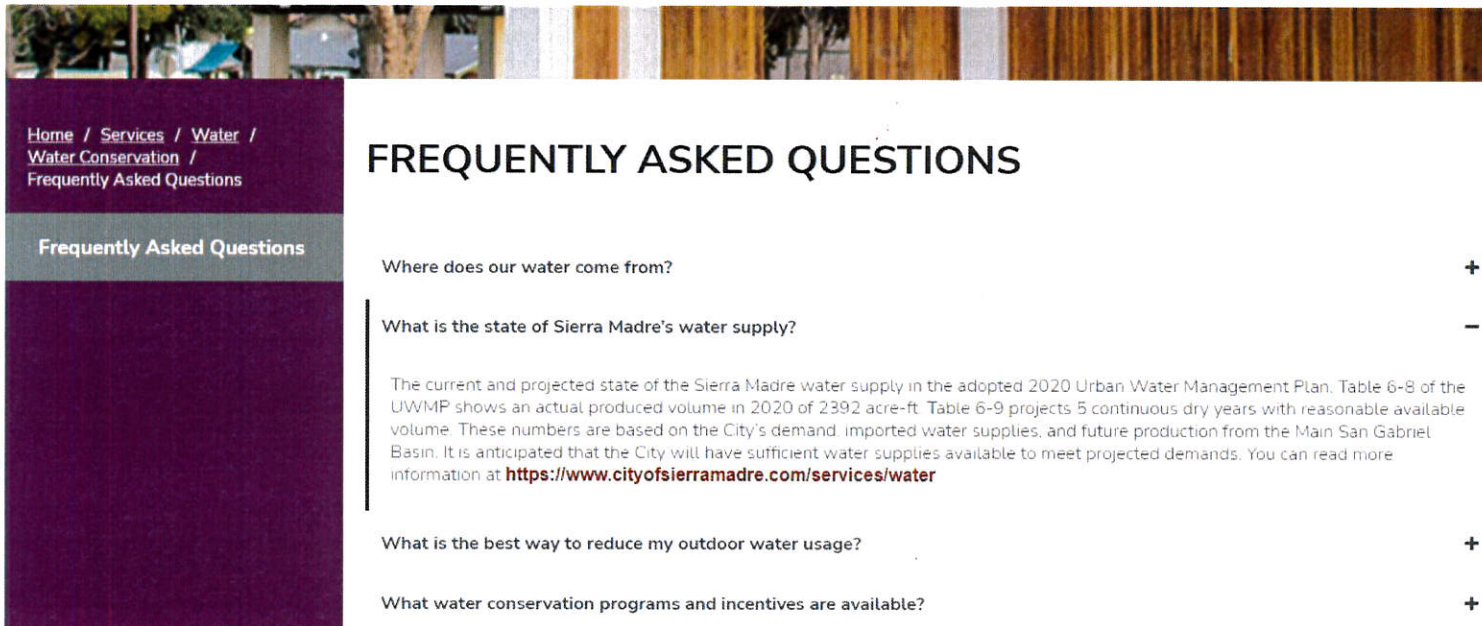
AMI PROJECT
CUSTOMER PORTAL ACCESS

SMART WATER METER SEMINAR

THURSDAY
FEBRUARY 6TH | 1PM
HART PARK HOUSE

WEBSITE UPDATE

- Quick Links
- Permanent Conservation Measures
- Rebates
- Water Conservation FAQs
- Additional Conservation Resources



Home / Services / Water / Water Conservation / Frequently Asked Questions

Frequently Asked Questions

Where does our water come from? +

What is the state of Sierra Madre's water supply? -

The current and projected state of the Sierra Madre water supply in the adopted 2020 Urban Water Management Plan. Table 6-8 of the UWMP shows an actual produced volume in 2020 of 2392 acre-ft. Table 6-9 projects 5 continuous dry years with reasonable available volume. These numbers are based on the City's demand, imported water supplies, and future production from the Main San Gabriel Basin. It is anticipated that the City will have sufficient water supplies available to meet projected demands. You can read more information at <https://www.cityofsierramadre.com/services/water>

What is the best way to reduce my outdoor water usage? +

What water conservation programs and incentives are available? +

























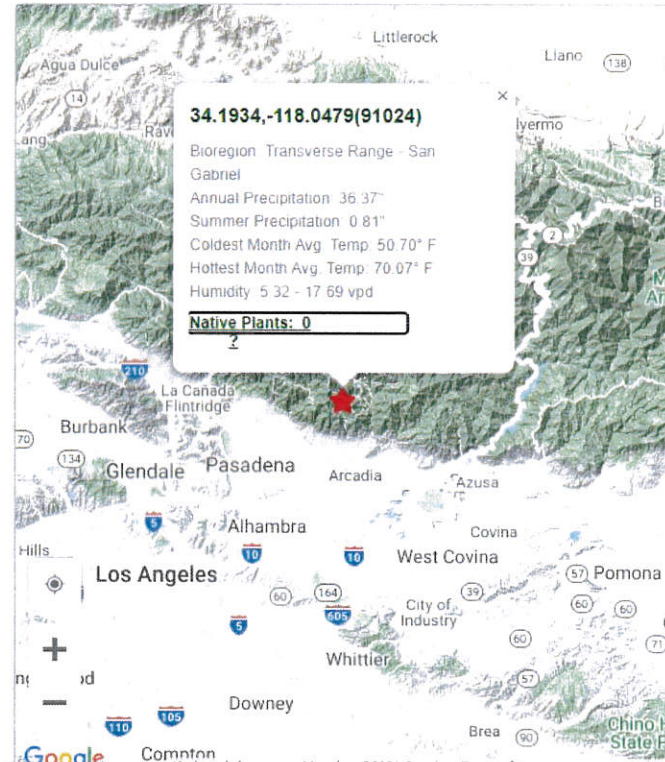
Search for California native plants by name

[ADVANCED SEARCH](#)

Enter a California address or click the map to see plants native to that location

618 plants native to 34.1934,-118.0479 (91024)

 All Plants 618	 Trees 43	 Shrubs 147	 Perennials 200
 Annuals 194	 Grasses 55	 Succulents 7	 Vines 19
 Ferns 25	 Sun 369	 Shade 50	 Part Shade 272
 Groundcovers 51	 Butterfly Hosts 553	 Hedges 64	 Bank Stabilization 65
 Low Water 236	 Very Low Water 133	 Damp Soils 69	 Very Easy 82



www.calscape.org

www.gardenplanner.calscape.org

CITYOFSIERRAMADRE.COM



BE AN
H₂O
HERO
CONSERVE



SAN GABRIEL VALLEY
MUNICIPAL
WATER DISTRICT

SGVMWD COLLABORATION

- Banners, signs, social media campaigns
- School and Youth Educational Outreach
- Rebates and Vouchers
- Community Event Participation
- Conservation Workshops

REBATE SAVINGS\$

SAN GABRIEL VALLEY
MUNICIPAL
WATER DISTRICT

RAIN BARREL
UP TO \$35 REBATE

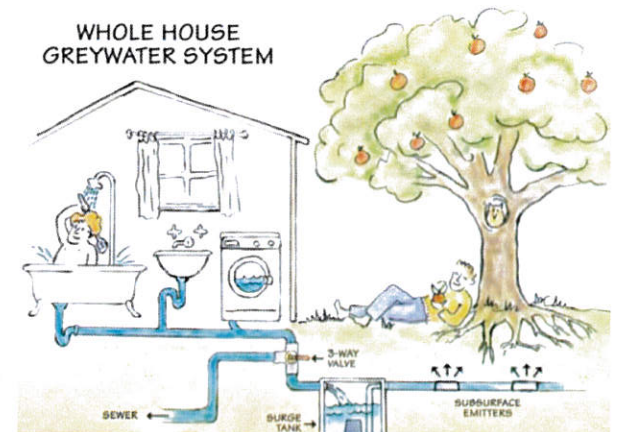
HIGH-EFFICIENCY TOILET
UP TO \$40 REBATE

WATER-EFFICIENT WASHING MACHINE
UP TO \$85 REBATE

IRRIGATION CONTROLLER
UP TO \$80 REBATE

ROTATING SPRINKLERS
UP TO \$2 REBATE

APPLY FOR REBATES AT WWW.SGVMWD.ORG



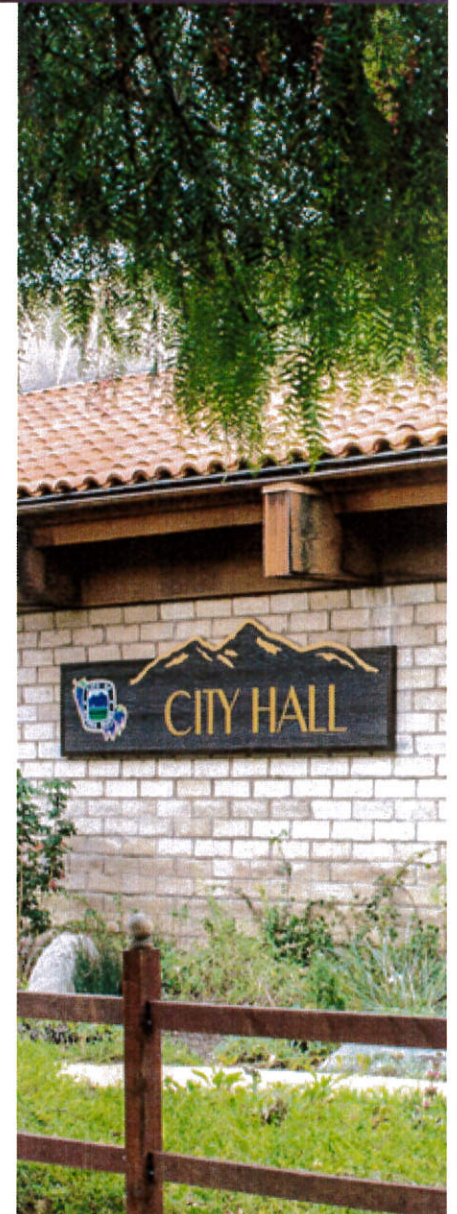
KEEPING OUR CITY INFORMED

Mandatory Conservation Measures

- Updated website alert
- Village View and Social Media updates
- Information displayed on water bill
- Restaurant table tents and posters
- Community Events

California Water Code 10632.1

- Council review and approval of Annual Water Supply and Demand Assessment, shortage response recommendations
- Submit to DWR every July 1



Thank you!

AGENDA ACTION ITEM NO. 2

LEGISLATIVE UPDATE

RECOMMENDED ACTION: Non, information only.

BACKGROUND: Dennis Albiani and Anthony Molina of California Advocates will provide a legislative update.

AGENDA ACTION ITEM NO. 3

RATE ASSISTANCE PROGRAM EXTENSION

RECOMMENDED ACTION: Extend the time for performance until June 30, 2022.

BACKGROUND: In March, the Board of Directors approved the establishment of its Member City Low-Income Rate Assistance Program (the "Program"). Under the Program, the District granted money to its member cities for use in a bill assistance or delinquent account program to be administered by that city.

The agreement signed by the District and cities states: "Time for Performance. The City shall use the Grant Amount by October 31, 2021, and any monies included in the Grant Amount not used by that date shall be returned to the Water District."

We have received a request for an extension of that time for performance.

AGENDA ACTION ITEM NO. 4

APPROVE ANNUAL REPORT

RECOMMENDED ACTION: Adopt the 2020-2021 Annual Report.

SAN GABRIEL VALLEY
MUNICIPAL

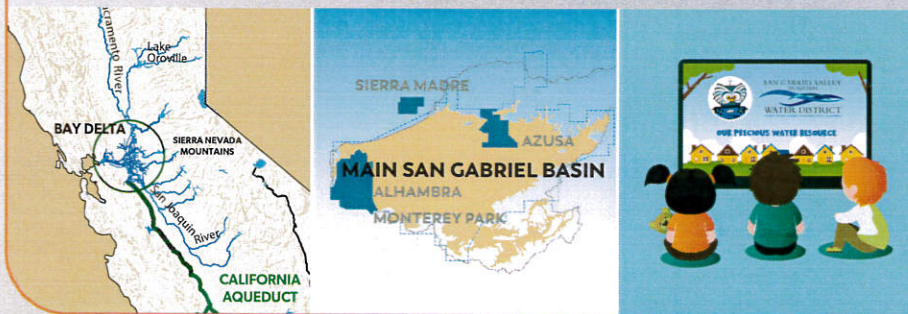


WATER DISTRICT

AZUSA | SIERRA MADRE | MONTEREY PARK | ALHAMBRA

2020-2021 ANNUAL REPORT

PURSUING DROUGHT AND
WATER SUPPLY RESILIENCE
BY INVESTING IN
INFRASTRUCTURE & CONSERVATION



SGVMWD Member Cities:



THE DISTRICT'S COMMITMENT

This past year, the District continued to overcome challenges presented by the pandemic and climate change, as severe drought conditions returned. Local rainfall in the past 12 months was the lowest in recorded history. Local groundwater supplies, which make up 80% of water supplies in the San Gabriel Valley, are now below desired levels. And, the State reduced imported water allocations to State Water Contractors such as SGVMWD to 5% of planned amounts, lowering the amount of imported water available to us to provide supplemental water to our member cities.

The solution to these challenges is urgent action to build out more resilient sources of water supply, including water recycling, stormwater capture, and water conservation, while also eliminating leaks, inefficient appliances, and decaying infrastructure.

The District made several significant investments this past year in pursuit of these solutions:

- \$2.68 million commitment to help fund environmental planning for the Delta Conveyance Project;
- \$8.2 million in zero-interest loans and grants to our member cities for infrastructure and pandemic-relief projects;

- Development of the "Dudley Ridge" agreement which allows us to purchase and store supplemental water in the Kern Water Bank;
- Expanded conservation education and outreach efforts to help stakeholders develop a "conservation as a way of life" ethic.

We are encouraged by the potential of the Infrastructure Investment and Jobs Act to invest in water projects and we remain committed to partnering with our member cities and leaders at all levels of government to adapt to long-term climate change and to sustain investments in water infrastructure that ensure drought and water supply resilience for the communities we serve.



Thomas Wong,
Board President



Darin Kasamoto,
General Manager

INVESTING IN WATER INFRASTRUCTURE AT THE STATE LEVEL

CHALLENGE:

Instability of the Sacramento-San Joaquin Delta and State Water Project Deliveries

The Delta is the hub for about two-thirds of California's water supply. Drought, climate change and aging infrastructure are challenging the District's access to imported water that flows through the State Water Project.

The Delta's sensitive ecosystem and the reliability of water deliveries are threatened by earthquakes that could cause levees to fail, rising sea levels, saltwater intrusion, unpredictable precipitation and pumping restrictions.

SOLUTION:

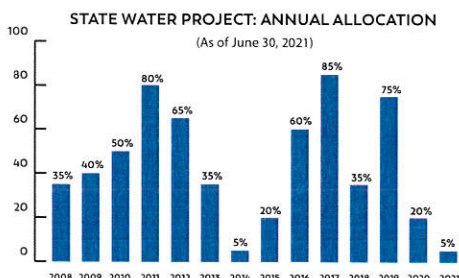
Investments in the Delta Conveyance Project

In November 2020, the District committed \$2.68 million toward the cost of the Project's planning phase.

The goal of the Project is to improve State Water Project infrastructure, especially in the Delta.

The Project is expected to cost about \$16 billion; with construction expected to begin in 2024 and continue until about 2034.

We are encouraged by the potential of the \$8.3 billion *Infrastructure Investment and Jobs Act* and by California voters' support of statewide water infrastructure legislation and initiatives such as the \$7.12 billion Water Bond in 2014.



"We need the reliability the Delta Conveyance Project will create at the State level, coupled with smart management, effective partnerships and water conservation at the local level to meet the needs of our member cities."

— Darin Kasamoto
General Manager

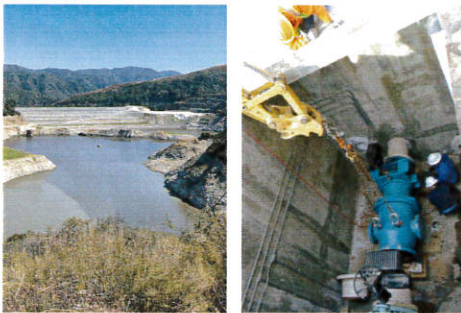
INVESTING IN WATER INFRASTRUCTURE *in Member Cities and the Main San Gabriel Basin*

CHALLENGE:

Maintaining, Updating and Diversifying Local Water Supply Infrastructure

Aging infrastructure such as the District's pipeline, the Cogswell and San Gabriel Reservoirs, regional water treatment facilities, and our member cities' own network of wells, reservoirs, pipelines and treatment facilities, require ongoing maintenance, upgrades and replacement.

Additional water supply solutions such as recycled water, stormwater capture, water-use efficiency and conservation are promising, but need further investment.



SOLUTION:

Partnerships with Member Cities and Water Agencies in the Main San Gabriel Basin

The District proactively planned with our member cities and other water agencies in the Basin, resulting in a variety of investments that enhance our ability to supplement and enhance local water supplies. In a promising development, Los Angeles County voter's approval of Measure W in 2018 provides funds to build out stormwater capture infrastructure.

2020-2021 FISCAL YEAR INVESTMENTS

- Approved \$8 million of zero-interest loans for infrastructure and pandemic relief projects such as a water treatment facility in Monterey Park and water main replacement projects in Sierra Madre
- Provided \$50,000 grants to each member city for water-related infrastructure and conservation projects
- Developed the "Dudley Ridge" agreement which allows us to purchase and store supplemental water in the Kern Water Bank
- Upgraded SCADA software and hardware, conducted preventative maintenance of pipeline and valve assets, and began an infrastructure conditions assessment

HISTORIC INFRASTRUCTURE INVESTMENTS (LOANS AND GRANTS) IN OUR MEMBER CITIES

- **2004-2008**
Monterey Park Water Treatment Facility
- **2007-2011**
Emergency connection in Sierra Madre to MWD's treated water line
- **2008**
Alhambra Water Treatment Facility
- **2014-2017**
Water Meter/AMI installations in Alhambra, Monterey Park and Sierra Madre
- **2020**
Sierra Madre Joint Well Agreement
- **2021**
Sierra Madre Water Main Replacement Projects
- **2021**
Monterey Park PFAS water treatment facility



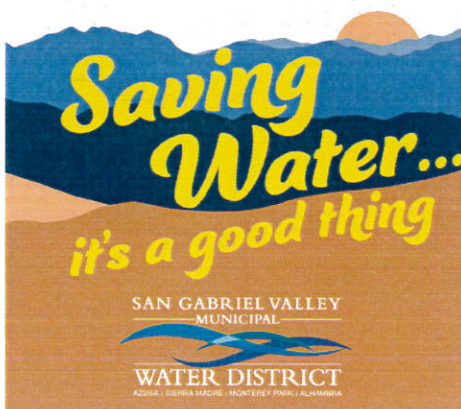
INVESTING IN CONSERVATION *and Individual Action*

CHALLENGE:

Increasing Individual Awareness of and Involvement in Water Issues

Urgent action, trickling down to the individual level (conservation, issue awareness, voting, etc.), is needed to combat the accelerating impacts of drought and reduced water supplies at the local and state levels.

2021 Conservation Campaign



SOLUTION:

Invest in Information, Education and Incentives that Promote Long-Term "Conservation as a Way of Life" Ethic

The District continues to partner with its member cities to invest in public education and outreach, empowering individuals to act. Saving water is the cheapest and most efficient water supply solution.



Conservation banners in Azusa and Monterey Park



2020-2021 EXTERNAL AFFAIRS HIGHLIGHTS

- Virtual/on-line meetings and presentations with state legislators, city councils, federal and state legislative staff, public works/water utility staff in member cities and Asian-language media.
- Water conservation planning and campaign banners in each member city; bus shelter ads in Azusa
- Water Conservation Toolkit which provided options for water conservation initiatives
- New District Brochure and Website
- New school/educational materials including videos and "growth chart"
- Planning for 2022 San Gabriel Valley Water Forum

New District brochure



"Our Precious Water Resource" educational videos

2020-2021 HIGHLIGHTS

JULY 2020

State releases "Water Resilience Portfolio" to combat climate change

AUGUST 2020

Board approves \$8.2 million of zero-interest loans and grants for water-related infrastructure and pandemic relief projects in member cities

SEPTEMBER 2020

SGVMWD releases "The San Gabriel Valley Needs a Sustainable, Long-Term Water Supply" ad and "Our Precious Water Resource" educational videos

OCTOBER 2020

Sierra Madre and Azusa utilize \$50,000 SGVMWD grants for water-related projects

NOVEMBER 2020

Board Approves \$2.68 Million to help fund environmental planning for Delta Conveyance Project

DECEMBER 2020

Alhambra and Monterey Park utilize \$50,000 SGVMWD grants for water-related projects

JANUARY 2021

DWR announces State Water Project allocation of 10% of planned amounts for State Water Contractors (i.e. SGVMWD)

FEBRUARY 2021

New SGVMWD Brochure released

MARCH 2021

State Water Project allocation reduced to 5%. Board Approves \$500,000 Pandemic-Related Rate Assistance Program.

MAY 2021

Governor proclaimed drought emergency in 50 of 58 counties

MAY 2021

New Website activated

JUNE 2021

Board Approves 2020 Urban Water Management Plan / Water Shortage Contingency Plan

2020-2021 OPERATIONAL DATA

STATE WATER PROJECT DELIVERIES



1,440
ACRE-FEET (5%)

GRANTS



\$600,000+
for conservation, non-profits
and ratepayer assistance

REBATES



\$20,390
in rebates were
distributed

2020-2021 WATER SUPPLY CONDITIONS

CALIFORNIA DROUGHT

None Abnormally Dry Moderate Drought Severe Drought Extreme Drought Exceptional Drought



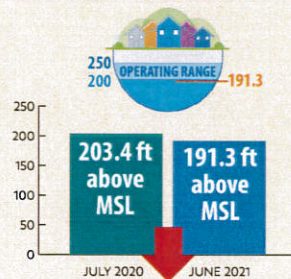
LOCAL RAINFALL



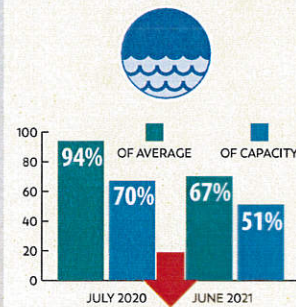
37%
OF NORMAL

GROUNDWATER LEVEL

in the Main San Gabriel Basin



STATEWIDE RESERVOIRS



STATEWIDE SNOWPACK



48%
OF AVERAGE

MISSION STATEMENT

The San Gabriel Valley Municipal Water District provides reliable supplemental water for the communities of Alhambra, Azusa, Monterey Park and Sierra Madre in a cost-effective and environmentally responsible manner.



Mark R. Paulson,
Vice President
Division I - Alhambra



Steven T. Placida, DDS,
Secretary
Division II - Alhambra
and Monterey Park



Thomas Wong, President
Division III - Monterey Park



Miles L. Prince, Treasurer
Division IV - Sierra Madre



Bruce H. Knoles
Division V - Azusa

AGENDA ACTION ITEM NO. 5

ECO TECH IRRIGATION PROPOSAL

RECOMMENDED ACTION: The External Affairs Committee has reviewed the proposal and recommends the approval of EcoTechServices, Inc.'s proposal for Irrigation Controller Retrofits.

BACKGROUND: The Irrigation Controller Retrofits Program would provide free weather-based irrigation controllers and landscape surveys to residents in the District. The overall goal of the program is to improve water-use efficiency in irrigation systems to achieve outdoor water savings. U.S. EPA estimates that nearly half of outdoor water is used to water lawns and plants.

If approved the program would commence January 1, 2022.

BUDGET IMPACT: None, funds built into the 2021-222 Budget for rebates/conservation programs.



EcoTechServices, Inc.



proposal

San Gabriel Valley Municipal Water District
2022 Irrigation Controller Retrofits



2143 S. Myrtle Ave
Monrovia, CA 91016
www.ecotechservices.net

Malcolm McLaren, President
(626) 733-2056
mmclaren@ecotechservices.net

Type of Business: Corporation / California

Business License: BUS2015-00452 / issued by City of Monrovia

Federal Tax Identification Number: 45-4731434



License #988204

THE ECOTECH ADVANTAGE

- Turnkey Program Solutions
- Dedicated Manager Assigned to Program
- Fully Staffed Customer Service Department
- Certified Field Technicians
- Company Uniforms & ID Badges
- Branded Fleet Vehicles w/ Logos & Phone #
- Dependable Track Record
- No 1099's, No Up-Sales

Our goal as your contractor is to be the least of your worries. When it comes to program management, you as our client come first. We use the goal and the spirit of your program in all of our decision making.

CONTENTS

San Gabriel Valley Municipal Water District 2022 Irrigation Controller Retrofits

LETTER OF TRANSMITTAL	04
SCOPE OF WORK	05
PROPOSED COST	10
QUALIFICATIONS & EXPERIENCE	15
PRODUCT SPECIFICATIONS	18



LETTER OF TRANSMITTAL

September 29th, 2020

Evelyn Reyes
San Gabriel Valley Municipal Water District
1402 E. Vosburg Dr.
Azusa, CA 91702

EcoTech Services, Inc. (EcoTech) is proud to submit this proposal to San Gabriel Valley Municipal Water District (SGVMWD) to provide irrigation controller retrofits for residential water customers. EcoTech brings an extensive amount of experience in irrigation retrofit services. We specialize in improving water-use efficiency for residential and commercial sites.

This proposal includes pricing information for six different weather-based irrigation controller models and pricing for minor repairs that may be done on site. The proposed controllers are listed under the Irrigation Association's Smart Water Application Technologies Program, which is an industry approved testing protocol. Specifications for the controllers are attached to this proposal.

Throughout this proposal EcoTech will reveal its familiarity with the scope of work required for a successful controller retrofit program and the company's capability of performing timely and quality work to achieve your water conservation goals .

EcoTech Services is proud to offer San Gabriel Valley Municipal Water District the following complimentary services as an added value to your customers to be included with this program:

- Free 90-Day customer support post-installation
- Free home leak detection test (see Scope of Work)
- EcoTech sticker with 800 number on controller for home owner to call if they have any controller programming questions

I am authorized to bind my company to this proposal, which includes the facts and figures herein.

Sincerely,

Omar Rivera

Omar Rivera
Program Manager
orivera@ecotechservices.net
(626) 833-0495

Scope of Work

EcoTech understands that San Gabriel Valley Municipal Water District would like to offer free weather-based irrigation controllers to its residential customers. The overall goal of the program is to improve water-use efficiency in irrigation systems in order to achieve water savings. EcoTech has the experience and infrastructure to offer San Gabriel Valley Municipal Water District a successful solution for this program.

Program Marketing & Customer Qualification

- San Gabriel Valley Municipal Water District will be responsible for marketing the program to their customers. The marketing will explain the purpose of the Program, list the benefits it provides to participants, eligibility requirements and information on how to sign up.
- San Gabriel Valley Municipal Water District will be responsible for the development and distribution of marketing materials. However, EcoTech may assist with marketing tasks upon request.
- EcoTech will provide a toll-free phone number to be given to potential participants. The toll-free line shall be staffed by EcoTech's bilingual customer service team during regular business hours.
- All on-line application information is securely sent to EcoTech's customer service team for follow-up.
- EcoTech's customer service team will receive phone calls from potential program participants to explain the program in more detail and confirm specific information related to participation eligibility requirements.
- Potential program participants must have a working irrigation controller.
- A maximum of one (1) controller per home are allowed for this program.
- Once participants are approved, EcoTech will schedule their survey and retrofit.

Customer Service & Program Management

- EcoTech will provide bilingual (English/Spanish) customer service representatives on a toll-free line to assist customers. Representatives will be available Monday through Friday from 8:00 a.m. to 4:30 p.m.
- An automated after-hours greeting will be set up to accept customers' messages in both English and Spanish and all messages shall be returned within two business days. All call-backs and resolutions taken will be recorded in the database.
- EcoTech will be responsible for receiving service calls for any damaged or defective product and shall provide replacement parts to customers in a timely manner.
- EcoTech prides itself in the ability to provide a quick response and resolution to any situation that may arise. Any emergencies that should arise will take priority.
- Service calls and actions taken to resolve issues shall be logged in EcoTech's program database for reference.



Data Collection & Management

- EcoTech shall collect and store all program information in a robust and secure cloud-based database dedicated to the program. This cloud-based system allows seamless customer management and central data storage from initial contact to the final customer follow-up visit.
- EcoTech shall capture each participant's information, including the following:
 - Contact information (i.e. name, address, phone, and pre-qualification info)
 - Landscape survey data
 - Product installation information
 - Warranty/replacement part information
 - Release of liability and agreement to participation guidelines

Landscape Surveys

- EcoTech technicians shall conduct an exterior water-use survey at each qualifying site. The main objective of the survey will be to gather site information in order to evaluate the potential for water savings through the retrofit of devices and to determine equipment needs.
- EcoTech's technicians shall run the irrigation system in order to assess operating conditions and to note current system problems.
- EcoTech has created a water-use data collection form to be filled out during the surveys. The form will gather data on the landscape, the existing irrigation system and the existing irrigation controller. This form will be stored digitally and sent through email but print copies will be available to homeowner upon request. Forms can also be provided to San Gabriel Valley Municipal Water District upon request.
- Technicians will review all surveyed components related to landscape water use with the participating customer.

Free Home Leak Detection Test

- If the homeowner agrees, EcoTech technicians will perform a home leak detection test.
- This requires participation from the homeowner. They will need to ensure all water fixtures in the home are turned off.
- Once all fixtures are off, technicians will show the homeowner their water meter and how to read it.
- If the meter continues to run it is an indication that there is a continuous water leak somewhere in the home or in the irrigation system.
- EcoTech technicians will not be able to assess where the leak is located.

Product Procurement

- EcoTech shall be responsible for all product procurement.
- Our proposal includes various options for WaterSense approved smart controllers, including the Hunter Pro-C, Hunter X-Core, Rachio, and Rain Bird ESP-TM2 controllers.
- The Hunter Pro-C and X-Core controller model includes a weather monitor that is installed on-site. The weather monitor provides climate data to the controller in order to modify the minutes and days of irrigation.
- The Rachio and Rain Bird ESP-TM2 controllers are Wi-Fi based controllers that use an internet connection to download local weather data and automatically adjust the irrigation schedule.
- All controllers are SWAT tested and listed under MWD's list of approved controllers.



Irrigation System Repairs

- EcoTech shall only retrofit systems that do not have major irrigation issues, such as broken irrigation lines or broken valves. Retrofitting systems that are in poor condition will not result in water savings.
- If necessary, technicians will perform minor irrigation repairs before completing retrofit work.
- These repairs will be billable to San Gabriel Valley Municipal Water District at fixed rates per repair type (see Proposed Cost), with a max cap repair budget per home to be determined by the number of active stations on the existing controller.
- Major irrigation problems shall be reported to the participating homeowner. The homeowner will be responsible for repairing major irrigation problems prior to participating in the program.

Controller Installation

- EcoTech is a licensed C-27 Landscape Contractor. EcoTech technicians shall install equipment following all manufacturer recommendations and industry approved guidelines.
- The Program shall include up to one (1) controllers per site. If customers want additional controllers, they will need to hire and pay EcoTech directly and separately.
- Upon installation of the new equipment, technicians shall activate, commission and test newly installed devices.
- EcoTech has developed an Installation Verification Form which will need to be signed by the customer to certify and confirm the type and number of equipment installed. This form will be stored digitally and sent through email but print copies will be available to homeowner upon request. A signed form will serve as certification that equipment has been activated and tested and is approved as fully functional by the customer.

Old Controller Recycling

- EcoTech proposes to store old controllers that have been removed during the Program for a period of three (3) months in case a particular homeowner decides to return their new weather based controller.
- EcoTech shall recycle old controllers through an approved e-waste facility three months post-installation.
- The re-installation of a participant's old controller is included in the Program costs.

Program Reporting

EcoTech shall provide an Excel spreadsheet to San Gabriel Valley Municipal Water District to serve as the program report. The report shall include the participant's information, product installation data, and minor irrigation system repairs performed and any service calls. Reports will be accompanied by invoices for product and services provided.

90-Day Customer Support

EcoTech shall provide technical customer support to all participants in the program for ninety days after the installation of their new irrigation controller. A sticker with customer support contact information will be placed inside each new controller. Customer support can be reached Monday through Friday at 866-308-8391.

Follow-Up Site Visits

During the course of the program it may become necessary to revisit a home for several reasons including but not limited to: homeowner training, customer requests. If these situations arise and San Gabriel Valley Municipal Water District approves the follow-up visit, the cost below will cover the time it takes to resolve the situation with the homeowner. If additional material is required during a follow-up visit, the material will be billed at the rate stated on the fee schedule.



Optional Add-On Services

EcoTech is able to offer several additional services to San Gabriel Valley Municipal Water District for this program. The price for each service is listed below in the Proposed Cost.

Three Year Water-Use History Report - Using water-use data provided by SGVMWD, EcoTech can produce and deliver a three year water-use history report to each customer participating in the program. These reports give the customer a better sense of their own water-use and how conservation measures that are focused on landscape can truly contribute to water savings.

Irrigation Fix It Kit (FIK)- At the completion of each fiscal year, EcoTech can supply the customer with a small kit of materials in the event that there is a leak or if they need to make sprinkler adjustments. The kit will include the following: (1) RainBird Adjustment Tool, (1) Hunter MP Tool, (3) RainBird HEVAN nozzles, (1) 6" Channel locks, (2) 1/2" caps, and (5) Gel Wire Nuts. San Gabriel Valley Municipal Water District will supply company branded totebags and any literature prior to installation appointment. Ecotech will deliver one kit per customer during their installation appointment. The Irrigation Fix it Kit is a new idea for the program aiming to help homeowners stop water waste immediately. Because the FIK's contents are subject to change based off availability and learned home owner need. No changes will be made without San Gabriel Valley Municipal Water District's approval and must be valued as equivalent.



WARRANTY

EcoTech Services Warranty

- Workmanship
 - EcoTech Services warrants the installation of products to be free from defects in workmanship from the date the installation of the product is completed for a period of one (1) year of normal use.
 - Workmanship warranty does not include any damages or defects caused by vandalism, misuse or modifications of the product, or “acts of god.”
- Product
 - EcoTech warrants the product used during installation for a period of one (1) year of normal use.
 - Product warranty does not include normal wear and tear or any modifications made to the product after EcoTech’s installation.
 - EcoTech will have the right to inspect the areas at issue to determine the cause of the alleged defects. If the defects are determined to be within the scope of the workmanship warranty, EcoTech will make the necessary repairs at EcoTech’s expense.

Manufacturer’s Limited Warranty

- Manufacturer’s warranty will differ with each manufacturer and product.
- Program participants are given manufacturer’s product literature and owner’s manual, which will contain warranty information.
- After EcoTech’s one (1) year product warranty has expired it is the program participant’s responsibility to contact the manufacturer for any warranty issues.



Proposed Cost

This cost proposal includes all tasks and deliverables listed in the Scope of Work. The cost per unit below is all inclusive of taxes and overhead associated with product purchasing. Further details are available in the Product Specifications section.

For multi-year contracts, a 5% cost increase will be added each year during the life of the contract.

LANDSCAPE SURVEYS

The technician will assess whether the customer meets San Gabriel Valley Municipal Water District's qualifications for participation in the program and gather data on the landscape, the existing irrigation system and the existing irrigation controller. The does not qualify fee applies to a customer where EcoTech is unable to complete the survey due to system deficiencies.

SERVICE	COST
Landscape Survey (per customer)	\$130
Does Not Qualify (per customer)	\$70



HIGH-EFFICIENCY NOZZLE

The proposed options of nozzles for this program are the Hunter MP Rotator and the Rainbird HE-VAN and R-VAN Series. These nozzles are used to replace existing fixed arc nozzles on spray sprinkler bodies. TORO Precision Nozzles are used with TORO sprinkler bodies which have a female thread. High efficiency nozzles apply water at a significantly lower rate and with increased uniformity (even coverage). There may be situations where a broken sprinkler body, valve wiring, or high water pressure does not allow for the installation of nozzles. We propose to fix these problems first in order to allow for a complete and effective retrofit of nozzles within an irrigation zone. Minor sprinkler system repairs are billed separately from the installation of the high efficiency nozzles.

HIGH-EFFICIENCY NOZZLES	COST
Rainbird HE-VAN Series	\$7
Rainbird R-VAN Series & Hunter MP Rotator& TORO Precision Series	\$12



WEATHER-BASED IRRIGATION CONTROLLERS

The fee schedule below lists three standard Smart Controllers proposed for this program: Hunter Pro-C, Hunter X-Core, Rachio Generation 3, and Rain Bird ESP-TM2. The Hunter controller models include a weather monitor that is installed on-site. The weather monitor provides climate data to the controller in order to modify the minutes and days of irrigation. The Rachio controller and Rain Bird ESP-TM2 are both a Wi-Fi based controller that uses the homeowner's Wi-Fi signal to download weather data and automatically adjust the irrigation schedule. All controllers are SWAT tested and Water-Sense approved.

Proposed cost includes product and installation.

WEATHER-BASED SMART CONTROLLER	COST
Hunter Pro-C (4 station base)	\$525
- PCM 3 station expansion add-on	\$55
- PCM 9 station expansion add-on	\$155
Hunter X-Core (4,6,8 stations)	\$525
Rachio 16 Gen 3 (outdoor)	\$585
Rachio 8 Gen 3 (outdoor) or Rain Bird ESP-TM2 (indoor/outdoor, w/ rain sensor)	\$550

INCIDENTAL TRIP CHARGE

During the course of the program EcoTech may encounter a home that already has a weather based smart controller or no controller at all. If this situation were to arise, the cost below will cover the trip to the home so that minor irrigation repairs can be performed. This fee will also cover the transportation cost for miscellaneous work calls.

	COST
Incidental Trip Charge	\$125



MINOR IRRIGATION REPAIRS

In an effort for fairness to all program participants, EcoTech proposes that the minor irrigation repair budget per home should be on a sliding scale based on irrigated area at the home. For simplicity, this will be determined by the number of active irrigation stations. The repair budget will be calculated as the number of active irrigation stations times \$30 (i.e. 20 active stations x \$30 = \$600 repair budget). The repair types listed below cover 99% of what EcoTech technicians encounter at a residential home. If a needed repair is not covered by this list, EcoTech will bill \$65/hr plus a 10% product procurement fee.

Proposed cost includes product and installation.

REPAIR TYPE			COST PER EACH
Sprinkler Body Change Out (if existing body is metal, repair cost is +\$15 per body)	Pressure Regulating Body	4"	\$15
		6"	\$25
		12"	\$45
	Pressure Regulating Body w/ Check Valve	4"	\$20
		6"	\$30
		12"	\$50
Minor Irrigation Break			\$30
Major Irrigation Break (root-bound line, over 18" deep, 4'+ line break)			\$70
Pressure Regulated Shrub Adapter Repair/Swap (+\$2 for metal sprinkler)			\$7
Valve Replacement			\$40
Valve Re-Wiring			\$10
Riser Addition or Replacement			\$6



FOLLOW-UP SITE VISITS

During the course of the program it may become necessary to revisit a home for several reasons including but not limited to: homeowner training, and customer requests. If these situations arise and San Gabriel Valley Municipal Water District approves the follow-up visit, the cost below will cover the time it takes to resolve the situation with the homeowner. If additional material is required it will be billed at the rate provided above.

SERVICE	COST
Follow-Up Visit	\$100

OPTIONAL ADD-ON SERVICES

SERVICE	COST
Three Year Water-Use History Report (per customer)	\$ 25
Irrigation Fix it Kit (FIK)	\$30



Qualifications & Experience



EcoTech Services is a fully licensed contractor registered with the DIR

C-27 Landscaping & C-36 Plumbing License #988204 | Department of Industrial Relations #1000019966

EcoTech Services is a Small Business Enterprise as well as a Minority Owned Business Enterprise founded in 2012 by Marcos Quezada. Marcos has nearly twenty years of experience working in water conservation in Southern California and recognized a need for specialists who could directly implement conservation measures. To meet that need, EcoTech specializes in developing and implementing turn-key water conservation programs on behalf of public and private agencies. EcoTech became a licensed C-27 and C-36 contractor for the purpose of offering water conservation retrofit services directly to their clients. The company has also built a strong administration and customer support team which allows them to fully execute a program from concept to completion. Since its foundation five years ago, EcoTech has grown from two employees to twenty with dedicated program and landscaping teams with various specialists relating to water conservation. EcoTech has developed a great working relationship with various water retailers through the successful execution of these programs. The company has helped commercial and residential sites within their clients' service areas improve water-use efficiency by managing programs very similar to the Regional Residential Home Pressure Regulation Program through plumbing and sanitary retrofits, irrigation system retrofits, turf removal, and beautiful drought-tolerant landscaping.



Malcolm McLaren, President

Mr. McLaren grew up working for his father in the landscaping and irrigation industry, which fostered his keen interest in new technologies and improvements in the field. While gaining his foundational experience in landscape construction, Mr. McLaren's focus shifted to water conservation in 2012 as a trend in the industry was beginning. Mr. McLaren graduated from Pasadena City College with an Associates Degree in Engineering and Technology in 2014. He

began applying his newly acquired knowledge and techniques with his position at AquaSave in 2013. Mr. McLaren was promoted to Retrofit Supervisor at AquaSave in 2015. During this time he was able to help the company acquire new specialty tools, stay within budget and meet client's expectations. In May 2015 Mr. McLaren joined EcoTech Services as their Director of Operations. Since then he has helped the company manage their customer accounts more efficiently, take on larger projects and keep client satisfaction priority number one. In 2017 he was named Vice President and in late 2018 Malcolm became President.

EDUCATION

Pasadena City College | Associates Degree in Engineering and Technology, 2014

CERTIFICATIONS & ASSOCIATIONS

Board member, California Landscape Contractors Association, LA/SGV Chapter
Certified Rain Bird IQ Technician, IQ Operator, ESP-LX (Series) Operator, and Decoder Technician
OSHA 30, QWEL, CWM





Marcos Quezada, Vice President

Mr. Quezada has been actively involved in the landscape, irrigation and water conservation industries since the early 90's. He has worked almost every aspect and facet within each of those industries, including irrigation design, landscape construction, instructor, technical advisor, project manager and business owner. Mr. Quezada started his career in water conservation in

1997 as an instructor and technical advisor for the conservation team at Metropolitan Water District. In 1999, Mr. Quezada became an authorized instructor for the Irrigation Association, for whom he was able to teach throughout the United States and Puerto Rico. In 2001, Mr. Quezada co-founded WaterWise Consulting, Inc. to provide water conservation services, including irrigation audits, commercial audits, residential water surveys, landscape workshops, and other related services. Mr. Quezada continues to be active on the Board of Directors for WaterWise. Mr. Quezada founded EcoTech Services, Inc. in 2012 and served as President until 2018 when he became Director of Business Development, later taking the role of Vice President in 2021.

EDUCATION

California State Polytechnic University | Landscape Irrigation Science, 2002
Ornamental Horticulture Minor

CERTIFICATIONS & ASSOCIATIONS

C-27 Landscape Contractor License in California
C-36 Plumbing Contractor License in California
Certified Water Manager, California Landscape Contractors Association
Certified Landscape Irrigation Auditor, Irrigation Association
Advisory Council, Cal Poly Pomona Center for Turf, Irrigation, & Landscape Technology



Omar Rivera, Program Manager

Mr. Rivera joined EcoTech Services in 2019, coming from the education industry. While new to water conservation, Mr. Rivera acclimated quickly and now supports EcoTech's Weather Based Irrigation Controller Programs as well as Landscape Design Programs. Four years of customer service and management experience have given Mr. Rivera a strong foundation to serve EcoTech. Throughout the last year, Omar has built rapport with clients and their customers

alike, delivering on project deadlines and resolving any issues that arise. Mr. Rivera takes a very hands on approach with each process of a program and is dedicated to bringing a highly customizable solution that fits each client's needs.

EDUCATION

Azusa Pacific University | Business Management, 2019

CERTIFICATIONS & ASSOCIATIONS

OSHA 30, QWEL, CWM





George Muñoz, Landscape Supervisor

Mr. Muñoz joined EcoTech Services in 2020, having a wealth of knowledge in the landscaping and water conservation industry. Mr. Muñoz has over 30 years experience in commercial and residential landscape projects. One of his most recent projects involved a complete residential landscape transformation into a drought tolerant landscape. He drives his projects with the highest level of care and attention to detail with the customer's satisfaction as the goal.

CERTIFICATIONS & ASSOCIATIONS

OSHA 30 Safety Certified

EcoTech Technician Certifications

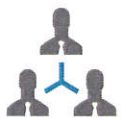
GARFIELD McLAREN, IRRIGATION CREW LEADER

Certified Rain Bird Residential Controller Technician

Certified Rain Bird Irrigation Technician

JAIME MURO, LANDSCAPE & IRRIGATION TECHNICIAN

Certified Rain Bird Residential Controller Technician



Product Specifications

PRO-C®

Simple programming and flexible station expansion make Pro-C the professional's choice for residential and light commercial systems.

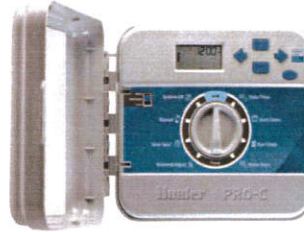
KEY BENEFITS

- Number of stations:
 - Modular Pro-C
 - Conventional wiring from 4 to 23 stations
 - Hybrid EZ Decoder option up to 32 total stations (28 stations max. if two-wire only)
 - Fixed PCC with 6- and 12-station options
- 3 independent irrigation programs (4 start times each) allow for customized scheduling
- 1 sensor input available for use with Solar Sync® or any Klik sensors
- 1 P/MV output for pump start relay and master valve activation
- Dedicated Solar Sync dial position provides logic for smart water savings
- Easy Retrieve™ memory allows for manual backup and retrieval of preferred settings and programming
- QuickCheck™ provides simple diagnostics of faulty field wiring
- 3 independent lighting programs available for simultaneous irrigation and lighting control

OPERATING SPECIFICATIONS

- Transformer input: 120 VAC
- Transformer output (24 VAC): 1 A
- Station output (24 VAC): 0.56 A
- P/MV output (24 VAC): 0.28 A
- Approvals: UL, cUL, FCC, CE, RCM
- Warranty period: 2 years

STANDARD CONTROLLERS



Plastic Indoor
Height: 9"
Width: 10"
Depth: 4½"



Plastic Outdoor
Height: 9"
Width: 10"
Depth: 4½"

PRO-C

Model	Description
PCC-600i	Fixed 6-station, plastic indoor wall mount
PCC-600	Fixed 6-station, plastic outdoor wall mount
PCC-1200i	Fixed 12-station, plastic indoor wall mount
PCC-1200	Fixed 12-station, plastic outdoor wall mount
PC-400i	Modular 4-station base, plastic indoor wall mount
PC-400	Modular 4-station base, plastic outdoor wall mount

PC-SERIES STATION EXPANSION

Modules	Description
PCM-300	3-station plug-in module
PCM-900	9-station plug-in module (maximum, one per controller)
PCM-1600-KIT	Upgrade kit for 16-station plug-in module
PC-DM-KIT	Upgrade kit for EZ decoder output module

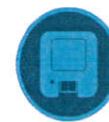
Compatible with:



EZ Decoder System



**ROAM Remote
ROAM XL Remote**



PXSYNC Accessory
Visit fxl.com



EPA WaterSense
Add the WaterSense-labeled Solar Sync sensor to improve the water efficiency of this controller.



Visit hunterindustries.com



X-CORE®

This simple irrigation controller offers optional on-site smart ET watering adjustments and handheld remote operation.

KEY BENEFITS

- Number of stations:
 - 2, 4, 6, or 8 (fixed models)
- Solar Sync[®] accessory saves water based on local weather conditions
- Built-in key lock on outdoor models protects against vandalism
- 3 flexible programs with 4 start times each and up to 4-hour run times
- QuickCheck™ provides simple diagnostics of faulty field wiring
- Hide Programs setting shows 1 program and 1 start time for simplification
- Suspend irrigation up to 99 days during the off-season
- Short-circuit protection detects wiring faults and skips the station without system damage
- Easy Retrieve™ memory backs up the full irrigation schedule
- Delay Between Stations for slow-closing valves or pump recharge
- Cycle and Soak prevents water waste and runoff in areas with elevation changes or tight soils
- Seasonal adjustment for quicker schedule adjustments without changing run times

OPERATING SPECIFICATIONS

- Transformer input: 120 VAC
- Transformer output (24 VAC): 1 A
- Station output (24 VAC): 0.56 A
- P/MV output (24 VAC): 0.28 A
- Sensor inputs: 1
- Approvals: Plastic IP54 (outdoor), UL, cUL, FCC, CE, RCM
- Warranty period: 2 years

STANDARD CONTROLLERS



Plastic Indoor
Height: 6½"
Width: 5¼"
Depth: 2"



Plastic Outdoor
Height: 8¾"
Width: 7"
Depth: 3¾"

X-CORE

Model	Description
XC-200i	2-station indoor controller, 120V wall adapter
XC-400i	4-station indoor controller, 120V wall adapter
XC-600i	6-station indoor controller, 120V wall adapter
XC-800i	8-station indoor controller, 120V wall adapter
XC-400	4-station outdoor controller, 120V transformer and plug with plastic cabinet
XC-600	6-station outdoor controller, 120V transformer and plug with plastic cabinet
XC-800	8-station outdoor controller, 120V transformer and plug with plastic cabinet

Compatible with:



**Solar Sync
Sensor**
Page 136



ROAM Remote
Page 127
ROAM XL Remote
Page 128



**Soil-Clik
Sensor**
Page 141



EPA WaterSense
Add the WaterSense-labeled Solar Sync sensor to improve the water efficiency of this controller.





Smart Sprinkler Controller



Control on your phone, not in your garage.

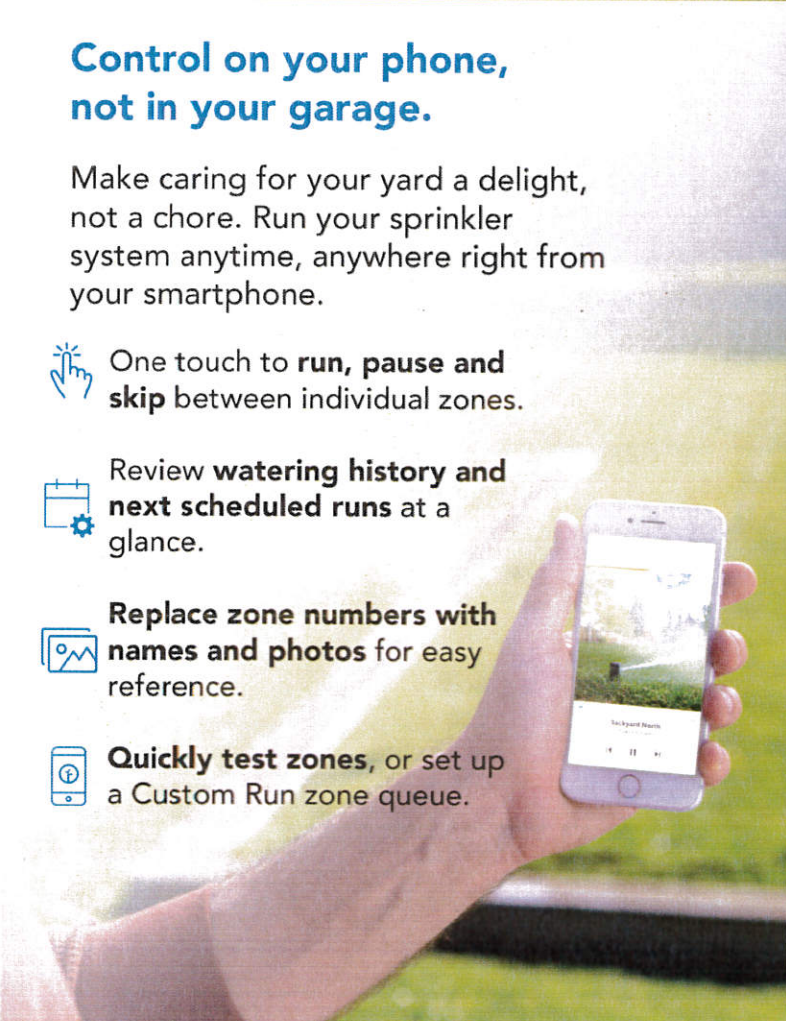
Make caring for your yard a delight, not a chore. Run your sprinkler system anytime, anywhere right from your smartphone.

One touch to **run, pause and skip** between individual zones.

Review **watering history and next scheduled runs** at a glance.

Replace **zone numbers with names and photos** for easy reference.

Quickly test zones, or set up a Custom Run zone queue.



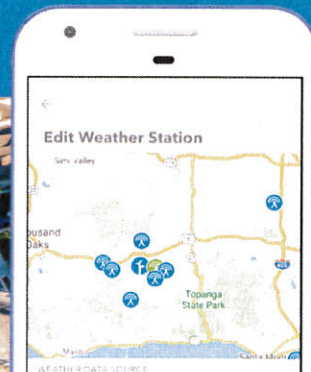
Exclusive Weather Intelligence™ Plus.

Pinpoints the forecast in your exact location.

Uses comprehensive satellite, radar and weather station data from over 250,000 sources.

Automatic hyperlocal schedule adjustments for rain, wind, or snow.

Reduce your outdoor watering by up to 50% saving water and money.



ESP-TM2 Tract Model 2nd Generation

Quick to Install

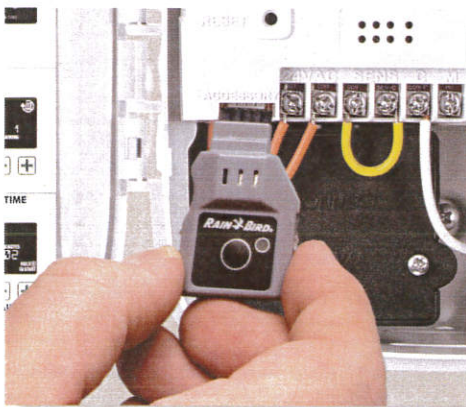
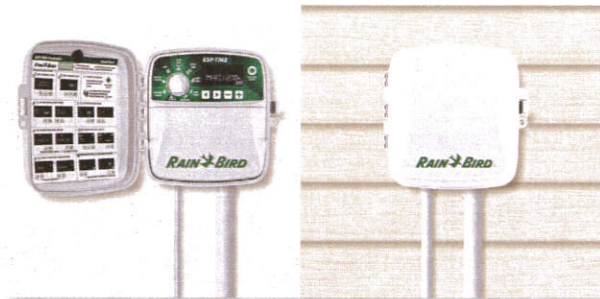
- Available in 4, 6, 8, and 12 station models
- A product suitable for indoor or outdoor installations
- Factory installed 6' outdoor rated power cord for your convenience

Simple to Program

- Quickly program a schedule in just 3 steps
- 3 available programs (A, B, C) with up to 4 start times for each program
- Simple one-touch manual watering

Advanced Features

- Contractor Default™ allows you to easily save and restore your custom schedule
- Delay Watering up to 14 days and automatically resume watering after the set delay has elapsed
- Bypass Rain Sensor for any station gives you the ability to customize which stations react to a rain sensor
- Set Permanent Days Off per program to ensure watering never occurs on days when maintenance crews are on site (for Odd/Even/Cyclic schedules)
- Seasonal Adjust by program allows you to easily reduce or increase watering by program



WiFi Ready

- Compatible with the NEW Rain Bird LNK WiFi Module
- Provides upgrade opportunities for your customers without installing a new controller
- Simple to use mobile app interface built for contractors and homeowners give you access from anywhere in the world

www.rainbird.com

© Registered trademark of Rain Bird Corporation
© 2016 Rain Bird Corporation 15JN16 D40869



MP ROTATOR

APPLICATION
Residential/Commercial

RADIUS
8' to 30'

www.hunterindustries.com/MP

MP ROTATORS SAVE MORE WITH 30% INCREASED EFFICIENCY OVER SPRAYS.

FEATURES

- True matched precipitation any arc or radius setting
- Radius can be reduced up to 25% on all models
- Color-coded for easy identification
- Double-pop feature keeps dirt and debris out of nozzle
- Removable filter screen prevents large objects from clogging nozzle
- Low precipitation rate
- Wind-resistant multi-stream technology
- Adjustable arc and radius offer timely and precise settings

ADVANCED FEATURES

- Ratchet mechanism prevents damage when attempting to reduce radius too far
- Models can only be adjusted while water is running

OPERATING SPECIFICATIONS

Recommended operating pressure: 40 PSI

Models can only be adjusted while water is running

OPTIONS

Pair with Pro-Spray PRS40 to achieve pressure regulation at the head of 40 PSI

Adding "HT" will specify male threaded nozzles



SPECIFICATIONBUILDER

MODELS

MP1000-90 = 8' to 15' radius, adjustable from 90° to 210°
MP1000-210 = 8' to 15' radius, adjustable from 210° to 270°
MP1000-360 = 8' to 15' radius, 360°

MP2000-90 = 13' to 21' radius, adjustable from 90° to 210°
MP2000-210 = 13' to 21' radius, adjustable from 210° to 270°
MP2000-360 = 13' to 21' radius, 360°

MP3000-90 = 22' to 30' radius, adjustable from 90° to 210°
MP3000-210 = 22' to 30' radius, adjustable from 210° to 270°
MP3000-360 = 22' to 30' radius, 360°

MPLCS515 = Left corner strip 5' x 15'

MPRCS515 = Right corner strip 5' x 15'

MPSS530 = Side strip 5' x 30'

MPCORNER = 8' to 15' radius, adjustable from 45° to 105°

OPTIONS

(blank) = No option
HT = Male thread version

(MP Rotators are designed to operate in conjunction with a pop-up sprinkler or shrub adapter.)

EXAMPLE

MP1000-210 8' to 15' radius, adjustable from 210° to 270°

MP1000 8' to 15' radius



MP100090
90° to 210°

MP1000210
210° to 270°

MP1000360
360°

MP2000 13' to 21' radius



MP200090
90° to 210°

MP2000210
210° to 270°

MP2000360
360°

MP3000 22' to 30' radius



MP300090
90° to 210°

MP3000210
210° to 270°

MP3000360
360°

MP STRIPS



MPLCS515
Left Corner
5' x 15'

MPRCS515
Right Corner
5' x 15'



MPSS530
Side Strip
5' x 30'



MPCORNER *
Corner
8' to 15'

* Applies additional water first 3' from the pop-up when head to head coverage is not available



HE-VAN Series Nozzles

Save Water and Money

- HE-VAN's even coverage reduces run times by up to 35% while still maintaining a healthy lawn.
- Just like changing to a low-flow shower head, homeowners can save water by upgrading to HE-VAN nozzles.

Superior Coverage

- HE-VAN nozzles have a unique stream pattern, designed for superior coverage and wind resistance.
- Other nozzles produce un-even edges and throw water past the stated radius. HE-VAN nozzles throw to the exact specified radius for the cleanest edge of any VAN on the market today.

80+ Years of Experience

- Since 1933, Rain Bird has worked continuously to create products that help save water.
- Our legacy of products started with development of the impact sprinkler, the first plastic MPR nozzle, U-Series nozzles and most recently the HE-VAN series of high efficiency nozzles.
- Rain Bird has been awarded more than 450 patents, many centered on water conservation and maximizing irrigation efficiency.

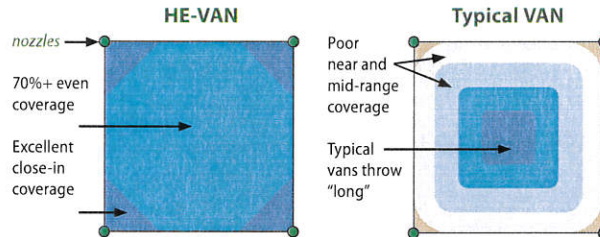
Upgrade Example

- The material cost to upgrade a typical 8 spray zone to HE-VAN is less than \$13.52.
- Per the example below, HE-VAN nozzles can save 17,672 gallons of water per year. That's a 30% savings!

Comparison Chart	Typical Nozzles	HE-VAN Nozzles
No. of Spray Zones	4	4
No. of Spray Nozzles (Total)	32	32
Run-time Per Zone (Min.)	10	7
Gallons Used Per Year	58,906	41,234

1. 12' HE-VAN vs. typical VAN (30 PSI, 180° arc, every 3 days watering).
2. Superior coverage = Water savings.

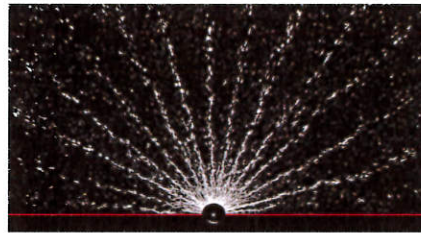
Coverage Comparison



Pattern Comparison

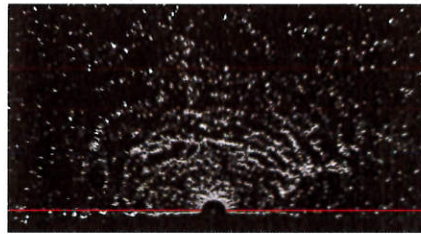
HE-VAN 15

Unique wind resistant pattern with clean edges



HUNTER PRO ADJUSTABLE 15A

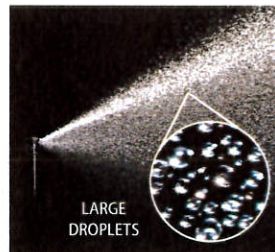
Typical nozzles have over-spray, waste water and cause run-off



Wind Resistance and Throw Comparison

HE-VAN 15

Visibly larger water droplets reduce wind-drift



HUNTER PRO ADJUSTABLE 15A

Typical variable arc nozzles throw "long" wind-drift



* HUNTER and PRO ADJUSTABLE are trademarks of HUNTER INDUSTRIES

www.rainbird.com

© Registered trademark of Rain Bird Corporation
© 2015 Rain Bird Corporation 16JU15 D40724



R-VAN Adjustable Rotary Nozzles

High Efficiency, Multi-Stream

Rain Bird® R-VAN Adjustable Rotary Nozzles save more water, are easier to use, and are lower priced compared to leading rotating nozzles. R-VANs thick streams and large water droplets cut through the wind to deliver water where you want it. R-VANs are easier to use thanks to its hand-adjustable arc and radius. R-VANs are also 23% lower list priced and require half the SKUs to achieve 45° to 360° coverage vs. the leading rotating nozzle brand.

Features

- Matched precipitation across radius, arcs, and pattern types
- Low precipitation rate reduces run-off and erosion
- Adjust arc and radius without tools
- A pull-up to flush feature clears the nozzle of dirt and debris

- Color coded and laser marked for easy identification of R-VAN model
- Maintains efficient performance at high operating pressures without misting or fogging
- Compatible with all models of Rain Bird spray bodies, risers and adapters
- Installing with Rain Bird 5000 MPR Series Rotors allows for matched precipitation from 8' to 35' (2.4m to 10.7m)
- Three year trade warranty

Operating Range

- Pressure Range: 30 to 55 psi (2.1 to 3.8 bar)
- Recommended Operating Pressure: 45 psi (3.1 bar)
- Spacing: 8' to 24' (2.4 to 7.3m)
- Adjustments: Arc and radius should be adjusted while water is running

Models

- **8' - 14' (2.4 to 4.6m):**
 - R-VAN14: 45° - 270° Adjustable Arc
 - R-VAN14-360: 360° Full Circle
- **13' - 18' (4.0 to 5.5m):**
 - R-VAN18: 45° - 270° Adjustable Arc
 - R-VAN18-360: 360° Full Circle
- **17' - 24' (5.2 to 7.3m):**
 - R-VAN24: 45° - 270° Adjustable Arc
 - R-VAN24-360: 360° Full Circle
- **Strip Nozzles:**
 - R-VAN-LCS: 5' x 15' (1.5 x 4.6m) Left Corner Strip
 - R-VAN-RCS: 5' x 15' (1.5 x 4.6m) Right Corner Strip
 - R-VAN-SST: 5' x 30' (1.5 x 9.1m) Side Strip



AGENDA ACTION ITEM NO. 6

ALHAMBRA YMCA LANDSCAPE PROJECT

RECOMMENDED ACTION: Approve the YMCA of West San Gabriel Valley's O.W.L. grant request for their drought tolerant landscaping project.

BACKGROUND: We received an O.W.L Grant request from Valarie Gomez, CEO of the YMCA of West San Gabriel Valley in Alhambra, for a drought tolerant landscaping project in their newly expanded playground. The current O.W.L. grant guidelines provide funding for up to \$2,000, and the YMCA's total project cost is \$8,048.25 which includes installing drip irrigation and planting drought tolerant plants. The YMCA approximately 10 years ago received a pilot project grant from the District for their landscaping.

BUDGET IMPACT: None, funds built into the 2021-222 Budget for O.W.L. Grant Program.

AGENDA ACTION ITEM NO. 7

RESOLUTION NO. 10-2021-788 CONTINUATION OF VIRTUAL BOARD MEETINGS

RECOMMENDED ACTION: Adopt Resolution No. 10-2021-788.

BACKGROUND: Please see attached memo from Jim Ciampa.



MEMORANDUM

To: Public Water Agencies Group
From: James Ciampa
Re: Implementation of AB 361
Date: September 24, 2021

As you have likely heard, on September 16, Governor Newsom signed into law AB 361, which suspended the Brown Act's existing teleconferencing requirements for so long as a state-declared state of emergency exists in California. This memorandum summarizes the requirements under AB 361 and we have prepared forms of resolutions for the initial and subsequent findings that must be adopted every 30 days under AB 361 in order to continue to utilize the relaxed teleconferencing requirements for board meetings (including committee meetings) subject to the Brown Act. Those resolutions follow this memo.

Late in the legislative process, an urgency measure was added to AB 361 so that it would take effect immediately. However, that urgency measure also created some conflict as between the Governor's existing Executive Order, which remains in effect until September 30, and AB 361, which took effect on September 16. In order to address that conflict, Governor Newsom issued another Executive Order on September 20, Executive Order N-15-21, which suspended the provisions of AB 361 through September 30, 2021. Thus, at this time, the Governor's Executive Order remains in effect through the end of the month and AB 361 takes effect on October 1. As a summary:

For meetings through September 30 - Comply with Executive Order

For meetings October 1 and after - Comply with AB 361

PROVISIONS OF AB 361

Similar to Governor Newsom's Executive Order N-25-20, which initially allowed for the eased teleconferencing requirements, AB 361 amended the Brown Act to relax its teleconferencing requirements. Before we get into the substance of AB 361, there are two

important points to remember: (1) AB 361 applies only to a state-declared state of emergency and not to a locally-declared emergency; and (2) AB 361 will only remain in effect until January 1, 2024, unless the State Legislature takes action to extend it or make it permanent. Following is a summary of AB 361's pertinent provisions.

1. Posting of Agendas. The Brown Act currently requires that a local agency post agendas at all teleconference locations. Thus, if a director is calling in from a hotel room in Las Vegas, the director would need to post the agenda on his or her hotel room door. AB 361 removes the requirement that agendas must be posted at all teleconference locations. Therefore, under AB 361, the director can call from his or her Las Vegas hotel room without having to post the agenda on the hotel room door.

AB 361 does not change the general agenda posting requirements under the Brown Act. Thus, agencies should continue to post their agendas at least 72 hours before a regular board meeting and 24 hours before a special board meeting, and those postings should occur in the usual locations, including on the agency's website.

2. Location of Teleconferencing Participants. The Brown Act currently requires a local agency that uses teleconferencing, to identify each teleconference location in the notice and agenda of the meeting or proceeding, and each teleconference location must be accessible to the public. Under this requirement, if a director was calling into a meeting from the Las Vegas hotel room, the director would need to allow members of the public into his or her hotel room for the meeting. Also, the Brown Act currently requires that at least a quorum of the members of a legislative body must participate in the meeting (even if by teleconference) from locations within the agency's boundaries.

AB 361 excuses compliance with those requirements and agendas for meetings held in accordance with AB 361 are not required to identify each teleconference location and each location does not need to be accessible to the public (but see Item 3, below). In addition, there is no requirement under AB 361 that at least a quorum of the board members must be located within the agency's boundaries.

3. Public Access and Comments. As stated above, local agencies are not required to make each teleconference location accessible to the public. However, the board meetings must remain open to the public and the agenda must include the manner by which members of the public may access the meeting remotely to offer public comment, including by a call-in option or an internet-based service option, such as meeting invite web address or call-in phone number, with passcode. Members of the public must be allowed to access the meeting and to address the legislative body directly, either during a general public comment period or before any individual actions are taken. Also, AB 361 clarifies that an agency may not require members of the public to submit their comments in advance of a meeting.

Public comments, either written or made by remote connection, must be accepted until the point at which the public comment period is formally closed. Any registration or sign-up period for public comments can only be closed when the public comment period is formally closed. Where public comments are accepted in a public comment period for each agenda item, the agency must allow a reasonable amount of time during each agenda item to allow the public the opportunity to provide comments, including time for members of the public to register or otherwise be recognized for the purpose of providing public comment.

4. Registration Issue. The Brown Act has long prohibited the use of mandatory registration or “sign-ups” to attend public meetings or to provide public comment. Based on that prohibition, the Brown Act would present a significant problem for meetings that use a teleconference platform that requires participants to register for an account, even when it is not the local agency establishing that requirement. AB 361 solves that problem by allowing local agencies to use platforms which, incidental to their use and deployment, require users to register for an account with that platform, so long as the platform is not under the control of the local agency. Thus, an agency can use a platform that requires a registration to participate without violating the Brown Act.

5. Technological Disruption of Meeting. AB 361 addresses what must occur in the event a technical difficulty interrupts a board meeting. Under AB 361, if a public comment line unexpectedly disconnects, a meeting agenda was sent out with the incorrect web link or dial-in information, the local agency’s internet connection is interrupted, or other similar circumstances occur, the agency must stop the ongoing meeting and try to resolve the issue before continuing with the meeting agenda. If the meeting disruption cannot be resolved, the agency should not take any further action on agenda items and should end the meeting. Failure to do so risks having any actions that were taken during the period of disruption set aside in a legal action

6. Required Findings. AB 361 allows for teleconferencing under its provisions to occur in three scenarios:

(A) The local agency is holding a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; or

(B) The local agency is holding a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or

(C) The local agency is holding a meeting during a proclaimed state of emergency and has determined, by majority vote, that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

AB 361 provides that if a state of emergency remains active, or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without complying with the Brown Act's existing teleconferencing requirements, the agency's board of directors must, no later than 30 days after teleconferencing for the first time under AB 361, and every 30 days thereafter, making the following findings by at least majority vote:

1. The legislative body has reconsidered the circumstances of the state of emergency; and
2. Any of the following circumstances exist: (a) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (b) state or local officials continue to impose or recommend measures to promote social distancing.

We have prepared forms of resolution for the initial resolution that would be adopted within 30 days after the first meeting to take place under AB 361, and then the subsequent resolution that would be adopted approximately every 30 days after that.

We will continue to update the Group with developments on these issues as they arise.

RESOLUTION NO. 10-2021-788

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT PROCLAIMING A STATE OF EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR THE PERIOD OCTOBER 10, 2021, TO NOVEMBER 8, 2021, PURSUANT TO BROWN ACT PROVISIONS.

WHEREAS, the San Gabriel Valley Municipal Water District (the “District”) is committed to preserving and nurturing public access and participation in meetings of its Board of Directors; and

WHEREAS, all meetings of the District’s Board of Directors and its standing committees are open and public, as required by the Ralph M. Brown Act (California Government Code Sections 54950 – 54963), so that any member of the public may attend, participate, and watch those bodies conduct their business; and

WHEREAS, the Brown Act, in Government Code Section 54953(e), makes provision for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition for application of Section 54953(e) is that a state of emergency is declared by the Governor pursuant to Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code Section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, COVID-19, and its Delta variant, remain highly contagious and, therefore, a threat to the health, safety and well-being of the District’s employees, directors, vendors, contractors, customers and residents; and

WHEREAS, orders from the Los Angeles County Department of Public Health and regulations from the State of California impose limitations on gatherings and provide guidance on best practices with respect to actions to reduce the spread of COVID-19; and

WHEREAS, the District's Board of Directors does hereby find that a state of emergency exists within the District's service area as a result of the continuing presence of COVID-19 and resulting local, state and federal orders and guidance, which has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and the Board of Directors desires to affirm a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the District's Board of Directors and all standing committees shall conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code Section 54953, as authorized by subdivision (e) of Section 54953, and that such legislative bodies shall continue to comply with the requirements to provide the public with access to the meetings as prescribed in paragraph (2) of subdivision (e) of Section 54953; and

WHEREAS, the District will continue to provide proper notice to the public regarding all District of Board of Directors' and standing committee meetings, in accordance with Government Code Section 54953(e)(2)(A) and shall provide notice to the public of how they may access any such meeting via call-in number and/or internet link.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Proclamation Regarding Local Emergency. The Board of Directors hereby considers the conditions of the state of emergency in the District and proclaims that a local emergency now exists throughout the District, and that conducting District Board of Directors and standing committee meetings virtually will minimize the possible spread COVID-19 and any variant thereof.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency regarding COVID-19, dated March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's General Manager, or his or her delegee, and the Board of Directors and standing committees of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, continuing to conduct open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) the expiration of thirty (30) days from the date this Resolution was adopted, as set forth below, or (ii) such time as the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the Board of Directors and standing committees of the District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of San Gabriel Valley Municipal Water District this 11th day of October 11, 2021.

President

ATTEST:

Secretary

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

Cc: Darin Kasamoto, General Manager

From: Evelyn Reyes, External Affairs Manager

Date: October 6, 2021

Subject: External Affairs Report

Rebates:

	Rain Barrel	Washing Machines	High-Efficiency Toilets	Waterless Urinals	Smart Controllers	Sprinkler Nozzles	Soil Sensor
	\$35	\$85	\$40	\$150	Up to \$80	\$2 – Min. 30	Up to \$80
Monthly Total	0	11	5	0	4	0	0
FY 20/21 Total	6	27	10	0	9	0	0

External Affairs Update:

DMCI and I are continuing to work with our member cities to discuss water conservation programs and messaging. We are currently planning an event with the City of Sierra Madre on greywater harvesting. In addition, we are working with our member cities and chambers to provide water conservation information to restaurants.

Meetings/events attended:

SGVCOG -Water Policy Committee Meeting

Meeting with ACWA Region 8 representative, Augustine Han

SGVCOG - Water Technical Committee Meeting

San Gabriel Basin Watermaster Meeting

Upcoming:

Saturday, October 9 at 9:00am: City of Sierra Madre – Fire Prevention Festival

Thursday, October 21 at 4:00pm: City of Monterey Park – Monster Mash Event

In light of the Governor's Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 17, 2020 (collectively, the "Executive Order") issued in response to the Covid-19 outbreak, the WQA Board Has Suspended Application of Certain Public Meeting Requirements otherwise required under Brown Act during the term of the Executive Order, Including Restrictions and Noticing Requirements Relating to the Conduct of Teleconferenced Board Meetings.

Due to the essential nature of the WQA Board Meetings in conducting Authority business, the WQA Board meeting will take place via online and teleconference.

Copies of Executive Order will be made available to members of the public upon request.

Please register in advance for this meeting by using the following link:

https://us06web.zoom.us/webinar/register/WN_Y8DwYmftQL-QQgyC-G9UiQ

After registering, you will receive a confirmation email containing information about joining the webinar.

Public comments can be emailed prior to the meeting to stephanie@wqa.com

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, SEPTEMBER 15, 2021 AT 12:00 P.M.

AGENDA

- | | | |
|-------------|--|---------------|
| I. | CALL TO ORDER | MUNOZ |
| II. | PLEDGE OF ALLEGIANCE | |
| III. | ROLL CALL OF BOARD MEMBERS | MORENO |
| | Valerie Munoz, Chairwoman _____ (alt) | |
| | Mark Paulson, Vice-Chairman _____ (alt) | |
| | Jorge Marquez, Treasurer _____ (alt) | |
| | Bob Kuhn, Secretary _____ (alt) | |
| | Lynda Noriega _____ (alt) | |
| | Mike Whitehead _____ (alt) | |
| | Ed Chavez _____ (alt) | |
| IV. | PUBLIC COMMENTS (Agendized Matters Only): | MUNOZ |
| | As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested. | |
| V. | ITEMS TOO LATE TO BE AGENDIZED - Recommended Action: | MUNOZ |
| | Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote) | |

VI. PRESENTATION

SAENZ

“Presentation on Audited Financial Statements for Fiscal Year Ending June 30, 2020” [enc]

VII. CONSENT CALENDAR

MUNOZ

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 8/18/21 Regular Board Meeting
- (b) Minutes for 9/8/21 Legislative/Public Information Committee – Special Joint Meeting
- (c) Demands on Administrative Fund for September 2021
- (d) Demands on Project Fund for September 2021

VIII. COMMITTEE REPORTS

(These items may require action)

- (a) Legislative/Public Information Committee Report [enc]

IX. OTHER ACTION/INFORMATION ITEMS

MUNOZ

(These items may require action)

- (a) Discussion/Action Regarding Draft of Audited Financial Statements for the Fiscal Year Ended June 30, 2020 [enc]
- (b) Discussion/Action Regarding ACWA Region 8 Election [enc]

X. PROJECT REPORTS

COLBY

- (a) Treatment Plants:

1.	Baldwin Park Operable Unit	<u>Status</u>
	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	
	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational

- GSWC Wells SG-1 & SG-2 Operational
- SGVWC Plant No. 8 Operational
- 4. Puente Valley Operable Unit
 - Shallow Zone Design
 - Deep Zone Construction
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational

XI. ATTORNEY'S REPORT **PADILLA**

XII. LEGISLATIVE REPORT **MONARES**

XIII. EXECUTIVE DIRECTOR'S REPORT **SCHOELLERMAN**

XIV. FUTURE AGENDA ITEMS **MUNOZ**

XV. INFORMATION ITEMS [enc] **MUNOZ**

- (a) San Gabriel Basin Water Calendar

XVI. FUTURE BOARD/COMMITTEE MEETINGS **MUNOZ**

- (a) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, October 12, 2021 at 10:00am
- (b) The next Legislative/Public Information Committee meeting was scheduled for Wednesday, October 13, 2021 at 11:00am
- (c) The next WQA Board meeting is scheduled for Wednesday, October 20, 2021 at 12:00 P.M. at WQA

XVII. BOARD MEMBERS' COMMENTS/REPORTS **MUNOZ**

XVIII. ADJOURNMENT **MUNOZ**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

**A REGULAR MEETING OF
THE MAIN SAN GABRIEL BASIN WATERMASTER
OCTOBER 6, 2021 AT 2:30 O'CLOCK P.M.**

Zoom Meeting ID link

<https://us02web.zoom.us/j/81825581890>

Meeting ID: 818 2558 1890

Password: 299152

<u>Agenda</u>	<u>Action/Notes</u>
1. CALL TO ORDER	
2. ROLL CALL OF WATERMASTER MEMBERS	
3. ADOPTION OF AGENDA [1]	
4. TIME RESERVED FOR PUBLIC COMMENT	
5. ITEMS REMOVED FROM CONSENT CALENDAR [1]	
6. CONSENT CALENDAR [1] All items on Consent Calendar may be approved with single action.	
a) Minutes of a Public Hearing and Regular Meeting of Watermaster held September 1, 2021	
b) Lists of Demands	
c) Financial Statements, September 2021	
7. REQUEST FROM CITY OF ARCADIA TO PURCHASE 5,400 ACRE- FEET OF WATER FROM UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR PRODUCER CYCLIC STORAGE [1]	
8. REQUEST FROM CALIFORNIA AMERICAN WATER – DUARTE SYSTEM TO PURCHASE 2,100 ACRE- FEET OF WATER AND FROM CALIFORNIA AMERICAN WATER – SAN MARINO SYSTEM TO PURCHASE 2,900 ACRE- FEET OF WATER FROM UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR PRODUCER CYCLIC STORAGE [1]	
9. AUTHORIZATION TO EXECUTE EXTENSION AGREEMENT FOR VALLEY VIEW MUTUAL WATER COMPANY PRODUCER CYCLIC STORAGE ACCOUNT [1]	
10. RECEIVE AND FILE THREE-YEAR PURCHASED WATER PLAN FOR FY 2021-22 TO 2023-24 [1]	
11. REPORT FROM BASIN WATER MANAGEMENT COMMITTEE [2]	

12. REPORT FROM FINANCE COMMITTEE [1]
 - a) Receive and File Audit Report for FY 2020-21
 - b) Reaffirm Cash Investment Policy
13. ATTORNEY'S REPORT [2]
14. ENGINEER'S REPORT [2]
15. EXECUTIVE OFFICER'S REPORT [2]
16. REPORT FROM RESPONSIBLE AGENCIES [2]
17. OUTSIDE COMMITTEE LIAISON REPORTS [2]
18. INFORMATION ITEMS [2]
 - a) Temporary assignment or lease of 32.64 acre-feet of Production Right from Rados Bros. to San Gabriel Valley Water Company for FY 2021-22
 - b) Temporary assignment or lease of 23.54 acre-feet of Production Right from the Nicholson Family Trust-Marital Trust to San Gabriel Valley Water Company for FY 2021-22
 - c) Void Long-Term Lease from Anton and Anita Garnier Family Trust to East Pasadena Water Company effective Production FY 2021-22
 - d) Transmittal of San Gabriel Valley Municipal Water District Monthly Reports for July & August 2021
19. COMMENTS FROM WATERMASTER MEMBERS [2]
20. FUTURE AGENDA ITEMS [1]
21. CLOSED SESSION [1]

A closed session may be called to discuss pending or potential litigation.
22. ADJOURNMENT

LEGEND [1] INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
 [2] INDICATES INFORMATION ITEM - NO ACTION ANTICIPATED

Chair Lynda Noriega Presiding

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Darin Kasamoto General Manager

Date: October 6, 2021

Subject: General Manager's Report

1. SWP UPDATE

Dry year transfer program is proceeding, the District will only be able to obtain small amount of water, less than 200 acre-feet from this program and therefore will need to continue to look for additional supply.

Delta Conveyance Project (Cal Water Fix) – no update since last month.

Oroville Spillway second appeal to FEMA has been rejected, DWR will file a final appeal, but will begin billing contractors for the repair cost assuming the final appeal will be rejected. In total it appears the District will pay \$432,000 per year from 2021 through 2035 for the repairs.

2. MAIN SAN GABRIEL BASIN UPDATE

As of October 1, the Key Well is at 184.8 acre-feet which is 2.2 acre-feet lower than September 3, 2021. The historic low is 169.4 acre-feet.

3. GRANT PROGRAM UPDATES

Steve Bucknam is preparing a briefing memo on potential state and federal opportunities, he will present his findings at a future board meeting. We will host a meeting with all of our city representatives to discuss opportunities in the States Drought Funding and the Federal Water Smart programs. If a federal infrastructure bill passes, he will review that as well.

4. MANAGEMENT ISSUES

I had a meeting on September 22, with MWD to discuss possible participation in the Regional Recycled water Project. The next step for the District would be to issue a non-binding letter of intent. I will have a draft of that letter for board approval at the November meeting.

CV Strategies has completed the salary and benefits survey with review of the District's job descriptions, and a survey of salary step structures at neighboring water districts. The Administrative/Finance Committee will work on next steps.

Because of staffing issues at Central Basin, the recycled water project for Monterey Park/Alhambra was on hold. Things at Central Basin have settled down and we will now restart the process. Next step will be to meet with the General Manager of Central Basin. We are also preparing a recycled water feasibility plan for the Bureau of Reclamation to get us eligible to apply for federal funding for the project.

I have been working with Provost and Pritchard to obtain supplemental water, at this point they have not identified any opportunities.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Ed Hills, Assistant General Manager

Cc: Darin Kasamoto, General Manager

Date: October 6, 2021

Subject: Assistant General Manager's Report

1. Total water delivered in September 2021: 2,069 AF. SGVMWD delivered 1,118 AF on behalf of Three Valleys Municipal Water District (TVMWD) to Covina Irrigating Company's surface water treatment facility and 951 AF on behalf of Upper District to Azusa Light and Water's (ALW) Canyon Filtration Plant. SGVMWD's allocation for CY 2021 is 1,440 AF (5% of 28,800 AF); SGVMWD has 0 AF available for delivery.

2. Total deliveries to cyclic storage (calendar) year to date: 1,522 AF. Cyclic storage balance as of August 31, 2021: 3,125.71 AF. Amount of water banked on behalf of Dudley Ridge Water District: 13,916 AF.

3. Forecast of deliveries for October 2021: Deliveries to Covina Irrigating Company and ALW will continue on behalf of TVMWD and Upper District throughout October. In addition to the above, SGVMWD is delivering ~20 cfs to the Canyon spreading grounds on behalf of Upper District, essentially maximizing the capacity of the DCAP.

4. Project Updates:

- A. The schedule for Phase 2 of the DCAP-Schedule I condition assessment has been modified as a result of drought conditions in the MSGB. An update has been provided to the Operations and Engineering Committee. Staff is continuing efforts with Civiltec to ensure the ultimate completion of this project in as timely a manner as possible.
- B. Staff met with the DWR to discuss and schedule the replacement of the venturi flow meter at Devils Canyon. The replacement is tentatively scheduled to occur in January 2022.

5. Assistant General Manager meetings and activities:

- A. Met with Civiltec-Sch. I Condition Assessment Progress meetings.
- B. Attended the bi-monthly Groundwater Recharge Coordinating Meeting.
- C. Attended PWAG-ER/COVID-19 meeting.
- D. Met with DWR - meter replacement at Devils Canyon.
- E. Attended SGVMWD Operations and Engineering Committee Meeting.
- F. Attended SGVMWD External Affairs Committee Meeting.
- G. Attended the monthly meeting of the Main San Gabriel Basin Watermaster.