

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, OCTOBER 11, 2021
8:00 A.M.**

<https://global.gotomeeting.com/join/469210605> or Phone in 1(669) 224-3412

At 8:06 a.m. on October 11, 2021, the Board of Directors held its Regular Meeting via "GoToMeeting"

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Wong

Directors Absent: Prince (arrived at 8:09 a.m.)

ALSO PRESENT:

Darin Kasamoto, General Manager; Ed Hills, Assistant General Manager; Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu External Affairs Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Richard Gonzales, City of Monterey Park; David Dolphin, City of Alhambra; Jose Reynoso, City of Sierra Madre; Sophia Kownatzki, City of Sierra Madre; Dennis Albiani, California Advocates

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

None

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of September 13, 2021
Minutes of the Engineering and Operations Committee Meeting of October 4, 2021
Minutes of the External Affairs Committee Meeting of October 5, 2021
Financial Statements for September 2021
Disbursements of the Revolving Fund Dated:
September 23, 2021, Check Nos. 11924 – 11929, EFT and Wires in the amount of \$53,697.23
October 7, 2021, Check Nos. 11930 – 11935, EFT and Wires in the amount of \$52,081.14
October 11, 2021, Check Nos. 11936 – 11939, and Wires in the amount of \$3,032.20

Disbursements of the General Fund Dated:
September 17, 27 & 30, 2021, Check Nos. 42442 – 42462 and EFT's, in the amount of \$476,111.13
October 11, 2021, Check Nos. 42463 – 42491 in the amount of \$194,478.61

Future Meeting Attendance Approval: None

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 4-0, the Consent Calendar was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 11, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong
Noes: None
Absent: Prince
Abstain: None

Director Prince joined the meeting at 8:09 a.m.

ACTION AGENDA ITEM

SIERRA MADRE PRESENTATION ON WATER CONSERVATION MEASURES

Sophia Kownatzki from the City of Sierra Madre made a PowerPoint presentation to the Board on the City's Water Conservation Program, which included permanent conservation measures.

LEGISLATIVE UPDATE

Dennis Albiani from California Advocates provided a legislative update on the Budget and on water-related bills that the District was following for the legislative year.

RATE ASSISTANCE PROGRAM EXTENSION

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the request to extend the Rate Assistance Program to June 30, 2022, was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 11, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

APPROVE ANNUAL REPORT

On motion of Director Prince, seconded by Director Knoles, and unanimously carried 5-0, San Gabriel Valley Municipal Water District's 2020-2021 Annual Report was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 11, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ECO TECH IRRIGATION PROPOSAL

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, EcoTechServices, Inc's proposal to provide irrigation controller retrofits for residential water customers was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 11, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ALHAMBRA YMCA LANDSCAPE PROJECT

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, the YMCA of West San Gabriel Valley's O.W.L. grant request for their drought tolerant landscaping project cost of \$8,048.25, which includes installing drip irrigation and planting drought tolerant plants was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 11, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

RESOLUTION NO. 10-2021-788 CONTINUATION OF VIRTUAL BOARD MEETINGS

On motion of Director Placido, seconded by Director Paulson, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT PROCLAIMING A STATE OF EMERGENCY PERSISTS, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR THE PERIOD OCTOBER 10, 2021, TO NOVEMBER 8, 2021, PURSUANT TO BROWN ACT PROVISIONS was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on October 11, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Mr. Hills reported the Baldwin Park Key Well is at 184.8 acre-feet above sea level. He also reported a three-year purchase water plan for fiscal year 2021-22 to 2023-24 was filed by the Main Basin Watermaster.

REPORT OF WQA

Director Paulson reported the presentation on WQA's Audited Financial Statements for Fiscal Year Ending June 30, 2020, was approved.

REPORT OF THE ATTORNEY

Counsel reported on the following: Incidental Take Permit Litigation, Center For Food Safety Case, and clarified the reporting on SB323. Counsel reported that he slightly revised the District Expense Report Form to incorporate a minor verbiage change.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported Steve Bucknam is preparing a brief memo on potential state and federal funding opportunities and will present his findings at a future board meeting. On September 22, 2021, a meeting with MWD was held to discuss participation in the Regional Recycled Water Project. The next step for the District would be to issue a non-binding Letter of Intent concerning its potential participation in that project. Provost and Pritchard are working to obtain supplemental water.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported the overall basin is 15 acre-feet below the operating range. The Canyon Basin is separated from the Main Basin and those levels are reaching critically low levels. He also reported that SGVMWD delivered 1,118 acre-feet on behalf of Three Valleys Municipal Water District to Covina Irrigating Company's surface water treatment facility and 951 AF on behalf of Upper District to Azusa Light and Water's Canyon Filtration Plant.

The Assistant General Manager mentioned that he will miss November's, Board Meeting due to a personal necessity.

Steve Kiggins announced the District has hired Kevin Wise, a retired United States Navy Gunners Mate Petty Officer Third Class, to fill the vacant position of System Operator/Inspector. Kevin comes with 16 – 17 years of experience with water operations.

REPORT OF THE STATE WATER CONTRACTORS

No report.

COMMITTEE MEETING REPORTS

Engineering and Operations Committee Meeting Minutes and External Affairs Committee Meeting Minutes are in the Agenda Packet.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

None.

CLOSED SESSION at 9:53 A.M.

- A. Conference with legal counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9

Name of Case: *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350

OPEN SESSION at 9:56 A.M.

CLOSED SESSION REPORT

Legal Counsel Ciampa reported that a closed session was held to discuss pending litigation in the case entitled *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350. Legal counsel Reported the Board was briefed on the current status of that case and no reportable action was taken.

ADJOURNED at 9:56 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:56 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on November 8, 2021, at 8:00 a.m.

DocuSigned by: Thomas Wong
President

ATTEST:

DocuSigned by: Darin J. Kasamoto
Secretary (Deputy)