

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, DECEMBER 13, 2021
8:00 A.M.**

<https://global.gotomeeting.com/join/489926213> or Phone in 1(312) 757-3121

At 8:04 a.m. on December 13, 2021, the Board of Directors held its Regular Meeting via "GoToMeeting"

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

ALSO PRESENT:

Darin Kasamoto, General Manager (via telephone); Ed Hills, Assistant General Manager; Steve Kiggins, Supervising System Operator/Inspector; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu External Affairs Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Dennis Ahlen, City of Alhambra; Kelly Gardner, Main San Gabriel Basin Watermaster; Alec Hills, Georgina Hills

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVES

None

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of November 8, 2021

Financial Statements for November 2021

Disbursements of the Revolving Fund Dated:

November 18, 2021, Check Nos. 11960 – 11966, EFT's and Wires in the amount of \$57,705.98

December 2, 2021, Check Nos. 11967 – 11976, EFT and Wires in the amount of \$57,736.34

December 13, 2021, Check Nos. 11977 – 11979, and Wires in the amount of \$1,944.90

Disbursements of the General Fund Dated:

November 30, 2021, Check Nos. 42556 – 42578 and EFT, in the amount of \$582,254.88

December 13, 2021, Check Nos. 42579 – 42626 in the amount of \$4,204,551.12

Future Meeting Attendance Approval:
Resolution No. 12-2021-791 Continuation of Virtual Board Meetings
WRD 2021 Redistricting – Dec. 8 (Teleconference) & Future Meetings

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the Consent Calendar was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on December 13, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

ACTION AGENDA ITEM

2020-2021 DRAFT AUDIT AND TRAVEL EXPENSE REPORT

Unfortunately, the Auditor from Moss, Levy, and Hartzheim was unable to join the meeting due to an unforeseen event. The Board agreed to postpone consideration of the 2020-2021 Draft Audit and Travel Expense Report to January's Board meeting.

RESOLUTION NO. 12-2021-792 WATER SUPPLY CONDITIONS

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT BOARD OF DIRECTORS SETTING FORTH ITS COMMITMENT TO MANAGE AND CONSERVE WATER TO ADDRESS WORSENING DROUGHT AND WATER SUPPLY CONDITIONS, Resolution No. 12-2021-792 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on December 13, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

RESOLUTION NO. 12-2021-793 APPRECIATION OF ED HILLS

The Board reflected on the opportunity to work with Ed Hills for the last six of his 32 total years of service at the District. Each Board member thanked Ed Hills for a job well done. They expressed how much he will be missed and wished him well in his retirement.

Ed Hills thanked the Board, General Manager Darin Kasamoto, Bob Stallings, and Steve Gaylor for the opportunities offered to him at the District. He is forever grateful for those privileges.

He also thanked the member cities and all who were on the virtual GoToMeeting. Counsel Jim Ciampa remarked it has been a pleasure working with Ed Hills and wished him the best with good health and happiness.

Dave DePinto also appreciated the help Ed Hills provided and enjoyed his participation in the External Affairs Committee and Water Forums.

Evelyn Reyes had recognitions for Ed Hills to honor his retirement from the cities of Alhambra, Azusa, Monterey Park, Sierra Madre, and Assemblyman Chris Holden, Assemblywoman Blanca Rubio, Assemblyman Ed Chau, Senator Poritino, Congresswoman Judy Chu, and Congresswoman Napolitano.

Evelyn Reyes also thanked Ed Hills for being a great manager.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT HONORING THE RETIREMENT OF ASSISTANT GENERAL MANAGER ED HILLS, Resolution No. 12-2021-793 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on December 13, 2021, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong
Noes: None
Absent: None
Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported the irrigation controller and nozzle retrofit program is ready to launch on January 1, 2022. Qualifications to be eligible for this program require a working irrigation system in place with a controller. Ms. Reyes is collaborating with our member cities to gather a list of residents and/or commercial businesses who could benefit from this program.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported a 3-year purchase agreement between Main San Gabriel Basin Watermaster and Upper San Gabriel Valley Municipal Water District for a minimum untreated tier one purchases was approved. He also reported Watermaster Board adopted a resolution on behalf of Ron Bow's retirement from the City of Monterey Park.

REPORT OF WQA

No report.

REPORT OF THE ATTORNEY

Counsel reported the District Audit would need to be filed with the State Controller and LA County within 12 months of the end of fiscal year, which would be by June 30, 2022.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager commented Ed Hills will be missed and the Board should be at ease with Steve Kiggins stepping into the role of Assistant General Manager.

Steve Bucknam is preparing a briefing memo on potential state and federal funding opportunities.

The General Manager will be in the office until December 14. He will be out of the office for medical reasons for 3 weeks. However, he will be available by phone and email. He also wished everyone a Merry Christmas and Happy New Year.

The Assistant General Manager's written report is in the Agenda Packet.

Ed Hills shared an image of an Irish blessing and shared again how thankful he was for all he has received.

Steve Kiggins expressed his gratitude towards Darin Kasamoto for the confidence and opportunity of being promoted to the Assistant General Manager position. He also thanked Ed Hills for being a good role model of a public servant in his attitude, treatment of fellow workers, being supportive of the General Manager, and doing what is right for the District, taxpayers, and for everyone involved that the District is represented in the best way possible.

With respect to operational issues, DWR did an internal inspection of a section of the District pipeline at Devil's Canyon to fabricate a replacement spool for the ultra-sonic meter that will be installed in late January.

The District continues to operate at full capacity making deliveries on behalf of Upper San Gabriel Valley Municipal Water District and Three Valleys Municipal Water District.

Staff met with SoCal SCADA Solutions to evaluate and upgrade the existing cyber-security and firewalls set up of our SCADA system.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager reported the Dry Year Transfer Program has concluded. The initial State Water Project allocation for 2022 is 0%.

COMMITTEE MEETING REPORTS

The External Affairs Committee Meeting Minutes of November 30, 2021, are in the Agenda Packet.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

Director Paulson wished the General Manager best of luck on his medical procedure with a speedy recovery and congratulated Steve Kiggins on his promotion and he looks forward to working with him for many years to come. He also wished everyone a Merry Christmas and Happy New Year.

Director Prince commented he fulfilled his annual commitment to the District in representing the District as the designated representative for ACWA JPIA. He thanked Ed Hills again, wished Darin a speedy recovery, and to everyone wished Happy Holidays.

Director Placido again congratulated Ed Hills and Steve Kiggins. Also, he wished Darin a speedy recovery and wished everyone a Merry Christmas and a Happy New Year.

Director Knoles congratulated Ed Hills on a stellar career. Best wishes to Darin, and wished Steve Kiggins good luck. He also wished everyone a Merry Christmas.

Director Wong echoed the Board Members comments for Ed, Steve, and Darin. He thanked District staff for another year of hard work and looks forward to working another year with dedicated staff.

CLOSED SESSION at 9:08 A.M.

- A. Conference with legal counsel – Existing Litigation Subdivision (a) of Government Code Section 54956.9

Name of Case: *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. CIV SB 2115350

OPEN SESSION at 9:17 A.M.

CLOSED SESSION REPORT

Legal counsel reported that a conference with legal counsel occurred pursuant to subdivision (a) of Government Code Section 54956.9, in the matter of *Moore v. San Gabriel Valley Municipal Water District, et al.*, San Bernardino County Superior Court Case No. 2225350 and that the Board of Directors was informed of the current status of that case. No reportable actions was taken.

ADJOURNED at 9:18 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:18 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on January 10, 2022, at 8:00 a.m.

s/ Thomas Wong _____
President

ATTEST:

s/ Darin J. Kasamoto _____
Secretary (Deputy)