

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, FEBRUARY 14, 2022  
8:00 A.M.**

<https://meet.goto.com/377038637> or Phone in 1(571) 317-3112

At 8:12 a.m. on February 14, 2022, the Board of Directors held its Regular Meeting via “GoToMeeting”

**CALL TO ORDER:**

President Wong called the meeting to order.

**ROLL CALL:**

Directors present at Roll Call: Knoles, Paulson, Placido, Wong, Prince (joined at 8:25 a.m.)

Directors Absent: None

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu, External Affairs Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Kelly Gardner, Main San Gabriel Basin Watermaster; Jared Macias, City of Azusa; Ed Chavez, Upper San Gabriel Valley Municipal Water District; David Dolphin, City of Alhambra; Sophia Kownatzki, City of Sierra Madre

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

**UPDATES FROM CITY REPRESENTATIVES**

Sophia Kownatzki passed along a message from City Manager Jose Reynoso: the City of Sierra Madre is hosting its first Festival in observance of Earth Day to be held on April 23, from 9:00 a.m. – 12:00 p.m. at Memorial Park, everyone is welcome. Ms. Kownatzki thanked the District in advance for their participation in helping coordinate a grey water laundry landscape festival.

Director Wong congratulated Jose Reynoso on his permanent promotion position as City Manager of Sierra Madre.

**CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of January 10, 2022  
Minutes of the External Affairs Committee Meeting of January 24, 2022  
Minutes of the Administrative/Finance Committee Meeting of January 31, 2022  
Financial Statements for January 2022  
Treasurer’s Investment Report Dated December 31, 2021  
Disbursements of the Revolving Fund Dated:  
January 13, 2022, Check Nos. 11995 – 12000, EFT and Wires in the amount of \$170,051.37  
January 27, 2022, Check Nos. 12001 – 12010, EFT’s and Wires in the amount of \$51,543.69  
February 10, 2022, Check Nos. 12011 – 12018, EFT and Wires in the amount of \$49,992.31  
February 14, 2022, Check Nos. 12019 – 12022, and Wires in the amount of \$2,840.50  
Disbursements of the General Fund Dated:  
January 24, 2022, Check Nos. 42673 – 42696 in the amount of \$1,966,790.00  
February 14, 2022, Check Nos. 42697 – 42740 and EFT’s, in the amount of \$186,726.63  
Future Meeting Attendance Approval:  
Resolution No. 02-2022-796 Continuation of Virtual Board Meetings

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 4-0, the Consent Calendar was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong  
Noes: None  
Absent: Prince  
Abstain: None

**ACTION AGENDA ITEM**

**APPROVE 2020-2021 DRAFT AUDIT AND TRAVEL EXPENSE REPORT**

On motion of Director Knoles, seconded by Director Paulson and unanimously carried 4-0, the San Gabriel Valley Municipal Water District 2020-2021 Audit and Travel Expense Report from Moss Levy & Hartzheim was adopted and approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong  
Noes: None  
Absent: Prince  
Abstain: None

**DIRECTOR PRINCE JOINED THE MEETING AT 8:25 A.M.**

## **MWD REGIONAL RECYCLED WATER PROJECT LETTER OF INTENT**

On motion of Director Paulson, seconded by Director Placido and unanimously carried 5-0, the MWD Regional Recycled Water Project Letter of Intent was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

## **DUDLEY RIDGE – SGVMWD WATER TRANSFER AND BANKING PROGRAM CEQA NOTICE OF DETERMINATION**

On motion of Director Placido, seconded by Director Knoles and unanimously carried 5-0, the Dudley Ridge – SGVMWD Water Transfer and Banking Program CEQA Notice of Determination was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet.

Ms. Reyes reported that February 18, 2022, is the last day to introduce bills for the 2022 legislative year in the Legislature.

California Advocates is working on scheduling a date for the District's Annual Legislature Meeting that will be held virtually. DMCI is working closely with Ms. Reyes in making less than one-minute videos that will be shared on social media. These short videos will address water conservation, rebate programs, and how the District and the State Water Project connect.

The District will be participating in Alhambra's Chinese New Year event on February 20, 2022, from 8:30 a.m. – 1:30 p.m. and Sierra Madre's Earth Day Festival on April 23, 2022.

Mr. DePinto commented that the one-minute videos will be shared once a month.

## **UNFINISHED BUSINESS**

### **REPORT ON BASIN MANAGEMENT**

No report.

### **REPORT OF WQA**

No report.

### **REPORT OF THE ATTORNEY**

No report.

### **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager's written report is in the Agenda Packet.

The General Manager reported there is no good news. Less than an inch of rain in January and February combined going into March as there is no rain in the forecast for the next 10 days. The SWP allocation of 15% was conservative considering there has been little to no new precipitation since January 1, 2022.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported the District delivered 671 AF of water on behalf of Three Valleys Municipal Water District (TVMWD) to Covina Irrigating Company's surface water treatment facility and 2,133 AF on behalf of Upper District to Azusa Light and Water's Canyon Filtration Plant and the Canyon Spreading Grounds. The District has 4,280 AF available for delivery later this year.

The Venturi flow meter at Devil Canyon was replaced the week of January 24, 2022. The pipeline is back in service but testing and electrical integration have been delayed due to supply chain problems.

Staff has been working with Civiltec to develop a bid package for the pipeline modifications.

### **REPORT OF THE STATE WATER CONTRACTORS**

No report .

### **COMMITTEE MEETING REPORTS**

Minutes of the External Affairs Committee Meeting of January 24, 2022, in the Agenda Packet.  
Minutes of the Administrative/Finance Committee Meeting of January 31, 2022, in the Agenda Packet.

## **DIRECTOR REPORTS ON EVENTS ATTENDED**

None.

## **DIRECTOR COMMENTS**

Director Knoles wished everyone a Happy St. Valentine's Day.

Director Wong also wished everyone a Happy Valentine's Day and looks forward to seeing everyone in March.

## **ADJOURNED at 9:10 A.M.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:10 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on March 14, 2022, at 8:00 a.m.

s/Thomas Wong  
President

ATTEST:

s/Darin J. Kasamoto  
Secretary (Deputy)