

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, JUNE 13, 2022
8:00 A.M.**

<https://meet.goto.com/299021165> or Phone in 1(224) 501-3412

At 8:03 a.m. on June 13, 2022, the Board of Directors held its Regular Meeting via “GoToMeeting”

CALL TO ORDER:

President Wong called the meeting to order.

ROLL CALL:

Directors present at Roll Call: Knoles, Placido, Prince, Wong

Directors Absent: Paulson

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Kelly Gardner, Main San Gabriel Basin Watermaster; Richard Gonzales, City of Monterey Park; Dennis Ahlen, City of Alhambra; Melissa Barbosa, City of Azusa; Chris Cimino, City of Sierra Madre

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM CITY REPRESENTATIVE

Melissa Barbosa from the City of Azusa reported the City of Azusa is starting a Raised Median Island Project that will begin in July and run until the end of this year. The project involves installing drought tolerant landscaping in street medians. This project will cost around \$5 million. The locations are on Azusa Ave. and Citrus Ave. which run in to the City of Covina. The City of Covina will pay for half the cost. The City of Azusa is asking the District for a grant in the amount of \$50,000 to help with the cost. Effective June 1, the City of Azusa went on a watering restriction to 2 days a week. Tikan Singh is the new General Manager for Azusa Light & Water; his start date was on May 16.

Ms. Barbosa invited the District to the next Utility Board Meeting on June 27 at 6:30 p.m. She asked staff to provide an update on water conservation and rebate programs

Richard Gonzales from the City of Monterey Park reported testing for the City’s centralized groundwater treatment system will begin this week.

Mr. Chris Cimino reintroduced himself as the Director of Public Works with the City of Sierra Madre and appreciates everything the District does for the member cities.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of May 9, 2022
Minutes of the Special Board Meeting of May 16, 2022
Minutes of the External Affairs Committee Meeting of May 24, 2022
Financial Statements for May 2022
Disbursements of the Revolving Fund Dated:
May 19, 2022, Check Nos. 12077 – 12083, EFT's and Wires in the amount of \$49,954.80
June 2, 2022, Check No. 12084 - 12094, EFT and Wires in the amount of \$50,440.09
June 13, 2022, Check Nos. 12095 – 12098, and Wires in the amount of \$4,141.90

Disbursements of the General Fund Dated:
May 23 - 26, 2022, Check Nos. 42894 – 42921, and EFTs in the amount of \$605,428.76
June 8 - 13, 2022, Check Nos. 42922 – 42961 and EFT, in the amount of \$166,933.30
Future Meeting Attendance Approval:
Resolution No. 06-2022-801 Continuation of Virtual Board Meetings

On motion of Director Placido, seconded by Director Knoles, and unanimously carried 4-0, the Consent Calendar was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

ACTION AGENDA ITEM

RESOLUTION NO. 06-2022-802 WATER SUPPLY

The General Manager reported the District should take a more pro-active approach in stressing the need for more efficient use of water due to the worsening conditions in terms of water supply.

Dave DePinto commented on the language of the resolution being presented.

After discussing, the Board questioned if the cities are meeting the proposed goals of 15% – 20% water conservation. Richard Gonzalez reported the City of Monterey Park has been at Stage 2 and are in the works of moving to Stage 3 by the end of summer. Melissa Barbosa reported the City of Azusa is meeting the 20% goal and have been pro-active in water conservation efforts.

The Board requested the External Affairs Manager to report the status of the cities' conservation efforts in her monthly report at the July Board meeting.

On motion of Director Prince, seconded by Director Placido, and unanimously carried 4 – 0, A RESOLUTION OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT BOARD OF DIRECTORS CALLING ON MEMBER CITIES AND ALL STAKEHOLDERS TO SUSTAIN LOCAL GROUNDWATER SUPPLIES BY IMPLEMENTING INCREASED WATER USE RESTRICTIONS AND GREATER CONSERVATION MEASURES, RESOLUTION NO. 06-2022-802 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

RESOLUTION NO. 06-2022-803 SALARY ADJUSTMENTS

On motion of Director Prince, seconded by Director Placido, and unanimously carried 4-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT REVISING SALARIES, RESOLUTION NO. 06-2022-803 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

MEDICAL REIMBURSEMENT AND DENTAL/VISION REIMBURSEMENT ADJUSTMENTS

The General Manager reported that this action item was carried over from the last Board Meeting due to the Board wanting additional information to why the medical reimbursement was done on a per family basis as opposed to a per person basis. The District's policy with Anthem Insurance used to have a maximum out-of-pocket expense of \$2,000 per family, but that was estimated to be from over 25 years ago. The District's Anthem policy now has a maximum out-of-pocket cost of \$4,000 per family.

On motion of Director Prince, seconded by Director Placido, and unanimously carried 4-0, the per family increase to medical reimbursement out-of-pocket expense from \$2,000 to \$4,000 and from \$2,000 to \$3,000 per person for dental/vision was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

RESOLUTION NO. 06-2022-804 BUDGET AND CAPITAL BUDGET 2022-2023

On motion of Director Prince, seconded by Director Placido, and unanimously carried 4-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT ADOPTING 2023 FISCAL YEAR BUDGET, RESOLUTION NO. 06-2022-804 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

CHANGE ORDER FOR C.P. CONSTRUCTION, PIPELINE ASSESSMENT PROJECT

The Assistant General Manager reported the Pipeline Assessment Project has changed from a two-phase to a single phase and the project will require C.P. Construction to fabricate pipeline extensions for the removal of the survey device.

On motion of Director Placido, and seconded by Director Knoles, and unanimously carried 4-0, the change order from C.P. Construction in the amount of \$61,305 to fabricate extensions for the Pipeline Assessment Project was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

INVOICE FROM SOUTHWEST VALVE TO FURNISH 30-INCH PRATT VALVE

The Assistant General Manager reported Civiltec has been hired to provide engineering for this valve replacement project at San Gabriel Flow Control Structure. The specifications call for a 30-inch ball valve manufactured by Pratt Valve. Southwest Valve is the Regional Distributor for all Pratt Valves and has provided a quote of \$88,400. Civiltec has reviewed the quote and recommends the purchase.

On motion of Director Knoles, and seconded by Director Placido, and unanimously carried 4-0, the purchase of Pratt 30-inch valve from Southwest Valve in the amount of \$88,400 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

RATIFICATION OF PROPOSAL FOR 2021-2022 ANNUAL SHORTAGE ASSESSMENT FROM SA ASSOCIATES

The General Manager reported that DWR requires that urban water suppliers provide a 2021-2022 Annual Shortage Assessment by July 1, 2022. Although the District provides groundwater recharge only, DWR is requiring the District to prepare that assessment. To meet the deadline of July 1, the General Manager hired SA Associates to prepare the Assessment for the cost of \$13,000 which exceeded the General Manager's authorization. Legal counsel recommended that the proposal be brought to the Board for ratification.

The Board discussed that the General Manager's authorized expenditure limits should be increased and asked that legal counsel prepare an appropriate resolution amending the Administrative Code to be brought back to the next Board Meeting to increase that expenditure limit for the General Manager.

On motion of Director Placido, and seconded by Director Knoles, and unanimously carried 4-0, Ratification of proposal from SA Associates for preparation of 2021-2022 Annual Shortage Assessment in the amount of \$13,000 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

RESOLUTION NO. 06-202-805 GENERAL DISTRICT ELECTION

On motion of Director Placido, and seconded by Director Knoles, and unanimously carried 4-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO PERMIT THE REGISTRAR-RECORDER/COUNTY CLERK TO RENDER ELECTION SERVICES FOR A GENERAL DISTRICT ELECTION TO BE HELD ON NOVEMBER 8, 2022, RESOLUTION NO. 06-2022-805 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 13, 2022, by the following roll call vote:

Ayes: Knoles, Placido, Prince, Wong
Noes: None
Absent: Paulson
Abstain: None

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Dave DePinto reported the District website has been updated to reflect new drought/water supply messaging. Also, information regarding gardening tips that was created with CALSCAPE was added to the website.

Beginning in June, advertising regarding the District's water conservation messaging will be published in Mountain Views News (Sierra Madre), Around Alhambra (Alhambra), The Cascades (Monterey Park), and San Gabriel Valley Examiner (Azusa) for the next 6 months. The District's annual Asian Media event is scheduled for Wednesday, June 22 at 11:30a.m., location: NBC Seafood Restaurant in Monterey Park.

The water supply tour scheduled for June 7 was cancelled and will be rescheduled.

Preparation to compile the Annual District Report will begin and the hope is to have it completed by fall.

Director Wong would like the External Affairs Manager to highlight on the District's website stories or comments from the residents that have received rebates/programs under District programs. Also, he would like to see information regarding how many actual properties the District has assisted with the outreach program.

Director Knoles commented he would like some type of rebate for tankless water heaters. Director Wong commented he believes the Gas Company offers a rebate for tankless water heaters.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported the Determination of Operating Safe yield was approved by the Watermaster.

REPORT OF WQA

No Report.

REPORT OF THE ATTORNEY

Legal Counsel Ciampa reported the Person Moore vs San Gabriel Valley Municipal Water District, and its four member cities litigation has been dismissed.

He also clarified that there now is a mandatory water conservation requirement in place. The State Water Board adopted regulations that required all urban water suppliers to move to Stage 2 of their water contingency plans which typically require a 20% cutback on water usage.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported he had an extended meeting with John Robinson and Steve Bucknam and they are aggressively pursuing any grants that may be available for District projects and member cities' projects.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager provided a brief update on the Schedule 1 Modification for Pipeline Condition Assessment, Hydroelectric Facility 24" Butterfly Valve Replacement, and the San Gabriel Flow Control structure 30" Ball Valve Replacement.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager reported the Delta Conveyance EIR should be released in late June early July.

COMMITTEE MEETING REPORTS

The External Affairs Committee Meeting Minutes of May 24, 2022, are in the agenda packet.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

Director Wong wished Steve Kiggins a quick recovery. He appreciates everyone's efforts during these drought conditions and wishes everyone a Happy 4th of July.

ADJOURNED at 9:25 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:25 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on July 11, 2022, at 8:00 a.m.

s/ Thomas Wong
President

ATTEST:

s/ Darin J. Kasamoto
Secretary (Deputy)