

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, JULY 11, 2022  
8:00 A.M.**

<https://meet.goto.com/580363301> or Phone in 1(224) 501-3412

At 8:05 a.m. on July 11, 2022, the Board of Directors held its Regular Meeting via “GoToMeeting”

**CALL TO ORDER:**

President Wong called the meeting to order.

**ROLL CALL:**

Directors present at Roll Call: Knoles, Paulson, Placido, Prince, Wong

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Kelly Gardner, Main San Gabriel Basin Watermaster; Richard Gonzales, City of Monterey Park; Melissa Barbosa, City of Azusa

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

**UPDATES FROM CITY REPRESENTATIVE**

None

**CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of June 13, 2022

Financial Statements for June 2022

Disbursements of the Revolving Fund Dated:

June 16, 2022, Check Nos.12099 – 12102, EFT's and Wires in the amount of \$48,116.85

June 30, 2022, Check No. 12103 - 12110, EFT and Wires in the amount of \$49,364.81

July 11, 2022, Check Nos. 12111 – 12114, and Wires in the amount of \$1,526.30

Disbursements of the General Fund Dated:

June 21, 27, & 29, 2022, Check Nos. 42962 – 42986, and EFTs in the amount of \$587,305.66

July 11, 2022, Check Nos. 42987 – 423016 and EFT's, in the amount of \$637,880.93

Future Meeting Attendance Approval:

Resolution No. 07-2022-806 Continuation of Virtual Board Meetings

San Gabriel Valley Public Affairs Network Luncheon – July 19, Monterey Park

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, the Consent Calendar was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 11, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

**ACTION AGENDA ITEM**

**MAIN SAN GABRIEL BASIN UPDATE**

Kelly Gardner provided an update on the Main San Gabriel Basin.

**REQUEST FROM CITY OF AZUSA FOR GRANT FUNDING**

The General Manager reported at the last Board Meeting, Melissa Barbosa of Azusa Light and Water requested that the District provide grant funding to assist in the Arrow Highway Landscape Median Capital Improvement Project. The 2022-2023 Budget included up to \$100,000 per city to assist with water conservation and infrastructure projects, therefore there would be no impact to the recently approved budget. Legal Counsel Ciampa will draft the grant agreement.

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, a grant of \$50,000 for the City of Azusa’s Landscape Median Project was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 11, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

**RESOLUTION NO. 07-2022-807 AMENDING ADMINISTRATIVE CODE**

The General Manager reported at the last Board Meeting the Board of Directors voted to increase medical and dental/vision reimbursement amounts and voted to increase the General Manager’s authority to approve expenditures. All modifications to the Administrative Code must be approved via resolution.

Legal Counsel Ciampa commented that a correction was made to the final Administrative Code 2-4037 Dental and Vision Plan. The amount should be \$3,000 not \$4,000 per each eligible person.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING DISTRICT ADMINISTRATIVE CODE, Resolution No. 07-2022-807, with the correction noted was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 11, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

### **PROPOSAL FROM DMCI FOR 2022-2023 OUTREACH PLAN**

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, DMCI's 2022-2023 Outreach Plan, in the form presented at the meeting, was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 11, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

### **FUTURE BOARD MEETINGS**

The Board agreed to keep August and September Board Meetings virtual and will visit procedures at these meetings as Covid-19 conditions dictate.

### **AUGUST BOARD MEETING DATE**

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 5-0, the August Regular Board Meeting date was re-scheduled to Monday, August 15, 2022, and was approved.

Approved, by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on July 11, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet.

Ms. Reyes highlighted a few items from her monthly report, including rebate numbers for end of fiscal year, details from the Irrigation Direct Install Program, pending legislation of interest, and outreach efforts and upcoming events.

### **UNFINISHED BUSINESS**

#### **REPORT ON BASIN MANAGEMENT**

Director Placido reported the Watermaster Board discussed water purchases and executive retirement plans.

#### **REPORT OF WQA**

No Report.

#### **REPORT OF THE ATTORNEY**

Legal Counsel Ciampa briefly reported on SB222, a water affordability assistance program.

#### **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager's written report is in the Agenda Packet.

The General Manager reported Los Angeles County requires the District to review its Conflict-of-Interest Code biennially. Staff and Legal Counsel Ciampa have reviewed the District's current Code and determined that no amendment is required. Appropriate paperwork will be completed and filed with L. A. County.

The Letter of Intent for the Regional Recycled Water Project has been fully executed and Mr. Kasamoto looks forward to the next steps in moving forward with that project.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported on the District projects which included the DCAP SCH 1 Modifications for Pipeline Condition Assessment, Hydroelectric Facility 24" Butterfly Valve Replacement, San Gabriel Flow Control Structure 30" Ball Valve Replacement, and the SCADA Cyber Security implementation.

**REPORT OF THE STATE WATER CONTRACTORS**

No Report.

**COMMITTEE MEETING REPORTS**

None.

**DIRECTOR REPORTS ON EVENTS ATTENDED**

None.

**DIRECTOR COMMENTS**

None

**ADJOURNED at 9:27 A.M.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:27 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on August 15, 2022, at 8:00 a.m.

s/ Thomas Wong \_\_\_\_\_  
President

ATTEST:

s/Darin J. Kasamoto \_\_\_\_\_  
Secretary (Deputy)