

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL  
WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, SEPTEMBER 12, 2022  
8:00 A.M.**

At 8:03 a.m. on September 12, 2022, the Board of Directors meeting was conducted outdoors adjacent to the District office at 1402 N. Vosburg Dr., Azusa, California.

**CALL TO ORDER:**

President Wong called the meeting to order.

**ROLL CALL:**

Directors present at Roll Call: Knoles, Paulson, Placido, Wong

Director Absent: Prince

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

**UPDATES FROM CITY REPRESENTATIVE**

None

**CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of August 15, 2022  
Financial Statements for August 2022

Disbursements of the Revolving Fund Dated:  
August 25, 2022, Check Nos.12137 – 12141, EFTs, and Wires in the amount of \$52,378.10  
September 08, 2022, Check No. 12142 - 12148, EFT, and Wires in the amount of \$51,893.20  
September 15, 2022, Check Nos. 12149 – 12152, and Wires in the amount of \$3,464.00

Disbursements of the General Fund Dated:  
August 16 & 29, 2022 Check Nos. 43093 – 43107, and EFT in the amount of \$576,823.71  
September 2, 7, & 12, 2022 Check Nos. 43108 – 43143, and EFTs in the amount of  
\$3,280,719.91

Future Meeting Attendance Approval:  
(Retroactive) – Metropolitan Virtual Presentation and Tour – August 17

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 4-0, the Consent Calendar was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 12, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong  
Noes: None  
Absent: Prince  
Abstain: None

### **ACTION AGENDA ITEM**

#### **RATIFY PROPOSAL FROM C. P. CONSTRUCTION FOR EMERGENCY REPAIRS**

The General Manager reported this emergency repair was reported briefly at the last board meeting. HP Communications Inc. drilled a hole into our pipeline as a result of a marking error by District staff.

CP Construction was already on contract with us and in the vicinity and therefore Staff asked C.P. Construction to repair the damage to the pipeline.

The Assistant General Manager provided a recap of the emergency repairs that were completed by C. P. Construction to support the requested ratification of payment in the amount of \$139,323.30 for those repairs.

On motion of Director Paulson, seconded by Director Placido, and unanimously carried 4-0, payment to C.P. Construction in the amount of \$139,323.30 for the emergency pipeline repair and pavement rehabilitation work conducted July 12, 2022 – August 11, 2022, was ratified and approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 12, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong  
Noes: None  
Absent: Prince  
Abstain: None

## **DECLARE XEROX 5632 COPY MACHINE SURPLUS PROPERTY**

On motion of Director Placido, seconded by Director Knoles, and unanimously carried 4-0, declaration of the Xerox 5632 Copy Machine as surplus property and disposal of that copy machine was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 12, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Wong  
Noes: None  
Absent: Prince  
Abstain: None

## **FUTURE BOARD MEETINGS**

The Board agreed to attend in person for October's Board Meeting. Anyone who would like to attend the October Board Meeting may do so virtually or in person. Future Board Meetings will continue to be an agenda action item and the Board will re-visit procedures at these meetings as COVID-19 conditions dictate.

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet.

Ms. Reyes reported there was a minor error in her report. The Conservation Report is for July, not June. AB2449 (Rubio) passed and is currently on the Governor's desk. Mr. DePinto and Ms. Reyes have been working on the Annual Report and it is nearly complete. Ms. Reyes also reported on outreach via print communications and noted Winston Yan's summer internship was completed on September 4<sup>th</sup>.

Mr. DePinto reported the District Annual Report will be focusing on the results of member city projects that the District has assisted with in providing grant money.

### **UNFINISHED BUSINESS**

### **REPORT ON BASIN MANAGEMENT**

Director Placido reported the Watermaster Board discussed renewal of the contract with Blaine Tech Services for Baldwin Park Operable Unit Project Groundwater Monitoring for a three-year term.

## **REPORT OF WQA**

Director Paulson reported the WQA approved the proposed 2022-2023 Fiscal Year \$12.00/Acre-Foot Assessment on those holding prescriptive water pumping rights in the San Gabriel Basin. He also reported that SB2163 was signed by the Governor which extends the sunset for WQA until the year 2050. Representatives Chu and Napolitano presented a \$10 million dollar check to WQA for new projects to be used in the San Gabriel Valley.

## **REPORT OF THE ATTORNEY**

Legal Counsel Ciampa reported on SB222 and AB2449.

## **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager's written report is in the Agenda Packet.  
The General Manager reported the Auditors are wrapping up work and should have a draft audit for presentation at either the October or November Board Meeting.

The Assistant General Manager's written report is in the Agenda Packet.  
The Assistant General Manager highlighted the status of the DCAP SCH 1 Modifications for the Pipeline Condition Assessment Project.

The General Manager complimented Steve Kiggins and District staff for their extraordinary amount of effort despite the many obstacles encountered with the DCAP SCH 1 project.

## **REPORT OF THE STATE WATER CONTRACTORS**

The General Manager's written report is the Agenda Packet.  
No further report.

## **COMMITTEE MEETING REPORTS**

None.

## **DIRECTOR REPORTS ON EVENTS ATTENDED**

None.

**DIRECTOR COMMENTS**

Director Wong commented on a “Closed Session” for the General Manager’s Annual Review at the next board meeting. He also congratulated the Board Members for their re-election and thanked Staff for the board meeting set-up.

**ADJOURNED at 9:01 A.M.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:01 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on October 10, 2022, at 8:00 a.m.

s/Thomas Wong  
President

ATTEST:

s/ Steven T. Placido, DDS  
Secretary