

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, JANUARY 23, 2023
8:00 A.M.**

At 8:01 a.m. on January 23, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

Dial by your location

+1 669 444 9171 US

A MOMENT OF SILENCE WAS OBSERVED FOR THE VICTIMS OF THE MONTEREY PARK TRAGEDY.

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Paulson called the meeting to order at 8:01 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI

Via telephone/Zoom: Melissa Barbosa, City of Azusa; Kelly Gardner & Arrica Jimenez, Main San Gabriel Basin Watermaster; Albert Lu, San Gabriel Valley MWD; Bin Zeng - Moss, Levy, & Hartzheim, LLP

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM THE CITY REPRESENTATIVE

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of December 12, 2022
Financial Statements for December 2022

Disbursements of the Revolving Fund Dated:

December 15, 2022, Check Nos. 12191 – 12196, EFT, and Wires in the amount of \$52,971.16
December 29, 2022, Check No. 12197 - 12209, EFT, and Wires in the amount of \$54,629.98
January 12, 2023, Check Nos. 12210 – 12217, EFT, and Wires in the amount of \$56,578.95
January 23, 2023, Check Nos. 12218 – 12220, and Wires in the amount of \$1,529.50

Disbursements of the General Fund Dated:

December 13 – 27, 2022 Check Nos. 43325 – 43343, and EFTs in the amount of \$557,670.44
January 06 & 09, 2023, Check Nos. 43344 – 43364, and EFT in the amount of \$259,932.92
January 10 - 23, 2023, Check Nos. 43365 – 43397, and EFTs in the amount of \$1,970,253.00
Note: Voided Duplicate Printing Error on Check Nos. 43398 - 43430

Future Meeting Attendance Approval: Resolution No. 01-2023-816 Continuation of Virtual Meetings of The Board of Directors.

On the motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, the Consent Calendar was approved.

On motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT PROCLAIMING A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM, AND RE-AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR THE PERIOD JANUARY 14, 2023 – FEBRUARY 13, 2023, PURSUANT TO BROWN ACT PROVISIONS, Resolution No. 01-2023-816 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on January 23, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

ACTION AGENDA ITEM

Agenda Action Item No. 1 – 2021-2022 Draft Audit and Travel and Expense Report was deferred until representation from Moss, Levy, and Hartzheim could join the zoom meeting.

ELECTION OF OFFICERS AND COMMITTEE APPOINTMENTS

On motion of Director Knoles, seconded by Director Placido and unanimously carried 5-0, the District's 2023 Officers and Committee Assignments listed below were approved.

2023 Election of Officers

President	Mark R. Paulson
Vice-President	Steven T. Placido
Secretary	Miles L. Prince
Treasurer	Bruce H. Knoles
Deputy Secretary	Darin J. Kasamoto
Deputy Treasurer	Darin J. Kasamoto
Water Quality Authority	
Director	Mark R. Paulson (must be a Director)
Alternate	Steven T. Placido (must be a Director)
Main San Gabriel Basin Watermaster	
Director	Steven T. Placido, DDs (must be a Director) (No Provisions for Alternate)
ACWA/JPIA	
Director	Miles L. Prince (must be a Director)
Alternate	Darin J. Kasamoto
ACWA Region 8	
Delegate	Miles L. Prince
Alternate	Darin J. Kasamoto
San Gabriel Valley Protective Association	Darin J. Kasamoto
San Gabriel Valley Water Association	
Liaison	Bruce H. Knoles
State Water Project Contractors Authority	
Liaison	Darin J. Kasamoto
San Gabriel Valley Economic Partnership	Mike Eng

Independent Cities Association	Mark R. Paulson / Steven T. Placido, DDS / Miles L. Prince
San Gabriel Valley Council of Governments	Steven T. Placido, DDS
San Gabriel Valley Civic Alliance	Bruce H. Knoles

2023 District Committees

Engineering & Operations Committee	Steven T. Placido, DDS & Mark R. Paulson
External Affairs Committee	Miles L. Prince & Mike Eng
Administrative/Finance Committee	Bruce H. Knoles & Mike Eng

PER DIEM CONFERNCES FOR 2023

On motion of Director Placido, seconded by Director Knoles and unanimously carried 5-0, the District’s 2023 Per-Diem Conferences listed below were approved.

<u>ACWA</u> acwa.com		
Spring	May 9 – 11	Monterey
Fall	Nov 28 – 30	Indian Wells
Legislative Symposium	Mar 23	Sacramento
DC Annual	Feb 28 – Mar 2	Washington D. C.
AWWA awwa.org		
ACE 23 Annual Conference	Jun. 11 – 14	Toronto, Canada
AWWA Water Infrastructure	Sep 10 – 13	Philadelphia, PA
<u>CA-NV Section</u> ca-nv-awwa.org		
Spring	Apr 2 – 5	San Diego
Fall	TBA	TBA

OTHERS

asce.org		
ASCE Pipeline Conference	Aug 12 - 16	San Antonio, TX
cawaterpolicy.org		

CA Water Policy	TBA	TBA
csda.net CSDA Annual Conference	Aug 28 – 31	Monterey, Ca
AGWA-AGWT Annual Conf.	Feb 7 - 8	Ontario, Ca
socalwater.org So California Water Committee	Quarterly Meeting	Annual Meeting & Dinner TBA
Urban Water Institute Urbanwater.com Spring	Feb 22- 24	Palm Springs, CA
Annual Conference	TBA	TBA
San Gabriel Valley Economic Partnership	TBA	All Directors
San Gabriel Valley Water Association	Quarterly luncheon meetings, Annual BBQ	All Directors
San Gabriel Valley Civic Alliance Awards Lunch	TBA	TBA
CORO Water Conference	TBA	TBA
Orange County Water Summit	TBA	TBA
WELL 2023 Annual Conference (Water Education for Latino Leaders)	Mar 31 – Apr 1	Van Nuys, CA
WaterSmart Innovation Conference	Oct 3 - 5	Las Vegas, NV
Three Valleys Leadership Breakfast	Qtrly	Sheraton Hotel, Pomona
Council for Watershed Health	All Events	
Water Replenishment District	All Mtgs	
Intl. LGBTQ Leaders Conference	TBA	TBA
CA Water Data Collaborative	All Events	
Climate Resolve	TBA	TBA

SCAG 2023 Regional Conf Springs, Ca	May 4 – 5	JW Marriott Desert
Catalyst 2023	TBA	San Antonio, TX
CSDA: Special District Leadership Academy	Feb 26 – Mar 1	La Quinta, CA
	Oct 22 – 25	Santa Rosa, CA
CSDA: Special District Legislative Days	May 16 -17	Sacramento, CA

Approved By Minute Order

All travel expenses incurred by the General Manager, or his authorized staff representative to attend any Department of Water Resources (DWR) or State Water Contractors (SWC) meetings is considered part of his job description and is authorized by the Board of Directors.

APPROVE ANNUAL PROPOSAL FOR CALIFORNIA ADVOCATES

On motion of Director Placido, seconded by Director Knoles, and unanimously carried 5-0, California Advocates 2023 Consulting Agreement was approved.

RESOLUTION NO. 01-2023-817 MODIFYING ADMINISTRATIVE CODE ON TRAVEL POLICY

On the motion of Director Knoles, seconded by Director Placido, and unanimously carried 5-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMEDNING DISTRICT ADMINISTRATIVE CODE, Resolution No. 01-2023-817, travel policy was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on January 23, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
 Noes: None
 Absent: None
 Abstain: None

RESOLUTION NO. 01-2023-818 GRANT APPLICATION FOR DWR DROUGHT RELIEF FUNDING

On the motion of Director Knoles, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE SAN GABRIEL VALLEY MUNICIPAL WATER

DISTRICT REGIONAL DROUGHT RESILIENCY PROGRAM, Resolution No. 01-2023-818 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on January 23, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

ALHAMBRA WATER CONSERVATION GRANT REQUEST

The General Manager reported the 2022-2023 Budget included \$50,000 for each city to help fund infrastructure improvements that would help conserve water. The City of Alhambra would like to use these funds to help with the city's AMI installation program.

On motion of Director Placido, seconded by Director Knoles, and unanimously carried 5-0, the request from the City of Alhambra to use the \$50,000 grant for AMI installation was approved and the District's legal counsel was directed to prepare a Grant Agreement for that funding.

PROPOSAL FROM STETSON ENGINEERS TO PREPARE A WHITE PAPER ON MWD USE OF DISTRICT PIPELINE FOR PURE WATER SOUTHERN CALIFORNIA PROJECT

The General Manager reported MWD has approached the District to potentially use the District's pipeline to deliver recycled water to its Weymouth Treatment Plant as part of the Pure Water Project. Preliminary engineering analysis indicates that this is feasible. To help analyze the pros and cons to the District of MWD's proposed use, Stetson Engineers, given its familiarity with the District and its facilities, was asked to develop a proposal to prepare a white paper on this concept.

On motion of Director Placido, seconded by Director Prince, and unanimously carried 5 – 0, the proposal from Stetson Engineers dated January 12, 2023, to prepare a "White Paper" regarding the potential use of the District's Devil Canyon-Azusa Pipeline (DCAP) by Metropolitan Water District of Southern California (MWD) in an amount not to exceed \$45,000 was approved.

2021-2022 DRAFT AUDIT AND TRAVEL AND EXPENSE REPORT

Bin Zeng from Moss Levy & Hartzheim presented to the Board a draft of the 2021-2022 Audit, which represented a "clean" audit of the District. One observation on the Agreed-Upon Procedures Related to Review of Travel and Conference Expense Report was that there was an expenditure that was paid for that was not within District policy. The error was rectified, monies were reimbursed to the District and the item was not considered a finding, just an observation. The 2021-2022 Audit will be considered for approval by the Board at the February Board meeting.

FUTURE BOARD MEETINGS

The General Manager reported Future Board Meetings will continue to be an agenda action item and the Board will re-visit procedures at these meetings as COVID-19 conditions dictate.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported the District's Irrigation Direct Install Program numbers are in her report. The City of Alhambra Lunar New Year Event is Sunday, January 29 at 9:00 a.m. Ms. Reyes is working with Hazen and Sawyer to submit DWR's Urban Community Drought Relief Grant application to DWR before the January 31st deadline. Ms. Reyes will be reaching out to the Metropolitan Water District for a Pure Water L. A. – Carson Project tour.

Mr. DePinto offered condolences to the residents of Monterey Park for the tragedy that took place this past weekend.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported the Watermaster Board celebrated 50 years.

Ms. Gardner commented that Los Angeles County is attempting to capture every ounce of stormwater possible, however, a significant amount of local rainfall is needed to recover from this drought.

REPORT OF WQA

Director Paulson reported the budget that was signed by President Biden in December included \$10 million in funding for the Main San Gabriel Basin. Thanks were given to our congressional delegation, Congresswoman Judy Chu and Congresswoman Grace Napolitano for fighting to get WQA the money.

REPORT OF THE ATTORNEY

No Report.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager commended Ms. Reyes for her efforts in coordinating with the member cities in gathering the necessary documentation for the grant application.

John Robinson, Steve Bucknam, and the General Manager are meeting to discuss potential federal grant funding along with ongoing discussions to apply for funding for the Foothill Water Coalition through the Bureau of Reclamation.

The General Manager also pointed out that this is the third year for our current auditors. An RFP will be going out to potentially engage a new auditing firm.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported the January 2023 delivery forecast: A 6 CFS delivery to Covina Irrigating Company (CIC) on behalf of Three Valleys Municipal Water District (TVMWD) was initiated on January 17, 2023.

The DCAP SCH1 Modification for Pipeline Condition Assessment report has not been received.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is on the Agenda Packet.

The General Manager reported he would echo Ms. Gardner's comment that we are far from this drought being over.

Handouts for current precipitation and snowpack were included in the General Manager's report.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

Director Eng thanked the staff for providing information and orientation. He looks forward to learning more about the District and its work as time goes on.

Director Prince welcomed Mr. Eng and expressed his condolences to everyone after this past weekend's tragedy.

Director Knoles also gave his condolences. He also wanted to bring up and introduce glyphosate into the environment if possible.

Director Placido welcomed Mr. Eng and was also saddened by the tragedy in Monterey Park.

Director Paulson welcomed Mr. Eng and looks forward to working with him.

The General Manager commented that one of the District's Retired Board Members, former colleague, and mentor, Joe Reichenberger suffered the loss of his wife early this month and would like to adjourn this board meeting in her memory.

In memory of Patricia Reichenberger, the meeting was adjourned.

ADJOURNED at 9:20 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:20 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on February 13, 2023, at 8:00 a.m.

s/ Mark R. Paulson
President

ATTEST:

s/ Darin J. Kasamoto
Secretary (Deputy)