

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, FEBRUARY 13, 2023
8:00 A.M.**

At 8:00 a.m. on February 13, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

Dial by your location

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Paulson called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido

Director Absent: Prince

ALSO PRESENT:

Darin Kasamoto, General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa Lagerlof LLP, Dave DePinto, DMCI

Via telephone/Zoom: Steve Kiggins, Assistant General Manager; Albert Lu, San Gabriel Valley MWD

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM THE CITY REPRESENTATIVE

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of January 23, 2023
Financial Statements for January 2023
Treasurer's Investment Report Dated December 31, 2022

Disbursements of the Revolving Fund Dated:

January 26, 2023, Check Nos. 12221 – 12226, EFT, and Wires in the amount of \$56,948.81
February 09, 2023, Check No. 12227 - 12235, EFT, and Wires in the amount of \$56,061.86
February 13, 2023, Check Nos. 12236 – 12238, and Wires in the amount of \$2,185.00

Disbursements of the General Fund Dated:

January 24 – 26, 2023, EFTs in the amount of \$7,618.00
February 1 – 13, 2023, Check Nos. 43431 – 43478, and EFTs in the amount of \$259,124.64

Future Meeting Attendance Approval: Resolution No. 02-2023-819 Continuation of Virtual Meetings of the Board of Directors.

On the motion of Director Knoles, seconded by Director Placido, and unanimously carried 4-0, the Consent Calendar was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on February 13, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido
Noes: None
Absent: Prince
Abstain: None

ACTION AGENDA ITEM

APPROVE 2021-2022 AUDIT AND TRAVEL EXPENSE REPORT

On motion of Director Eng, seconded by Director Placido, and unanimously carried 4-0, the San Gabriel Valley Municipal Water District 2021-2022 Audit and Travel Expense Report from Moss Levy & Hartzheim was adopted and approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 13, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido
Noes: None
Absent: Prince
Abstain: None

PROFESSIONAL SERVICES AGREEMENT BUCKNAM AND ASSOCIATES

The General Manager reported that Bucknam and Associates were hired to monitor grant programs and match them to District and member city needs back in October 2019 with a budget of \$40,000. Bucknam and Associates have been instrumental in identifying these opportunities and there are currently many potential projects that may qualify for funding in the near future. The proposed agreement would go from February 2023 to June 2024 with an estimated budget of \$59,305.00.

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 4-0, the professional services agreement from Bucknam & Associates, with a budget of \$59,305.00 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 13, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido
Noes: None
Absent: Prince
Abstain: None

RESOLUTION NO. 02-2023-820 GRANT APPLICATION FOR RECYCLED WATER FEASIBILITY STUDY

The General Manager provided a history of a recycled water opportunity. The District is in the process of applying for a Bureau of Reclamation Grant to do a feasibility study for recycled water in Monterey Park and Alhambra. In order to be eligible for design and construction money from federal sources, a feasibility study must first be performed. Grants are available to help pay for the cost of the study. This grant application seeks 50% of the cost to do the study.

On motion of Director Placido, seconded by Director Paulson, and unanimously carried 4-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE MONTEREY PARK-ALHAMBRA RECYCLED WATER FEASIBILITY STUDY, Resolution No. 02-2023-820 was approved, passed, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on February 13, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido
Noes: None
Absent: Prince
Abstain: None

FUTURE BOARD MEETINGS

Legal Counsel Ciampa reported AB361 will end at the end of the month. If a Director wishes to continue to participate remotely, the location where the director is calling from would need to be noted on the agenda. He also explained the provisions of AB2449.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported Hazen and Sawyer submitted the District's application for DWR's Urban Community Drought Relief Grant on January 21, 2023.

Two OWL Grants were approved, a \$2,500 grant for the Flight of Water Shortages and Water Conservation Summit was given to Alhambra High School, and \$2,000 was given to the City of Alhambra for wrapping their vehicles with a message of 55 gallons per capita per day.

Ms. Reyes is waiting to hear back from California Advocates with a date for the district's yearly visit to Sacramento. Tours of the Delta will be the week of May 17 and if anyone is interested, they should please let her know. DMCI and Ms. Reyes are working on a message for this year's summer water conservation message. Ms. Reyes also reported on her Public Water Agencies Group Conservation and Education Team meetings and what they entail.

Mr. DePinto reported he and Ms. Reyes are working on getting back into the schools to provide water conservation programs.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

The Assistant General Manager reported L. A. County has been releasing water out of the Morris Dam to the spreading grounds because the Morris Reservoir is full. The District is working with L. A. County to deliver and manage water deliveries. He also said that Mr. Tony Zampiello of Main San Gabriel Basin Watermaster reported at the WQA meeting that Watermaster will be able to purchase 28,000 - 29,000 acre-feet of water this calendar year before April 30.

REPORT OF WQA

No report.

REPORT OF THE ATTORNEY

Legal Counsel Ciampa reported legislators are approaching the deadline for new bills. He also gave some history of Public Water Agencies Groups (PWAG).

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported the 2021-2022 Audit is now complete and the auditors have completed their 3-year engagement, therefore the RFP process will begin for the next three-year audit engagement. As previously reported, the District has applied for a State Grant through DWR for Turf Replacement, and to supplement existing rebate programs, supplement direct install programs, and for education programs. The grant application also included some well projects for the four cities. The application was submitted on January 31, 2023, and sought about \$5 million for various projects. DWR has said that there were some issues with the submittal which we are trying to get clarification on. The District has until February 22, 2023, to provide that clarifying information.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported on the following project updates: DCAP SCH1 Modifications for Pipeline Condition Assessment report has been received and a follow-up meeting has been scheduled to discuss the failure risk analysis and repair prioritization recommendations. Hydroelectric Facility 24" Butterfly Valve Replacement has no change. The contractor is waiting for the replacement valve and actuator. The Pratt Valve distributor has not been able to secure a firm delivery date. San Gabriel Flow Control Structure 30" Ball Valve Replacement has no change. The valve has been released for production, but the Pratt Valve distributor has not been able to secure a firm delivery date.

District facility and Devils Canyon Power Plant tour will be scheduled soon, and he will email the Board once there is a scheduled date. Director Placido and Director Eng voiced interest in attending the tour.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is on the Agenda Packet.

The General Manager reported on January 26 the State Water Project allocation was increased from 5% to 30%. This allocation was based on up-to-date reservoir storage levels and January 1, 2023, snowpack levels. On February 1, 2023, the last snow survey showed that the snowpack was 205% of normal for the date. He also stated that it is probable that this allocation could increase based on the large January snowfall. A deficit needs to be made up from previous allocation years. Pritchard and Provost are currently working on a deal to purchase extra water and therefore an emergency board meeting may need to be called.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

Director Placido commented that Watermaster is putting on a series of seminars for new and existing member city staff to explain how and why the Main San Gabriel Basin Watermaster exists. He also reported that he is the delegate for the SGV COG for the calendar year 2023. Ms. Reyes reported the City of Azusa has offered Azusa Light and Water conference room for this Wednesday's first seminar.

Director Knoles voiced his concern with the pesticides that are being used at District facilities.

Director Eng inquired if there was a grant to install waterless urinals at the District office.

ADJOURNED at 9:15 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:15 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on March 13, 2023, at 8:00 a.m.

s/ Mark R. Paulson
President

ATTEST:

s/ Miles L. Prince
Secretary