

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL  
WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, NOVEMBER 14, 2022  
8:00 A.M.**

At 8:05 a.m. on November 14, 2022, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

**Meeting ID: 890 1330 6120**

**Passcode: 512838**

Dial by your location

**+1 669 444 9171 US**

**CALL TO ORDER:**

President Wong called the meeting to order at 8:05 a.m.

**ROLL CALL:**

Directors present at Roll Call: Knoles, Paulson, Placido (via Zoom), Prince, Wong

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP;

Via telephone/Zoom: Dave DePinto, DMCI; Jose Reynosa, Jenna Norwood, and James Carlson, City of Sierra Madre; Kelly Gardner, Main San Gabriel Basin Watermaster

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

**UPDATES FROM THE CITY REPRESENTATIVE**

None

## **CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of October 10, 2022  
Minutes of the External Affairs Committee Meeting of November 9, 2022  
Financial Statements for October 2022  
Treasurer's Investment Report Dated September 30, 2022

### Disbursements of the Revolving Fund Dated:

October 20, 2022, Check Nos. 12164 – 12168, EFTs, and Wires in the amount of \$52,295.91  
November 03, 2022, Check No. 12169 - 12175, EFT, and Wires in the amount of \$51,202.06  
November 14, 2022, Check Nos. 12176 – 12179, and Wires in the amount of \$3,885.00

### Disbursements of the General Fund Dated:

October 12 - 26, 2022 Check Nos. 43204 – 43230, and EFTs in the amount of \$607,163.17  
November 1, & 14, 2022, Check Nos. 43231 – 43272, in the amount of \$225,203.67

Future Meeting Attendance Approval: Resolution No. 11-2022-811 Continuation of Virtual Meetings of The Board of Directors.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the Consent Calendar was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on November 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

## **ACTION AGENDA ITEM**

### **DCP UPDATE**

The General Manager gave a PowerPoint presentation adopted from slides prepared by the Metropolitan Water District of Southern California on the Delta Conveyance Draft EIR. The power-point consisted of the following project purposes: Climate Resiliency, Seismic Resiliency, Water Supply Reliability, and Operational Flexibility.

### **CITY OF SIERRA MADRE PROJECT PROPOSAL**

Jenna Norwood from the City of Sierra Madre presented the "Sierra Madre Greener Yards" project. This project is intended to assist residents who are looking to transform their lawns into drought-tolerant landscaping by providing detailed plans and plant resources. The City of Sierra Madre requested \$50,000 in grant funding for this project to further the installation of drought-tolerant plants.

On motion of Director Knoles, seconded by Director Prince, and unanimously carried 5-0, A grant for the City of Sierra Madre’s drought tolerant landscape project called “Sierra Madre Greener Yards” was approved in the amount of \$50,000.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on November 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

### **STATE GRANT FOR TURF REPLACEMENT**

Ms. Reyes reported the four member cities are all interested in offering turf replacement rebates to their customers but do not have staff to administer a program in-house. The External Affairs Committee recommends the District seek a consultant to administer the program on behalf of the four cities. The Committee also recommends staff begin looking for a grant writer to prepare the application.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the San Gabriel Valley Municipal Water District Board of Directors approved staff seeks proposals for a consultant to administer a turf rebate program and to seek a grant writer.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on November 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong  
Noes: None  
Absent: None  
Abstain: None

### **C O L A ADJUSTMENT**

The General Manager reported in May that the Board approved a 4% Cost of Living Adjustment. Historically the C O L A was based on CPI data. The CPI data at the time was 8.5%. The action to approve the 4% increase also included language the Board would revisit this in six months.

On motion of Director Prince, seconded by Director Paulson, and unanimously carried 5-0, the San Gabriel Valley Municipal Water District Board of Directors approved a further 2% C O L A adjustment beginning January 1, 2023.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on November 14, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince, Wong

Noes: None

Absent: None

Abstain: None

## **DISCUSSION OF PROCESS TO FILL POTENTIAL BOARD VACANCY**

Staff was directed to develop and post the application form to fill the Board of Directors' vacancy expected to result from the resignation of Director Thomas Wong. The proposed deadline for the Board of Directors vacancy application to be received by mail or in person is no later than December 22, 2022, at 5:00 p.m. On January 9, 2023, the Board will meet to interview candidates. On January 23, 2023, the Board will hold its regular meeting to appoint a new director to fill that vacancy.

## **FUTURE BOARD MEETINGS**

The General Manager reported Future Board Meetings will continue to be an agenda action item and the Board will re-visit procedures at these meetings as COVID-19 conditions dictate. Legal Counsel Ciampa will prepare guidelines to implement how a director may participate in a Board of Directors' meeting remotely under the new provisions of AB 2449.

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet.

Ms. Reyes reported on the District's Irrigation Direct Install Program. She also reported that, unfortunately, the Conservation Report provided by the California State Water Resources Control Board had not been updated, but she will provide the statistics for September and October at the next Board Meeting.

### **UNFINISHED BUSINESS**

### **REPORT ON BASIN MANAGEMENT**

Director Placido reported the Watermaster Board approved their 2021-22 Annual Report and the Annual 5-Year Water Quality and Supply Plan. The authorization to purchase reliability storage water using Resource Development Assessment for fiscal-year 2021-22 and to purchase replacement water requirements for the fiscal year 2021-22 were discussed.

### **REPORT OF WQA**

Director Paulson reported that Resolution No. 22-017 (AB 361- Teleconferencing of Meetings) was discussed.

## **REPORT OF THE ATTORNEY**

Legal Counsel Ciampa congratulated President Wong on his victory for a position on the Monterey Park City Council and wished him the best. Legal Counsel Ciampa reported on SB 1439, which enacted prohibitions on “pay to play” contributions.

## **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager’s written report is in the Agenda Packet.

The General Manager also congratulated President Wong and wished him the best.

The General Manager reported the Auditors have wrapped up field work and should have the draft audit for presentation at the January Board Meeting.

The Assistant General Manager’s written report is in the Agenda Packet.

The Assistant General Manager reported total water delivered in October was 257 acre-feet.

The total deliveries to cyclic storage year to date is 641 AF. The Assistant General Manager also updated the Board on the DCAP SCH1 Modifications For Pipeline Condition Assessment and the SCADA Cyber Security Improvements.

## **REPORT OF THE STATE WATER CONTRACTORS**

The General Manager’s written report is the Agenda Packet.

No further report.

## **COMMITTEE MEETING REPORTS**

None.

## **DIRECTOR REPORTS ON EVENTS ATTENDED**

None.

## **DIRECTOR COMMENTS**

Directors Placido, Paulson, Knoles, and Prince all congratulated President Wong on his victory.

Director Wong thanked all and said it was a pleasure to work with the General Manager and Staff for the last 10 years. He looks forward to being a committed city council partner.

**ADJOURNED at 9:35 A.M.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:35 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on December 12, 2022, at 8:00 a.m.

s/ Thomas Wong  
President

ATTEST:

s/ Darin J. Kasamoto  
Secretary (Deputy)