

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, DECEMBER 12, 2022
8:00 A.M.**

At 8:12 a.m. on December 12, 2022, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

Dial by your location

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CALL TO ORDER:

Vice President Paulson called the meeting to order at 8:12 a.m.

ROLL CALL:

Directors present at Roll Call: Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Thomas Wong, Randy Schoellerman, Water Quality Authority

Via telephone/Zoom: Dave DePinto, DMCI; Dennis Ahlen, City of Alhambra; Melissa Barbosa, City of Azusa; Shawn Igoe, City of Monterey Park; Steven McGee, City of Sierra Madre, Mike Eng

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM THE CITY REPRESENTATIVE

Melissa Barbosa from the City of Azusa thanked Darin Kasamoto and Steve Kiggins for their efforts in ensuring water deliveries to Azusa and looks forward to working with Ms. Reyes on water conservation projects.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of November 14, 2022
Financial Statements for November 2022

Disbursements of the Revolving Fund Dated:

November 17, 2022, Check Nos. 12180 – 12183, EFTs, and Wires in the amount of \$52,607.70

December 01, 2022, Check No. 12184 - 12187, EFT, and Wires in the amount of \$52,402.52

December 12, 2022, Check Nos. 12188 – 12190, and Wires in the amount of \$1,516.70

Disbursements of the General Fund Dated:

November 28, 2022, Check Nos. 43273 – 43286, and EFT in the amount of \$588,809.79

December 12, 2022, Check Nos. 43287 – 43324, in the amount of \$276,034.50

Future Meeting Attendance Approval: Resolution No. 12-2022-812 Continuation of Virtual Meetings of The Board of Directors.

On the motion of Director Prince, seconded by Director Placido, and unanimously carried 4-0, the Consent Calendar was approved.

ACTION AGENDA ITEM

RESOLUTION NO. 12-2022-813 IN APPRECIATION FOR THOMAS WONG

On the motion of Director Knoles, seconded by Director Placido, and unanimously carried 4-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF SAN GABARAEIL VALLEY MUNICIPAL WATER DISTRICT HONORING THOMAS WONG FOR HIS OUTSTANDING SERVICE AS A MEMBER OF THE BOARD OF DIRECTORS, Resolution No. 12-2022-813 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on December 12, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

Ms. Reyes presented Thomas Wong with certificates from Congresswoman Grace Napolitano, Assemblymember Mike Fong, Assembly Member Chris Holden, Congresswoman Judy Chu, and Assemblyman Anthony Portantino for his 10 years of service to the District.

W Q A UPDATE

Randy Schoellerman, Executive Director of the San Gabriel Basin Water Quality Authority (WQA) gave a PowerPoint presentation on the San Gabriel Basin and WQA's activities in remediating contamination and improving water quality in the Basin.

RESOLUTION NO. 12-2022-814 SALARY ADJUSTMENT

On the motion of Director Knoles, seconded by Director Placido, and unanimously carried 4-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT REVISING SALARIES, Resolution No. 12-2022-814 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on December 12, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

PROPOSALS FOR PREPARATION OF DWR DROUGHT RELIEF GRANT APPLICATION

The General Manager reported the DWR Drought Relief Grant Program includes funding for turf replacement programs, water conservation rebates, water conservation education programs, and certain infrastructure projects that will lead to water savings. The External Affairs Committee met with representatives from the cities to see if there was interest in turf replacement and to see if the cities had potential projects that would be eligible for funding under this grant program. Based on the responses of the cities, the Committee recommended to the Board that the District hire a consultant to put together a grant application that would bundle all the needs into a single grant request. Staff solicited proposals from three firms and two of the firms' submitted proposals.

On the motion of Director Placido, seconded by Director Prince, and unanimously carried 4-0, the San Gabriel Valley Municipal Water District Board of Directors approved the proposal from Hazen and Sawyer to prepare a grant application for the estimated budget and not to exceed the amount of \$10,000.

RESOLUTION NO. 12-2022-815 AMENDING 2022-2023 BUDGET

On the motion of Director Knoles, seconded by Director Prince, and unanimously carried 4-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING 2022-2023 FISCAL YEAR BUDGET, Resolution No. 12-2022-815 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on December 12, 2022, by the following roll call vote:

Ayes: Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

MONTEREY PARK WATER CONSERVATION GRANT REQUEST

The General Manager reported the 2022-2023 Budget included \$50,000 for each city to help fund infrastructure improvements to help conserve water. The City of Monterey Park would like to use these funds to help with irrigation system improvements at the city's parks.

On the motion of Director Prince, seconded by Director Knoles, and unanimously carried 4-0, the San Gabriel Valley Municipal Water District Board of Directors approved the request from the City of Monterey Park to obtain a \$50,000 grant from the District for irrigation system improvements for the city's Parks Division, and directed Legal Counsel to draft a grant agreement.

DISCUSSION ON FILLING THE VACANT DIRECTOR POSITION

The General Manager included this agenda item to allow the Board to have an open forum to discuss the format for the interviews on January 9, 2023, and to discuss any other issues pertaining to the appointment of a new director.

FUTURE BOARD MEETINGS

The General Manager reported Future Board Meetings will continue to be an agenda action item and the Board will re-visit procedures at these meetings as COVID-19 conditions dictate.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported on the District's Irrigation Direct Install Program. She also reported the Conservation Report provided by the California State Water Resources Control Board for October. Ms. Reyes provided a legislative update and wished everyone a Merry Christmas and Happy New Year.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported the Watermaster Board gave Charles Trevino and Brian Bowcock Certificates of Appreciation for their service. Director Placido reported that there were five items concerning cyclic storage issues and some water quality management concerns that were addressed.

REPORT OF WQA

Director Paulson had no report since Randy Schoellerman had already reported on the Basin.

REPORT OF THE ATTORNEY

Legal Counsel Ciampa followed up on a question from Director Prince regarding Hartwell litigation lawsuits from the early 2000's that addressed water supplier liability for water quality issues where water is provided in compliance with applicable water quality standards. He also wished everyone a Merry Christmas and Happy Holidays.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported the audit will be presented in January. Stetson has been asked to develop a proposal to analyze the benefits and potential downside of Metropolitan Water District using the District's pipeline. Also, the General Manager thanked the Board for their generosity with the approval of staff salary adjustments. He also wished happy holidays to all.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported total water delivered in December 2022 was 129 acre-feet. The total deliveries to cyclic storage year to date is 1,365 AF. The Assistant General Manager also updated the Board on operational projects that are documented in his report. He also wished everyone a Merry Christmas.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is on the Agenda Packet.

The General Manager reported the SWP initial allocation on December 1, 2022, was 5%. Handouts for current precipitation and snowpack were included in the General Manager's report.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

Director Prince wished everyone Happy Holidays and congratulated his colleagues on another four years.

Director Placido wanted to thank Steve Kiggins for all the details that he provides when attending the Basin Management meetings. He also recognized Kelly Gardner for all her support and knowledge. Director Placido Wished everyone a Merry Christmas and Happy New Year.

Director Knoles wished everyone a Merry Christmas.

Director Paulson wished everyone a Merry Christmas and Happy New Year.

ADJOURNED at 9:33 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:33 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on January 23, 2023, at 8:00 a.m., with a Special Board Meeting to be held on January 9, 2023, at 8:45 a.m. for interviews with candidates to fill the vacancy on the Board of Directors.

s/Mark R. Paulson _____
President

ATTEST:

s/ Miles L. Prince _____
Secretary