

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
THURSDAY, JUNE 1, 2023
8:00 AM – 10:00 AM (PDT)**

This meeting will be held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom is open for public attendance, you are strongly encouraged to participate in the meeting virtually through the remote Zoom link provided below. If you attend the Board meeting in person, please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings are encouraged but not required for attendees. Lastly, if you are experiencing any COVID-19 symptoms, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea, please do not attend the meeting in person.

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

ROLL CALL: Eng, Knoles, Paulson, Placido, Prince

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of May 8, 2023

Financial Statements of May 2023

Disbursements of the Revolving Fund Dated May 18, 2023, Check Nos. 12293 – 12299, EFTs, and Wires

Disbursements of the General Fund Dated May 11 – 24, 2023, Check Nos. 43667 – 43691, and EFTs

Disbursements of the General Fund Dated June 1, 2023, Check Nos. 43692 – 43704

Future Meeting Attendance Approval: None

ACTION ITEMS

1. Amending Administrative Code - Resolution No. 06-2023-823
2. Salary Adjustment - Resolution No. 06-2023-824
3. 2023-2024 Budget and Capital Budget - Resolution No. 06-2023-825

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report of WQA
3. Report of the Attorney
4. Report of General Manager/Assistant Manager
5. Report of the State Water Contractors

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS COMMENTS

ADJOURNMENT

THIS AGENDA WAS POSTED ON MAY 25, 2023 AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE ON JULY 10, 2023.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, MAY 08, 2023
8:00 A.M.**

At 8:00 a.m. on May 8, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Paulson called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa Lagerlof LLP

Via telephone/Zoom: Dave DePinto, DMCI; Melissa Barbosa, City of Azusa; Dennis Ahlen, City of Alhambra; Suzie - Unidentified

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM THE CITY REPRESENTATIVE

None

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of April 10, 2023
Financial Statements for April 2023
Treasurers Investment Report Dated March 31, 2023

Disbursements of the Revolving Fund Dated:
April 20, 2023, Check Nos. 12272 – 12278, EFTs, and Wires in the amount of \$57,380.38
May 4, 2023, Check No. 12279 - 12288, EFT, and Wires in the amount of \$56,524.32
May 8, 2023, Check Nos. 12289 – 12292, and Wires in the amount of \$6,336.50

Disbursements of the General Fund Dated:
April 12- 30, 2023, Check Nos. 43604 – 43630, and EFTs in the amount of \$668,851.36
May 8, 2023, Check Nos. 43631 – 43666, in the amount of \$141,719.87

Future Meeting Attendance Approval: None

On the motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, the Consent Calendar was approved.

ACTION AGENDA ITEM

2023-2024 DRAFT BUDGET

This was an information only agenda item.
San Gabriel Valley Municipal Water District’s draft 2023-2024 Budget is being presented to the full Board at this meeting for review prior to its formal adoption at the June Board Meeting.

COST OF LIVING ADJUSTMENT

On motion of Director Prince, seconded by Director Knoles, and unanimously carried 5-0, The Cost-of-Living Adjustment for all employees at 3.7%, to take effect June 26, 2023, was approved.

CONSIDER SUPPORT FOR SB366

Ms. Reyes reported SB366 (Caballero) is a California Water Plan for long-term supply targets. The bill would require the California Water Plan, commencing with the 2028 update, to be a comprehensive plan for addressing the state’s water needs and meeting water supply targets.

On motion of Director Prince, seconded by Director Placido, and carried 3-0, with two abstentions, the letter to Chairman Portantino in support of SB 366 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on May 8, 2023, by the following roll call vote:

Ayes: Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: Eng, Knoles

PROPOSALS FOR 3-YEAR AUDIT ENGAGEMENT

The General Manager reported the initial RFP was sent to five firms; none of which provided a proposal. The RFP was subsequently sent to two additional firms and C.J. Brown & Company was the only firm to provide a proposal.

On motion of Director Knoles, seconded by Director Placido, and unanimously carried 5 – 0, the proposal for Auditing Services from C.J. Brown & Company for the not to exceed the amount of \$53,895 (\$17,965 for each of fiscals year 2023, 2024, and 2025) was approved.

PROPOSAL FROM CIVILTEC FOR PIPELINE BONDING, ASSESSMENT, AND CATHODIC PROTECTION

The Assistant General Manager reported the Schedule 1 Condition Assessment Project post-inspection recommendations include validation of the risk analysis report through strategic secondary corrosion measurements, bonding of unwelded pipeline joints, and design of a cathodic protection system based on post-bonding continuity measurements.

On motion of Director Placido, seconded by Director Prince, and unanimously carried 5 – 0, the proposal for DCAP SCH 1 Pipeline Continuity Bonding, Corrosion Assessment Validation, and Cathodic System Design from Civiltec Engineering, Inc., Proposal No. PF23042, not to exceed the amount of \$155,190 was approved.

RECONSIDER JUNE BOARD MEETING DATE

On motion of Director Placido, seconded by Director Eng, and unanimously carried 5-0, the June Regular Board Meeting date was re-scheduled to Thursday, June 1, 2023 at 8:00 a.m.

DIRECTOR PRINCE LEFT THE MEETING AT 8:52 A.M.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported the upcoming outreach events that will be taking place in May are as follows: City of Sierra Madre Public Works Day (May 20), City of Monterey Park Public Works Day (May 25), and the Mount Wilson Trail Race (May 27).

Home Water Survey Program materials are being disbursed throughout the member city school districts. All students will receive the Home Water Survey and a growth chart.

Ms. Reyes is going to ask Dennis Albiani from California Advocates to attend an upcoming Board Meeting so he can provide the Board with a legislative update.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported he toured the Pure Water Project in Carson. Watermaster adopted the Operating Safe Yield for Fiscal Years 2023-2024 through 2027-2028 at 150,000 acre-feet, although there may be an increase in the safe yield if hydrologic conditions are good next year.

REPORT OF WQA

Director Paulson reported Water Quality Authority's "Draft Budget for Fiscal Year 2023-2024" was reviewed and there were no increases to the WQA's assessments.

REPORT OF THE ATTORNEY

Legal Counsel Ciampa reported California Air Resources Board adopted the Advance Clean Fleet Regulation. The City of Sierra Madre's city attorney and city manager met with Legal Counsel Ciampa to discuss the letter that was sent regarding PFAS litigation issues.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported there is no update on the 3 outstanding grants that were submitted in February and March of 2023.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported the District started delivering water to the San Dimas and Big Dalton washes on April 26. However, due to the continuing rain, L. A. County Public Works ceased the water delivery. A total of 278 acre-feet of Article 21 water was delivered. May 2023 delivery forecast is as follows: SGVMWD Table A deliveries of 20 CFS at San

Dimas Turnout and 5 CFS at Big Dalton Turnout will resume May 9, 2023. A 10 CFS delivery to Covina Irrigating Company on behalf of Three Valleys Municipal Water District is expected to continue. SGVMWD is currently restricted by DWR to less than 30 CFS due to capacity constraints on the east branch of the State Water Project. SGVMWD deliveries will be maximized to the extent L. A. County/DWR capacities allow.

Project update: The Hydroelectric Facility 24” Butterfly Valve Replacement is estimated to be delivered in June 2023.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager’s written report is in the Agenda Packet. The General Manager reported on April 20, 2023, the State Water Project allocation increased from 75% to 100%. This is the first 100% allocation since 2006. The allocation will provide 28,800 acre-feet of the water to the District.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

Director Eng reported he attended the Alhambra, Monterey Park, and Sierra Madre Earth Day events. He also gave kudos to Ms. Reyes and her team for their work and efforts at these events.

DIRECTOR COMMENTS

None.

CLOSED SESSION at 9:14 a.m.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [GOVERNMENT CODE SECTION 54956.9(D)(1)]

Roberts, et al. v. Coachella Valley Water District, et al. (including State Water Contractors) Riverside County Superior Court Case No. RIC1825310 MF

BACK IN SESSION at 9:37 A.M.

Legal Counsel Ciampa reported the Board was briefed on the facts and circumstances of that case and there was no reportable action taken.

ADJOURNED at 9:37 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:37 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on June 1, 2023, at 8:00 a.m.

President

ATTEST:

Secretary

San Gabriel Valley Municipal Water District
Balance Sheet
As of May 24, 2023

	May 24, 23
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	4,197,038.22
1005 · Revolving Cash Fund	192,726.58
1008 · Petty Cash	442.00
1009 · LAIF	17,806,117.32
1009.01 · LAIF FMV Adjustment	-232,061.50
1011 · UBS Resource Management Account	
1012 · Cash with Broker	4,535.45
1013 · Certificates of Deposit	9,684,077.57
Total 1011 · UBS Resource Management Account	9,688,613.02
1014 · UBS Accrued Interest	-33,898.37
Total Checking/Savings	31,618,977.27
Accounts Receivable	
1603 · Accounts Receivable	35,380.55
Total Accounts Receivable	35,380.55
Other Current Assets	
1605 · Taxes Receivable	-0.34
1606 · Interest Receivable	20,890.55
1620 · Prepaid Expenses	121,045.63
1660 · Water Inventory	619,041.77
Total Other Current Assets	760,977.61
Total Current Assets	32,415,335.43
Fixed Assets	
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1703 · Accum Ammort - State Water Proj	-4,611,269.25
1801 · Pipeline	26,742,615.16
1830 · Accum Depreciation - Pipeline	-16,924,656.48
1840 · SCADA Telemetry	49,492.08
1841 · Accum Depreciation -SCADA	-9,562.45
1750 · SCADA 2013	884,531.22
1851 · Accum Depreciaton - SCADA 13	-753,589.40
1901 · Land	735,931.46
1902 · Buildings	2,322,562.42
1903 · Accum Depr - Buildings	-2,313,708.49
1904 · Furniture and Fixtures	173,585.69
1905 · Accum Depr - Furn and Fixtures	-161,156.89
1907 · Vehicles	257,156.24
1908 · Accum Depr - Vehicles	-176,601.68
1910 · Pipeline Misc Equipment	225,581.49
1911 · Accum Depr - Pipeline Misc Equi	-90,339.89
1920 · Construction in Process	
1920.06 · Condition Assessment Project	1,137,677.67
1920.05 · HydroElectric Facility San Dima	1,455.40
1920.02 · CIP - Scada	11,157.83
1920.04 · Hydro Elec Generator Expansion	950,782.80
1920 · Construction in Process - Other	141,812.35
Total 1920 · Construction in Process	2,242,886.05
1921 · Capital Expenditures	
1921.07 · SanDimas Hydro Deflec Batteries	35,595.25
1921.05 · Computer	6,198.90
1921.03 · Roof	58,390.47
1921.04 · Repaving	3,950.00
Total 1921 · Capital Expenditures	104,134.62

San Gabriel Valley Municipal Water District
Balance Sheet
As of May 24, 2023

	May 24, 23
1916 · A/D Computers	-4,269.69
1917 · A/D Paving	-944.16
1918 · A/D San Dimas Hydro	-11,275.57
1922 · A/D Roof	-17,027.60
Total Fixed Assets	14,448,240.16
Other Assets	
1998.99 · Deferred Outflows -OPEB	201,703.00
1999.99 · 1999.Deferred Outflows of Res	618,162.00
1931 · City Of Monterey Park Loan 2021	4,000,000.00
1932 · City Of Sierra Madre 2020 Loan	2,499,937.00
Total Other Assets	7,319,802.00
TOTAL ASSETS	54,183,377.59
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	18,370.92
Total Accounts Payable	18,370.92
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	371,199.14
24000 · Payroll Liabilities	53.78
Total Other Current Liabilities	371,252.92
Total Current Liabilities	389,623.84
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	746,998.00
2219.99 · Net Pension Liability	2,355,085.00
1699.99 · Deferred Inflow of Resources	298,520.00
2209 · Other Post-Employment Benefits	5,635,320.22
Total Long Term Liabilities	9,035,923.22
Total Liabilities	9,425,547.06
Equity	
2301 · Fund Balance	4,524,449.82
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	34,917,680.88
2973 · Contribution Aid Capital	1,280,323.11
Net Income	2,253,645.89
Total Equity	44,757,830.53
TOTAL LIABILITIES & EQUITY	54,183,377.59

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

May 1 - 24, 2023

	May 1 - 24, 23	Budget	Jul 1, '22 - May 24, 23	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	0.00	316,128.77	4,441,707.40	4,399,458.77	4,900,000.00
3003 · Water Sales	19,972.00	129,032.52	762,392.00	1,795,702.52	2,000,000.00
3004 · Interest Income	0.00	8,709.68	366,593.73	121,209.68	135,000.00
3005 · Ready to Serve Revenue	990.00	766.45	10,890.00	10,666.45	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	64,515.87	915,905.43	897,845.87	1,000,000.00
3008 · SBVMWD Pipeline Maintenance Rev	0.00	1,935.48	0.00	26,935.48	30,000.00
3016 · Unrealized Gain (Loss) on Inves	0.00	0.00	-36,783.30	0.00	0.00
3022 · Realized Gain (Loss) on Investm	0.00	0.00	0.00	0.00	
3050 · Fair Value Adjustment on Invest	0.00	0.00	0.00	0.00	
General Operations - Other	0.00	0.00	0.00	0.00	
Total General Operations	20,962.00	521,088.77	6,460,705.26	7,251,818.77	8,076,880.00
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	0.00	0.00	0.00	
Power Revenue Sales - Other	0.00	0.00	0.00	0.00	
Total Power Revenue Sales	0.00	0.00	0.00	0.00	
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	0.00	593,548.65	8,328,036.72	8,260,218.65	9,200,000.00
3307 · Interest Inc - State Wate- LAIF	0.00	0.00	0.00	0.00	
Restricted Revenue - SWP - Other	0.00	0.00	0.00	0.00	
Total Restricted Revenue - SWP	0.00	593,548.65	8,328,036.72	8,260,218.65	9,200,000.00
3400 · Grants-DWR	0.00	0.00	0.00	0.00	
3401 · Grants-St Wtr Board&Reclamation	0.00	0.00	0.00	0.00	0.00
Total Income	20,962.00	1,114,637.42	14,788,741.98	15,512,037.42	17,276,880.00
Cost of Goods Sold					
50000 · Cost of Goods Sold	0.00	0.00	0.00	0.00	
Total COGS	0.00	0.00	0.00	0.00	
Gross Profit	20,962.00	1,114,637.42	14,788,741.98	15,512,037.42	17,276,880.00
Expense					
4699 · Bad Debt Expense	0.00	0.00	0.00	0.00	
2229.99 · PERS Expense	0.00	0.00	0.00	0.00	
Unrestricted G.O. Expenses					
4001 · Director Fees	5,800.00	2,258.32	22,800.00	31,428.32	35,000.00
4010 · Salaries- Administrative	23,371.20	19,217.03	260,285.60	267,437.03	297,864.00
4014 · Field Supervision	15,398.40	12,429.68	167,722.40	172,979.68	192,665.00
4020 · Salaries Office	17,365.38	14,140.65	191,528.89	196,790.65	219,180.00
4021 · External Affairs Wages	10,548.81	8,627.61	116,630.32	120,067.61	133,726.00
4022 · Part Time Employee	1,787.50	949.16	7,523.00	13,209.16	14,717.00
4023 · External Affairs Specialist	0.00	0.00	0.00	0.00	
4027 · Office Supplies - Equipment Mai	1,710.51	2,838.97	25,566.93	39,508.97	44,000.00
4028 · Water Forum	0.00	0.00	99.99	0.00	
4029 · Election Expenses	0.00	7,991.23	0.00	111,211.23	123,864.00
4030 · Legal Retainer	0.00	0.00	0.00	0.00	
4031 · Legal Services	5,460.00	3,226.06	25,620.00	44,896.06	50,000.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

May 1 - 24, 2023

	May 1 - 24, 23	Budget	Jul 1, '22 - May 24, 23	YTD Budget	Annual Budget
4032 · State Water Contract Services	4,769.55	2,580.39	37,626.45	35,910.39	40,000.00
4033 · Public Relations	36,804.87	8,709.68	114,719.55	121,209.68	135,000.00
4034 · Governmental Relations Consulti	8,000.00	6,193.55	88,115.50	86,193.55	96,000.00
4035 · Consulting & Engineering Expens	37,003.37	145,290.58	351,627.18	2,021,960.58	2,252,000.00
4036 · Medicare Tax Expense	1,369.84	1,161.29	14,478.13	16,161.29	18,000.00
4039 · PERS - Retirement Expenses	26,978.05	54,838.45	802,031.84	763,168.45	850,000.00
4040 · Social Security Tax Expense	5,857.27	3,806.71	50,812.17	52,976.71	59,000.00
4041 · State Compensation Fund	638.60	1,161.29	15,656.79	16,161.29	18,000.00
4042 · State Unemployment Insurance Ta	121.40	103.74	1,166.76	1,443.74	1,605.00
4043 · Health Insurance Expense					
4043-R · Health Insurance Expense - Ret	0.00	0.00	0.00	0.00	
4043 · Health Insurance Expense - Other	29,019.56	24,774.19	329,168.53	344,774.19	384,000.00
Total 4043 · Health Insurance Expense	29,019.56	24,774.19	329,168.53	344,774.19	384,000.00
4044 · Dental/ Vision Benefit Expense					
4044-R · Dental / Vision - Ret	0.00	0.00	0.00	0.00	
4044 · Dental/ Vision Benefit Expense - Other	6,780.66	5,935.74	62,079.30	82,605.74	92,000.00
Total 4044 · Dental/ Vision Benefit Expense	6,780.66	5,935.74	62,079.30	82,605.74	92,000.00
4045 · Insurance - Liability, Casualty	0.00	2,903.23	46,339.09	40,403.23	45,000.00
4046 · Blue Cross Employee Reimburseme					
4046-R · BC - Med Part B Reimb- Ret	0.00	0.00	0.00	0.00	
4046 · Blue Cross Employee Reimburseme - Other	1,528.74	5,161.55	93,794.45	71,831.55	80,000.00
Total 4046 · Blue Cross Employee Reimburseme	1,528.74	5,161.55	93,794.45	71,831.55	80,000.00
4047 · OPEB - Other Post Employment Be	0.00	0.00	0.00	0.00	
4048 · Life Insurance	333.65	232.26	3,694.90	3,232.26	3,600.00
4050 · Dues and Associations	10,123.12	6,129.29	82,718.25	85,299.29	95,000.00
4051 · Travel and Conferences -Dir	0.00	1,612.65	5,466.99	22,442.65	25,000.00
4052 · Publications and Periodicals	0.00	19.35	69.95	269.35	300.00
4053 · State Water Contractors Audit	0.00	644.90	9,804.00	8,974.90	10,000.00
4054 · Financial Audit Expense	0.00	1,290.58	19,017.50	17,960.58	20,000.00
4055 · Travel & Conference -Staff	1,438.54	1,935.48	16,933.98	26,935.48	30,000.00
4056 · Miscellaneous	0.00	0.00	0.00	0.00	
4057 · Taxes - Annual Fee	0.00	3,354.58	50,403.52	46,684.58	52,000.00
4058 · Tax Collection Fees	0.00	2,258.32	36,511.13	31,428.32	35,000.00
4059 · Property Tax Expense	0.00	41.81	608.67	581.81	650.00
4060 · Telephone Expense	3,045.59	2,580.39	37,816.56	35,910.39	40,000.00
4061 · Utilities - Gas, Electric, and	33.58	1,193.81	16,858.86	16,613.81	18,500.00
4062 · Conservation Materials	0.00	0.00	0.00	0.00	
4063 · Safety Program	12.56	1,290.58	3,686.68	17,960.58	20,000.00
4064 · High Efficiency Toilets (HET)	0.00	0.00	0.00	0.00	
4065 · Water Conservation/Rebates Prog	0.00	16,128.77	176,328.53	224,458.77	250,000.00
4066 · Smart Cont/H2O Urinal Rebate	0.00	0.00	0.00	0.00	
4067 · OPEB -Other Post Employment Ben	0.00	30,967.74	433,333.30	430,967.74	480,000.00
4090 · SWP Transportation Cost	0.00	129,032.52	152,772.57	1,795,702.52	2,000,000.00
4093 · Uniform and Material Rentals	0.00	257.81	2,033.06	3,587.81	4,000.00
4095 · Vehicle Maintenance, Operating	674.72	1,612.65	25,501.90	22,442.65	25,000.00
4096 · Communication Expense	765.69	541.94	8,422.59	7,541.94	8,400.00
4097 · V&SL, Holiday, Jury Duty	0.00	0.00	0.00	0.00	
4099 · Facility Maintenance	983.55	1,935.48	32,013.44	26,935.48	30,000.00
4100 · Salaries - Field Workers	21,149.50	15,280.26	224,105.80	212,650.26	236,844.00
4108 · Grounds Maintenance and Materia	2,148.00	2,129.03	28,029.00	29,629.03	33,000.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

May 1 - 24, 2023

	May 1 - 24, 23	Budget	Jul 1, '22 - May 24, 23	YTD Budget	Annual Budget
4112 · Depreciation Expense	0.00	0.00	392,932.00	0.00	0.00
4113 · Pipeline Maintenance & Material	0.00	3,226.06	33,787.76	44,896.06	50,000.00
4114 · SCADA Maintenance	-2,379.92	516.39	11,790.68	7,186.39	8,000.00
4120 · Grants	51,955.00	327,112.26	206,846.37	4,552,312.26	5,070,245.00
4150 · Project Expense	0.00	0.00	0.00	0.00	
Unrestricted G.O. Expenses - Other	0.00	0.00	0.00	0.00	
Total Unrestricted G.O. Expenses	330,597.29	885,624.01	4,836,880.86	12,324,934.01	13,727,160.00
Riverside Facility					
4300 · Salaries - Riverside	341.28	1,035.10	6,283.59	14,405.10	16,043.00
4301 · Riverside Maintenance and Mater	196.99	1,825.55	3,511.31	25,405.55	28,300.00
Riverside Facility - Other	0.00	0.00	0.00	0.00	
Total Riverside Facility	538.27	2,860.65	9,794.90	39,810.65	44,343.00
Hydro Expenses					
4402 · Salaries - Hydro	63.43	586.84	1,082.21	8,166.84	9,092.00
4403 · Hydro Maintenance Materials	0.00	870.97	1,440.00	12,120.97	13,500.00
4406 · Hydro So Cal Edison (8800)	390.53	335.23	4,247.12	4,665.23	5,200.00
Hydro Expenses - Other	0.00	0.00	0.00	0.00	
Total Hydro Expenses	453.96	1,793.04	6,769.33	24,953.04	27,792.00
Restricted Expense					
4510 · State Project Expense	291,891.00	496,774.45	7,632,914.00	6,913,444.45	7,700,000.00
4511 · State Project Amortization	0.00	6,257.81	80,340.00	87,087.81	97,000.00
4591 · State Project Cost of Water Adj	0.00	0.00	-31,603.00	0.00	0.00
Restricted Expense - Other	0.00	0.00	0.00	0.00	
Total Restricted Expense	291,891.00	503,032.26	7,681,651.00	7,000,532.26	7,797,000.00
66000 · Payroll Expenses	-169.17	0.00	0.00	0.00	0.00
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.00	
Total Expense	623,311.35	1,393,309.96	12,535,096.09	19,390,229.96	21,596,295.00
Net Ordinary Income	-602,349.35	-278,672.54	2,253,645.89	-3,878,192.54	-4,319,415.00
Other Income/Expense					
Other Income					
3009 · Other Revenue	0.00	0.00	0.00	0.00	
3070 · Gain on Disposition of Asset	0.00	0.00	0.00	0.00	
Total Other Income	0.00	0.00	0.00	0.00	
Other Expense					
6001 · COVID-19 Expense	-1,184.40	0.00	0.00	0.00	0.00
6002 · Employee Appreciation	0.00	0.00	0.00	0.00	
Interest Expense	0.00	0.00	0.00	0.00	
Total Other Expense	-1,184.40	0.00	0.00	0.00	0.00
Net Other Income	1,184.40	0.00	0.00	0.00	0.00
Net Income	-601,164.95	-278,672.54	2,253,645.89	-3,878,192.54	-4,319,415.00

SAN GABRIEL MUNICIPAL WATER DISTRICT

REVOLVING FUND RECAP

May 18, 2023

Check No.	Date	Description	Amount
12293-12297	05/18/23	Payroll Expense	\$ 29,012.73
EFT	05/18/03	Payroll Expense - PERS	\$ 7,857.78
Wires	05/18/23	Federal & State Payroll Taxes	\$ 17,827.79
EFT	05/18/23	State Compensation Insurance	\$ 1,144.60
12298	05/18/23	Frontier	\$ 101.54
12299	05/18/23	Spectrum Enterprise	\$ 239.98
May 18, 2023 GRAND TOTAL DISBURSEMENTS.....			<u>\$ 56,184.42</u>

San Gabriel Valley Municipal Water District

05/24/23

Transactions by Account

Accrual Basis

As of May 24, 2023

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	05/11/2023	EFT	BeniComp (Corp)	-1,320.90
Bill Pmt -Check	05/24/2023	EFT	BeniComp (Corp)	-995.60
Bill Pmt -Check	05/24/2023	EFT	BeniComp (Corp)	-43.29
Bill Pmt -Check	05/24/2023	EFT	BeniComp (Corp)	-5,949.61
Bill Pmt -Check	05/22/2023	43667	ACWA JPIA Medical/Life	-29,353.21
Bill Pmt -Check	05/22/2023	43668	Alliance Communication Services (Co...	-130.00
Bill Pmt -Check	05/22/2023	43669	AM Conservation Group, Inc	-8,815.31
Bill Pmt -Check	05/22/2023	43670	Athens (Corporation)	-252.70
Bill Pmt -Check	05/22/2023	43671	Brian Wood Automotive (Corp)	-363.98
Bill Pmt -Check	05/22/2023	43672	Catalyst San Gabriel Valley	-1,955.00
Bill Pmt -Check	05/22/2023	43673	City of Alhambra (Public Works)	-50,000.00
Bill Pmt -Check	05/22/2023	43674	Civiltec Inc (Corp)	-9,982.50
Bill Pmt -Check	05/22/2023	43675	DWR	-557,297.00
Bill Pmt -Check	05/22/2023	43676	Eco Promotional Products, Inc.	-16,390.08
Bill Pmt -Check	05/22/2023	43677	ExxonMobil	0.00
Bill Pmt -Check	05/22/2023	43678	Frontier	-696.12
Bill Pmt -Check	05/22/2023	43679	GovInvest Inc.(Corp)	-39,195.00
Bill Pmt -Check	05/22/2023	43680	Grainger (Corp)	-12.56
Bill Pmt -Check	05/22/2023	43681	Kerber Automotive Service	-163.92
Bill Pmt -Check	05/22/2023	43682	Lagerlof, LLP (Atty)	-5,460.00
Bill Pmt -Check	05/22/2023	43683	LOWES	-157.21
Bill Pmt -Check	05/22/2023	43684	Public Water Agencies Group (PWAG)	-963.75
Bill Pmt -Check	05/22/2023	43685	San Gabriel Valley Protective Associa...	-8,258.40
Bill Pmt -Check	05/22/2023	43686	SCE	-630.18
Bill Pmt -Check	05/22/2023	43687	Sparkletts	-75.44
Bill Pmt -Check	05/22/2023	43688	Staples	-288.66
Bill Pmt -Check	05/22/2023	43689	Western Pest Control Specialists, Inc.	-286.00
Bill Pmt -Check	05/22/2023	43690	Western Water Works Supply Co.	-1,544.47
Bill Pmt -Check	05/22/2023	43691	Cash Revolving Fund	-70,000.00
Total 1001 - General Fund Bank of America				-810,580.89
TOTAL				-810,580.89

San Gabriel Valley Municipal Water District

05/25/23

Transactions by Account

Accrual Basis

As of June 1, 2023

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	06/01/2023	43692	AM Conservation Group, Inc	-7,010.70
Bill Pmt -Check	06/01/2023	43693	BOA-Visa	-227.49
Bill Pmt -Check	06/01/2023	43694	DePinto Morales Communications, Inc.	-8,292.50
Bill Pmt -Check	06/01/2023	43695	Evelyn Reyes	-175.69
Bill Pmt -Check	06/01/2023	43696	Frontier	-414.97
Bill Pmt -Check	06/01/2023	43697	Kerber Automotive Service	-146.82
Bill Pmt -Check	06/01/2023	43698	SCE	-390.53
Bill Pmt -Check	06/01/2023	43699	South Coast AQMD	-153.23
Bill Pmt -Check	06/01/2023	43700	Steve Kiggins	-558.13
Bill Pmt -Check	06/01/2023	43701	The Gas Company	-33.58
Bill Pmt -Check	06/01/2023	43702	Verizon Business Services	-584.56
Bill Pmt -Check	06/01/2023	43703	Verizon Wireless	-366.12
Bill Pmt -Check	06/01/2023	43704	Verizon Wireless (M2M)	-750.42
Total 1001 - General Fund Bank of America				-19,104.74
TOTAL				-19,104.74

AGENDA ACTION ITEM NO. 1

AMENDING ADMINISTRATIVE CODE - RESOLUTION NO. 06-2023-823

RECOMMENDED ACTION: Adopt Resolution No. 06-2023-823.

BACKGROUND: Based on our discussion during our closed session at the last meeting, legal counsel recommends modification of the District's reserve policy in the Administrative Code. Any modification of the Administrative Code requires a resolution.

BUDGET IMPACT: N/A

PRIOR BOARD ACTION: N/A

RESOLUTION NO. 6-2023-823

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
AMENDING DISTRICT ADMINISTRATIVE CODE**

WHEREAS, the Board of Directors of the San Gabriel Valley Municipal Water District (“District”) adopted the District’s Administrative Code (“Code”) by Resolution No. 12-96-510 to govern the District’s operations; and

WHEREAS, the Board of Directors reviews and updates the Code from time to time to ensure the Code reflects current law and regulations and the current policies of the Board of Directors; and

WHEREAS, District staff has reviewed the District’s Policy on Financial Reserves, as set forth in Section 3-1.105 of the Code, and has suggested changes to that section as reflected in the proposed redlined revisions attached hereto as Exhibit A; and

WHEREAS, the Board of Directors has reviewed those proposed revisions and agrees that such changes to the Code are necessary and appropriate,

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT that the proposed amendment to Section 3-1.105, as set forth on Exhibit A hereto, which is fully incorporated herein by this reference, is hereby approved and District staff and legal counsel are directed to incorporate such revisions into the Code.

PASSED, APPROVED AND ADOPTED this 1st day of June, 2023.

President

ATTEST:

Secretary

EXHIBIT A

3-1.105¹ POLICY ON FINANCIAL RESERVES

- (a) The District shall maintain financial reserves adequate to ensure the continuation of ability to serve. The components of the financial reserves consist of elements for operations, including cash flow and a rate stabilization, and capital replacement, including catastrophic losses. The reserve will be accumulated for these purposes. Except as provided in subdivisions (c) and (d), below, the money for each component shall be commingled and may be used for any purpose of the reserve.
- (b) The reserve amounts are as follows:
 - (1) The District's goal for operations reserve is:
 - (a) Cash flow: 10% of total annual expenses;
 - (b) Operations: Equal to 180 days of expenses (less depreciation and State Water Project amortization.
 - (c) Rate Stabilization: Six months of annual expenses.
 - (d) Capital and Catastrophic Reserves: Equal to the amount of accumulated depreciation and the State Water Project amortization.
- (c) Taxes received from a levy for State Water Project fixed costs shall be segregated, deposited and separately held in the a-capital reserve account for the State Water Project within the capital and catastrophic reserve fund money and this account shall be expended only for the payment of fixed charges levied by the State Water Project.
- (d) The District's share of taxes allocated pursuant to Revenue & Taxation Code Section 93(b) shall be segregated, deposited and held in a separate

¹ Sec. 3-1.105 amended by Res. 8-2009-664 on August 10, 2009.

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fund and shall only be spent on fixed and variable State Water Project charges, operations and maintenance, and administration.

- (e) Proceeds from water sales shall be spent on variable State Water Project charges, operations and maintenance, and administration.
- (f) Proceeds from power sales shall be spent on fixed and variable costs associated with electrical production facilities, operations and maintenance, and administration.
- (g) The District shall determine compliance with this policy during the annual budget approval process. The District shall review this policy of financial reserves every five years commencing April 2009.

AGENDA ACTION ITEM NO. 2

SALARY ADJUSTMENT - RESOLUTION NO. 06-2023-824

RECOMMENDED ACTION: Adopt Resolution No. 06-2023-824.

BACKGROUND: At the last Board Meeting the Board took action to approve a 3.7% Cost-Of-Living adjustment for all employees. This change is reflected in this Resolution. We are required by CalPERS to formalize any salary adjustments via Resolution.

BUDGET IMPACT: Adoption of this Resolution will result in an increase of about \$75,000 which has been incorporated into the 2023-2024 Budget which will be presented in Agenda Item No. 3.

PRIOR BOARD ACTION: None

RESOLUTION NO. 06-2023-824

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REVISING SALARIES**

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL

VALLEY MUNICIPAL WATER DISTRICT as follows:

Section 1. Purpose

This resolution adopts new salaries.

Section 2. Salaries

Effective as of June 26, 2023, each of the incumbents of the following offices or positions shall be entitled to receive the following salary on a monthly basis unless otherwise indicated:

Job Title	Salary Steps							
	I	II	III	IV	V	VI	VII	VIII
Supervising System Operator/Inspector	10341	10857	11401	11970	12569			
Sr. System Operator/Inspector(vacant)	8882	9326	9792	10282	10796			
System Operator/Inspector	6474	6799	7138	7495	7870			
External Affairs Specialist (vacant)	6347	6665	6998	7348	7714	7971	8238	8512
External Affairs Manager	8875	9539	10255	11023	11851	12052	12257	12466
Executive Assistant	8473	8897	9342	9809	10299	10639	10990	11353
Accounting Specialist	6981	7331	7697	8081	8485	8681	8880	9084
Assistant General Manager	14944	15692	16476	17299	18164	19073	20026	21028
General Manager (No Salary Steps)	26255							

PASSED, APPROVED, AND ADOPTED on June 1, 2023.

President

ATTEST:

Secretary

AGENDA ACTION ITEM NO. 3

2023-2024 BUDGET AND CAPITAL BUDGET RESOLUTION NO. 06-2023-825

RECOMMENDED ACTION: Adopt 2023-2024 Budget and Capital Budget Resolution No. 06-2023-825.

BACKGROUND: The draft budget was presented at the May Board Meeting. The final budget has been modified to reflect salary adjustments. We are required by our Administrative Code to adopt our annual budget via resolution.

BUDGET IMPACT: None

PRIOR BOARD ACTION: None

RESOLUTION NO. 6-2023-825

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
ADOPTING 2024 FISCAL YEAR BUDGET**

WHEREAS, Section 3-1.101 of the Administrative Code of the San Gabriel Valley Municipal Water District (“District”) requires the District to annually adopt a budget; and

WHEREAS, the District’s General Manager has prepared a budget for the 2024 fiscal year, in the form attached hereto as Exhibit A, and has presented that draft budget to the District’s Board of Directors for its consideration; and

WHEREAS, the District’s Board of Directors has considered that draft budget and has determined that the budget accurately sets forth the District’s anticipated revenues and expenses for the 2024 fiscal year and that it is in the best interest of the District that said budget be approved.

NOW THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT that the District’s 2024 fiscal year budget, in the form presented and attached hereto as Exhibit A, which is fully incorporated herein by this reference, is hereby approved, and the District’s General Manager is hereby directed to take all necessary actions to file that budget with all required state and local agencies and to otherwise implement that budget for the upcoming fiscal year.

PASSED, APPROVED, AND ADOPTED this June 1, 2023.

President

ATTEST:

Secretary

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

BUDGET - FISCAL YEAR 2023-2024

ACCT NO.	UNRESTRICTED REVENUE GENERAL OPERATIONS	2021-2022 YEAR END	2022-2023 BUDGET	PROJECTED YEAR END	2023-2024 BUDGET	NOTES
3002	Tax Revenue (Gen. 1%)	4,940,637	4,900,000	5,189,789	5,200,000	
3003	Water Sales	931,605	2,000,000	1,361,950	4,465,000	
3004	Interest Revenue	145,458	135,000	402,229	425,000	
3005	Ready-To-Serve	11,880	11,880	11,880	11,880	
3006	RDA Prop Tax Trust Fund (AB1x)	1,047,107	1,000,000	915,905	900,000	
3008	SBVMWD Pipe Mtn Revenue Schedule 6	17,936	30,000	15,239	30,000	
TOTAL GENERAL OPERATIONS REVENUE		7,094,623	8,076,880	7,896,992	11,031,880	
POWER REVENUE SALES						
3210	Hydro Power Sales	0	0	10,000	50,000	
TOTAL POWER REVENUE SALES		0	0	10,000	50,000	
RESTRICTED REVENUE - SWP						
3306	Tax Revenue - State Water Project	9,206,426	9,200,000	9,729,037	9,800,000	
TOTAL RESTRICTED REVENUE - SWP		9,206,426	9,200,000	9,729,037	9,800,000	
3400	Grants-DWR	0	0	0	0	
3401	Grants - State Water Board & Reclamation	0	0	0	0	3 Pending Grant Applications
TOTAL INCOME		16,301,049	17,276,880	17,636,029	20,881,880	
GENERAL OPERATING EXPENSES						
4001	Directors Fees	31,600	35,000	25,000	35,000	
4010	Administrative Salaries	292,308	300,843	301,185	315,057	
4014	Field Supervision	213,788	194,592	194,670	213,584	
4020	Office Salaries	212,585	221,372	221,949	238,439	
4021	External Affairs Manager	120,617	135,063	135,091	144,345	
4022	Part-Time Employee	6,103	14,864	11,548	10,370	
4023	External Affairs Specialist	-	0	0	76,170	
4027	Office Supply/Misc Expense	26,935	44,000	26,000	44,000	
4029	Election Expense	0	123,864	0	0	
4031	Legal Services	32,555	50,000	30,000	50,000	
4032	SWC Services	16,901	40,000	42,396	45,000	
4033	Public Relations & Conservation Materials	73,607	135,000	98,000	135,000	
4034	Governmental Relations Consulting	90,000	96,000	96,116	96,500	
4035	Consulting & Engineering	420,899	2,262,000	1,400,000	1,222,520	
4036	Medicare Tax	18,111	18,180	17,000	19,703	
4039	PERS Payroll Deductions	847,021	853,500	837,305	674,050	
4040	Social Security	63,874	59,590	60,140	64,294	

ACCT NO.	Page 2 ACCOUNT DESCRIPTION	2021-2022 YEAR END	2022-2023 BUDGET	PROJECTED YEAR END	2023-2024 BUDGET	
4041	State Compensation Insurance	14,034	18,180	17,303	19,000	
4042	State Unemployment	1,520	1,621	1,446	1,681	
4043	Health Insurance	395,891	384,000	359,338	384,000	
4044	Dental & Vision Benefit	50,507	92,000	60,000	92,000	
4045	Liability, Cas & Ind Insur.	44,508	45,000	52,752	55,000	
4046	Blue X Employee Reimb.	69,864	80,000	88,000	90,000	
4048	Life Insurance	3,899	3,600	3,695	4,500	
4050	Dues & Associations	69,508	95,000	84,501	95,000	
4051	Travel & Conferences -Directors	10,833	25,000	8,873	25,000	
4052	Publications & Periodicals	140	300	140	300	
4053	SWC Audit Service	9,525	10,000	9,804	10,000	
4054	District Audit Service	19,041	20,000	19,018	20,000	
4055	Travel & Conferences - Staff	6,342	30,000	18,000	30,000	
4057	Tax Annual Fee	50,332	52,000	50,404	52,000	
4058	Tax Collection Fees	34,162	35,000	36,511	38,000	
4059	Property Taxes	598	650	609	650	
4060	Telephone	38,477	40,000	40,554	42,000	
4061	Electricity, Water & Gas	18,076	18,500	19,845	20,000	
4063	Safety Program	1817	20,000	3,800	20,000	
4065	Water Conservation Rebate Program	114,470	295,000	139,730	295,000	
4067	OPEB	480,000	480,000	480,000	* 680,000	* \$400,000 Funding OPEB Trust
4090	SWP Transportation Cost Variable	233,083	2,000,000	700,000	* 5,800,000	* 100% Allocation
4093	Uniform Rental-Cleaning	2,999	4,000	2,409	4,000	
4095	Vehicle Maint/Operating Expense	28,466	25,000	29,011	30,000	
4096	Communication Expense/Security	18,086	8,400	9,188	9,500	
4099	Facility Maintenance	27,109	30,000	32,599	30,000	
4100	Field Salaries	300,494	239,212	279,065	292,165	
4108	Grounds Maint & Materials	46,142	33,000	31,859	33,000	
4113	Pipeline Maintenance & Materials	23,727	50,000	36,361	50,000	
4114	SCADA Maintenance	6,470	8,000	10,920	10,000	
4120	Grants	227,760	2,370,245	347,527	* 2,120,553	* \$1,800,000 Sierra Madre Joint Well
	TOTAL UNRESTRICTED G. O. EXPENSES	4,814,784	11,097,576	6,469,662	13,737,381	

ACCT NO.	Page 3 ACCOUNT DESCRIPTION	2021-2022 YEAR END	2022-2023 BUDGET	PROJECTED YEAR END	2023-2024 BUDGET
SCHEDULE VI - RIVERSIDE FACILITY					
4300	Salaries - Riverside	11,329	16,203	8,442	16,803
4301	Riverside Maintenance & Materials	3,928	28,300	3,878	28,300
TOTAL RIVERSIDE FACILITY		15,257	44,503	12,320	45,103
HYDRO EXPENSES					
4402	Hydro Salaries	1,253	9,183	2,599	9,523
4403	Hydro Maintenance & Materials	10,910	13,500	6,320	13,500
4406	SCE Hydro (8800)	4,064	5,200	4,737	10,000
TOTAL HYDRO EXPENSES		16,227	27,883	13,656	33,023
RESTRICTED EXPENSE - SWP					
4510	State Project Expense	7,285,794	7,700,000	6,989,434	7,700,000
4511	State Project Amoritization	96,403	97,000	96,408	97,000
4591	State Project Cost of Water Adjustment Pr Yr	(49,219)	0	(34,900)	0
TOTAL RESTRICTED SWP EXP		7,332,978	7,797,000	7,050,942	7,797,000
TOTAL EXPENSE		12,179,246	18,966,962	13,546,580	21,612,507

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

RECAP				
TOTAL REVENUE	16,301,049	17,276,880	17,636,029	20,881,880
TOTAL EXPENSE	12,179,246	18,966,962	13,546,580	21,612,507
GAIN (LOSS)	4,121,803	(1,690,082)	4,089,449	(730,627)
FUNDS TRANSFERED FROM RESERVES	0	(1,690,082)		730,627
NET INCOME	4,121,803	0	4,089,449	0

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
MAJOR CAPITAL EXPENDITURES
2023-2024 BUDGET

ACC No.	New	Carry Over	ITEM & DESCRIPTION	PRELIMINARY COST
	X		Lytle Creek Turnout SCADA Installation SoCal SCADA Solutions Proposal 4/11/23 (+10%)	\$78,000.00
	X		Fall Protection Correction / Upgrade VER Sales, Inc. Proposal 3/22/23 (+10%)	\$47,000.00
	X		Office Flooring Replacement Nemeth Family Interiors Estimate 4/19/23 (+10%)	\$14,000.00
	X		Facility Painting (Office- Select interior, Office/SGFCS/OC/ AFCS/SDT/SDH/RMS- Stucco repair/painting, exterior trim, select gates and fencing) Affinity Painting Bid # 225093 5/24/23 (+10%)	\$118,500.00
	X		Roof Repair (Office- APOC recoat, OC/SGFCS- TPO installation Office/OC/SGFCS/AFCS- Tile repair, AFCS- Facia replacement) Shell Roofing 5/25/23 (+10%)	\$42,000.00
	X		Office Furniture (External Affairs Specialist office furniture, board room chairs/tables, office chairs) Powers & Associates 5/1/23 (+10%)	\$25,500.00
	X		Schedule 1 Joint Bonding, Condition Assessment Verification *Estimated based on 23,000' @ \$100/linear ft (+10%)	\$2,530,000.00
		X	San Dimas Pavement Replacement Prestige Paving Proposal 4/27 (+10%)	\$55,000.00
		X	Standby generator replacement: AFCS,BD, EM, ETI & RMS (5) 10kW C10D6 Generator & T/S \$42,320 ea. = \$211,600 SDH (1) 30kW Generator & T/S = \$59,290 (5) Level 2 Sound Enclosure \$5,170 ea. = \$25,850 (6) Load Bank Breaker \$520 ea. = \$3,120 (+10%)	\$350,000.00
		X	Hydroelectric Facility 24" Butterfly Valve Replacement Project Construction (+10%)	\$181,000.00
		X	SGFCS PRATT 30" Ball Valve Pre-Purchase (PRATT PO# 2513 \$97,505.10)	\$100,000.00
		X	San Gabriel Flow Control 30" Ball Valve Replacament Project Construction (+10%)	\$121,000.00
		X	Sierra Madre \$2.7 Million Dollar Zero Interest Loan	\$200,063.00
			TOTAL	\$3,862,063

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

Cc: Darin Kasamoto, General Manager

From: Evelyn Reyes, External Affairs Manager

Date: May 23, 2023

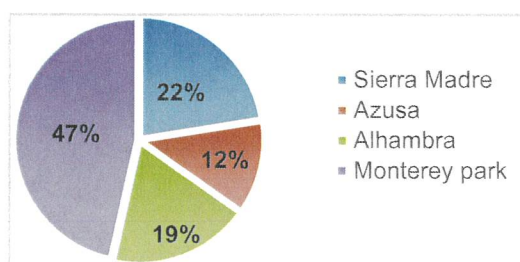
Subject: External Affairs Report

Rebates:

Beginning July 1, the rebate program will be managed by External Affairs. I will be working with our member cities and Thinking Green Consultants to transition the program. I am in the process of developing a new rebate outreach plan and updating materials to reflect the change.

Irrigation Direct Install Program:

Assessed Properties	272
Waiting Install	4
Total Installed	228
Avg. cost per property	\$1,148.34



Upcoming Events:

Annual Asian Media Water Supply Update

Date: Tuesday, June 13

Location: NBC Seafood

Watermaster, City of Alhambra, and City of Monterey Park confirmed.

Home Water Survey Program: We partnered with Alhambra Unified School District and Sierra Madre Elementary to distribute our Home Water Survey program materials. We distributed materials to approximately 3,500 students in 17 schools. All the students received the Home Water Survey, Growth Chart, and classroom posters. We held assemblies at Monterey Vista Elementary, Emery Park Elementary, Brightwood Elementary and Sierra Madre Elementary. We also reached out to 8 schools in Azusa Unified, but due to the Azusa USD's consolidation of schools, we will revisit our partnership next school year.

Meetings/events attended:

- Alhambra USD Home Water Survey Program outreach
- San Gabriel Valley Economic Partnership Legislative Action meeting
- PWAG CET Administrative Meeting and Member Agency meeting
- Brightwood Elementary Earth Day event
- Meeting with CV Strategies regarding website
- Sierra Madre Public Works Day event
- Monterey Park Public Works Day event
- Sierra Madre Mt. Wilson Trail Race
- Meeting with EcoTech Services regarding Irrigation Direct Install program

**A REGULAR MEETING
OF THE
SAN GABRIEL BASIN WATER QUALITY AUTHORITY
AT
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, MAY 24, 2023 AT 12:00 P.M.

Zoom Link:

<https://us06web.zoom.us/j/84411111111>

AGENDA

- I. CALL TO ORDER** **PAULSON**
- II. PLEDGE OF ALLEGIANCE**
- III. REMOTE PARTICIPATION DECLARATION - AB 2449** **MORENO**
[Government Code Section 54953(f)]
- (a) Notification of Just Cause Remote Participation
- (b) Notification and Vote to Approve Emergency Circumstance Request
For Remote Participation
- IV. ROLL CALL OF BOARD MEMBERS** **MORENO**
- | | | | |
|--------------------------------|-------|-------|-------|
| Mark Paulson, Chairman | _____ | _____ | (alt) |
| Lynda Noriega, Vice-Chairwoman | _____ | _____ | (alt) |
| Valerie Munoz, Secretary | _____ | _____ | (alt) |
| Bob Kuhn | _____ | _____ | (alt) |
| Ed Chavez | _____ | _____ | (alt) |
| Robert Gonzales | _____ | _____ | (alt) |
| Robert DiPrimio | _____ | _____ | (alt) |
- V. PUBLIC COMMENTS (Agendized Matters Only):** **PAULSON**
As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.
- VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:** **PAULSON**
Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

- VII. PUBLIC HEARING** **PAULSON**
- “Draft Budget for Fiscal Year 2023/2024”*
- VIII. CONSENT CALENDAR** **PAULSON**
(Consent items may all be approved by single motion) [enc]
- (a) Minutes for 4/19/23 Regular Board Meeting
 - (b) Minutes for 5/16/23 Legislative/Public Information Committee Meeting
 - (c) Demands on Administrative Fund
 - (d) Demands on Project Fund
- IX. COMMITTEE REPORTS**
(These items may require action)
- (a) Legislative/Public Information Committee Report [enc]
 - 1. Update on the EcoVoices Program
 - 2. Discussion/Action Regarding EcoVoices Proposal for FY 2023-2024 [enc]
 - a. Approve Demand No. E91870 for \$15,000
- X. OTHER ACTION/INFORMATION ITEMS** **PAULSON**
(These items may require action)
- (a) Discussion/Action Regarding Adoption of Draft Budget for FY 2023/2024 [enc]
 - (b) Discussion/Action Regarding Assessment for Fiscal Year 2023/2024
 - 1. Adoption of Resolution No. 23-006, A Resolution Setting the Hearing Date, Time and Location of the Proposed Prescriptive Pumping Right Assessment of the San Gabriel Basin Water Quality Authority [enc]
 - 2. Adoption of Resolution No. 23-006, A Resolution of the San Gabriel Basin Water Quality Authority Setting a Schedule for Collection [enc]
- XI. ELECTION OF OFFICERS** **PAULSON**
- (a) Treasurer
- XII. APPOINTMENT OF COMMITTEE MEMBERS** **PAULSON**
- (a) Administrative/Finance Committee

XIII. PROJECT REPORTS**COLBY****(a) Treatment Plants:**

	<u>Status</u>
1. Baldwin Park Operable Unit	
• Arrow/Lante Well (Subarea 1)	Operational
• Monrovia Wells	Operational
• SGVWC B6 Plant	Operational
• SGVWC B5 Plant	Operational
• CDWC Well No. 14	Operational
• La Puente Valley County Water District	Operational
• VCWD Nixon	Operational
• VCWD Maine	Operational
2. El Monte Operable Unit	
• Eastern Shallow Zone	Operational
• Eastern Deep Zone	Operational
• GSWC Encinita Plant	Operational
• Western Shallow Zone	Operational
3. South El Monte Operable Unit	
• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
• City of M.P. Well No. 5 VOC Treatment Facility	Operational
• City of M.P. Well No. 12 VOC Treatment Facility	Operational
• City of M.P. Well No. 15	Operational
• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
• GSWC Wells SG-1 & SG-2	Operational
• GSWC Garvey	Operational
• SGVWC Plant No. 8	Operational
• SGVWC Plant G4	Operational
4. Puente Valley Operable Unit	
• Intermediate Zone	Construction
• SGVWC Plant B11	Operational
5. Area 3 Operable Unit	
• City of Alhambra Phase 1	Operational
• City of Alhambra Phase 2	Operational
• City of South Pasadena Wilson	Operational
6. Non-Operable Unit	
• City of Arcadia Longden	Operational
• City of Arcadia Live Oak	Operational
• City of Monrovia Tower 1&2	Operational
• City of Monrovia Tower 3&4	Operational
• SGVWC Plant 11	Operational

XIV. ATTORNEY'S REPORT**PADILLA****XV. LEGISLATIVE REPORT****MONARES**

XVI. EXECUTIVE DIRECTOR'S REPORT	SCHOELLERMAN
XVII. FUTURE AGENDA ITEMS	PAULSON
XVIII. INFORMATION ITEMS [enc]	PAULSON
(a) San Gabriel Basin Water Calendar	
XIX. FUTURE BOARD/COMMITTEE MEETINGS	PAULSON
(a) The next Legislative/Public Information Committee meeting was scheduled for Tuesday, June 13, 2023 at 9:00 a.m.	
(b) The next Administrative/Finance Committee Meeting was scheduled for Tuesday, June 13, 2023 at 10:00 a.m.	
(c) The next WQA Board meeting was scheduled for Wednesday, June 21, 2023 at 12:00 p.m.	
XX. CLOSED SESSION	PAULSON
(a) Closed Session Pursuant to Government Code Section 54956.9(d)(1) – Conference with Legal Counsel re: Existing Litigation - San Gabriel Basin Water Quality Authority v. 3M Company et al, USDC Case No. 2:23-av-55555-CIV	
XXI. RECONVENE OPEN SESSION	PAULSON
XXII. BOARD MEMBERS' COMMENTS/REPORTS	PAULSON
XXIII. ADJOURNMENT	PAULSON

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Darin Kasamoto General Manager

Date: May 3, 2023

Subject: General Manager's Report

1. SWP UPDATE

The Delta Conveyance Project (DCP) Public Draft EIR Comment period has ended. The EIR process should be completed by the end of 2023.

On April 20, the State Water Project allocation was increased from 75% to 100%. This is the first 100% allocation since 2006. The allocation will provide 28,800 ac-ft.

2. MAIN SAN GABRIEL BASIN UPDATE

As of April 28, 2023, the Key Well is at 224.1 feet which is 19.8 feet higher than the level on March 31, 2023, due to releases from the San Gabriel canyon reservoirs, these releases are continuing as there is a significant amount of storage and inflow to the canyon reservoirs. The historic low is 169.4 feet.

3. GRANT PROGRAM UPDATES

The District has applied for a Bureau of Reclamation grant to help fund some projects in the Raymond Basin on behalf of the Foothill Water Coalition. The application was submitted on March 31, 2023.

The District has applied for a Bureau of Reclamation grant to help fund 50% of a Federally approved recycled water feasibility study. This study would make the District eligible for design and construction grant money in the future. The application was submitted on February 28, 2023.

The District has applied for a State Grant through DWR for Turf Replacement, supplement existing rebate programs, supplement direct install program, education programs. The grant application also included some well projects from the four cities. The application was submitted on January 31, 2023, and sought about \$5 million for the various projects. DWR has said that there were some issues with the submittal which were addressed and the application was re-submitted on February 22, 2023.

4. MANAGEMENT ISSUES

The Letter of Intent for the Regional Recycled Water Project has been approved by all parties. I have had a follow-up with MWD on next steps, and they want to look into use of SGVMWD existing infrastructure to add flexibility to the project. We have sent all of information requested by MWD for them to begin this analysis. The preliminary analysis performed by MWD indicates that it is physically possible to use our pipeline to get water to the treatment plant in La Verne. Stetson Engineers has been hired to analyze the benefits and potential downside of this proposal. The study should be ready for review in June 2023.

May 3,2023

The Auditors have completed their 3 year engagement, an RFP was sent to five firms for the next 3 year audit engagement. We did not receive any proposals and will therefore we resent the RFP to more firms.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Steve Kiggins, Assistant General Manager

Cc: Darin Kasamoto, General Manager

Date: May 24, 2023

Subject: Assistant General Manager's Report

1. Estimated May 2023 deliveries: ~2,094 AF. SGVMWD delivered 84 AF of Article 21 water and (estimated) ~1,270 AF of Table A water via the San Dimas and Big Dalton turnouts. (Estimated) ~740 AF was delivered at the North Azusa Connection for Covina Irrigating Company's (CIC's) surface water treatment facility on behalf of Three Valleys Municipal Water District (TVMWD). SGVMWD's allocation for CY 2023 is 28,800 AF (100% Table A allocation); SGVMWD has ~27,530 AF available for delivery.
2. Total deliveries to cyclic storage CY 2023: (Estimated) ~1,548 AF. Cyclic storage balance as of April 30, 2023: 2,943.38 AF. Amount of water banked on behalf of Dudley Ridge Water District: 14,209 AF.
3. June 2023 delivery forecast: An SGVMWD Table A delivery of 29-32 CFS at San Dimas Hydro will continue all month. The 14 CFS delivery to CIC is expected to continue until MWD's USG-3 delivery begins mid-month. (SGVMWD is currently restricted by DWR to 32 CFS due to capacity constraints on the east branch of the State Water Project. SGVMWD deliveries will be maximized as LA County / DWR capacities allow.)
4. Project Updates:
 - A. HYDROELECTRIC FACILITY 24" BUTTERFLY VALVE REPLACEMENT: Pratt Valve delivery expected by the end of June 2023. CP Construction Co, Inc. will mobilize once the valve is in their possession. The valve replacement project is expected to be completed in July 2023.
 - B. SAN GABRIEL FLOW CONTROL STRUCTURE 30" BALL VALVE REPLACEMENT: Pratt Valve now expects to ship by June 30, 2023. As of May 11th, the main valve components were on hand and the valve had been released to the foundry floor. Construction will coincide with the Schedule I Joint Bonding and Condition Assessment Verification Project.
5. Assistant General Manager meetings and activities:
 - A. Attended ACWA Spring Conference in Monterey, CA
 - B. Compiled data for Stetson Engineers Inc. Pure Water white paper
 - C. Virtual- Weekly DWR / SWC East Branch Capacity Coordination meetings
 - D. Virtual- Weekly DWR / SWC Operations Update meetings

- E. Operations staff support (Terry- Vacation)- San Dimas Hydro training for Kevin on normal / emergency operating procedures and daily read logging. San Dimas Hydro has been online since May 15th
- F. Virtual- San Gabriel River Water Committee (C9) meeting
- G. AWWA Webinar- Pipeline Inspection and Condition Assessment Part I: Metallic Pressure Pipes for Water and Wastewater
- H. Virtual- Civiltec Hydraulic Model Development Project progress meetings
- I. Attended the Public Water Agencies Group bi-monthly meeting
- J. Virtual- Civiltec / PICA proposal development meeting for PICA internal inspections and report calibration
- K. Virtual- Groundwater Replenishment Coordinating Group bi-monthly meeting