

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL  
WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, APRIL 10, 2023  
8:00 A.M.**

At 8:00 a.m. on April 10, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

**Meeting ID: 890 1330 6120**

**Passcode: 512838**

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**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:**

President Paulson called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Gigi Jarmin, Accounting Specialist; Albert Lu, External Affairs Assistant; Jim Ciampa Lagerlof LLP; Steven Walker, Civiltec Engineers

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

**UPDATES FROM THE CITY REPRESENTATIVE**

None

## **CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of March 13, 2023  
Minutes of the Administrative Finance Committee Meeting of April 6, 2023  
Financial Statements for March 2023

### **Disbursements of the Revolving Fund Dated:**

March 23, 2023, Check Nos. 12255 – 12259, EFTs, and Wires in the amount of \$56,018.03  
April 6, 2023, Check No. 12260 - 12268, EFT, and Wires in the amount of \$55,660.14  
April 10, 2023, Check Nos. 12269 – 12271, and Wires in the amount of \$2,403.50

### **Disbursements of the General Fund Dated:**

March 17 - 30, 2023, Check Nos. 43538 – 43554, and EFTs in the amount of \$687,881.00  
April 4 - 10, 2023, Check Nos. 43555 – 43603, in the amount of \$240,229.27

Future Meeting Attendance Approval: None

On the motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, the Consent Calendar was approved.

## **ACTION AGENDA ITEM**

### **SCHEDULE 1 INSPECTION SUMMARY**

Steven Walker from Civiltec presented a PowerPoint to the Board summarizing findings from the DCAP Pipeline internal inspections, inspection contractor recommendations, and Civiltec Engineering Inc. recommendations for the pipeline's future rehabilitation/evaluation.

### **RESOLUTION NO. 04-2023-821 ADOPTING WATER RATES**

The General Manager reported in April of every year the District adopts its water rates. The District's water rates of \$200 per acre-foot have remained unchanged since 2018-2019. As the State has transitioned to clean energy, its costs have increased and are forecasted to increase further next year. As a result, the District's Board voted to set the water rate at \$220 per acre-foot for 2023 and to advise our member cities that we anticipate the rate increasing to \$240 per acre-foot in 2024.

On motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT ESTABLISHING WATER RATES FOR THE FISCAL YEAR COMMENCING JULY 1, 2023, AND REPEALING RESOLUTION NO. 4-2022-799, Resolution No. 04-2023-821 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on April 10, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince  
Noes: None  
Absent: None  
Abstain: None

## **RESOLUTION NO. 04-2023-822 SUPPORTING BUREAU OF RECLAMATION GRANT APPLICATION**

The General Manager reported that the District submitted a grant application to the Bureau of Reclamation on behalf of the Foothill Water Coalition. The grant application requested funding for some Raymond Basin projects including some monitoring wells. The application was submitted; however, the District is required to submit a Board resolution authorizing the application.

On motion of Director Eng, seconded by Director Placido, and unanimously carried 5 – 0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE EATON BASIN ENVIRONMENTAL ENHANCEMENTS PROGRAM, Resolution No. 04-2023-822 was approved.

## **STAFFING NEEDS**

The General Manager reported the External Affairs Specialist position was created in 2014 and has been vacant since the External Affairs Manager was promoted in 2018. The External Affairs Committee discussed recruitment for the vacant position in February and recommended the Board approve at a future meeting once the job description and recruitment timeline were updated.

Mr. DePinto reported that preparing for this transition, with DMCI departing the District, has been in the works since the External Affairs Manager position was created.

On motion of Director Placido, seconded by Director Knoles, and unanimously carried 5 – 0, the Board approved staff moving forward to fill the vacant External Affairs Specialist position.

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet.

Mr. DePinto reported on the upcoming outreach events: Earth Day, Home Water Awareness Survey Program, and jump starting the OWL Program.

Mr. Lu reported this Friday, Alhambra High School's Environmental Club is presenting a rainwater capture landscaping project that is being sponsored by the District.

## **UNFINISHED BUSINESS**

### **REPORT ON BASIN MANAGEMENT**

Director Placido reported the Operating Safe Yield for Fiscal Year 2023-2024 through 2027-2028 was discussed and should be adopted at the next Basin meeting. It is anticipated the safe yield will remain at 150,000 acre-feet for 2023-2024, but may be increased for future years.

### **REPORT OF WQA**

Director Paulson reported another \$10 million has been awarded to WQA for projects to help clean up San Gabriel Valley water.

### **REPORT OF THE ATTORNEY**

Legal Counsel Ciampa reported on behalf of the Public Water Agency Group, a letter was submitted to the California Air Resources Board regarding Advance Clean Fleet Regulation policy. City Managers were sent a letter regarding the PFAS litigation issues that are pending.

### **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager's written report is in the Agenda Packet.

The General Manager reported Request for Proposals (RFP's) were sent out to five auditing firms for the next 3-year audit engagement. Unfortunately, the District did not receive any proposals by the deadline. RFP's will be mailed out again to a few other auditing firms.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported 1,248 cfs of water was released this morning out of the Morris Reservoir Dam and 338 cfs out of the Santa Fe Dam. He also reported on the valve projects that are listed in his report.

### **REPORT OF THE STATE WATER CONTRACTORS**

The General Manager's written report is in the Agenda Packet.

The General Manager reported on March 24, 2023, the State Water Project allocation increased from 35% to 75%. This allocation was based on up-to-date reservoir storage levels and the March 1, 2023 snowpack levels. Lake Oroville water is at 3 million acre-feet, Lake Shasta is at 4 million, and San Luis Reservoir is 90 percent full.

### **COMMITTEE MEETING REPORTS**

The Minutes of the Administrative/Finance Committee of April 6, 2023 are in the agenda packet.

## **DIRECTOR REPORTS ON EVENTS ATTENDED**

None.

## **DIRECTOR COMMENTS**

Director Prince thanked Ms. Reyes for putting together the Legislative trip to Sacramento.

Director Knoles thanked Director Prince for his presentation in Sacramento.

Director Placido also commented that the Legislative trip to Sacramento was good.

## **ADJOURNED at 9:58 A.M.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:58 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on May 8, 2023, at 8:00 a.m.

s/ Mark R. Paulson  
President

ATTEST:

s/ Darin J. Kasamoto  
Secretary (Deputy)