

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL  
WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
THURSDAY, JUNE 01, 2023  
8:00 A.M.**

At 8:00 a.m. on June 1, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

**<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>**

**Meeting ID: 890 1330 6120**

**Passcode: 512838**

Dial by your location

**+1 669 444 9171 US**

**THE BOARD MEETING WAS RECORDED BY AUDIO ONLY DUE TO TECHNICAL DIFFICULTIES**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:**

President Paulson called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP (participated by telephone/Zoom until approximately 8:28 a.m. and attended in person after that).

Via telephone/Zoom: Dave DePinto, DMCI; Melissa Barbosa, City of Azusa; Steve McGee, City of Sierra Madre

## **PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

## **UPDATES FROM THE CITY REPRESENTATIVE**

None

## **CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of May 8, 2023  
Financial Statements for May 2023

Disbursements of the Revolving Fund Dated:  
May 18, 2023, Check Nos. 12293 – 12299, EFTs, and Wires in the amount of \$56,184.42

Disbursements of the General Fund Dated:  
May 11-24, 2023, Check Nos. 43667 – 43691, and EFTs in the amount of \$810,58.89  
June 1, 2023, Check Nos. 43692 – 43704, in the amount of \$19,104.74

Future Meeting Attendance Approval: None

On the motion of Director Knoles, seconded by Director Placido, and unanimously carried 5-0, the Consent Calendar was approved.

## **ACTION AGENDA ITEM**

### **AMENDING ADMINISTRATIVE CODE – RESOLUTION NO. 06-2023-823**

The Board considered a proposed amendment to the District's financial reserve policy in the Administrative Code to clarify that the tax revenues the District receives from a levy for State Water Project fixed costs are segregated, deposited, and separately held in the capital reserve account for the State Water Project within the capital and catastrophic reserve fund and that this account can be expended only for the payment of fixed charges levied by the State Water Project.

On motion of Director Prince, seconded by Director Placido, and unanimously carried 5 – 0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING DISTRICT ADMINISTRATIVE CODE, Resolution No. 06-2023-823 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on June 01, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince  
Noes: None  
Absent: None  
Abstain: None

**SALARY ADJUSTMENT – RESOLUTION NO. 06-2023-824**

The General Manager reported that at the last Board Meeting, the Board took action to approve a 3.7% cost-of-living adjustment for all employees. CalPERS requires a resolution when any salary adjustments are made.

On motion of Director Eng, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT REVISING SALARIES, Resolution No. 06-2023-824, was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on June 1, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince  
Noes: None  
Absent: None  
Abstain: None

**2023-2024 BUDGET AND CAPITAL BUDGET RESOLUTION NO. 06-2023-825**

The General Manager presented the draft 2023-2024 Budget and Capital Budget to the Board at May’s Board Meeting. The final 2023-2024 Budget and Capital Budget have been modified to reflect salary adjustments.

On motion of Director Prince, seconded by Director Knoles, and unanimously carried 5-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT ADOPTING 2024 FISCAL YEAR BUDGET, Resolution No. 06-2023-8825 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on June 01, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Placido, Paulson, Prince  
Noes: None  
Absent: None  
Abstain: None

**INFORMATION ITEMS**

## **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet.

Ms. Reyes reported the Annual Asian Media Water Supply Event is scheduled for Tuesday, June 13, at the NBC Seafood in Monterey Park at 11:30 a.m.

The Home Water Survey materials were distributed to Alhambra Unified School District and Sierra Madre Elementary School. Approximately 3,500 students in 17 schools received water conservation materials.

Ms. Reyes commented that the Water Forum Partners are interested in another Water Forum event, possibly this October, but on a smaller scale.

Beginning July 1, the District's rebate program will be managed by External Affairs due to low volume numbers. The process of developing a new rebate outreach plan and updating materials is in progress. In the event rebate numbers increase, External Affairs will seek to hire another consultant.

Dennis Albiani from California Advocates is scheduled to attend the next Board Meeting and provide the Board with a legislative update.

## **UNFINISHED BUSINESS**

### **REPORT ON BASIN MANAGEMENT**

No report.

### **REPORT OF WQA**

Director Paulson reported the Water Quality Authority's "Budget for Fiscal Year 2023-2024" was approved and there were no increases to WQA's assessments.

### **REPORT OF THE ATTORNEY**

Legal Counsel Ciampa reported on two of the pending water rights bills and on the infrastructure trailer bills.

### **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager's written report is in the Agenda Packet.

The General Manager reported as of Friday, the Baldwin Park Key Well was at 231.9 feet. Los Angeles County Public Works representative notified the District that they are anticipating insect problems at the spreading ground facilities as a result of the large, imported water deliveries. The District was asked if it would be willing to support treatment in the areas in order to control the issue and continue to allow water flow. The District would support the

treatment and also possibly contribute to the treatment costs in order to maintain water flows to the spreading grounds.

The Assistant General Manager's written report is in the Agenda Packet. The Assistant General Manager reported the District started generating power for the City of Azusa. The District's allocation delivery flow on the East Branch of the State Water Project will be at 32 cfs starting next Tuesday.

Good news on Pratt, the 30-inch valve will be shipped on June 30. The Butterfly valve for the Hydro is expected to be delivered by the end of June.

**REPORT OF THE STATE WATER CONTRACTORS**

The General Manager's written report is in the Agenda Packet.

**COMMITTEE MEETING REPORTS**

None.

**DIRECTOR REPORTS ON EVENTS ATTENDED**

Director Eng reported he attended the Azusa Public Works event.

**DIRECTOR COMMENTS**

Director Eng commented he also attended the City of Sierra Madre's event and was very impressed with that event.

Director Paulson thanked staff for moving the meeting up to this day and mentioned the next board meeting will be July 10.

**ADJOURNED at 8:47 A.M.**

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 8:47 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on July 10, 2023, at 8:00 a.m.

s/ Mark R. Paulson  
President

ATTEST:

s/ Miles L. Prince  
Secretary