

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, AUGUST 14, 2023
8:00 A.M.**

At 8:00 a.m. on August 14, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

Dial by your location

+1 669 444 9171 US

PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Paulson called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Prince (Arrived at the meeting at 8:24 a.m.)

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu, External Affairs Specialist; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI;

Via telephone/Zoom: Kelly Gardner, Main San Gabriel Basin Watermaster; Melissa Barbosa, City of Azusa; Dennis Ahlen, City of Alhambra; Director Steve Placido

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

UPDATES FROM THE CITY REPRESENTATIVE

None

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of July 10, 2023

Financial Statements for July 2023

Treasurer's Investment Report Dated June 30, 2023

Disbursements of the Revolving Fund Dated:

July 13, 2023, Check Nos. 12328 – 12333, EFT, and Wires in the amount of \$61,569.42

July 27, 2023, Check Nos. 12334 – 12339, EFT, and Wires in the amount of \$61,775.11

August 10, 2023, Check Nos. 12340 – 12346, EFTs, and Wires in the amount of \$58,676.05

August 14, 2023 Check Nos. 12347 – 12350, Wires in the amount of \$5,889.90

Disbursements of the General Fund Dated:

July 12 - 24, 2023, Check Nos. 43795 – 43821, and EFTs in the amount of \$1,952,781.13

August 2 – 14, 2023, Check Nos. 43822 – 43870, and EFTs in the amount of \$801,171.23

July 5 – 10, 2023, Check Nos. 43761 – 43794, in the amount of \$713,980.67

Future Meeting Attendance Approval: None

On the motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, the Consent Calendar was approved.

ACTION AGENDA ITEM

RESOLUTION NO. 08-2023-826 AMENDING ADMINISTRATIVE CODE

The General Manager reported that at the July Board Meeting, the Board approved an action to amend the Administrative Code to allow for the use of the Dental/Vision allowance to also be used for unreimbursed medical costs. He stated a resolution is required when an amendment is made to the District Administrative Code.

On motion of Director Knoles, seconded by Director Eng, and unanimously carried 3-0, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT AMENDING DISTRICT ADMINISTRATIVE CODE, Resolution No. 08-2023-826 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 14, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson

Noes: None

Absent: Placido, Prince

Abstain: None

RESOLUTION NO. 08-2023-827 ADOPTING PROPERTY TAX RATE

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 3-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT DETERMINING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY TAXATION FOR PAYMENT OF GENERAL OBLIGATION BONDS AND OTHER VOTER APPROVED INDEBTEDNESS FOR THE FISCAL YEAR 2023-2024 AND FIXING THE RATE OF TAX LEVIED (TAX CODE AREA 367.05 THROUGH 367.12), Resolution No. 08-2023-827 was approved.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on August 14, 2023, by the following roll call vote:

Ayes: Eng, Knoles, Paulson
Noes: None
Absent: Placido, Prince
Abstain: None

SAN GABRIEL FLOW CONTROL STRUCTURE 30” BALL VALVE REPLACEMENT PROJECT

The Assistant General Manager reported this project will replace the leaking 30” isolation ball valve at the San Gabriel Flow Control Structure. Out of four contractors that were present for a mandatory field meeting, only two bids were received. Civiltec Engineering Inc. recommended the District award the contract for that project to the lowest responsive bidder, R. C. Foster Corporation.

On motion of Director Knoles, seconded by Director Eng, and unanimously carried 3-0, the bid from R. C. Foster Corporation at the not to exceed the amount of \$228,000 for the work to replace the 30” ball valve at the San Gabriel Flow Control Structure was approved.

NEED FOR SPECIAL BOARD MEETING

The Assistant General Manager reported the District will need to award a construction contract prior to the September Regular Board Meeting date. It is important the contract be awarded in a timely fashion so there is minimal downtime in order to allow the District to deliver its 2023 SWP allocation. The meeting can take place virtually if participants list their locations on the agenda, post the agendas at their respective remote locations and those locations are accessible to the public.

President Paulson opted to wait for Director Prince’s arrival at the Board Meeting to vote on this Agenda Action Item. (Director Prince arrived at 8:24 a.m. during the Report of the Basin Management and after the Report of the Attorney, the Board voted to call for and set the special board meeting)

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 4 – 0, a Special Board Meeting is tentatively scheduled for August 21, 2023, at 8:00 a.m.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported that the Annual Report should be complete and ready to be presented at the September Board Meeting.

External Affairs is in the process of sending information to the member cities about the rebate program being administered in-house and, on the Irrigation Direct Install Program.

Different ads in the member city communities are being run to promote our rebate programs.

Water conservation placemats have been ordered and have been distributed to various Asian restaurants in the cities of Alhambra and Monterey Park.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

The Assistant General Manager reported at a Groundwater Replenishment Coordinating Group Meeting they provided a chart of the key wells and that the Central Basin Montebello Key Well had the same trend as the Baldwin Park Key Well. He also reported that L. A. County suspended USGVMD 200 cfs deliveries during the recent Morris Dam release.

DIRECTOR PRINCE ARRIVED AT 8:24 A.M.

REPORT OF WQA

No meeting.

Director Paulson reported a meeting with Congresswoman Napolitano who is retiring at the end of her term was held and she stated that she will continue to support WQA until the end of her term.

REPORT OF THE ATTORNEY

Legal Counsel Ciampa reported the legislature is back from summer recess and will be busy with final consideration of bills.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager gave a brief report on the Baldwin Park Key Well and the meeting he had with the Metropolitan Water District regarding the potential use of the District's pipeline.

The Assistant General Manager's written report is in the Agenda Packet. The Assistant General Manager reported on the Hydroelectric Facility 24" Butterfly Valve replacement and on the Hydro Power Production. The August 2023 water delivery is currently restricted by DWR to 32 CFS due to capacity constraints on the East Branch Aqueduct. The District deliveries will be maximized to the extent L. A. County and DWR capacities allow.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is in the Agenda Packet.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

None.

CLOSED SESSION AT 8:37 A.M.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9

One Case – Claim of Cari McCormick

PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code Section 54957:

Position: General Manager

OPEN SESSION at 9:13 A.M.

CLOSED SESSION REPORT

Legal counsel reported the Board unanimously voted to reject the claim presented and directed counsel to provide a notice of rejection to the claimant's attorney.

Legal counsel also reported a positive performance evaluation for the General Manager.

ADJOURNED at 9:15 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:15 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on September 11, 2023, at 8:00 a.m.

s/ Mark R. Paulson _____
President

ATTEST:

s/ Miles L. Prince _____
Secretary