

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL  
WATER DISTRICT  
SPECIAL BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
DIRECTOR PAULSON: 1129 E. MAIN ST. ALHAMBRA, CA  
DIRECTOR ENG: 712 BATAAN PL. MONTEREY PARK, CA  
DIRECTOR PRINCE: 665 OAK CREST DR. SIERRA MADRE, CA  
MONDAY, AUGUST 28, 2023  
8:00 A.M.**

At 8:03 a.m. on August 28, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

**<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>**

**Meeting ID: 890 1330 6120**

**Passcode: 512838**

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**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:**

President Paulson called the meeting to order at 8:03 a.m.

**ROLL CALL:**

Directors present at Roll Call: Eng (via Zoom), Knoles (in person), Paulson (via Zoom), Placido (in person), Prince (via Zoom)

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI;

Via telephone/Zoom: Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI;

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None

## **ACTION AGENDA ITEM**

### **DCAP SCH 1 CONTINUITY BONDING AND CORROSION ASSESSMENT VALIDATION PROJECT**

The Assistant General Manager reported this project includes the installation of jumper wires at all the non-welded pipeline joints in Schedule 1 in order to achieve the electrical continuity required for the design of a cathodic protection system. The project will also include verification of PICA's 2022 electromagnetic condition assessment results at 4 to 6 locations utilizing ultrasonic probes, pit gauges, and visual inspection equipment. The bidding documents were provided to 5 contractors experienced with working on pipeline and water conveyance-related construction projects. Three of the contractors responded, with one (E.J. Meyer Company), stating their current backlog of work and scheduling constraints would not permit them to perform work in the required timeline. Two bids were received from contractors with each having favorable past work experience with District projects and known regionally as reputable. The bids were as follows:

CP Construction Inc.- \$2,924,000

T.E. Roberts - \$2,031,257

Civiltec Engineering, Inc. recommended T.E. Roberts to the District for selection as the contractor for this project.

On motion of Director Knoles, seconded by Director Placido, and unanimously carried 5-0, the proposal received from T.E. Roberts Inc. not to exceed the amount of \$2,031,257 was awarded and approved.

### **AMENDMENT NO. 2 TO THE EMPLOYMENT CONTRACT FOR THE GENERAL MANAGER**

Legal Counsel Ciampa reported at the last Board Meeting, the Board approved incorporating a salary adjustment in the General Manager's contract. Legal Counsel Ciampa then discovered the contract expired on June 30, 2023. He then prepared the amendment to the contract presented to the Board to extend the General Manager's contract for 2 years, to extend the expiration date to June 30, 2025. That Amendment also includes the General Manager's confirmed annual salary.

On motion of Director Knoles, seconded by Director Placido, and unanimously carried 5-0, The General Manager's Employment Contract Amendment No. 2 was approved.

The General Manager thanked the Board for their continued support and understanding.

**ADJOURNED at 8:23 A.M.**

There being no further business, upon motion made, seconded, and carried unanimously, the special meeting was duly adjourned at 8:23 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on September 11, 2023, at 8:00 a.m.

s/ Mark R. Paulson \_\_\_\_\_  
President

ATTEST:

s/ Miles L. Prince \_\_\_\_\_  
Secretary