

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, NOVEMBER 13, 2023
8:00 A.M.**

At 8:00 a.m. on November 13, 2023, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Paulson called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu, External Affairs Specialist; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI; Briana Lyon, California Wild Gardens

Via telephone/Zoom: Dennis Ahlen, City of Alhambra; Kelly Gardner, Main San Gabriel Basin Watermaster; Steve McGhee, James Carlson, and Grace Jinhanli, City of Sierra Madre; Diana Reyes Williams

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVE

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of October 9, 2023

Financial Statements for October 2023

Disbursements of the Revolving Fund Dated:

Treasurer's Investment Report Dated September 30, 2023

October 19, 2023, Check Nos. 12384 – 12391, EFTs, and Wires in the amount of \$62,430.50

November 2, 2023, Check Nos. 12392 – 12400, EFT, and Wires in the amount of \$60,609.59

November 13, 2023, Check Nos. 12401 – 12404, and Wires in the amount of \$5,601.00

Disbursements of the General Fund Dated:

October 11 & 23, 2023, Check Nos. 43995 – 44031, and EFTs in the amount of \$764,907.48

November 3 - 13, 2023, Check Nos. 44032 – 44071, and EFTs in the amount of \$220,667.00

Future Meeting Attendance Approval: None

On the motion of Director Placido, seconded by Director Knoles, and unanimously carried 5-0, the Consent Calendar was approved.

ACTION AGENDA ITEM

PRESENTATION ON THE CITY OF SIERRA MADRE'S GREENER YARDS PROGRAM

Last fiscal year, the District provided a \$50,000 grant to the City of Sierra Madre to develop the Sierra Madre Greener Yards Program. Landscape designer Briana Lyon from California Wild Gardens and Interim Deputy Public Works for Sierra Madre, Grace Jinhanli provided a presentation to the Board of the first phase of the Greener Yards Program that was funded by the District.

CIVILTEC PROPOSAL AND GENERATOR REPLACEMENT STUDY

Civiltec Engineering, Inc. was asked to evaluate standby power options at six District facilities. Five of the existing standby generators are at the end of life and require replacement.

On motion of Director Placido, and seconded by Director Eng, and unanimously carried 5-0, Civiltec Proposal No. PU23035, dated October 31, 2023, regarding the Generator Replacement Project Bid Documents and Construction Phase Services in an amount not to exceed \$79,295.00 was approved.

DECLARE SURPLUS INVENTORY

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 5-0, the disposal of surplus inventory, as identified in the proposal provided to the Board, was approved.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes thanked Director Eng and Director Placido for attending the Alhambra High School Debate Tournament. Ms. Reyes also gave special recognition to External Affairs Specialist Albert Lu for coming up with water conservation and water policy-related questions for the debate.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

The Assistant General Manager reported there are no changes to the 2024 Watermaster Board. SGVMWD and USGVMWD appointees from 2023 will remain the same for the calendar year 2024. The 5-Year Annual Water Quality and Supply Plan was received and the comment period was set from November 1, 2023 through January 3, 2024, with the hearing on the plan scheduled for January 3, 2024. He also reported that the Engineer of the Basin Management reported that as of October 24, the total capacity among the two reservoirs in the canyon is 13,493 acre feet which is about 16% of capacity. The inflow into the reservoir is 30 – 32 cfs.

REPORT OF WQA

No report.

REPORT OF THE ATTORNEY

General Counsel Ciampa reported on AB557 and SB411.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

Director Eng left the Board Meeting at 8:42 A.M.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported a correction was warranted from his earlier report on the Basin Management. Kelly Gardner informed him that Melissa Barbosa replaced David De Jesus on the Watermaster Board.

DCAP SCH 1 Pipeline Continuity Bonding, Corrosion Assessment Validation and Cathodic System Design project update: Operation staff began dewatering Schedule 1 on November 6th. Surveying should take place the week of November 13th and construction is scheduled for November 29th – March 4th.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report on State Water Project matters is in the Agenda Packet.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

Director Placido commented that Albert Lu did a great job coming up with the idea of a water-related debate for the OWL Grant that was awarded to Alhambra High School.

ADJOURNED at 8:47 A.M.

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 8:47 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on December 11, 2023, at 8:00 a.m.

s/ Mark R. Paulson _____
President

ATTEST:

s/ Miles L. Prince _____
Secretary