

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, MAY 13, 2024
8:00 A.M.**

At 8:00 a.m. on May 13, 2024, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Paulson called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Linda Esquivel, Executive Assistant; Evelyn Reyes, External Affairs Manager; Albert Lu, External Affairs Specialist; Jim Ciampa, Lagerlof LLP; Dave DePinto, DMCI, Melissa Barbosa and Carlos Solis, City of Azusa; Jeff Helsley and Stan Chen, Stetson Engineers

Via telephone/Zoom: David Dolphin, City of Alhambra

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVE

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of April 08, 2024
Financial Statements for April 2024
Treasurer's Investment Report Dated March 31, 2024
Disbursements of the Revolving Fund Dated:
April 18, 2024, Check Nos. 12490 – 12493, EFTs, and Wires in the amount of \$63,307.60
May 2, 2024, Check Nos. 12494 – 12499, EFT, and Wires in the amount of \$62,833.27
May 13, 2024, Check Nos. 12500– 12503, and Wires in the amount of \$5,899.50
Disbursements of the General Fund Dated:
April 9 - 29, 2024, Check Nos. 44398 – 44415 and EFTs in the amount of \$169,627.81
May 1 - 13, Check Nos. 44416 – 44469, and EFTs in the amount of \$911,854.13
Disbursements of the State Water Project (SWP) Dated: April 22, 2024, Check No. 1005, in the amount of \$596,481.00
Future Meeting Attendance Approval: None

On the motion of Director Eng, seconded by Director Knoles, and unanimously carried 5-0, the Consent Calendar was approved.

ACTION AGENDA ITEM

PURE WATER WHITE PAPER – STETSON ENGINEERS

Jeff Helsley and Stan Chen from Stetson Engineers presented to the Board a Draft White Paper and related PowerPoint presentation concerning the potential use by Metropolitan Water District's Devil Canyon Pipeline in connection with the Pure Water Project. Melissa Barbosa of the City of Azusa commented it is important for the City to continue to receive water from the District.

GRANT/LOAN POLICY RESOLUTION NO. 05-2024-832

On motion of Director Prince, seconded by Director Placido, and unanimously carried 5-0, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT ESTABLISHING GRANT AND LOAN POLICY AND AMENDING DISTRICT ADMINISTRATIVE CODE, Resolution No. 05-2024-832 was passed, approved, and adopted.

Approved by the Board of Directors of the San Gabriel Valley Municipal Water District at its regular meeting held on May 13, 2024, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince
Noes: None
Absent: None
Abstain: None

After the Board approved and adopted Resolution No. 05-2024-832, Melissa Barbosa from the City of Azusa commented that the most important thing to the City of Azusa is keeping water rates low and the City prefers that the District's resources be applied to water-related costs.

COST OF LIVING ADJUSTMENT

On motion of Director Eng, seconded by Director Knoles, and unanimously carried 5-0, The Cost-of-Living Adjustment for all employees at 4%, to take effect June 24, 2024, was approved.

DRAFT 2024 – 2025 BUDGET

This was an information only agenda item.

San Gabriel Valley Municipal Water District's draft 2024-2025 Budget and Capital Expenditure Plan is being presented to the full Board at this meeting for review before its formal presentation for adoption at the June Board Meeting. General Counsel Ciampa will add in the 2024-2025 Budget Resolution that the loss of \$1,240,177 is offset by funds transferred from reserves to reduce the operating loss to zero.

CHANGE ORDER FOR T.E. ROBERTS

The Assistant General Manager reported that T.E. Roberts, at the District's request, excavated pipe segment 940 and removed the mortar to expose the bar wrap and pipe cylinder to allow PICA Corp. to conduct external validation testing at the location where internal validation work was conducted in December. The cost for that work is \$35,507.51 and he is seeking Board approval to increase the contract amount by that figure.

On motion of Director Placido, seconded by Director Knoles, and unanimously carried 5-0, the change order for T. E. Roberts in the not to exceed \$35,507.51 was approved.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet.

Ms. Reyes reported the District will be participating in the City of Sierra Madre's Public Works Day on Saturday, May 18, the City of Monterey Park's Public Works Day, on May 23, and the City of Sierra Madre's Mt. Wilson Trail Race, Saturday, May 25. The school outreach has been finalized. External Affairs conducted its annual water conservation outreach to local schools in April and May. Water conservation materials were distributed to 16 schools within the District's service area, engaging more than 4,000 students in 3rd, 4th, and 5th grades.

Three Valleys Municipal Water District and Upper San Gabriel Valley Municipal Water District are co-hosting a tour of the Pure Water Project scheduled for June 6. The District was allocated four bus seats; if one of the Board Members is interested, let Ms. Reyes know today.

Ms. Reyes also reported that Governor Newsom released his May Budget Revise and gave a brief update.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported that the Main San Gabriel Basin Watermaster adopted their Operating Safe Yield for fiscal years 2024-25 through 2028-29, reflecting an increase in the Operating Safe Yield from 150,000 acre-feet to 160,000 acre-feet. Director Placido also reported Russ Bryden is the new Executive Officer of the Watermaster.

The Assistant General Manager reported on the current level of the Baldwin Park Key Well.

REPORT OF WQA

Director Paulson reported Water Quality Authority's "Draft Budget for Fiscal Year 2024-2025" was reviewed and there were no increases to the WQA's assessments.

REPORT OF THE ATTORNEY

General Counsel Ciampa reported he attended the ACWA Conference last week and that it was very informative with lots of discussions of the Delta Conveyance Project and upcoming cost estimate update.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported, at July's Board Meeting, a cost analysis presentation by the State Water Contractors will be given and that a decision to commit to DWR needs to be made.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported projects are wrapping up, the pipeline is full, and pressure tests are complete. The initial verification of continuity from manhole to manhole did not take place; supplemental work needed to take place and therefore additional information will be forthcoming. The Strategic Plan had a line item regarding insuring the pipeline. After speaking with another insurance company they said typically pipelines are not insured due to the nature of the pipelines and the high cost of an insurance policy for them.

R.C. Foster was able to complete the pressurization testing on May 8th and C.P. Construction can complete the actuator over at the San Dimas Hydro. General Counsel Ciampa will be reviewing the Standby Generator replacement project documents before proceeding with the project.

Director Knoles would like the District to ask for a quote.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is in the Agenda Packet.

On May 16 the Delta Conveyance cost analysis will be formally released. Nine lawsuits have been filed against the project.

The State Water Project allocation for 2024 was increased to 40%. If the District can receive and deliver the water, this will satisfy 100% of the District's obligations through 2024.

COMMITTEE MEETING REPORTS

None.

DIRECTOR REPORTS ON EVENTS ATTENDED

None.

DIRECTOR COMMENTS

None.

ADJOURNED

There being no further business, upon motion made, seconded, and carried unanimously, the meeting was duly adjourned at 9:34 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District will be on June 10, 2024, at 8:00 a.m.

s/ Mark R. Paulson
President

ATTEST:

s/ Miles L. Prince
Secretary