

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL  
WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, JANUARY 13, 2025  
8:00 A.M.**

At 8:00 a.m. on January 13, 2025, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

**<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVVTY0NhOXQ0c1I6QT09>**

**Meeting ID: 890 1330 6120**

**Passcode: 512838**

Dial by your location

**+1 669 444 9171 US**

**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:**

President Paulson called the meeting to order at 8:00 a.m.

**ROLL CALL:**

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

**ALSO PRESENT:**

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Maria "Gigi" Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager, SGVMWD; Jim Ciampa, Lagerlof LLP; Russ Bryden, Main San Gabriel Basin Watermaster.

Via telephone/Zoom: Christopher Brown, C.J. Brown & Company; Steven McGee, City of Sierra Madre.

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None.

**UPDATES FROM THE CITY REPRESENTATIVES**

None.

## **CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of December 09, 2024  
Financial Statements for December 2024

Disbursements of the Revolving Fund Dated:

December 12, 2024, Check Nos. 12616 - 12621, EFT, and Wires in the amount of \$71,774.84

December 26, 2024, Check Nos. 12622 - 12627, EFT's, and Wires in the amount of \$72,101.75

January 09, 2025, Check Nos. 12628 – 12631, and EFT, and Wires in the amount of \$152,643.84

January 13, 2025, Check Nos. 12632 – 12634, and Wires in the amount of \$3,496.00

Disbursements of the General Fund Dated:

December 10 - 31, 2024, Check Nos. 44915 – 44938, and EFTs in the amount of \$152,242.47

January 01 - 13, 2025, Check Nos. 44939 – 44979, in the amount of \$828,764.39

Disbursements for State Water Project (SWP) expenses, dated: December 23, 2024, Check No. 1012, in the amount of \$590,823.00.

Future Meeting Attendance Approval: None

On the motion of Director Eng, seconded by Director Placido, and unanimously carried 5 - 0, the Consent Calendar was approved.

## **ACTION AGENDA ITEM**

### **2023 – 2024 DRAFT AUDIT AND TRAVEL EXPENSE REPORT**

Christopher Brown from C. J. Brown & Company CPAs presented to the Board a draft of the 2023-2024 Audit and Travel Expense Report. The auditors' report concluded, in their opinion, that the District's financial statements present fairly, in all material respects, the financial position of the District as of June 30, 2024. The 2023-2024 Audit will be considered for approval by the Board at the February Board meeting.

## **ELECTION OF OFFICERS AND COMMITTEE APPOINTMENTS**

On motion of Director Knoles, seconded by Director Prince, and unanimously carried 5-0, Director Steven Placido, DDS was elected as the District's President for 2025.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, Director Miles Prince was elected as the District's Vice President for 2025.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, Director Bruce Knoles was elected as the District's Secretary for 2025.

On motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, Director Mike Eng was elected as the District's Treasurer for 2025.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, General Manager Darin Kasamoto was elected as the District's Deputy Secretary and Deputy Treasurer for 2025.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, the District's 2025 Committee Assignments listed below were approved, to be unchanged from the 2024 appointments.

Water Quality Authority Director Alternate	Mark R. Paulson Steven T. Placido
Main San Gabriel Basin Watermaster Director	Steven T. Placido, DDS (No Provisions for Alternate)
ACWA/JPIA Director Alternate	Miles L. Prince Darin J. Kasamoto
ACWA Region 8 Delegate Alternate	Miles L. Prince Darin J. Kasamoto
San Gabriel Valley Protective Association	Darin J. Kasamoto
San Gabriel Valley Water Association Liaison	Bruce H. Knoles
State Water Project Contractors Authority Liaison	Darin J. Kasamoto
San Gabriel Valley Economic Partnership	Mike Eng
Independent Cities Association	Mark R. Paulson / Steven T. Placido, DDS / Miles L. Prince
San Gabriel Valley Council of Governments	Steven T. Placido, DDS
San Gabriel Valley Civic Alliance	Bruce H. Knoles

2025 District Committees

Engineering & Operations Committee	Steven T. Placido, DDS & Mark R. Paulson
External Affairs Committee	Miles L. Prince & Mike Eng
Administrative/Finance Committee	Bruce H. Knoles & Mike Eng

**PER DIEM CONFERENCES FOR 2025**

On motion of Director Prince, seconded by Director Knoles, and unanimously carried 5-0, the District's 2025 Per-Diem Conferences listed below were approved.

<u>ACWA</u> Spring	May 13 - 15	Monterey, CA
Fall	Dec 2 - 4	San Diego, CA

Legislative Symposium	Mar 26	Sacramento, CA
DC Annual	Feb 25 – 27	Washington D. C.
AWWA ACE 25 Annual Conference	Jun. 8 - 11	Denver, CO
AWWA Water Infrastructure	Sep 14 - 17	Orlando, FL
<u>CA-NV Section</u> Water Conference of the West	April 7 - 10	Anaheim, CA
Fall Conference	TBA	
<u>OTHERS</u>		
UESI Pipeline Conference	Aug 9 – 13	Tampa, FL
CSDA Annual Conference	Aug 25 – 28	Monterey
AGWA-AGWT Annual Conf.	Feb 3 - 4	Ontario, CA
So. California Water Committee Quarterly Meeting Annual Meeting & Dinner	TBA TBA	TBA TBA
Urban Water Institute Spring	Feb 26 - 28	Palm Springs, CA
Annual Conference	Aug 20 – 22	San Diego, CA
San Gabriel Valley Economic Partnership	TBA	All Directors
San Gabriel Valley Water Association	Quarterly luncheon meetings, Annual BBQ	All Directors
Alhambra Education Foundation Awards Dinner and Gala		TBA
Garvey Education Foundation Gala		TBA
2025 California Water Law Symposium	Feb 15	Berkeley, CA
San Gabriel Valley Civic Alliance Awards Lunch	TBA	TBA
CORO Water Conference	TBA	TBA
Orange County Water Summit	TBA	TBA
WELL 2025 Annual Conference	Mar 7 - 8	Garden Grove, CA

WaterSmart Innovation Conference	Oct 7 - 9	Las Vegas, NV
Three Valleys Leadership Breakfast	Qtrly	Sheraton Hotel, Pomona
Council for Watershed Health	All Events	
Intl. LGBTQ Leaders Conference	TBA	TBA
CA Water Data Collaborative	All Events	
Climate Resolve	TBA	TBA
SCAG 2025 Regional Conf	May 1 - 2	JW Marriott Desert Springs, CA
CSDA: Special District Leadership Academy	Apr 21 – 24 Nov 16 - 19	La Quinta, CA Monterey, CA
CSDA: Special District Legislative Days	May 20 - 21	Sacramento, CA
Alliance for Water Efficiency Water Efficiency and Conservation Symposium	Aug 6 – 8	Chicago, IL
2025 Water Reuse Symposium	Mar 16 - 19	Tampa, FL
Water Quality Association Convention and Exposition	Apr 22 -24	Long Beach, CA
Southern California Water Utilities Association	All Events	

**RESOLUTION NO. 01-2025-844 AMENDING DISTRICT ADMINISTRATIVE CODE**

Legal Counsel Ciampa explained that the proposed amendments to the Administrative Code are to incorporate recent changes Code necessitated by new laws enacted by the State Legislature in 2024.

On motion of Director Prince, seconded by Director Eng, and unanimously carried 5-0, A RESOLUTION NO. 01-2025-844 AMENDING DISTRICT ADMINISTRATIVE CODE was approved.

Passed and Adopted by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on January 13, 2025, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince  
 Noes: None  
 Absent: None  
 Abstain: None

## **DECLARE SURPLUS INVENTORY**

On motion of Director Paulson, seconded by Director Eng, and unanimously carried 5-0, the Disposal of Surplus Inventory was approved as presented.

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report in Agenda Packet

Ms. Reyes reported the governor submitted his proposed budget to the Legislature for expenditures of \$322.2 billion. She also mentioned that out of \$322.2 billion, he has allocated \$173.5 million for water storage projects, groundwater replenishment and other resilience projects. The budget will be voted on and finalized in June after the May revise is completed and negotiations with the Legislature occur. Ms. Reyes also reminded the Board of the upcoming Lunar Year Festival on February 8, 2025, in City of Alhambra.

### **UNFINISHED BUSINESS**

#### **REPORT ON BASIN MANAGEMENT**

Director Placido stated that there were two new Board Members on the Watermaster board. He mentioned that the Key Well levels are up to 248 feet which is almost as high as it was 20 years ago.

Mr. Bryden added that through teamwork and working together, the Basin is in a very good position.

#### **REPORT OF WQA**

No Report

#### **REPORT OF THE ATTORNEY**

Legal Counsel Ciampa clarified that the District is not subject to Proposition 218, as was stated in the report on the audit. Instead, the District's rates are subject to Proposition 26 and no public hearing is required under that law.

#### **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The General Manager's written report is in the Agenda Packet.

The General Manager reported that Mr. Kiggins has started working with Corpro, the corrosion engineer, to start that project. The first step in the process is a corrosion analysis, replacement assessment and determination of replacement cost. Staff will aim to have a presentation on that project at the next Board meeting, to see how successful that analysis was before moving forward.

The Assistant General Manager's written report is in the Agenda Packet.

The Assistant General Manager reported that Metropolitan Water District was going to cease cyclic deliveries at the end of December. One of the few things that can benefit the Basin is to utilize the District's capacity on behalf of other agencies. The decision was made to carry over 1600 acre-feet of water into this year. At the end of December 2024, the District was able to deliver over 3000 acre-feet for Three Valleys Municipal Water District.

**REPORT OF THE STATE WATER CONTRACTORS**

The General Manager’s written report is in the Agenda Packet.  
The General Manager provided a participation list for the next round of Delta Conveyance Project planning funding. He mentioned Metropolitan Water District approved its funding participation in December.

**COMMITTEE MEETING REPORTS**

None.

**DIRECTOR REPORTS ON EVENTS ATTENDED**

No Report

**DIRECTORS COMMENTS**

None.

**CLOSED SESSION at 9:25 a.m.**

Conference with Legal Counsel - Anticipated Litigation – Government Code Section 54956.9(d)(4): One potential case

Conference with Legal Counsel – Pending Litigation – Government Code Section 54956.9(d)(1) – California Sportfishing Alliance, et al. v. California Department of Water Resources and California Department of Fish and Wildlife.

Personal Issue – Government Code Section 54957

**CLOSED SESSION ADJOURNED at 9:48 a.m.**

**CLOSED SESSION REPORT:** General Counsel Ciampa reported that the closed session was held on those three items and no reportable action was taken.

**ADJOURNED at 9:48 a.m.**

There being no further business, the meeting was duly adjourned at 9:48 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District’s Board of Directors will be on February 10, 2025, at 8:00 a.m.

s/Steven T. Placido,DDS  
President

ATTEST:

s/Bruce H. Knoles  
Secretary