

**BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REGULAR MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
950 NEW YORK AVE NW, WASHINGTON, DC 20001 US
MONDAY, JUNE 09, 2025
8:00 AM – 10:00 AM (PDT)**

This meeting will be held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom is open for public attendance, you are strongly encouraged to participate in the meeting virtually through the remote Zoom link provided below. If you attend the Board meeting in person, please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings are encouraged but not required for attendees. Lastly, if you are experiencing any COVID-19 symptoms, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea, please do not attend the meeting in person.

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

ROLL CALL: Eng, Knoles, Paulson, Placido, Prince

PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

UPDATES FROM CITY REPRESENTATIVES

CONSENT CALENDAR: The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of May 12, 2025

Financial Statements for May 2025

Disbursements of the Revolving Fund Dated May 15, 2025, Check Nos. 12695 – 12700, EFTs and Wires

Disbursements of the Revolving Fund Dated May 29, 2025, Check Nos. 12701 – 12704, EFT, and Wires

Disbursements of the Revolving Fund Dated June 09, 2025, Check Nos. 12705 - 12709, and Wires

Disbursements of the General Fund Dated May 13 - 31, 2025, Check Nos. 45220 - 45240, and EFTs

Disbursements of the General Fund Dated June 01 - 09, 2025, Check Nos. 45241 – 45278, and EFTs

Disbursements of the State Water Project (SWP) Dated: May 27, 2025, Check No. 1017, in the amount of \$537,168.00

Visa Recap

Future Meeting Attendance Approval: None

ACTION ITEMS

1. Report on Vacant Job Positions - AB 2561
2. Resolution No. 06-2025-846 - Amending Conflict of Interest and Disclosure Code to Add General Manager Emeritus Position
3. Resolution No. 06-2025-847 - Salary Schedule
4. Resolution No. 06-2025-848 - 2025-2026 Budget and Capital Expenditures
5. Civiltec Proposal for Standby Generators

INFORMATION ITEMS

External Affairs Update

UNFINISHED BUSINESS

1. Report on Basin Management
2. Report on WQA
3. Report on the Attorney
4. Report on General Manager/Assistant Manager
5. Report on State Water Contractors

COMMITTEE MEETING REPORTS

DIRECTOR REPORTS ON EVENTS ATTENDED

DIRECTORS' COMMENTS

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
(Government Code Section 54956.9(a)):

California Sportsfishing Alliance, et al. v. California Department of Water Resources and California Department of Fish and Wildlife, et al., Sacramento County Superior Court Case No. 24WM000181; Tehama-Colusa Canal Authority, et al. v. California Department of Water Resources and California Department of Fish and Wildlife, et al., Sacramento County Superior Court Case No. 24WM000183; San Francisco Baykeeper, et al. v. California Department of Water Resources, Sacramento County Superior Court Case No. 24WM000185; and Central Delta Water Agency and South Delta Water Agency v. California Department of Water Resources, Sacramento County Superior Court Case No. 24WM000186 (2024 Incidental Take Permit Litigation)

CLOSED SESSION REPORT

ADJOURNMENT

THIS AGENDA WAS POSTED ON JUNE 05, 2025, AT SGVMWD.
THE NEXT REGULAR BOARD MEETING WILL BE ON JULY 14, 2025.

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, MAY 12, 2025
8:00 A.M.**

At 8:00 a.m. on March 10, 2025, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Placido called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince (arrived at 8:09 a.m.)

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Maria "Gigi" Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Lauren Augino, Main San Gabriel Basin Watermaster.

Via telephone/Zoom: Albert Lu, SGVMWD; Steven McGee, City of Sierra Madre; Frank Heldman, City of Monterey Park; Melissa Barbosa, Azusa Light & Water; Latoya Waters, City of Alhambra.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVES

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of April 10, 2025

Financial Statements for April 2025

Treasurer's Investment Report Dated December 31, 2024

Disbursements of the Revolving Fund Dated:

April 17, 2025, Check Nos. 12682 - 12686, EFTs, and Wires in the amount of \$66,897.68

May 01, 2025, Check Nos. 12687 - 12690, EFT, and Wires in the amount of \$64,375.89

May 12, 2025, Check Nos. 12691 - 12694, and Wires in the amount of \$4,151.50

Disbursements of the General Fund Dated:

April 15 - 30, 2025, Check Nos. 45163 – 45178, and EFTs in the amount of \$250,366.28

April 01 - 12, 2025, Check Nos. 45179 – 45219, and EFTs in the amount of \$393,440.38

Disbursements for State Water Project (SWP) expenses, dated: April 28, 2025, Check No. 1016, in the amount of \$537,168.00

Future Meeting Attendance Approval: None

On the motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5 - 0, the Consent Calendar was approved.

ACTION AGENDA ITEM

COST OF LIVING ADJUSTMENT

On the motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5 – 0, The Cost-of-Living Adjustment for all employees at 3%, was approved.

2025-2026 DRAFT BUDGET

This was an information only agenda item.

San Gabriel Valley Municipal Water District's draft 2025-2026 Budget and Capital Expenditure Plan is being presented to the full Board at this meeting for review before its formal presentation for adoption at the June Board Meeting.

PERSONNEL NEEDS

The new General Manager will begin work on July 1, 2025, and because of the six-month General Manager overlapping position, a new temporary position of "General Manager Emeritus" was created.

On motion of Director Eng, seconded by Director Prince, and unanimously carried 5-0, a temporary position for the current General Manager as "General Manager Emeritus" was approved.

In addition, the current Supervising System Operator/Inspector has announced his intention to retire at the end of the year. For training purposes, the staff requests that the current position of System Operator/Inspector, which is currently vacant, be filled in immediately. There is no action needed on this item.

ADMINISTRATIVE BUILDING ASBESTOS MASTIC ABATEMENT AND FLAT ROOF REPLACEMENT, AZUSA FLOW CONTROL BUILDING FELT AND FASCIA BOARD REPLACEMENT

Steve Kiggins mentioned that this project was tabled at the May Board meeting. This project removes and replaces the flat roof portion of the District's administration building with a built-up roof and replaces the felt and fascia board on the Azusa Flow Control building. Mr. Kiggins is requesting the award of this project to La Rocque Better Roofs, Inc. for the total amount not to exceed \$139,000.00.

On motion of Director Knoles, seconded by Director Prince, and unanimously carried 5-0, the contract in the total amount not to exceed \$139,000.00 to La Rocque Better Roof, Inc. was approved.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet

Evelyn Reyes expressed appreciation to the Main San Gabriel Basin Watermaster and the City of Azusa for their participation in the District's Staff Legislative Briefing held on April 30, 2025. She reported the briefing went well and generated positive feedback from the legislative staff members. Additionally, she provided an update on current state legislation being monitored, supported, or opposed by the State Water Contractors, as well as an update of legislative items on which the Board has taken positions.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported the Watermaster will conduct a hearing to determine the Basin's Operating Safe Yield, and that preliminary report recommends no change from last year's Operating Safe Yield.

REPORT OF WQA

Director Paulson stated the Water Quality Authority discussed apparent lack of Federal funding for the Valley, on which the WQA relies for any new projects.

REPORT OF THE ATTORNEY

No report.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported that he received communication from MWD saying they want to start discussing the Pure Water Project and the potential use of the District's pipeline. Mr. Kasamoto asked MWD to schedule a kickoff meeting sometime in July, after Jose Reynoso, the new manager, has started.

The Assistant General Manager's written report is in the Agenda Packet.

Assistant General Manager mentioned the painting project is in progress and is expected to be completed by the time the board meets next month and the roofing project will then start as soon as possible after that.

Mr. Kiggins reported the State Water Project Table A Allocation is currently at 50% as of April 29, 2025, with a balance of 11,312 acre-feet of water left for delivery. He also mentioned that construction for the Storm Drain Project is being mobilized this week.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is in the Agenda Packet.

The General Manager mentioned that with the increase in State Water Project allocation to 50%, that allocation will cover the District's needs through the end of the year.

COMMITTEE MEETING REPORTS

None

DIRECTOR REPORTS ON EVENTS ATTENDED

Director Eng congratulated the External Affairs staff who spent time on student leadership and created good bonding time with the City staff and the teachers. In addition, he mentioned that doing lots of legislation is good, as that opens an opportunity for collaboration.

DIRECTORS COMMENTS

None.

CLOSED SESSION at 8:51 a.m.

Conference with Legal Counsel – Anticipated Litigation – Significant exposure to Litigation (Government Code Section 54956.9 subdivision (d)(2)): One potential suit

CLOSED SESSION REPORT (at 9:01 a.m.)

Legal Counsel Ciampa report a closed session was held to discuss an item of anticipated litigation under Government Code Section 54956.9(d)(2) and Legal Counsel was directed to consult with the District's insurer, ACWA-JPIA, and follow its direction as to the action on the claim submitted by attorney Paul Fitzgerald on behalf of Jesus Fullen.

ADJOURNED at 9:02 a.m.

There being no further business, the meeting was duly adjourned at 9:02 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on June 09, 2025, at 8:00 a.m.

President

ATTEST:

Secretary

San Gabriel Valley Municipal Water District
Balance Sheet
As of May 31, 2025

	May 31, 25
ASSETS	
Current Assets	
Checking/Savings	
1001 · General Fund Bank of America	4,073,387.75
1002 · SWP Fund Account	10,999,911.92
1005 · Revolving Cash Fund	96,773.66
1008 · Petty Cash	442.00
1009 · LAIF	15,371,088.27
1009.01 · LAIF FMV Adjustment	-40,026.03
1011 · UBS Resource Management Account	
1012 · Cash with Broker	19,682.23
1013 · Certificates of Deposit	10,006,428.72
Total 1011 · UBS Resource Management Acco...	10,026,110.95
1014 · UBS Accrued Interest	-55,977.62
Total Checking/Savings	40,471,710.90
Accounts Receivable	
1603 · Accounts Receivable	-437,720.06
Total Accounts Receivable	-437,720.06
Other Current Assets	
1605 · Taxes Receivable	437,634.69
1606 · Interest Receivable	55,977.62
1620 · Prepaid Expenses	124,400.57
1660 · Water Inventory	1,016,973.84
Total Other Current Assets	1,634,986.72
Total Current Assets	41,668,977.56
Fixed Assets	
1862.1 · A/D Safety Project Assets	-2,928.51
1701 · State Water Project Engineering	156,789.28
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1701.1 · Accum Ammort - State Water Proj	-4,812,109.25
1750 · SCADA 2013	966,165.05
1750.1 · Accum Depreciaton - SCADA 13	-933,704.08
1801 · Pipeline	27,227,652.85
1801.1 · Accum Depreciation - Pipeline	-17,719,973.92
1840 · SCADA Telemetry	48,442.01
1840.1 · Accum Depreciation -SCADA	-18,774.78
1860 · Repaving	3,950.00
1860.1 · A/D Paving	-1,492.82
1861 · Computer	11,849.23
1861.1 · A/D Computers	-7,417.83
1862 · Safety - Protection	47,955.32
1863 · SanDimas Hydro Deflec Batteries	35,595.25
1863.1 · A/D San Dimas Hydro	-18,691.63
1901 · Land	735,931.46
1902 · Buildings	2,320,676.42
1902.1 · Accum Depr - Buildings	-2,312,606.45
1904 · Furniture and Fixtures	182,299.76
1904.1 · Accum Depr - Furn and Fixtures	-145,910.19
1907 · Vehicles	319,567.19
1907.1 · Accum Depr - Vehicles	-223,905.80
1910 · Pipeline Misc Equipment	223,817.49
1910.1 · Accum Depr - Pipeline Misc Equi	-168,578.77
1923 · Hydroelectric Facility San Dima	1,343,986.21
1923.1 · Accum Depr Hydro Elect San D	-146,358.04
1925 · Roof	58,390.47
1925.1 · A/D Roof	-26,029.64
1920 · Construction in Process	
1921.12 · Sch 1 Joint Bond Est Comp 8/24	2,125,400.29

San Gabriel Valley Municipal Water District
Balance Sheet
As of May 31, 2025

	May 31, 25
Total 1920 · Construction in Process	2,125,400.29
1921 · Capital Expenditures	50,589.89
Total Fixed Assets	14,947,952.46
Other Assets	
1931 · City Of Monterey Park Loan 2021	4,000,000.00
1925.04 · Monterey Park ADV NR Discount	-322,824.00
1932 · City Of Sierra Madre 2020 Loan	2,160,000.00
1933 · City of Azusa 2024 Loan	1,036,389.75
1927.01 · Sierra Madre NR Discount	-144,057.00
1998.99 · Deferred Outflows -OPEB	179,366.00
1999.99 · 1999.Deferred Outflows of Res	1,469,639.00
Total Other Assets	8,378,513.75
TOTAL ASSETS	64,995,443.77
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2001 · Accounts Payable	1,112,169.48
Total Accounts Payable	1,112,169.48
Other Current Liabilities	
2010 · Accrued Payroll - V&SL	444,820.47
24000 · Payroll Liabilities	53.35
Total Other Current Liabilities	444,873.82
Total Current Liabilities	1,557,043.30
Long Term Liabilities	
1698.99 · Deferred Inflows- OPEB	439,848.00
2219.99 · Net Pension Liability	1,792,852.00
1699.99 · Deferred Inflow of Resources	414,233.00
2209 · Other Post-Employment Benefits	4,207,751.63
Total Long Term Liabilities	6,854,684.63
Total Liabilities	8,411,727.93
Equity	
2301 · Fund Balance	4,292,024.73
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	45,462,431.49
2973 · Contribution Aid Capital	1,280,323.11
Net Income	3,767,205.68
Total Equity	56,583,715.84
TOTAL LIABILITIES & EQUITY	64,995,443.77

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

May 2025

	May 25	Budget	Jul '24 - May 25	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
General Operations					
3002 · Property Tax Revenue	683,438.30	500,000.00	6,007,945.03	5,500,000.00	6,000,000.00
3003 · Water Sales	18,607.20	166,667.00	1,114,040.00	1,833,337.00	2,000,000.00
3004 · Interest Income	0.00	83,333.00	700,218.44	916,663.00	1,000,000.00
3005 · Ready to Serve Revenue	990.00	990.00	10,890.00	10,890.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	58,333.00	642,457.73	641,663.00	700,000.00
3008 · SBVMWD Pipeline Maintenance R...	0.00	2,500.00	0.00	27,500.00	30,000.00
3016 · Unrealized Gain (Loss) on Inves	0.00	0.00	117,304.05	0.00	0.00
Total General Operations	703,035.50	811,823.00	8,592,855.25	8,930,053.00	9,741,880.00
Power Revenue Sales					
3210 · Hydro Power Sales	0.00	4,167.00	0.00	45,837.00	50,000.00
Total Power Revenue Sales	0.00	4,167.00	0.00	45,837.00	50,000.00
Restricted Revenue - SWP					
3306 · Tax Revenue - State Water Proje	1,322,803.42	833,333.00	10,015,388.86	9,166,663.00	10,000,000.00
Total Restricted Revenue - SWP	1,322,803.42	833,333.00	10,015,388.86	9,166,663.00	10,000,000.00
Total Income	2,025,838.92	1,649,323.00	18,608,244.11	18,142,553.00	19,791,880.00
Gross Profit	2,025,838.92	1,649,323.00	18,608,244.11	18,142,553.00	19,791,880.00
Expense					
Unrestricted G.O. Expenses					
4001 · Director Fees	3,800.00	5,000.00	41,400.00	55,000.00	60,000.00
4010 · Salaries- Administrative	37,807.20	27,305.00	296,156.40	300,355.00	327,659.00
4014 · Field Supervision	27,465.60	19,436.00	210,569.20	213,796.00	233,229.00
4020 · Salaries Office	25,914.04	21,255.00	319,166.92	233,805.00	255,054.00
4021 · External Affairs Wages	17,649.60	12,723.00	139,302.01	139,953.00	152,672.00
4022 · Part Time Employee	0.00	0.00	0.00	0.00	0.00
4023 · External Affairs Specialist	9,597.60	6,932.00	73,888.42	76,252.00	83,179.00
4027 · Office Supplies - Equipment Mai	988.13	3,667.00	28,839.54	40,337.00	44,000.00
4028 · Water Forum	0.00		0.00	0.00	0.00
4029 · Election Expenses	0.00	6,833.00	4,143.14	75,163.00	82,000.00
4031 · Legal Services	2,587.50	4,167.00	25,702.25	45,837.00	50,000.00
4032 · State Water Contract Services	3,028.79	3,917.00	33,316.71	43,087.00	47,000.00
4033 · Public Relations	6,749.73	11,250.00	156,774.47	123,750.00	135,000.00
4034 · Governmental Relations Consulti	8,000.00	8,167.00	88,491.00	89,837.00	98,000.00
4035 · Consulting & Engineering Expens	6,399.50	83,333.00	205,132.01	916,663.00	1,000,000.00
4036 · Medicare Tax Expense	2,315.33	1,708.00	19,945.18	18,788.00	20,491.00
4039 · PERS - Retirement Expenses	36,455.12	31,012.00	326,844.34	341,132.00	372,142.00
4040 · Social Security Tax Expense	9,900.01	6,327.00	70,368.93	69,597.00	75,920.00
4041 · State Compensation Fund	2,827.97	1,583.00	22,991.01	17,413.00	19,000.00
4042 · State Unemployment Insurance Ta	60.80	146.00	1,529.60	1,606.00	1,748.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

May 2025

	May 25	Budget	Jul '24 - May 25	YTD Budget	Annual Budget
4043 · Health Insurance Expense	36,301.58	32,000.00	373,091.55	352,000.00	384,000.00
4044 · Dental/ Vision Benefit Expense	4,994.42	7,667.00	63,662.12	84,337.00	92,000.00
4045 · Insurance - Liability, Casualty	4,058.78	4,583.00	66,651.60	50,413.00	55,000.00
4046 · Blue Cross Employee Reimburse...	1,992.11	7,500.00	68,972.88	82,500.00	90,000.00
4048 · Life Insurance	365.05	375.00	3,992.65	4,125.00	4,500.00
4050 · Dues and Associations	8,607.68	8,167.00	98,669.77	89,837.00	98,000.00
4051 · Travel and Conferences -Dir	2,722.20	2,083.00	18,565.40	22,913.00	25,000.00
4052 · Publications and Periodicals	135.95	25.00	2,118.35	275.00	300.00
4053 · State Water Contractors Audit	0.00	875.00	10,812.00	9,625.00	10,500.00
4054 · Financial Audit Expense	0.00	1,667.00	15,097.73	18,337.00	20,000.00
4055 · Travel & Conference -Staff	1,107.78	2,500.00	20,291.66	27,500.00	30,000.00
4057 · Taxes - Annual Fee	0.00	5,167.00	67,865.51	56,837.00	62,000.00
4058 · Tax Collection Fees	0.00	3,333.00	41,318.61	36,663.00	40,000.00
4059 · Property Tax Expense	0.00	71.00	809.61	781.00	850.00
4060 · Telephone Expense	3,759.83	3,083.00	27,389.27	33,913.00	37,000.00
4061 · Utilities - Gas, Electric, and	1,598.63	1,833.00	19,201.01	20,163.00	22,000.00
4063 · Safety Program	0.00	1,667.00	6,051.34	18,337.00	20,000.00
4065 · Water Conservation/Rebates Prog	4,676.00	24,583.00	121,959.25	270,413.00	295,000.00
4067 · OPEB -Other Post Employment Ben	23,333.33	65,000.00	756,666.63	715,000.00	780,000.00
4090 · SWP Transportation Cost	0.00	375,000.00	1,713,405.70	4,125,000.00	4,500,000.00
4093 · Uniform and Material Rentals	285.00	333.00	3,269.83	3,663.00	4,000.00
4095 · Vehicle Maintenance, Operating	1,895.50	2,833.00	37,940.69	31,163.00	34,000.00
4096 · Communication Expense	787.97	817.00	8,672.74	8,987.00	9,800.00
4099 · Facility Maintenance	4,275.42	2,500.00	40,315.84	27,500.00	30,000.00
4100 · Salaries - Field Workers	36,538.26	26,968.00	287,427.36	296,648.00	323,618.00
4108 · Grounds Maintenance and Materia	12,767.62	4,907.00	52,748.64	53,977.00	58,883.00
4112 · Depreciation Expense	49,457.00	0.00	540,643.00	0.00	0.00
4113 · Pipeline Maintenance & Material	34.75	4,167.00	7,678.92	45,837.00	50,000.00
4114 · SCADA Maintenance	0.00	833.00	28,425.67	9,163.00	10,000.00
4120 · Grants	12,220.00	166,667.00	29,220.00	1,833,337.00	2,000,000.00
Total Unrestricted G.O. Expenses	413,461.78	1,011,965.00	6,597,496.46	11,131,615.00	12,143,545.00
Riverside Facility					
4300 · Salaries - Riverside	754.20	563.00	5,389.06	6,193.00	6,760.00
4301 · Riverside Maintenance and Mater	54.35	500.00	1,023.95	5,500.00	6,000.00
Total Riverside Facility	808.55	1,063.00	6,413.01	11,693.00	12,760.00
Hydro Expenses					
4402 · Salaries - Hydro	150.84	1,300.00	1,649.03	14,300.00	15,600.00
4403 · Hydro Maintenance Materials	159.90	2,083.00	3,315.42	22,913.00	25,000.00
4406 · Hydro So Cal Edison (8800)	317.30	833.00	4,006.51	9,163.00	10,000.00
Total Hydro Expenses	628.04	4,216.00	8,970.96	46,376.00	50,600.00

San Gabriel Valley Municipal Water District

Income Statement - Actual vs. Budget

May 2025

	May 25	Budget	Jul '24 - May 25	YTD Budget	Annual Budget
Restricted Expense					
4510 · State Project Expense	191,689.00	733,333.00	8,211,129.00	8,066,663.00	8,800,000.00
4511 · State Project Amortization	8,034.00	8,083.00	88,374.00	88,913.00	97,000.00
4591 · State Project Cost of Water Adj	-31,942.00	0.00	-71,345.00	0.00	0.00
Total Restricted Expense	167,781.00	741,416.00	8,228,158.00	8,155,576.00	8,897,000.00
66000 · Payroll Expenses	0.00	-169.17	0.00	0.00	0.00
66900 · Reconciliation Discrepancies	0.00		0.00	0.00	0.00
Total Expense	582,679.37	1,758,490.83	14,841,038.43	19,345,260.00	21,103,905.00
Net Ordinary Income	1,443,159.55	-109,167.83	3,767,205.68	-1,202,707.00	-1,312,025.00
Other Income/Expense					
Other Expense					
6001 · COVID-19 Expense	0.00		0.00	0.00	0.00
6002 · Employee Appreciation	0.00		0.00	0.00	0.00
4700 · Interest Expense	0.00	0.00	0.00	0.00	0.00
Total Other Expense	0.00	0.00	0.00	0.00	0.00
Net Other Income	0.00	0.00	0.00	0.00	0.00
Net Income	1,443,159.55	-109,167.83	3,767,205.68	-1,202,707.00	-1,312,025.00

SAN GABRIEL MUNICIPAL WATER DISTRICT

REVOLVING FUND RECAP

May 15, 2025

Check No.	Date	Description	Amount
12695 - 12698	05/15/25	Payroll Expense	\$ 33,992.58
EFT	05/15/25	Payroll Expense - PERS	\$ 9,903.80
Wires	05/15/25	Federal & State Payroll Taxes	\$ 20,479.44
12699	05/15/25	Frontier	\$ 858.90
12700	05/15/25	Verizon	\$ 721.62
<i>May 15, 2025 GRAND TOTAL DISBURSEMENTS.....</i>			<u><u>\$ 65,956.34</u></u>

REVOLVING FUND RECAP

May 29, 2025

Check No.	Date	Description	Amount
12701-12704	05/29/25	Payroll Expense	\$ 34,094.78
EFT	05/29/25	Payroll Expense - PERS	\$ 9,903.80
Wires	05/29/25	Federal & State Payroll Taxes	\$ 20,377.31
EFT	05/29/25	State Compensation Ins	\$ 2,827.97
<i>May 29, 2025 GRAND TOTAL DISBURSEMENTS.....</i>			<u><u>\$ 67,203.86</u></u>

REVOLVING FUND RECAP

June 09, 2025

Check No.	Date	Description	Amount
12705	06/09/25	Bruce H Knoles	\$702.20
12706	06/09/25	Mark R Paulson	\$546.90
12707	06/09/25	Michael F Eng	\$1,276.10
12708	06/09/25	Miles L Prince	\$1,640.70
12709	06/09/25	Steven T Placido	\$182.30
Wires	06/09/25	Federal & State Payroll Taxes	\$883.00
<i>June 09, 2025 GRAND TOTAL DISBURSEMENTS.....</i>			<u><u>\$5,231.20</u></u>

3:28 PM

06/04/25

Accrual Basis

San Gabriel Valley Municipal Water District
Transactions by Account
As of May 31, 2025

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	05/13/2025	EFT	BeniComp (Corp)	-4,704.24
Bill Pmt -Check	05/15/2025	EFT	BeniComp (Corp)	-112.00
Bill Pmt -Check	05/22/2025	EFT	BeniComp (Corp)	-451.49
Bill Pmt -Check	05/30/2025	EFT	BeniComp (Corp)	-526.33
Bill Pmt -Check	05/27/2025	45220	Azusa Light & Water (Utilities Dept)	-1,138.07
Bill Pmt -Check	05/27/2025	45221	C.J. Brown & Company ,CPAs	-630.00
Bill Pmt -Check	05/27/2025	45222	Camfil USA	-975.16
Bill Pmt -Check	05/27/2025	45223	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	05/27/2025	45224	Cintas	-142.50
Bill Pmt -Check	05/27/2025	45225	Civic Publications (Corp)	-5,500.00
Bill Pmt -Check	05/27/2025	45226	DWR	-360,476.00
Bill Pmt -Check	05/27/2025	45227	Independent Cities	-1,150.00
Bill Pmt -Check	05/27/2025	45228	Industrial Fire Protection	-699.35
Bill Pmt -Check	05/27/2025	45229	Maria Jarmin	-176.61
Bill Pmt -Check	05/27/2025	45230	Meier Enterprises Inc	-12,259.62
Bill Pmt -Check	05/27/2025	45231	Primo Brands	-48.46
Bill Pmt -Check	05/27/2025	45232	RR Franchising, Inc DBA. Vanguard	-895.00
Bill Pmt -Check	05/27/2025	45233	Sandi Kaneko	-3,000.00
Bill Pmt -Check	05/27/2025	45234	SCE	-326.45
Bill Pmt -Check	05/27/2025	45235	Shell - Wex Bank	-90.92
Bill Pmt -Check	05/27/2025	45236	Steve Kiggins	-71.39
Bill Pmt -Check	05/27/2025	45237	Therapicasso	-750.00
Bill Pmt -Check	05/27/2025	45238	Verizon Wireless (M2M)	-845.34
Bill Pmt -Check	05/27/2025	45239	Civiltec Inc (Corp)	-835.00
Bill Pmt -Check	05/27/2025	45240	Grainger (Corp)	-38.27
Total 1001 - General Fund Bank of America				-465,842.20
TOTAL				-465,842.20

1:07 PM

06/05/25

Accrual Basis

San Gabriel Valley Municipal Water District
Transactions by Account
As of June 9, 2025

Type	Date	Num	Name	Amount
1001 - General Fund Bank of America				
Bill Pmt -Check	06/03/2025	EFT	BeniComp (Corp)	-106.00
Bill Pmt -Check	06/06/2025	EFT	BeniComp (Corp)	-112.00
Bill Pmt -Check	06/09/2025	45241	ACWA JPIA Medical/Life	-36,666.63
Bill Pmt -Check	06/09/2025	45242	Alexander Lin DBA Reach M...	-1,000.00
Bill Pmt -Check	06/09/2025	45243	Applied Technology Group, I...	-320.00
Bill Pmt -Check	06/09/2025	45244	Athens (Corporation)	-522.74
Bill Pmt -Check	06/09/2025	45245	Azusa Light & Water	-57.10
Bill Pmt -Check	06/09/2025	45246	Azusa Light & Water (Utilitie...	-1,036,389.75
Bill Pmt -Check	06/09/2025	45247	BOA-Visa	-1,828.56
Bill Pmt -Check	06/09/2025	45248	Brian Wood Automotive (Cor...	-121.15
Bill Pmt -Check	06/09/2025	45249	California Advocates, Inc. (C...	-8,000.00
Bill Pmt -Check	06/09/2025	45250	California Underground Facil...	-73.03
Bill Pmt -Check	06/09/2025	45251	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	06/09/2025	45252	Catalyst San Gabriel Valley	-12,220.00
Bill Pmt -Check	06/09/2025	45253	Cell Business Equipment	-419.37
Bill Pmt -Check	06/09/2025	45254	Century Paving Inc	-50,589.89
Bill Pmt -Check	06/09/2025	45255	Cintas	-140.62
Bill Pmt -Check	06/09/2025	45256	City of Monterey Park2	-50,000.00
Bill Pmt -Check	06/09/2025	45257	Dell	-1,983.39
Bill Pmt -Check	06/09/2025	45258	DigAlert (Corporation)	-167.25
Bill Pmt -Check	06/09/2025	45259	Evelyn Reyes	-67.62
Bill Pmt -Check	06/09/2025	45260	Frontier	-146.42
Bill Pmt -Check	06/09/2025	45261	Glendora Plumbing	-674.43
Bill Pmt -Check	06/09/2025	45262	Independent Cities	-325.00
Bill Pmt -Check	06/09/2025	45263	Maria Vasquez	-112.14
Bill Pmt -Check	06/09/2025	45264	Mark Paulson (Expense)	-23.80
Bill Pmt -Check	06/09/2025	45265	Michael F Eng (Expense)	-37.10
Bill Pmt -Check	06/09/2025	45266	Miles L Prince (Expense)	-1,058.30
Bill Pmt -Check	06/09/2025	45267	Mission ACE Hardware (Corp)	-34.75
Bill Pmt -Check	06/09/2025	45268	Public Water Agencies Grou...	-1,318.96
Bill Pmt -Check	06/09/2025	45269	RR Franchising, Inc DBA. V...	-895.00
Bill Pmt -Check	06/09/2025	45270	San Gabriel Valley Tribune	-135.95
Bill Pmt -Check	06/09/2025	45271	Sandi Kaneko	-3,000.00
Bill Pmt -Check	06/09/2025	45272	South Coast AQMD	-167.47
Bill Pmt -Check	06/09/2025	45273	Steven T. Placido DDS (Exp...	-28.00
Bill Pmt -Check	06/09/2025	45274	The Gas Company	-21.97
Bill Pmt -Check	06/09/2025	45275	US Postmaster	-146.00
Bill Pmt -Check	06/09/2025	45276	Verizon Business Services	-817.56
Bill Pmt -Check	06/09/2025	45277	Water Wise Consulting, Inc	-4,346.00
Bill Pmt -Check	06/09/2025	45278	Western Pest Control Speci...	-508.00
Total 1001 - General Fund Bank of America				-1,284,581.95
TOTAL				-1,284,581.95

SAN GABRIEL MUNICIPAL WATER DISTRICT

SWP FUND RECAP

April 28, 2025

Check No.	Date	Description	Amount
1017	05/27/25	DWR	\$ 537,168.00
May 27, 2025		Total Amount	\$ 537,168.00

VISA RECAP
APRIL 21, 2025 - MAY 20, 2025

DATE	GL/ACCT	NAME OF GL/ACCT	DESCRIPTION	REFERENCE	CHARGED AMT	REFERENCE	CHARGED AMT	REFERENCE	CHARGED AMT	REFERENCE	CHARGED AMT	TOTAL
4/18/2025	4027	Office Supply	Apple.com	Icloud	\$2.99							\$2.99
4/21/2025	4027	Office Supply	Microsoft 365	monthly fee	\$1.99							\$1.99
4/21/2025	4403	Hydro Maint.	Ewing	Rainbird for Hydro	\$159.90							\$159.90
4/27/2025	4027	Office Supply	Dropbox	Annual fee	\$199.00							\$199.00
5/1/2025	4033	Public Relations	Panera Bread	lunch boxes for legislative staff briefing	\$359.84							\$359.84
5/1/2025	4027	Office Supply	Google Workspace	monthly fee	\$111.44							\$111.44
5/3/2025	4027	Office Supply	Intuit	QB payroll monthly fee	\$91.00							\$91.00
5/7/2025	4095	Vehicle Maint	Union 76	Gas purchased - DK	\$56.80							\$56.80
5/10/2025	4027	Office Supply	Apple.com	Icloud	\$2.99							\$2.99
5/12/2025	4027	Office Supply	Ladys Donut	Donut for board mtg	\$24.15							\$24.15
5/13/2025	4055	Staff	Hotel Pacific	ACWA Spring Conference-SK	\$314.46							\$314.46
5/13/2025	4055	Staff	Hotel Pacific	ACWA Spring Conference-SK	\$365.56							\$365.56
5/15/2025	4095	Vehicle Maint	Cal Truck Equipment	Liftmoore for the truck	\$103.47							\$103.47
5/17/2025	4027	Office Supply	Zoom	Monthly fee	\$31.98							\$31.98
5/18/2025	4027	Office Supply	Apple.com	Icloud	\$2.99							\$2.99
Total					\$1,828.56							\$1,828.56

4027 \$468.53
4055 \$680.02
4403 \$159.90
4033 \$359.84
4095 \$160.27
total \$1,828.56

AGENDA ACTION ITEM NO. 1

REPORT ON VACANT JOB POSITIONS – AB 2561

RECOMMENDED ACTION: No action is required; information only.

BACKGROUND: This is required by AB 2561 and requires government agencies to report on vacant position prior to adoption of their annual budget. The District currently has one vacant position which is the System Operator/Inspector. The District is currently in the process of filling this position prior to the retirement of the current Supervising System Operator/Inspector.

BUDGET IMPACT: N/A

PRIOR BOARD ACTION: N/A



MEMORANDUM

To: Public Water Agencies Group

From: Jim Ciampa

Re: AB 2561 – Report on Vacant Job Positions

Date: May 27, 2025

AB 2561 was enacted in 2024 and took effect on January 1, 2025. AB 2561 requires a public agency each year to assess and address vacancy rates in order to help avoid the negative effects of understaffing on the delivery of public services as well as on public employees. The bill declares that job vacancies in local government are a widespread and significant problem for public agencies, which may undermine labor relations between public agencies and their employees. AB 2561 imposes the following new requirements on public agencies:

1. New Public Hearing Obligations Require Public Agencies to Report on Vacancies.

Under Government Code Section 3502.3, public agencies must now do the following:

- a. Track job vacancies at the agency;
- b. Present information on the status of the vacancies (such as information on the number of posted job openings, candidates interviewed, eligibility lists created, conditional offers made, etc.) and the agency's recruitment and retention efforts. An agency must present this information at a public hearing with the agency's governing body at least once per fiscal year (a copy of a Notice of Hearing is attached although we believe agendaizing the report as a separate agenda item will be adequate compliance, especially in this first year). ***If an agency is adopting its budget, the public hearing must occur prior to the governing board's adoption of that budget;*** and
- c. Identify, during the public hearing, any policies, procedures, and recruitment activities that may present obstacles in the agency's hiring process and potential changes that may alleviate such obstacles.

These affirmative obligations apply to all public agencies subject to the Meyers-Milias-Brown Act, ***even if the agency does not have any represented employees***. Thus, even PWAG members that do not organized unions or employee associations must make the report including items a-c, above. If an



agency has a represented workforce, AB 2561 entitles a recognized employee organization to make a presentation at the public hearing when the agency makes its presentation. AB 2561 does not specify details regarding the presentation the employee organization is entitled to make.

2. Additional Obligations May Apply if the Vacancy Rate in a Bargaining Unit Exceeds 20%. In addition to the requirements described above, if the vacancy rate in a particular bargaining unit is at least 20% of the total number of authorized full-time positions, the employee organization that represents the bargaining unit may request that the agency present additional information at the public hearing. Upon such a request, a public agency must present the following additional information:

- a. The total number of job vacancies within the bargaining unit;
- b. The total number of applicants for vacant positions within the bargaining unit;
- c. The average number of days to complete the hiring process from when a position is posted; and
- d. Opportunities to improve compensation and other working conditions.

3. Implications for Public Agency Communications with Employee Organizations. AB 2561 is intended to require public reporting on information regarding vacancy rates and to leverage the disclosure of such information to increase staffing at public agencies and increase compensation for public employees to assist with recruitment and retention efforts.

In terms of meet and confer obligations, AB 2561 does not change the obligations to which public agencies are subject. For example, public agencies continue to possess the management right to decide which services to offer and the level of funding for such services. Public agencies must continue to meet and confer over certain decisions that affect the matters within the scope of representation that are implicated by high vacancy rates, such as the decisions to contract out bargaining unit work, to remove work from a bargaining unit, and to make material changes to an employee's workload.

In terms of requests for information, AB 2561 will likely result in an increase in the number of requests from employee organizations seeking information regarding vacancies that the employee organizations may use in their presentation at the public hearing. Agencies should be proactive and prepare for such requests, even before an employee organization makes a request. Agencies should also be mindful that employee organizations are entitled to information that is relevant and necessary to their representational responsibilities and that the obligation to provide such information extends to information beyond that which relates to vacancies.



The new law will also affect agency budget planning processes. Agencies should be prepared to add the following steps to their budget planning process to account for and address the labor relations issues implicated by this new law:

- Review and analyze agency vacancy rates prior to or early on in the budget planning process, focusing on vacancy rates by bargaining unit.
- Review recruitment policies, procedures, and activities and prepare to address any potential obstacles in the hiring process during the public hearing regarding vacancies. The public hearing is an opportunity to highlight successful recruitment and retention efforts.
- Consider conducting a staffing study in order to analyze the number of positions actually required to provide the public services that the governing body prioritizes.
- Where applicable, present vacancy information by bargaining unit to the relevant employee organizations, along with information regarding recruitment and retention efforts for that bargaining unit. Agencies may consider presenting such information proactively on a regular basis (e.g., January 1 each year) and standardizing the information presented to each employee organization in order to potentially avoid more expansive requests for information.
- Factor in and schedule the public hearing regarding vacancies into the budget preparation process. Agencies may select a single date for the hearing that will include the agency's presentation as well as the presentations for all recognized employee organizations.
- Provide advance notice of the hearing to all recognized employee organizations, along with notice that they have the right to make presentations at such hearings.
- Because AB 2561 does not regulate employee organization presentations, agencies should consider proposing presentation parameters to employee organizations and attempt to reach written agreements on the terms of the presentations with each employee organization. Such terms may specify the number of presenters, length of presentations, subjects to be discussed, and data to be presented.
- In the event that an agency receives direction from its governing board to improve compensation or other working conditions for represented employees, the agency should be prepared to meet and confer with the relevant employee organizations over such changes.



- Prepare for employee organizations to make a number of proposals related to staffing, such as guaranteed staffing ratios and minimum staffing in order to address the employee organization's concerns about understaffing and workload for existing staff.

AB 2561 is another pro-labor bill that adds additional compliance requirements on public agencies.

AGENDA ACTION ITEM NO. 2

RESOLUTION NO. 06-2025-846 – AMENDING CONFLICT OF INTEREST CODE AND DISCLOSURE CODE TO ADD GENERAL MANAGER EMERITUS POSITION

RECOMMENDED ACTION: Adopt Resolution No.06-2025-846.

BACKGROUND: The new General Manager will begin work on July 1, 2025. To provide assistance, the outgoing General Manager will remain in the office until September 1 and will remain on payroll until December 31, 2025. To Avoid having two people in the same position, Legal Counsel recommends creation of a new “General Manager Emeritus” position and that the conflict-of-Interest Code be amended to add the position.

BUDGET IMPACT: This will create a six month overlap in position which has been accounted for in the 2025-2026 Budget.

PRIOR BOARD ACTION: Creation of the temporary General Manager Emeritus position was approved at the May Board Meeting.

RESOLUTION NO. 06-2025-846

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
APPROVING AMENDED CONFLICT OF INTEREST AND DISCLOSURE CODE
OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT**

WHEREAS, the Political Reform Act, Government Code Section 81000 et seq., requires each state and local government agency to adopt and promulgate a conflict of interest code; and

WHEREAS, as the code reviewing body for the San Gabriel Valley Municipal Water District ("District"), the Los Angeles County Board of Supervisors, establishes regulations governing the form of Conflict of Interest Code to be adopted by the District; and

WHEREAS, the District's current General Manager will be retiring effective December 31, 2025 and will be employed on a temporary basis in a new position as the District's "General Manager Emeritus" from July 1, 2025 through and including December 31, 2025 to assist with the transition to the District's new General Manager; and

WHEREAS, that new position necessitates an amendment to the District's Conflict of Interest Code to add that position to said code,

NOW THEREFORE BE IT RESOLVED, that the Board of Directors of San Gabriel Valley Municipal Water District does hereby amend the District's Conflict of Interest Code to add the "General Manager Emeritus" position to Exhibit "B" to said code, and reflect Disclosure Categories 1, 2 and 3 for that position; and

BE IT FURTHER RESOLVED, that a secretarial certified copy of this Resolution, including the attached amended Conflict of Interest Code of the San Gabriel Valley Municipal Water District, shall be forwarded to the Los Angeles County Board of Supervisors.

ADOPTED, SIGNED AND APPROVED this 9th day of June, 2025.

Ayes:

Noes:

Absent:

Abstain:

Steven T. Placido, President
Board of Directors
San Gabriel Valley Municipal Water District

ATTEST:

Bruce Knoles, Secretary

**CERTIFICATE OF THE SECRETARY OF
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT**

I, Bruce Knoles, the undersigned, do hereby certify:

1. I am the duly elected and acting Secretary of San Gabriel Valley Municipal Water District.

2. The foregoing Resolution Approving Amended Conflict of Interest and Disclosure Code of the San Gabriel Valley Municipal Water District was adopted at a regular meeting of the Board of Directors of San Gabriel Valley Municipal Water District held on June 9, 2025.

IN WITNESS WHEREOF, I have executed this Certificate as Secretary of the District this 9th day of June, 2025.

Secretary

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

EXHIBIT “A”

CATEGORY 1

Persons in this category shall disclose all interests in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all investments and business positions.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) and business positions.

CATEGORY 4

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell services and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

EXHIBIT B

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Directors	1, 2, 3
General Manager	1, 2, 3
<i>General Manager Emeritus</i>	<i>1, 2, 3</i>
General Legal Counsel	1, 2, 3
External Affairs Manager	4
External Affairs Specialist	4
Consultants/New Positions*	

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The General Manager or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Individuals who perform under contract the identical duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interests in the categories assigned to that designated position.

EFFECTIVE DATE: 06/09/2025

AGENDA ACTION ITEM NO. 3

RESOLUTION NO. 06-2025-847 SALARY SCHEDULE

RECOMMENDED ACTION: Adopt Resolution No. 06-2025-847 Salary Schedule.

BACKGROUND: At the May Board Meeting, the Board voted to approve a 3% Cost of Living Adjustment for all employees. A Salary resolution is required by CalPERS anytime there are adjustments made.

BUDGET IMPACT: A 3% increase will increase the overall Budget by \$60,000, which has been applied to the 2025-2026 Budget and will be reviewed under agenda item 4.

PRIOR BOARD ACTION: The Board acted in May 2025 to approve the 3% increase based on the Consumer Price Index.

RESOLUTION NO. 6-2025-847

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
REVISING SALARIES**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL
VALLEY MUNICIPAL WATER DISTRICT** as follows:

Section 1. Purpose

This resolution adopts new salaries.

Section 2. Salaries

Effective as of June 23, 2025, each of the incumbents of the following offices or positions shall be entitled to receive the following salary on a monthly basis unless otherwise indicated:

Job Title	Salary Steps							
	I	II	III	IV	V	VI	VII	VIII
Supervising System Operator/Inspector	11078	11630	12213	12822	13464			
Sr. System Operator/Inspector	9514	9990	10490	11014	11565			
System Operator/Inspector	6935	7283	7647	8029	8431			
External Affairs Specialist	6799	7140	7496	7871	8264	8539	8825	9118
External Affairs Manager	9507	10219	10985	11808	12695	12910	13129	13354
Executive Assistant	9076	9531	10007	10507	11032	11397	11773	12161
Accounting Specialist	7478	7853	8245	8656	9089	9299	9512	9730
Assistant General Manager	16008	16810	17649	18531	19458	20431	21452	22525
General Manager (No Salary Steps)	27305							
General Manager Emeritus	28124							

PASSED, APPROVED AND ADOPTED on June 09, 2025.

President

ATTEST:

Secretary

AGENDA ACTION ITEM NO. 4

RESOLUTION NO. 06-2025-848; 2025-2026 BUDGET AND CAPITAL EXPENDITURES

RECOMMENDED ACTION: Adopt Resolution No. 06-2025-848; Budget and Capital Expenditures.

BACKGROUND: The draft budget was presented at the May Board Meeting. The draft was modified to reflect salary adjustments. We are required by our Administrative Code to adopt our annual budget via resolution.

BUDGET IMPACT: None.

PRIOR BOARD ACTION: None.

RESOLUTION NO. 6-2025-848

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
ADOPTING 2026 FISCAL YEAR BUDGET**

WHEREAS, Section 3-1.101 of the Administrative Code of the San Gabriel Valley Municipal Water District (“District”) requires the District to annually adopt a budget; and

WHEREAS, the District’s General Manager has prepared a budget for the 2026 fiscal year, in the form attached hereto as Exhibit A, and has presented that draft budget to the District’s Board of Directors for its consideration; and

WHEREAS, the budget for the 2026 fiscal year reflects an operating loss of \$2,278,106 but District management has explained that operating loss results from approximately \$1,800,000 in grant funding provided to a project that will provide significant long-term benefits to the District and that \$2,278,106 is offset by “Funds Transferred from Reserves” to reduce the operating loss to zero; and

WHEREAS, the draft budget for the District’s 2026 fiscal year includes property tax revenues that are restricted for use to only pay expenses related to the State Water Project and the imposition and collection of those property tax revenues are necessary to pay those State Water Project expenses because it is infeasible, after consideration by the Board of Directors, for the District to further increase the water charges imposed on its member cities to cover those significant expenses; and

WHEREAS, the foregoing determination of infeasibility is made, in part, based upon the fact that the District’s member cities have existing water rate structures in place and further increases of the District’s water charges will adversely impact the cities’ revenue requirements and cost recovery and, therefore, their respective compliance with Proposition 218 (Article XIII D, Section 6 of the California Constitution); and

WHEREAS, the District’s Board of Directors has considered that draft budget and has determined that budget accurately sets forth the District’s anticipated revenues and expenses for the 2026 fiscal year and that it is in the best interest of the District that said budget be approved.

NOW THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT that (1) the Board of Directors finds and determines that it is infeasible for the District to further increase the water charges imposed on the District’s member cities and that it is necessary for the

District to levy property taxes as reflected in the budget to be used to cover costs related to the State Water Project, which is the District's only source of water; and (2) the District's 2026 fiscal year budget, in the form presented and attached hereto as Exhibit A, which is fully incorporated herein by this reference, is hereby approved, and the District's General Manager is hereby directed to take all necessary actions to file that budget with all required state and local agencies and to otherwise implement that budget for the upcoming fiscal year.

PASSED, APPROVED AND ADOPTED this June 09, 2025.

President

ATTEST:

Secretary

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

BUDGET - FISCAL YEAR 2025-2026

ACCT NO.	UNRESTRICTED REVENUE GENERAL OPERATIONS	2023-2024 YEAR END	2024-2025 BUDGET	PROJECTED YEAR END	2025-2026 BUDGET	NOTES
3002	Tax Revenue (Gen. 1%)	6,008,628	6,000,000	6,200,000	6,300,000	
3003	Water Sales	4,992,324	2,000,000	1,883,000	2,000,000	
3004	Interest Revenue	886,720	1,000,000	891,725	891,725	
3005	Ready-To-Serve	11,880	11,880	11,880	11,880	
3006	RDA Prop Tax Trust Fund (AB1x)	822,324	700,000	642,458	700,000	
3008	SBVMWD Pipe Mtn Revenue Schedule 6	21,552	30,000	10,272	30,000	
TOTAL GENERAL OPERATIONS REVENUE		12,743,428	9,741,880	9,639,335	9,933,605	
POWER REVENUE SALES						
3210	Hydro Power Sales	221688.51	50,000	0	90,000	
TOTAL POWER REVENUE SALES		221688.51	50000	0	90,000	
RESTRICTED REVENUE - SWP						
3306	Tax Revenue - State Water Project	10,432,709	10,000,000	10,450,710	10,500,000	
TOTAL RESTRICTED REVENUE - SWP		10,432,709	10,000,000	10,450,710	10,500,000	
3400	Grants-DWR	0	0		0	
3401	Grants - State Water Board & Reclamation	0	0		0	
TOTAL INCOME		23,176,137	19,791,880	20,090,045	20,523,605	
GENERAL OPERATING EXPENSES						
4001	Directors Fees	54,400	60,000	51,600	60,000	
4010	Administrative Salaries	336,495	327,659	327,660	*642,500	*overlapping GM salary, sick/vacation payout
4014	Field Supervision (Labor)	234,898	233,229	233,457	252,245	
4020	Office Salaries	246,658	255,054	*340,762	236,950	*3 mos overlap for acctg. Specialist
4021	External Affairs Manager-Office Salaries	146,491	152,672	154,010	159,937	
4022	Part-Time Employee	-	0	0	0	
4023	External Affairs Specialist	80,302	83,179	81,886	89,952	
4027	Office Supply/Misc Expense	28,828	44,000	33,200	44,000	
4029	Election Expense	0	82,000	72,383	0	
4031	Legal Services	29,083	50,000	29,200	50,000	
4032	SWC Services	45,176	47,000	36,346	47,000	
4033	Public Relations & Conservation Materials	51,749	135,000	85,459	135,000	
4034	Governmental Relations Consulting	97,705	98,000	96,491	98,000	
4035	Consulting & Engineering	571,992	1,000,000	585,506	*1,000,000	*Corrosion Engineering
4036	Medicare Tax	20,153	20,491	21,590	24,000	
4039	PERS Payroll Deductions	623,543	372,142	355,981	436,861	

ACCT NO.	Page 2 ACCOUNT DESCRIPTION	2023-2024 YEAR END	2024-2025 BUDGET	PROJECTED YEAR END	2025-2026 BUDGET	
4040	Social Security	72,459	75,920	77,370	87,528	
4041	State Compensation Insurance	17,026	19,000	23,963	26,000	
4042	State Unemployment	1,505	1,748	1,672	1,750	
4043	Health Insurance	364,823	384,000	409,390	462,741	
4044	Dental & Vision Benefit	87,229	92,000	67,229	90,000	
4045	Liability, Cas & Ind Insur.	51,930	55,000	70,710	77,403	
4046	Blue X Employee Reimb.	75,287	90,000	78,287	90,000	
4048	Life Insurance	4,165	4,500	4,358	5,040	
4050	Dues & Associations	100,522	98,000	102,239	100,000	
4051	Travel & Conferences -Directors	16,894	25,000	18,669	25,000	
4052	Publications & Periodicals	205	300	*2,122	300	*notice of inviting bids of publication
4053	SWC Audit Service	10,290	10,500	10,812	11,000	
4054	District Audit Service	26,249	20,000	15,098	20,000	
4055	Travel & Conferences - Staff	20,047	30,000	23,840	30,000	
4057	Tax Annual Fee	61,482	62,000	67,866	68,000	
4058	Tax Collection Fees	39,715	40,000	41,318	41,500	
4059	Property Taxes	799	850	810	850	
4060	Telephone	38,496	37,000	28,600	30,000	
4061	Electricity, Water & Gas	20,972	22,000	23,198	24,000	
4063	Safety Program	5303.00	20,000	6,200	20,000	
4065	Water Conservation Rebate Program	146,114	295,000	146,256	175,000	
4067	OPEB	400,000	780,000	780,000	*780,000	*500k contribution to OPEB trust
4090	SWP Transportation Cost Variable	5,231,131	4,500,000	2,433,406	*2,250,000	*assume 50% allocation in 2026
4093	Uniform Rental-Cleaning	2,845	4,000	3,626	4,000	
4095	Vehicle Maint/Operating Expense	38,660	34,000	41,842	35,000	
4096	Communication Expense/Security	9,198	9,800	8,971	*34,320	*new security and fire system upgrade
4099	Facility Maintenance	41,133	30,000	41,000	48,000	
4100	Field Salaries	272,703	323,618	319,950	*390,234	*hiring for system operator/inspector
4108	Grounds Maint & Materials	35,926	58,883	59,112	45,000	
4113	Pipeline Maintenance & Materials	87,166	50,000	15,000	*100,000	*air vac improvements
4114	SCADA Maintenance	17,922	10,000	*28,426	20,000	
4120	Loans & Grants	212,127	2,000,000	222,000	*5,430,000	*1.8M -Sierra Madre-joint well (grant), 3.4M -Azusa (0%loan)
TOTAL UNRESTRICTED G. O. EXPENSES		10,077,791	12,143,545	7,678,871	13,799,111	

ACCT NO.	Page 3 ACCOUNT DESCRIPTION	2023-2024 YEAR END	2024-2025 BUDGET	PROJECTED YEAR END	2025-2026 BUDGET	
SCHEDULE VI - RIVERSIDE FACILITY						
4300	Salaries - Riverside	3,402	6,760	6,183	10,000	
4301	Riverside Maintenance & Materials	14,814	6,000	1,248	15,000	
TOTAL RIVERSIDE FACILITY		18,217	12,760	7,431	25,000	
HYDRO EXPENSES						
4402	Hydro Salaries	13,875	15,600	3,075	15,600	
4403	Hydro Maintenance & Materials	15,379	25,000	25,000	25,000	
4406	SCE Hydro (8800)	8,817	10,000	4,729	10,000	
TOTAL HYDRO EXPENSES		38,071	50,600	32,804	50,600	
RESTRICTED EXPENSE - SWP						
4510	State Project Expense	8,609,945	8,800,000	8,718,297	*9,500,000	*DCP funding begins Jan 1,2026
4511	State Project Amoritization	96,403	97,000	96,403	97,000	
4591	State Project Cost of Water Adjustment Pr Yr	76,206	0	(7,461)	0	
TOTAL RESTRICTED SWP EXP		8,782,554	8,897,000	8,807,239	9,597,000	
TOTAL EXPENSE		18,916,633	21,103,905	16,526,345	23,471,711	

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

RECAP				
TOTAL REVENUE	23,176,137	19,791,880	20,090,045	20,523,605
TOTAL EXPENSE	18,916,633	21,103,905	16,526,345	23,471,711
GAIN (LOSS)	4,259,504	(1,312,025)	3,563,700	(2,948,106)
LOAN REPAYMENT	540,000			670,000
FUNDS TRANSFERED FROM RESERVES	0	0	0	2,278,106
NET INCOME	4,799,504	0	3,563,700	0

SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT
MAJOR CAPITAL EXPENDITURES
2025-2026 BUDGET

[illegible]

AGENDA ACTION ITEM NO. 5

PROPOSAL FROM CIVILTEC ENGINEERING, INC. TO EXTEND CONSTRUCTION PHASE SERVICES AND SAN DIMAS GENERATOR REDESIGN FOR GENERATOR REPLACEMENT, ELECTRICAL TESTING, AND ELECTRICAL EQUIPMENT UPGRADES AT SIX FACILITIES

RECOMMENDED ACTION: Approve the proposal from Civiltec Engineering, Inc.

BACKGROUND: Last August, Civiltec Engineering, Inc. was asked to evaluate the vast discrepancy between the Generator Project bids and the engineer's estimate. Civiltec was also asked to evaluate whether the proposed 20kW and 30kW generators were suitable for the six facilities. The lengthy out-of-scope research, meetings, and submittal review for the pre-purchase of suitably sized generators and transfer switches have reduced the Construction Phase Services balance to ~\$4,800. This proposal replenishes construction phase funding and revises plans and drawings to relocate the standby generator and fuel tank at the San Dimas facility from the electrical room to a support pad outside.

BUDGET IMPACT: None, there is sufficient funding in the adopted 2024-2025 budget for consulting and engineering services.

PRIOR BOARD ACTION: Civiltec Proposal No. PU23035 for \$79,145.00 was approved November 13, 2023



*Civil, Water, Wastewater, Drainage, Transportation and
Electrical/Controls Engineering • Construction Management • Surveying
California • Arizona*

April 22, 2025

San Gabriel Valley Municipal Water District
1402 N Vosburg Dr
Azusa, CA 91702

Sent Via Email: stevekiggins@sgymwd.com

ATTN: Steve Kiggins | Assistant General Manager

**RE: Proposal for Steve Kiggins
Generator San Dimas Redesign and Extended Construction Phase Services
Civiltec Proposal No. PU23035**

Dear Mr. Kiggins,

Civiltec engineering, inc. (Civiltec) appreciates the opportunity to provide engineering services to San Gabriel Valley Municipal Water District (District) for the above referenced project.

The District's project to replace the existing emergency electric power generators at five of its flow and pressure control facilities and one facility previously without a generator has extended well beyond initial expectations. The project began in 2023 with a proposal to upgrade the generators provided to the District by an electrical contractor with past experience doing business with the District. The initial project saw contractor bids that well exceeded estimates and resulted in the District rejecting all bids in August of 2024.

The project was revised to update the generator study report and provide plans and specification with greater details to clarify scope to bidders with the intent of reducing construction bids. The project has seen delays resultant from several unforeseen challenges including multiple iterations of correspondence and teleconferences with potential generator vendors, equipment reviews, and vendor proposal cost estimate comparisons and analysis. Additionally, the San Dimas generator design is to be revised to have its replacement generator plan changed from matching its existing configuration with an interior installation to an exterior installation, similar to the other five project sites.

Budget on the original project has been reduced to \$5,613 due to the unforeseen out of scope work mentioned and in part due to hourly rate increases above those in the original 2023 project. We submit the following proposal to provide project budget to modify the San Dimas plans to an exterior generator installation and to supplement the remaining budget in the original project for bidding and construction phase services through end of construction.



We understand this project is for drawings, specifications, bidding support, and construction oversight for the District's standby generator replacements at 6 pipeline control facilities in southern California. The project scope will consist of:

- Modification of existing or development of 2-3 electrical drawings
- Modification of existing or development of 1-2 site/civil/structural/demolition engineering drawings
- 1 structural engineering drawing
- Incorporation of the new/revised drawings into the bid documents
- Bidding assistance
- Construction submittals review, progress teleconferences, and inspection services

AUTHORIZED RESPONSIBLE ENGINEERS

Civiltec proposes to assign Steven Walker, PE, Senior Project Engineer, as company representative. As the Senior Project Engineer, he is responsible for the firm's timely response and quality completion of this project. He has complete authority to handle all contractual matters, commit **Civiltec's** resources, and take all action necessary to meet your requests. **Civiltec** will manage this project directly from our Upland office.

SCOPE OF SERVICES

Based on our project understanding and professional experience, we have identified the following scope of services.

Phase 1. San Dimas Generator Plans Revision/New Drawings and Specifications

Task 1 – Revise Existing/Develop New Drawings and Specifications

Civiltec will modify the existing San Dimas generator plans and provide additional drawings as needed to illustrate the design requirements.

We anticipate drawings to consist of siting a new concrete support pad for the new generator just outside the east wall of the existing generator room. New conduit will be routed below grade and into the existing building to integrate with the existing electrical system. The concrete pad will extend 6-inches beyond the new sound enclosure of the generator and raised 4-inches above the existing asphalt pavement. The installation will require the contractor to saw-cut the existing asphalt pavement for construction the concrete pad and replace the asphalt in-kind.

The existing generator and appurtenances will be demolished and removed from its building interior location. The existing air-intake flume will be demolished, and the wall penetration closed (approximately 6 ft x 4.5 ft) with new concrete block, and painted to match interior and exterior colors.

Phase-1 Deliverables:

- Design Documents
 - Draft and Final Drawings and Specifications

Phase-1 Meetings

- Draft Design Documents Review Meeting

Phase 2. Bid Package Development and Bid Phase

Budget for work completed in Phase-2 will be provided under existing project number 2023331.00 with no additional funding in this proposal for its scope. Completion of Tasks in Phase-2 will close out 2023331.00.

Task 1 – Development of Bid Ready Design Documents

Civiltec will package the developed drawings and specifications for use in solicitation of bids from electrical contractors.

Civiltec will prepare the District standard front-end documents with information specific to this project for their review and approval.

An initial draft set of design documents will be provided to the District for review. A video teleconference will be held to discuss District comments for addressing/incorporating into the finalized design documents.

Task 2 – Solicitation of Bids and Bid Phase Assistance

Civiltec will assist the District in identifying reputable local electrical contractors to provide the bidding documents for solicitation of proposals. We will assist in answering bidder questions, preparing and issuing any addendums required, review received bids, and provide a letter of recommendation for selection of the contractor based on meeting required qualifications and best price.

Additionally, *Civiltec* will attend a mandatory bidders' pre-bid job walk of the project construction sites to assist bidders' understanding of the scope of work and requirements.

Task 3 – Bid Phase Progress Meetings

Civiltec will conduct progress meetings as needed during the bid phase to coordinate the bidding and selection process.

Phase-2 Deliverables:

- Design Documents
 - Drawings
 - Specifications
 - Bid tab
- Bid Solicitation Addenda
- Responses to Bidder Questions
- Letter of Recommendation Bid Acceptance

Phase-2 Meetings

- Generator replacement sites (6 sites)

Phase 3. Construction Phase Services

Civiltec will provide construction phase services as needed throughout project as described in the following tasks.

Task 1 – RFIs, Shop Drawing Reviews, Change Orders.

Services for this task include reviewing and responding to contractor requests for information (RFI), review of contractor shop drawing submittals, and negotiation assistance with the contractor for any change orders.

Task 2 – Construction Progress Meetings

Civiltec will participate in bi-weekly construction progress meetings with the contractor and District as needed. We will provide electrical, structural, and other engineering disciplines for meetings as needed and appropriate for the current stage of the construction work.

Task 3 – Construction Field Representative Services

A *Civiltec* field representative will be provided as needed to document the project progress at each of the work sites, contractor safety measures, and equipment/materials onsite.

Because the District is prepurchasing the generators it is expected the actual on-site work will be completed in under 6 weeks, spread out over 12 weeks. Budget for the field representative is set to 1 day per week for 6 weeks, allowing approximately 1.5 hours including travel time, for a total 52 hours to include visit documentation preparations.

Task 4 – Final Startup and Testing

A *Civiltec* electrical engineer will perform a site visit to inspect installation and witness functionality. The electrical engineer will document the visit and make recommendations for corrections and/or modifications to the installed work.

Task 5 – Project Close Out Records

Civiltec will compile the contractor's marked up installation drawings into a record document of the project.

Phase-3 Deliverables:

- Reviewed Contractor Shop Drawings
- RFI Responses
- Change Orders
- Field Representative Inspection Reports
- Startup and Testing Witnessing Summary Memorandum
- Record Drawings

Phase-3 Meetings

- Pre-bid meeting at generator replacement sites (6 sites)
 - *Civiltec* electrical and design engineers in attendance
- Project construction progress meetings



- **Civiltec** electrical, structural, and design engineers in attendance as needed
- Project close-out inspection of work at generator replacement sites (6 sites)
 - **Civiltec** electrical and design engineers in attendance

SCHEDULE

Civiltec is available to commence this project immediately. Based on the scope of work described previously, we can complete the Phases and Task according Attachment B.

FEE DISTRIBUTION SCHEDULE

Professional fees for the above-described services in Phase 1 are estimated to be provided with the following breakdown and will be provided on a fixed fee basis as is most convenient for the District. A breakdown of Phase 1 hours and fees is included as Attachment A

Phase 1. San Dimas Generator Plans Revision/New Drawings and Specifications.....	\$8,530.00
Phase 2. Bid Package Development and Bid Phase.....	\$0.00
Phase 3. Construction Phase Services.....	\$23,285.00

Our total fee for Phase 1, Phase 2, and Phase 3 in this proposal scope of work is summarized below:

Proposal Total \$31,815.00

Any work not authorized within 3 months of the date of this proposal will be subject to renegotiations based on current rates. Capacity and impact fees associated with application filings shall be the responsibility of the District. Additional services may be authorized by the District based on **Civiltec's** Hourly Rate Schedule. **Civiltec** will bill monthly for all work performed and expenses incurred on the project's behalf.

If this proposal is acceptable, please return a signed copy to our office. Again, thank you for the opportunity to submit this proposal. We look forward to working with you on this project. Please contact the undersigned directly with any comments or questions.

Sincerely,

Civiltec engineering, inc.

A handwritten signature in blue ink that reads 'Steve Walker'.

Steven Walker, PE (swalker@civiltec.com)
Senior Engineer

SMW:dgs



Attachment(s): A – Breakdown of Hours and Fees
B – Conceptual Project Schedule

Proposal Acceptance:

The Terms and Conditions of this proposal are:

Accepted this _____ day of _____ 2025.

By Authorized District Representative:

_____ Name and Title	_____ Date
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Attachment A
Breakdown of Hours and Fees

Project Name: SGVMWD Generator San Dimas Redesign and Extended Construction Phase Services
Client: San Gabriel Valley Municipal Water District
Proposal Number: PU25XXX
FF
Date: April 22, 2025

Scope of Work	HOURS								Reimb. Expenses	TOTAL COST
	PIC \$ 290.00	SrE \$ 275.00	PrEE \$ 250.00	SrSE \$ 195.00	D/CAD \$ 150.00	CAD \$ 135.00	JrE \$ 95.00	CO \$ 165.00		
Phase 1 - San Dimas Generator Plans Revision/New Drawings and Specifications	1	6	12	2	2	6	22	0	\$ -	\$ 8,530
Task 1 - Revise Existing/Develop New Drawings and Specifications	1	6	12	2	2	6	22	0	\$ -	\$ 8,530
Phase 2 - Bid Package Development and Bid Phase	0	0	0	0	0	0	0	0	\$ -	\$ -
Task 1 - Development of Bid Ready Design Documents	0	0	0	0	0	0	0	0	0	\$ -
Task 2 - Solicitation of Bids and Bid Phase Assistance	0	0	0	0	0	0	0	0	0	\$ -
Task 3 - Bid Phase Progress Meetings	0	0	0	0	0	0	0	0	0	\$ -
Phase 3 - Construction Phase Services	0	13	26	0	0	4	32	52	\$ 1,050	\$ 23,285
Task 1 - RFIs, Shop Drawing Reviews, Change Orders.	0	4	8	0	0	0	18	0	0	\$ 4,810
Task 2 - Construction Progress Meetings (each 2 weeks for 12 weeks)	0	6	6	0	0	0	0	0	0	\$ 3,150
Task 3 - Construction Field Representative Services (1 visit/week/site for 6 weeks)	0	0	0	0	0	0	0	52	300	\$ 8,880
Task 4 - Final Startup and Testing	0	2	10	0	0	0	10	0	750	\$ 4,750
Task 5 - Project Close Out Records	0	1	2	0	0	4	4	0	0	\$ 1,695
HOURS	1	19	38	2	2	10	54	52		178
BUDGET	\$ 290	\$ 5,225	\$ 9,500	\$ 390	\$ 300	\$ 1,350	\$ 5,130	\$ 8,580	\$ 1,050	\$ 31,815

PIC = Principal Engineer (PE)
PrEE = Principal Electrical Engr. (PE)
PE = Project Engineer (PE)
SE = Staff Engineer (EIT)
CAD = CAD Operator
Admin = Admin. Asst./Clerical
2PS = Two Person Survey Crew

SrE = Senior Engineer (PE)
PM = Project Manager
SrD = Senior Designer
D = Designer
JrE = Jr. Engineer (Intern)
CO = Construction Observer
SLS = Staff Land Surveyor (PLS)

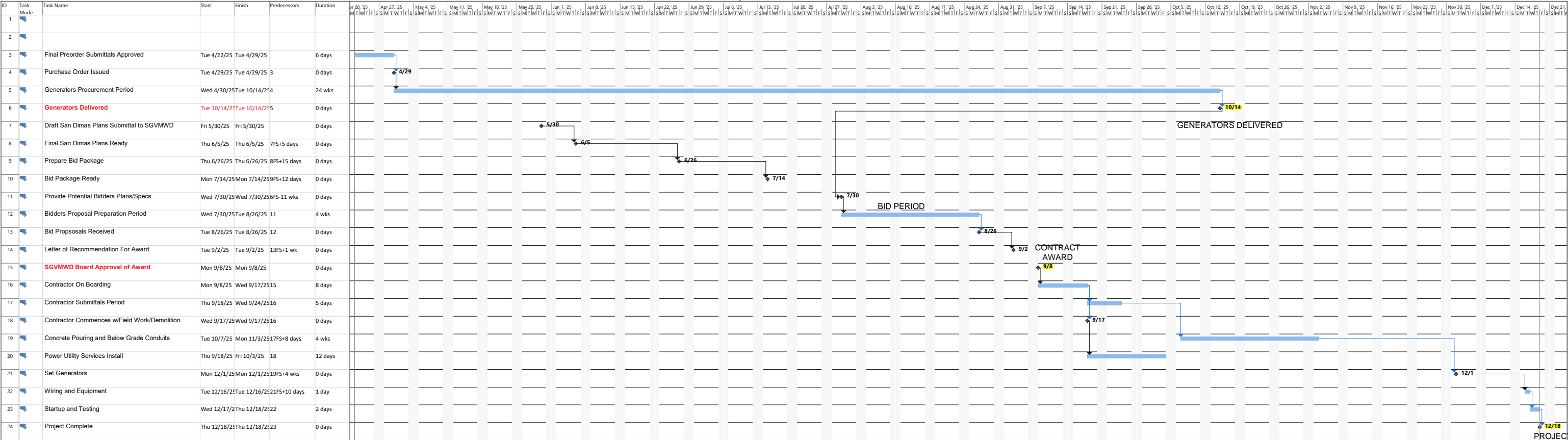
SrPM = Sr. Project Manager
SrPE = Sr. Project Engineer (PE)
SrSE = Sr. Staff Engineer (EIT)
D/CAD = Designer/CAD Operator
PT = Planning Technician
SM = Survey Manager (PLS)
ST = Survey Technician



Attachment B

Conceptual Project Schedule

SGVMWD Generator Project San Dimas Redesign and Extended Construction Phase Services
Project Schedule



PROJECT COMPLETE



Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

Cc: Darin Kasamoto, General Manager

From: Evelyn Reyes, External Affairs Manager

Date: June 3, 2025

Subject: External Affairs Report

Upcoming Events

- **City of Alhambra** – SGV Active Streets – *SGVMWD booth*
Sunday, June 22 | First Street | Time: 3 pm to 8 pm

Meetings & Events Attended

- City of Monterey Park – Student Leadership Day
- DCP Communications Focus Briefing
- SWC Advocates Legislative Briefing
- Alhambra High School – Milkweed Project Launch
- City of Monterey Park – Public Works Day
- PWAG CET – Administrative and Member Meetings
- ACWA Region 8 Meeting
- Alhambra Chamber of Commerce Government Affairs Committee Meeting

Legislative Update

Legislative Calendar:

- Early May – Anticipated release of the Governor's May Revision of the proposed State Budget
- June 15 – Legislature's budget approval deadline
- July 18 – Last Day for policy committee to meet and report on bills. Summer recess begins upon adjournment.
- August 18 – Legislature reconvenes from recess.
- August 29 – Last day for fiscal committee to meet and report on bills.
- September 5 – Last day to amend on the floor.
- September 12 – Last day for each house to pass bills.
- October 12 – Last day for Governor to sign or veto bills passed by the Legislature before 9/12.

May Revision: Delta Conveyance Project (DCP)

As part of the May Revision, Governor Newsom proposed trailer bill language to streamline administrative processes for the Delta Conveyance Project (DCP).

The proposal includes statutory changes to expedite the project while maintaining environmental protections. These changes aim to:

- Accelerate land acquisition and utility coordination for construction.
- Reduce procedural delays in water rights protests.
- Clarify funding mechanisms by formally including the DCP within the State Water Project (SWP).
- Limit certain legal challenges and judicial review timelines.
- Make water rights permits for the SWP effectively permanent.

The Governor emphasized that these reforms are needed to:

- Strengthen California's climate resilience — with the state projected to lose up to 10% of its water supply and reduce SWP reliability by as much as 23% over the next two decades.
- Enable faster construction to better capture and store water during wet years, ensuring supply during droughts.
- Reduce costly project delays — currently costing over \$365 million per year to SWP contractors.
- Advance a re-scoped DCP that has been redesigned to address environmental and community concerns and is now significantly smaller and rerouted to avoid Delta communities.

SGVMWD Advocacy

- CA Advocates, Albert and I have reached out to our legislative delegation to request support for the budget trailer bill and to encourage legislators to sign on to a coalition letter in support by June 5, 2025. Legislators opposed to the trailer bill have already released a letter expressing their opposition.
- The District has signed on to two letters of support, one coordinated by the State Water Contractors and another by San Gabriel Valley water agencies and organizations.

Legislative Bill Updates

Bill/Author	Summary	Status	SWC Position	SGVMWD Position
AB 259 (Rubio)- Open Meetings	The bill would make current teleconferencing provisions for local government boards permanent, removing the January 1, 2026 expiration date. These provisions allow for remote participation under specific conditions. <i>The bill passed the Local Government Committee, but it was amended to extend the sunset date to January 1, 2030.</i>	5/14/25 - Referred to Coms. on L. GOV. and JUD.	none	SUPPORT
AB 274 (Ransom)	Inventory of derelict and abandoned vessels in the Delta	5/14/25 - In committee: Held under submission.	SUPPORT and amend	watch
AB 295 (Macedo)	Environmental leadership project status for water storage and conveyance projects	3/24/25 - In committee: Set, first hearing. Hearing canceled at the request of author.	SUPPORT	watch
AB 362 (Ramos)	Tribal water uses	5/23/25 - In committee: Hearing postponed by committee.	OPPOSE unless amended	watch
AB 825 (Petrie-Norris)	Public Transmission Financing Act of 2025	6/3/25 Hearing scheduled.	watch	watch
AB 1146 (Papan)	Water Infrastructure: Dams and Reservoirs: Water Release: False Pretense	5/23/25 - From committee: Do pass. (Ayes 11. Noes 3.) (May 23).	OPPOSE unless amended	watch
AB 1319 (Shultz)	Endangered species federal backstop	From committee: Amend, and do pass as amended. (Ayes 11. Noes 3.) (May 23). Ordered to Senate 6/2	OPPOSE unless amended	watch
SB 72 (Caballero) - The California Water Plan	SB 72 seeks to modernize the California Water Plan by increasing the state's climate resilience and establishing long-term water supply targets to meet future water demands.	From committee: Do pass. (Ayes 5. Noes 0.) (May 23).	SUPPORT	SUPPORT
SB 224 (Hurtado)	DWR: Water Supply Forecasting	From committee: Do pass as amended. (Ayes 4. Noes 0.) (May 23).	watch	watch
SB 330 (Padilla)	Pilot projects to develop, finance, or operate electrical transmission infrastructure	From committee: Do pass. (Ayes 5. Noes 1.) (May 23).	SUPPORT	watch
SB 496 (Hurtado) - Advanced Clean Fleets Regulation	SB 496 addresses challenges posed by California's Advanced Clean Fleets regulation by providing local agencies with greater flexibility, including an appeals process for exemption requests, expanding emergency vehicle exemptions, and easing ZEV compliance timelines where infrastructure is lacking.	May 23 hearing: Held in committee and under submission.	none	SUPPORT and amend
SB 599 (Caballero)	Atmospheric Rivers: Forecasting Methods	5/29/25 Read third time. Passed. (Ayes 38. Noes 0.) Ordered to the Assembly.	SUPPORT	watch

Support Governor Newsom's Proposed Trailer Bill Language to Streamline Approvals for the Delta Conveyance Project



Californians for
Water Security

The trailer bill language proposed by Governor Newsom streamlines and fast-tracks the advancement of Delta Conveyance Project. This is in recognition of the importance of the State Water Project to the people of California and to our state's economy.

✓ Problem Solved by the Delta Conveyance Project

Water deliveries from the State Water Project are expected to decline by up to 23% in the coming decades because of climate change and are susceptible to disruptions from seismic risks and sea level rise. Modernizing infrastructure would stabilize State Water Project deliveries and mitigate against existing risks.

✓ How the Delta Conveyance Project Helps

The Delta Conveyance Project would protect against changing precipitation patterns and a catastrophic earthquake. It will adapt the timing and location of water diversions in response to climate change so that the State Water Project can continue to deliver water today and for future generations of Californians.

✓ Importance of Stable Water Deliveries

Stable water deliveries from the State Water Project would allow local public water agencies across California to:

1. Fill storage more frequently
2. Replenish groundwater banks
3. Enter drought periods with higher reserves
4. Impose fewer periods of mandatory rationing
5. Reduce the severity and frequency of water shortages
6. Support investments in recycling by stabilizing the foundational source of surface water

Governor Newsom's Fast-Track Proposals

There are four primary ways that the trailer bill language helps to streamline administrative processes and fast-track the Delta Conveyance Project to save money by avoiding delay.

1 Simplifying permitting by

- Eliminating certain deadlines from existing SWP water rights permits
- Recognizing that the SWP should continue serving Californians' water needs indefinitely, and
- Strengthening enforcement of the Water Board's existing statutory requirements for permit protests

PROBLEM THIS SOLVES: The State Water Board has incorporated issues into the Delta Conveyance Project change in point of diversion hearing that are related to the State Water Project overall. This creates unnecessary complications and is making the process take much longer than it should. In addition, clarifying the statute related to protests will reinforce that protests must meet existing statutory requirements.



2 Confirming that DWR has the authority to issue bonds to finance the cost of the DCP, like other SWP projects, and to be repaid by participating public water agencies.

PROBLEM THIS SOLVES: SWP revenue bonds are typically purchased by investment banks, insurance companies and other institutional investors who need assurance that the bonds they are considering investing in have been properly authorized by the agency that plans to issue them. This will resolve that question for investors and help to establish a high bond rating with correspondingly lower interest rates. DWR is currently seeking to validate this authority through the courts, which is taking an extraordinary amount of time. This proposal would remove the need for lengthy litigation over this issue.

3 Preventing unnecessary litigation delays by

- Setting time limits to initiate and resolve litigation challenging project approvals
- Limiting the ability for litigation to halt construction by specifying the standard required to stop construction (an imminent threat to public health and safety)

PROBLEM THIS SOLVES: The DCP and associated approvals and actions have already been subject to pending multi-year lawsuits, creating significant delay, disruption and costs. Including a timeline for resolution will ensure the process is streamlined. This proposal builds on models for other large public works projects and will preserve the opportunity for the public to challenge DCP permits and approvals while ensuring the processes do not unnecessarily delay construction of the project.

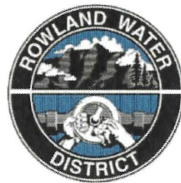
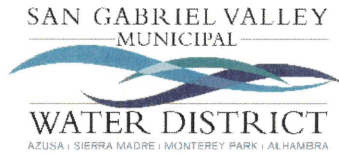
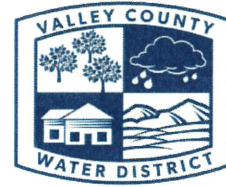
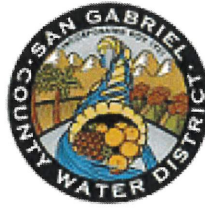
4 Streamlining construction and land acquisition processes by

- Exempting DWR's water supply infrastructure, flood control projects and habitat restoration projects from the requirement of DGS review of land acquisition.
- Allowing DWR to pay in advance for electrical utility work to expedite projects beneficial to the SWP.

PROBLEM THIS SOLVES: Administrative processes can add unnecessary red tape and time, and this would streamline those processes to avoid delay. DGS reviews real estate transactions before they are complete, but there are exceptions for highway systems, high-speed rail, and other entities. This change would eliminate duplication of processes. For utility work, advance payment expedites the work to ensure timely start of construction.

How the Governor's Proposals Help

The Governor's proposals will streamline administrative processes for the Delta Conveyance Project and will significantly save time and cost to adapt the State Water Project to the effects of climate change and protect against earthquake risk. These actions preserve environmental protections while promoting efficiency and expediency. And they will allow the state's most important surface water supply and climate adaptation project to save years, and billions of dollars by avoiding delays.



May 29, 2025

Senator Susan Rubio
Chair, San Gabriel Valley Caucus
1021 O St., Ste. 8710
Sacramento, CA 95814

Senate President Pro Tempore Mike McGuire
1021 O St., Suite 8518
Sacramento, CA 95814

Speaker of the Assembly Robert Rivas
State Capitol P.O. Box 942849
Sacramento, CA 94249-0029

RE: Support for Delta Conveyance Project Streamlining Trailer Bill

Dear Senator Rubio, Pro Tem McGuire and Speaker Rivas,

On behalf of a coalition of San Gabriel Valley cities and water agencies, we urge your strong support for Governor Newsom's legislative package seeking to streamline processes for advancing the Delta Conveyance Project (DCP) to a point where informed decisions can be made regarding construction investment.

The DCP is a critical component of California's plans to fortify the State Water Project (SWP) in preparation for the impacts of extreme weather and climate change. The SWP delivers water to more than 27 million Californians and 750,000 acres of farmland and is the engine that powers California's economic success. However, this system is vulnerable to extreme weather and unpredictable precipitation patterns and, as a result, our state's main water supply is at serious risk.

Locally, the SWP provides long-term reliability and resiliency to the Main San Gabriel Groundwater Basin (Basin) which provides the local water supply for the many San Gabriel Valley communities we serve. The Basin is dependent on 20% of imported water from the SWP for groundwater replenishment, which averages approximately 40,000 acre-feet a year for the Upper San Gabriel Valley Municipal Water District's service area. This replenishment is critical to ensure that our Basin remains resilient during times of extreme climate changes, which has pushed our Basin to historic lows.

In the San Gabriel Valley, we have worked together to implement Conservation as a Way of Life and encourage water use efficiency best practices to our residents and businesses. We have also invested in and supported local water supply projects, such as recycled water, to reduce our dependency on the imported water system. However, our region cannot control the weather and climate change continues affecting our local rain and snow melt making imported water deliveries from the SWP critical in maintaining sustainable groundwater levels. It is also important to note that the SWP is the region's sole source for imported water.

According to the Department of Water Resources' SWP Delivery Capability Report, the SWP is expected to lose up to 23% of its supply in the next 20 years due to changing flow patterns and extreme weather shifts. It is critical that we act NOW to prepare California's water infrastructure to protect the long-term reliability and affordability of water for the millions of Californian homes and businesses that rely upon the SWP.

For decades, the DCP has been stalled by frivolous lawsuits and duplicative reviews. The Governor's budget trailer bill proposal restores balance to this process – ensuring legitimate Delta concerns are addressed, while removing tools for obstruction and delay. Every year of delay in construction of the DCP costs California's water ratepayers – including nearly 8 million people living in disadvantaged communities – approximately \$500 million. The budget trailer bill proposal reduces bureaucratic red tape, which translates into real savings for Californians and creates a modernized State Water Project that will meet the demands of our growing communities and economy.

For these reasons, our coalition urges you to support the Governor's budget trailer bill proposal. We appreciate your consideration and look forward to working with you to advance this important legislation.

Sincerely,

Thomas Love, General Manager
Upper San Gabriel Valley Municipal Water District

Darin Kasamoto, General Manager
San Gabriel Valley Municipal Water District

Randy Schoellerman, Executive Director
San Gabriel Basin Water Quality Authority

Kelly Gardner, Executive Secretary
San Gabriel Valley Water Association

Matthew Litchfield, General Manager
Three Valleys Municipal Water District

Martin Zvirbulis, Vice President
San Gabriel Valley Water Company

Dave Michalko, General Manager
Valencia Heights Water Company

Jose Martinez, General Manager
Valley County Water District

Lynda Noriega, President
California Domestic Water Company

Roy Frausto, General Manager
La Puente Valley County Water

Dave Schickling, Vice President of Operations
Golden State Water Company

Chris Marcarello, City Manager
City of Covina

Dave Michalko, President
Covina Valley Water Company

Sheryl L. Shaw, P.E., General Manager/Chief Engineer
Walnut Valley Water District

Craig Gott, President
Suburban Water Systems

Tom Coleman, General Manager
Rowland Water District

James Prior, General Manager
San Gabriel County Water District

Antenah Tesfaye, Deputy Director of Public Works
City of South Pasadena

CC: Members, San Gabriel Valley Caucus
Honorable Scott Wiener, Chair, Senate Budget and Fiscal Review Committee
Honorable Roger Niello, Vice-Chair, Senate Budget and Fiscal Review Committee
Honorable Benjamin Allen, Chair, Senate Budget Subcommittee 2
Honorable Jesse Gabriel, Chair, Assembly Budget Committee
Honorable Heath Flora, Vice-Chair, Assembly Budget Committee
Honorable Steve Bennett, Chair, Assembly Budget Subcommittee 4
Honorable Brian Jones, Senate Republican Leader
Honorable James Gallagher, Assembly Republican Leader
Members, Senate Budget and Fiscal Review Committee
Members, Assembly Budget Committee



**A REGULAR MEETING OF
THE MAIN SAN GABRIEL BASIN WATERMASTER
725 NORTH AZUSA AVENUE, AZUSA, CALIFORNIA
JUNE 4, 2025 AT 2:30 O'CLOCK P.M.**

Agenda

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF WATERMASTER MEMBERS
4. ADOPTION OF AGENDA [1]
5. TIME RESERVED FOR PUBLIC COMMENT
6. ITEMS REMOVED FROM CONSENT CALENDAR [1]
7. CONSENT CALENDAR [1]
All items on Consent Calendar may be approved with single action.
 - a) Minutes of the Annual Hearing on Determination of Operating Safe Yield and Regular Meeting of Watermaster held May 7, 2025
 - b) Lists of Demands
 - c) Financial Statements, May 2025
8. AUTHORIZATION FOR THE EXECUTIVE OFFICER TO SIGN ONE-YEAR EXTENSION OF THE PRODUCTION AGREEMENT WITH THE LOS ANGELES COUNTY DEPARTMENT OF PARKS AND RECREATION AND THE DEPARTMENT OF TOXIC SUBSTANCES CONTROL RELATIVE TO THE WHITTIER NARROWS OPERABLE UNIT [1]
9. REPORT FROM BASIN WATER MANAGEMENT COMMITTEE [2]
10. REQUEST FROM UNITED ROCK PRODUCTS CORPORATION TO PURCHASE 150 ACRE- FEET OF WATER FROM UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR PRODUCER CYCLIC STORAGE [1]
11. WATER QUALITY MANAGEMENT ACTIVITIES [1]
 - a) San Gabriel County Water District, Section 28, "Application for Water Treatment Facility" - Well No. 12
12. ATTORNEY'S REPORT [2]
13. ENGINEER'S REPORT [2]
14. EXECUTIVE OFFICER'S REPORT [2]
15. REPORT FROM RESPONSIBLE AGENCIES [2]

16. INFORMATION ITEMS [2]

- a) Temporary assignment or lease of 1,200.00 acre-feet of Production Right from Azusa Valley Water Company to San Gabriel Valley Water Company for Fiscal Year 2024-25
- b) Temporary assignment or lease of 800.00 acre-feet of Production Right from City of Whittier to San Gabriel Valley Water Company for Fiscal Year 2024-25
- c) Temporary assignment or lease of 650.00 acre-feet of Production Right from Covina Valley Water Company to Valley County Water District for Fiscal Year 2024-25
- d) Temporary assignment or lease of 500.00 acre-feet of Carryover Right from Golden State Water Company – San Dimas District to Covina Valley Water Company for Fiscal Year 2024-25
- e) Temporary assignment or lease of 500.00 acre-feet of Carryover Right from Golden State Water Company – San Dimas District to Golden State Water Company – San Gabriel District for Fiscal Year 2024-25
- f) Temporary assignment or lease of 520.72 acre-feet of Production Right and 488.18 acre-feet of Carryover Right from Cadway, Inc. to Suburban Water Systems for Fiscal Year 2024-25
- g) Temporary assignment or lease of 991.10 acre-feet of Production Right from California Domestic Water Company to Suburban Water Systems for Fiscal Year 2024-25
- h) Temporary assignment or lease of 500.00 acre-feet of Production Right from Azusa Valley Water Company to City of South Pasadena for Fiscal Year 2024-25
- i) Temporary assignment or lease of 950.00 acre-feet of Production Right from IBY, LLC to Azusa Valley Water Company for Fiscal Year 2024-25
- j) Temporary assignment or lease of 1,200.00 acre-feet of Production Right from Covina Valley Water Company to City of Arcadia for Fiscal Year 2024-25
- k) Temporary assignment or lease of 285.38 acre-feet of Production Right from City of Irwindale to Valley County Water District for Fiscal Year 2024-25
- l) Temporary assignment or lease of 82.00 acre-feet of Production Right from Hemlock Mutual Water Company to California Domestic Water Company for Fiscal Year 2025-26
- m) Transmittal of San Gabriel Valley Municipal Water District Monthly Report for April 2025

17. COMMENTS FROM WATERMASTER MEMBERS [2]

18. FUTURE AGENDA ITEMS [1]

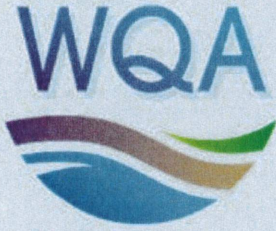
19. CLOSED SESSION [1]

A Closed Session may be called to discuss pending or potential litigation.

20. ADJOURNMENT

LEGEND: [1] INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
[2] INDICATES INFORMATION ITEM-NO WATERMASTER ACTION ANTICIPATED

Chair Lynda Noriega Presiding



**SAN GABRIEL BASIN
WATER QUALITY AUTHORITY**

**REGULAR BOARD MEETING
at
1720 W. CAMERON AVENUE, SUITE 100
WEST COVINA, CALIFORNIA**

WEDNESDAY, MAY 21, 2025 AT 12:00 P.M.

Zoom Link:

<https://us06web.zoom.us/join/122F0Y6wTbqUEfxqQXAEfw>

AGENDA

I. CALL TO ORDER NORIEGA

II. PLEDGE OF ALLEGIANCE

**III. REMOTE PARTICIPATION DECLARATION - AB 2449 MORENO
[Government Code Section 54953(f)]**

- (a) Notification of Just Cause Remote Participation
- (b) Notification and Vote to Approve Emergency Circumstance Request
For Remote Participation

IV. ROLL CALL OF BOARD MEMBERS MORENO

Lynda Noriega, Chairwoman	_____	_____ (alt)
Robert Gonzales, Vice-Chairman	_____	_____ (alt)
Valerie Munoz, Secretary	_____	_____ (alt)
Bob Kuhn, Treasurer	_____	_____ (alt)
Mark Paulson	_____	_____ (alt)
Ed Chavez	_____	_____ (alt)
Robert DiPrimio	_____	_____ (alt)

V. PUBLIC COMMENTS (Agendized Matters Only): NORIEGA

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.

- VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:** **NORIEGA**
Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)
- VII. LEGISLATIVE WORKSHOP** **SCHOELLERMAN**
The Gualco Group
- VIII. PUBLIC HEARING** **SAENZ**
"Draft Budget for Fiscal Year 2025/2026"
(a) Adopt Budget for Fiscal Year 2025/2026
- IX. CONSENT CALENDAR** **NORIEGA**
(Consent items may all be approved by single motion) [enc]

(a) Minutes for 4/16/25 Regular Board Meeting
(b) Minutes for 5/6/25 Legislative/Public Information Committee Meeting
(c) Minutes for 5/6/25 Administrative/Finance Committee Meeting
(d) Ratification of Demands on Administrative Fund for May 14, 2025
(e) Ratification of Demands on Project Fund for May 14, 2025
- X. COMMITTEE REPORTS**
(These items may require action)

(a) Legislative/Public Information Committee Report

(b) Administrative/Finance Committee Report

1. Discussion/Action Regarding the Revised Federal Funding Program Administration (FFPA) Round XI Recommendations [enc]

XI. OTHER ACTION/INFORMATION ITEMS

NORIEGA

(These items may require action)

(a) Discussion/Action Regarding Assessment for Fiscal Year 2025/2026 [enc]

1. Adoption of Resolution No. 25-003, A Resolution Setting the Hearing Date, Time and Location of the Proposed Prescriptive Pumping Right Assessment of the San Gabriel Basin Water Quality Authority [enc]
2. Adoption of Resolution No. 25-004, A Resolution of the San San Gabriel Basin Water Quality Authority Setting a Schedule For Collection [enc]

XII. PROJECT REPORTS

COLBY

(a) Treatment Plants:

1.	Baldwin Park Operable Unit	<u>Status</u>
	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
	• VCWD Nixon	Operational
	• VCWD Maine	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	
	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	• GSWC Wells SG-1 & SG-2	Operational

- GSWC Garvey Operational
- SGVWC Plant No. 8 Operational
- SGVWC Plant G4 Operational
- 4. Puente Valley Operable Unit
 - Intermediate Zone Construction
 - SGVWC Plant B11 Operational
- 5. Area 3 Operable Unit
 - City of Alhambra Phase 1 Operational
 - City of Alhambra Phase 2 Operational
 - City of South Pasadena Wilson Operational
- 6. Non-Operable Unit
 - City of Arcadia Longden Operational
 - City of Arcadia Live Oak Operational
 - City of Monrovia Tower 1&2 Operational
 - City of Monrovia Tower 3&4 Operational
 - SGVWC Plant 11 Operational

XIII. ATTORNEY'S REPORT

PADILLA

XIV. LEGISLATIVE REPORT

MONARES

XV. EXECUTIVE DIRECTOR'S REPORT

SCHOELLERMAN

XVI. FUTURE AGENDA ITEMS

NORIEGA

XVII. INFORMATION ITEMS [enc]

NORIEGA

- (a) San Gabriel Basin Water Calendar

XVIII. FUTURE BOARD/COMMITTEE MEETINGS

NORIEGA

- (a) The next Legislative/Public Information Committee meeting is scheduled Tuesday, June 10, 2025 at 9:00 a.m.
- (b) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, June 10, 2025 at 10:00 a.m.
- (c) The next WQA Board meeting is scheduled for Wednesday, June 18, 2025 at 12:00 p.m.

XIX. CLOSED SESSION**NORIEGA**

- (a) Closed Session Pursuant to 54956.9(d)(4) – Conference with Legal Counsel re: Initiation of Litigation (Settlement Opportunities with potential defendants) – Two (2) Matters

XX. RECONVENE OPEN SESSION**NORIEGA****XXI. BOARD MEMBERS' COMMENTS/REPORTS****NORIEGA****XXII. ADJOURNMENT****NORIEGA**

Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at www.wqa.com.

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Darin Kasamoto General Manager

Date May 29, 2025

Subject: General Manager's Report

1. SWP UPDATE

On May 23, a letter was sent to the governor supporting the DCP Streamlining Trailer Bill, this District along with a large coalition of agencies signed on to the bill (a copy of the letter is attached). State Water Contractors has sent out an advocacy package for individual contractors to lobby their state legislative delegation

The State Water Project allocation for 2025 increased to 50% from 40% on April 29, 2025.

2. MAIN SAN GABRIEL BASIN UPDATE

As of May 23, 2025, the Key Well is at 245.1 feet, up 0.8 feet from May 2, 2025 due to imported water deliveries. The historic low is 169.4 feet.

3. GRANT PROGRAM UPDATES

No update at this time.

4. MANAGEMENT ISSUES

The Letter of Intent for the Regional Recycled Water Project has been approved by all parties. I have had a follow-up with MWD on next steps, and they want to look into use of SGVMWD existing infrastructure to add flexibility to the project. We have sent all of information requested by MWD for them to begin this analysis. The preliminary analysis performed by MWD indicates that it is physically possible to use our pipeline to get water to the treatment plant in La Verne. Stetson Engineers has prepared a white paper on pros and cons of allowing use of district facilities. MWD provided an update on the project at the August Board Meeting and indicates they will not be ready to discuss use of District pipeline and potential District capital funding until summer of 2025.

Staff has approved a proposal from Corpro Corrosion Engineering to begin analysis on pipeline schedules that they deemed to be of the highest priorities.

The District has provided a non-binding letter of interest in the proposed Willow Springs Water Banking Project. This could potentially be used to bank SWP allocation which can not be delivered due to aqueduct restrictions. More information will be presented once it becomes available.

Staff has reviewed a draft term sheet for the potential purchase of MWD 2025 SWP Table A allocation, MWD Board has approved the term sheet. The District is now able to purchase supplemental water from MWD if necessary. MWD has modified the original term sheet and the new

May 29, 2025

terms make it infeasible for this District to participate this year due to the cost being increased from \$500 to \$700 per ac-ft. MWD staff indicates that our proposal for 5000 ac-ft for \$500/ac-ft will be presented to upper management for consideration.



May 23, 2025

Governor Gavin Newsom
1021 O Street, Suite 9000
Sacramento, CA 95814

Senate President Pro Tempore Mike
McGuire
1021 O St., Suite 8518
Sacramento, CA 95814

Speaker of the Assembly Robert
Rivas
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0029

RE: Support for Delta Conveyance Project Streamlining Trailer Bill

Dear Governor Newsom, Pro Tem McGuire, and Speaker Rivas,

On behalf of a broad coalition of labor, business, infrastructure, social justice and nonprofit organizations, we would like to express our strong support for the budget trailer bill that is





intended to streamline processes for advancing the Delta Conveyance Project (DCP) to a point where informed decisions can be made regarding construction investment.

This budget trailer bill is NOT about circumventing public engagement and review – this budget trailer bill is all about breaking through redundant, archaic processes that have resulted in endless delays, duplicative reviews, and millions upon millions of dollars of additive costs, while impeding the State's ability to complete the DCP and other critical, needed infrastructure projects.

The DCP is a critical component of California's plans to fortify the State Water Project (SWP) in preparation for the impacts of extreme weather and climate change. The SWP delivers water to more than 27 million Californians and 750,000 acres of farmland and is the engine that powers California's economic success. However, this system is vulnerable to extreme weather and unpredictable precipitation patterns and, as a result, our state's main water supply is at serious risk.

According to the Department of Water Resources' SWP Delivery Capability Report, the SWP is expected [to lose up to 23% of its supply in the next 20 years](#) due to changing flow patterns and extreme weather shifts. It is critical that we act *NOW* by advancing the DCP to prepare California's water infrastructure to protect the long-term reliability and affordability of water for the millions of Californian homes and businesses that rely upon the SWP.

The [2024 Benefit/Cost Analysis](#) of the Delta Conveyance Project found that water conveyed through the SWP is the most affordable source of water compared to alternatives like desalination or recycling. These alternative sources are necessary, but the volume of water delivered by the SWP cannot be replaced.

For decades, the DCP has been stalled by frivolous lawsuits and duplicative reviews. These are the universal problems facing major infrastructure throughout California, and foundational to why it is so difficult to do big things in our state and bring major infrastructure to completion.

The budget trailer bill proposal restores balance to this process – ensuring legitimate concerns are addressed, while removing tools for obstruction and delay. Every year of delay in construction of the DCP costs California's water ratepayers – including nearly 8 million people living in disadvantaged communities – approximately \$600 million. The budget trailer bill proposal reduces bureaucratic red tape, which translates into real savings for Californians and for the State budget.

The proposed trailer bill smooths administrative processes to help move the Delta Conveyance Project in a way that balances environmental protections while improving the efficiency of the review and approval process.

It needs to be said, that this DCP *"is not your grandparent's water conveyance project."* The DCP has been redesigned to be smaller, more environmentally responsive, and less intrusive to Delta communities. At the same time, the DCP will generate thousands of good-paying



union construction jobs and stimulate local economies, especially in areas hardest hit by economic downturns and drought-related agricultural cutbacks.

For these reasons, **our coalition urges you to support the DCP trailer bill**. We appreciate your consideration and look forward to working with you to advance this important legislation.



Sincerely,
Deven Upadhyay, General Manager
**The Metropolitan Water District of
Southern California**

Rick Callender, President
NAACP California Hawaii State Conference



Joe Cruz, Executive Director
California State Council of Laborers

Kristopher Anderson, Policy Advocate,
Water, Agriculture and Resources
California Chamber of Commerce



Matthew Cremins, Legislative Consultant
**CA/NV Conference of Operating
Engineers**

Michael Quigley, Executive Director
California Alliance for Jobs



Tyler Munzing, Director of Government
Affairs
**American Council of Engineering
Companies – California**

Ernesto Medrano, Executive Secretary
**LA/OC Building & Construction Trade
Council**



Peter Tateishi, Chief Executive Officer
**Associated General Contractors of
California**

Robert Saucedo, Chairman
Groundswell for Water Justice

Thomas D. McCarthy, General Manager
Kern County Water Agency

Valerie Pryor, General Manager
Zone 7 Water Agency



Kris Murray, Executive Director
**Association of California Cities – Orange
County**

Aaron Baker, P.E., Chief Operating Officer –
Water Utility
Santa Clara Valley Water District



Jeff Montejano, Chief Executive Officer
**Building Industry Association of
Southern California**

Richard Lambros, Managing Director
Southern California Leadership Council

Charley Wilson, Executive Director
Southern California Water Coalition



Tracy Hernandez, Founding CEO
**Los Angeles County Business Federation
(LA BizFed)**

Jon Switalski, Executive Director
Rebuild SoCal Partnership

Dave Sorem, President
Secure Water Alliance



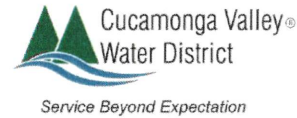
Dan Dunmoyer, President & CEO
California Building Industry Association

Ahmad Thomas, CEO
Silicon Valley Leadership Group

Rev. Jonathan Mosely, Director
**National Action Network – Western
Region**

Nella McOsker, President
Central City Association of Los Angeles

Stuart Waldman, President
Valley Industry & Commerce Association



Mayor Sharona R Nazarian, PsyD.
City of Beverly Hills

Matthew Stone, General Manager
Santa Clarita Valley Water Agency

Amanda Walsh, VP of Government Affairs
Orange County Business Council

Paul Granillo, President & CEO
Inland Empire Economic Partnership



Mike Lewis, Senior Vice President
Construction Industry Coalition on Water Quality (CICWQ)

Carlos A. Singer, SVP & Chief Policy Officer
Los Angeles Area Chamber of Commerce



Joe Mouwad, P.E., General Manager
Eastern Municipal Water District

Julie B. Michaels, Executive Director
Inland Action



Monica Garcia-Diaz, Chair
South Bay Association of Chambers of Commerce

Shivaji Deshmukh, P.E., General Manager
Inland Empire Utilities Agencies

Luis Portillo, President & CEO
San Gabriel Valley Economic Partnership

Charlie Nobles, Executive Director
Southern California Contractors Association

Gus Flores, Director of Government Affairs
United Contractors

Long Beach Area Chamber of Commerce

Kristine McCaffrey, General Manager
Calleguas Water District

David Pedersen, General Manager
Las Virgenes Municipal Water District

Henry Rogers, Executive Director
Harbor Association of Industry and Commerce

Joanne McClasky, Executive Director
Industry Business Council

Jennifer Spindler, General Manager
Crestline-Lake Arrowhead Water Agency

Paul A. Cook, General Manager
Irvine Ranch Water District

Chisom Obeolu, Assistant General Manager -- Water
Glendale Water and Power

Joe Cina, President & CEO
Glendora Chamber of Commerce

Danielle Borja, President & CEO
Greater Conejo Valley Chamber of Commerce

Peggi Hazlett, President & CEO
Greater Ontario Business Council

Zeb Welborn, President & CEO
Chino Valley Chamber of Commerce

Bobby Spiegel, President & CEO
Corona Chamber of Commerce

Erin Sasse, Chair
Southwest California Legislative Council

Nina Jazmadarian, General Manager
Foothill Municipal Water District

Claudette J. Baldemor, President & CEO
Garden Grove Chamber of Commerce



Matthew Hargrove, President & CEO
California Business Properties Association

Harvey De La Torre, General Manager
Municipal Water District of Orange County

Adam Eventov, President
Murietta Temecula Group

John Kennedy, General Manager
Orange County Water District

Eileen Hupp, President & CEO
Palos Verdes Peninsula Chamber of Commerce

Jason Martin, General Manager
Rancho California Water District

Mara Santos, President & CEO
Redondo Beach Chamber of Commerce

Marisa Creter, Executive Director
San Gabriel Valley Council of Governments

Robb Grantham, General Manager
Santa Margarita Water District

Dennis Cafferty, General Manager
El Toro Water District

Mandip Samra, General Manager
Burbank Water and Power

Pete Martinez, General Manager
Channel Islands Beach Community Services District

Dennis D. LaMoreaux, CEO/General Manager
Palmdale Water District

Darin Kasamoto, General Manager
San Gabriel Valley Municipal Water District

Heather Dyer, General Manager
San Bernardino Valley MWD

Rob Lapsley, President
California Business Roundtable

Lance Eckhart, General Manager
San Geronimo Pass Water Agency

Aldo E. Schindler, City Manager
City of Tustin

Monica Farias, President & CEO
Greater West Covina Business Association

Randall Reed, Board President
Cucamonga Valley Water District

Victoria Hernandez, Executive Director
South Orange County Economic Coalition

Matthew Litchfield, General Manager
Three Valleys Municipal Water District

Donna Duperron, President & CEO
Torrance Area Chamber of Commerce

Paul Schoenberger, General Manager
Mesa Water District

Justin M. Scott-Coe, General Manager
Monte Vista Water District

Amy Valdiva, Chairman of the Board
Upland Chamber of Commerce

Tom Love, General Manager
Upper San Gabriel Valley Municipal Water District (Upper Water)

Louise Lamparra, Executive Director
Ventura County Coalition of Labor, Agriculture and Business (CoLAB)

Alma Quezada, P.G., General Manager
Ventura River Water District

Edward J. Caldwell, General Manager
West Basin Municipal Water District

Jim Barrett, General Manager
Coachella Valley Water District

Steve L. Johnson, P.E., General Manager
Desert Water Agency

Marsha Hansen, President & CEO
El Segundo Chamber of Commerce

John Thiel, General Manager
West Valley Water District

Andy Conli, President & CEO
West Ventura County Business Alliance

Councilman Brian Tisdale, City of Lake
Elsinore
Chair, Advocacy Committee
**Western Riverside Council of
Governments**

Craig D. Miller, General Manager
Western Water District

Monica Garcia-Diaz, Executive Director
Wilmington Chamber of Commerce

CC: Honorable Scott Wiener, Chair, Senate Budget and Fiscal Review Committee
Honorable Roger Niello, Vice-Chair, Senate Budget and Fiscal Review Committee
Honorable Benjamin Allen, Chair, Senate Budget Subcommittee 2
Honorable Jesse Gabriel, Chair, Assembly Budget Committee
Honorable Heath Flora, Vice-Chair, Assembly Budget Committee
Honorable Steve Bennett, Chair, Assembly Budget Subcommittee 4
Honorable Brian Jones, Senate Republican Leader
Honorable James Gallagher, Assembly Republican Leader
Members, Senate Budget and Fiscal Review Committee
Members, Assembly Budget Committee

February 2024

Strategic
Planning
Workshop
Results -
Chronological



Action Plan (2025 – Q1/Q2 and Ongoing)

OPERATIONS AND INFRASTRUCTURE

- Schedule tours of District and County facilities for Board Members as background for Pipeline Rehabilitation program and consideration of *Pure Water Southern California* program. **Ongoing**
- Conduct Replacement Cost Analysis. **Corrosion analysis is taking place, condition assessment will follow, then a cost replacement can be developed**
- Identify financial consultant to help develop Capital Improvement/Replacement Plan, to analyze reserves and to provide input into rate study; Board preference is to “fast track” and/or overlap Schedules rather than working on one Schedule at a time; assess what expenditures “buy” the District in terms of Pipeline life/utility. **See previous comment**
- Continually explore strategies to improve ability to get both imported and local water sources “into the ground” by reducing over-capacity and congestion/bottlenecks within the delivery system; participate with DWR on SWP bottleneck improvements. **ongoing efforts are taking place on SWP: East Branch enlargement and subsidence are the two main efforts. The district is participating.**

Action Plan (2025 - Q1/Q2 and Ongoing)

CURRENT AND FUTURE REVENUE

- Once a corrosion engineer reviews staff estimates on Pipeline Rehabilitation costs, the District will retain a financial consultant(s) to conduct studies on capital replacement costs, property tax and water rates, and reserves. **Corrosion work has just begun and will probably take more than a year to complete**
- In March/April 2025, the District should confirm both property tax and water rates for member cities for 2025, develop and communicate a forecast for 2026, and determine if a long-range forecast of 3-5 years is appropriate. **A three year schedule for water rates has already been developed and decimated to the cities**
- Consensus was achieved that consulting costs, and potentially employee costs, related to financial, engineering, operations, and legal matters will increase in conjunction with Pipeline Rehabilitation and review/analysis of the *Pure Water Southern California Project* (PWSC). The District must budget for such costs. **Will be incorporated in 2025-2026 budget**
- Consensus was achieved to research the District's bonding capacity to help fund capital improvements as part of the previously mentioned financial consultant's scope of work. **Will be done in the future, after replacement costs have been developed**
- The District will offer a "Cost Workshop" (in-person or virtual) annually to member cities to further explain rate and cost factors. **Completed**

Action Plan (2025 - Q1/Q2 and Ongoing)

MEMBER CITY RELATIONS

- Efforts should increase to meet regularly with the Mayor, City Council members, City Manager and Public Works/Water Utility staff in each member city. External Affairs staff will assist Board members in preparing and offering a brief, annual “State of the District” presentation to each of the District’s member cities during May/Water Awareness Month, with that presentation also available to school boards, chambers of commerce, and other community/non-profit organizations. **Ongoing**
- The District will continue to attend and present updates at City Council meetings (e.g. “State of the City” meetings), support important community events, and provide information about water issues and conservation. **Ongoing**
- The District will offer tours of important District and San Gabriel Basin water facilities to both City Council members and key City staff to foster greater understanding of the District’s water supply role. **A tour was completed on April 30**
- The District will increase its messaging related to water costs and infrastructure to complement its strong messaging about conservation. **Will be done in the future after condition assessment and financial analysis is done**

Action Plan (2025 - Q1/Q2 and Ongoing)

WATER SUPPLY SOLUTIONS - IMPORTED

- While banking water is very expensive, the Board expressed interest in following and possibly participating in potential new “water banking” opportunities in both northern California and the Main San Gabriel Basin. The Dudley Ridge banking agreement is in place, but the District has yet to bank water in that manner. The Board also wants to track spreading grounds opportunities in the Main San Gabriel Basin being pursued by Watermaster such as the use of local pits and quarries to help get water in the ground. Spreading ground capacity may reach its limit if *Pure Water Southern California* proceeds and produces 65,000 AF/year. **Currently looking into Willow Springs Water Banking Project will update board once more information is known. Working with San Gabriel Basin partners on increasing recharge opportunities.**
- Continually explore strategies to improve ability to get both imported and local water sources “into the ground” by reducing over-capacity and congestion/bottlenecks within the delivery system; participate with DWR on SWP bottleneck improvements. **Ongoing**

Action Plan (2025 - Q1/Q2 and Ongoing)

WATER SUPPLY SOLUTIONS – LOCAL

- If the *Pure Water Southern California* project remains viable, and once relevant studies are completed, the Board needs to reach consensus on the District's role in the Project and develop a comprehensive communications plan to inform member cities and other key stakeholders about the District's potential involvement in the Project. **Based on MWD, the decision point won't occur until 2026 at the earliest**
- Develop a firmer timeline about which consulting resources would be needed and when to evaluate the MWD proposal for SGVMWD in the PWSC Project – financial consultant, engineering consultant, negotiating consultant, etc. **See previous comment**
- Continually explore strategies to improve ability to get both imported and local water sources “into the ground” by reducing over-capacity and congestion/bottlenecks within the delivery system; participate with DWR on SWP bottleneck improvements.
- The Sierra Madre Joint Well project is in design phase as of Q1/2024 and the District has committed \$1.9 million to the project involving Sierra Madre and Arcadia. **Sierra Madre anticipates completion of project towards the end of 2026**
- The District should pursue future grant funding opportunities through Federal and State grant programs. **Ongoing**
- While banking water is very expensive, the Board expressed interest in following and possibly participating in potential new “water banking” opportunities in both northern California and the Main San Gabriel Basin. The Dudley Ridge banking agreement is in place, but the District has yet to bank water in that manner. The Board also wants to track spreading grounds opportunities in the Main San Gabriel Basin being pursued by Watermaster such as the use of local pits and quarries to help get water in the ground. Spreading ground capacity may reach its limit if *Pure Water Southern California* proceeds and produces 65,000 AF/year. **Addressed in prior comments**

Action Plan (2025 - Q1/Q2 and Ongoing)

EXTERNAL AFFAIRS

- Increase and blend in messaging about costs, water scarcity and infrastructure to all audiences. **Ongoing**
- Research potential new rebate items for inclusion in the rebate program. **Completed, will be revisited in the future**
- If funded, implement grant from Bureau of Reclamation for 50% matching grant for turf replacement conservation programs. **Grant application was not successful, will look for future opportunities**
- The District should determine its future role within the Water Forum Partner group and lead efforts to determine go/no go on smaller, targeted events throughout the year. **The partners decided not to continue with the Water Forum**
- Staff should regularly update a 12-month outreach calendar for the Board. **Ongoing**
- The District should plan and conduct tours periodically during the year for local elected officials and community leaders. **Completed 4/30**

Memorandum

To: San Gabriel Valley Municipal Water District Board of Directors

From: Steve Kiggins, Assistant General Manager

Cc: Darin Kasamoto, General Manager

Date: June 5, 2025

Subject: Assistant General Manager's Report

1. May 2025 deliveries: 1,058 AF to SGVMWD cyclic storage and 557 AF to Covina Irrigating Company for Three Valleys Municipal Water District. Table A Allocation CY 2025: 50% / 14,400 AF. Table A balance: 10,254 AF.
2. Deliveries to cyclic storage CY 2025: 5,741 AF. Cyclic storage balance as of April 30, 2025: 6,317.38 AF. The amount of water banked for Dudley Ridge Water District is 14,209 AF. On April 15th, Dudley Ridge requested the return of 4,000 AF of banked water from SGVMWD's 2025 Table A allocation.
3. Water delivery forecast: No deliveries are anticipated this month due to a six-week safety pipeline shutdown for storm drain construction on Leadora Avenue.
5. Assistant General Manager meetings and activities:
 - A. Attended ACWA Spring Conference
 - B. Painting Project daily site visits
 - C. San Dimas Paving Project daily site visits
 - D. Operations field support for SCH. I isolation and construction zone dewatering
 - E. Leadora storm drain construction daily site visits
 - F. Attended Basin Water Management Committee meeting
 - G. Attended Golden Mussel Control Plan meeting with USGVMWD/TVMWD
 - H. Attended Groundwater Replenishment Coordinating Group meeting (Teams)
 - I. Attended the Main San Gabriel Basin Watermaster meeting
 - J. Weekly DWR / SWC Operations Update meetings (Teams)