

**MINUTES
BOARD OF DIRECTORS
SAN GABRIEL VALLEY MUNICIPAL
WATER DISTRICT
REGULAR BOARD MEETING
1402 N. VOSBURG DR. AZUSA, CA 91702
MONDAY, MAY 12, 2025
8:00 A.M.**

At 8:00 a.m. on March 10, 2025, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

Meeting ID: 890 1330 6120

Passcode: 512838

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PLEDGE OF ALLEGIANCE

CALL TO ORDER:

President Placido called the meeting to order at 8:00 a.m.

ROLL CALL:

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince (arrived at 8:09 a.m.)

ALSO PRESENT:

Darin Kasamoto, General Manager; Steve Kiggins, Assistant General Manager; Maria "Gigi" Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Lauren Augino, Main San Gabriel Basin Watermaster.

Via telephone/Zoom: Albert Lu, SGVMWD; Steven McGee, City of Sierra Madre; Frank Heldman, City of Monterey Park; Melissa Barbosa, Azusa Light & Water; Latoya Waters, City of Alhambra.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

UPDATES FROM THE CITY REPRESENTATIVES

None.

CONSENT CALENDAR:

Minutes of the Regular Board Meeting of April 10, 2025

Financial Statements for April 2025

Treasurer's Investment Report Dated December 31, 2024

Disbursements of the Revolving Fund Dated:

April 17, 2025, Check Nos. 12682 - 12686, EFTs, and Wires in the amount of \$66,897.68

May 01, 2025, Check Nos. 12687 - 12690, EFT, and Wires in the amount of \$64,375.89

May 12, 2025, Check Nos. 12691 - 12694, and Wires in the amount of \$4,151.50

Disbursements of the General Fund Dated:

April 15 - 30, 2025, Check Nos. 45163 – 45178, and EFTs in the amount of \$250,366.28

April 01 - 12, 2025, Check Nos. 45179 – 45219, and EFTs in the amount of \$393,440.38

Disbursements for State Water Project (SWP) expenses, dated: April 28, 2025, Check No. 1016, in the amount of \$537,168.00

Future Meeting Attendance Approval: None

On the motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5 - 0, the Consent Calendar was approved.

ACTION AGENDA ITEM

COST OF LIVING ADJUSTMENT

On the motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5 – 0, The Cost-of-Living Adjustment for all employees at 3%, was approved.

2025-2026 DRAFT BUDGET

This was an information only agenda item.

San Gabriel Valley Municipal Water District's draft 2025-2026 Budget and Capital Expenditure Plan is being presented to the full Board at this meeting for review before its formal presentation for adoption at the June Board Meeting.

PERSONNEL NEEDS

The new General Manager will begin work on July 1, 2025, and because of the six-month General Manager overlapping position, a new temporary position of "General Manager Emeritus" was created.

On motion of Director Eng, seconded by Director Prince, and unanimously carried 5-0, a temporary position for the current General Manager as "General Manager Emeritus" was approved.

In addition, the current Supervising System Operator/Inspector has announced his intention to retire at the end of the year. For training purposes, the staff requests that the current position of System Operator/Inspector, which is currently vacant, be filled in immediately. There is no action needed on this item.

ADMINISTRATIVE BUILDING ASBESTOS MASTIC ABATEMENT AND FLAT ROOF REPLACEMENT, AZUSA FLOW CONTROL BUILDING FELT AND FASCIA BOARD REPLACEMENT

Steve Kiggins mentioned that this project was tabled at the May Board meeting. This project removes and replaces the flat roof portion of the District's administration building with a built-up roof and replaces the felt and fascia board on the Azusa Flow Control building. Mr. Kiggins is requesting the award of this project to La Rocque Better Roofs, Inc. for the total amount not to exceed \$139,000.00.

On motion of Director Knoles, seconded by Director Prince, and unanimously carried 5-0, the contract in the total amount not to exceed \$139,000.00 to La Rocque Better Roof, Inc. was approved.

INFORMATION ITEMS

EXTERNAL AFFAIRS

External Affairs Report in Agenda Packet

Evelyn Reyes expressed appreciation to the Main San Gabriel Basin Watermaster and the City of Azusa for their participation in the District's Staff Legislative Briefing held on April 30, 2025. She reported the briefing went well and generated positive feedback from the legislative staff members. Additionally, she provided an update on current state legislation being monitored, supported, or opposed by the State Water Contractors, as well as an update of legislative items on which the Board has taken positions.

UNFINISHED BUSINESS

REPORT ON BASIN MANAGEMENT

Director Placido reported the Watermaster will conduct a hearing to determine the Basin's Operating Safe Yield, and that preliminary report recommends no change from last year's Operating Safe Yield.

REPORT OF WQA

Director Paulson stated the Water Quality Authority discussed apparent lack of Federal funding for the Valley, on which the WQA relies for any new projects.

REPORT OF THE ATTORNEY

No report.

REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER

The General Manager's written report is in the Agenda Packet.

The General Manager reported that he received communication from MWD saying they want to start discussing the Pure Water Project and the potential use of the District's pipeline. Mr. Kasamoto asked MWD to schedule a kickoff meeting sometime in July, after Jose Reynoso, the new manager, has started.

The Assistant General Manager's written report is in the Agenda Packet.

Assistant General Manager mentioned the painting project is in progress and is expected to be completed by the time the board meets next month and the roofing project will then start as soon as possible after that.

Mr. Kiggins reported the State Water Project Table A Allocation is currently at 50% as of April 29, 2025, with a balance of 11,312 acre-feet of water left for delivery. He also mentioned that construction for the Storm Drain Project is being mobilized this week.

REPORT OF THE STATE WATER CONTRACTORS

The General Manager's written report is in the Agenda Packet.

The General Manager mentioned that with the increase in State Water Project allocation to 50%, that allocation will cover the District's needs through the end of the year.

COMMITTEE MEETING REPORTS

None

DIRECTOR REPORTS ON EVENTS ATTENDED

Director Eng congratulated the External Affairs staff who spent time on student leadership and created good bonding time with the City staff and the teachers. In addition, he mentioned that doing lots of legislation is good, as that opens an opportunity for collaboration.

DIRECTORS COMMENTS

None.

CLOSED SESSION at 8:51 a.m.

Conference with Legal Counsel – Anticipated Litigation – Significant exposure to Litigation (Government Code Section 54956.9 subdivision (d)(2)): One potential suit

CLOSED SESSION REPORT (at 9:01 a.m.)

Legal Counsel Ciampa report a closed session was held to discuss an item of anticipated litigation under Government Code Section 54956.9(d)(2) and Legal Counsel was directed to consult with the District's insurer, ACWA-JPIA, and follow its direction as to the action on the claim submitted by attorney Paul Fitzgerald on behalf of Jesus Fullen.

ADJOURNED at 9:02 a.m.

There being no further business, the meeting was duly adjourned at 9:02 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on June 09, 2025, at 8:00 a.m.

s/Steven T. Placido, DDS
President

ATTEST:

s/Bruce H. Knoles
Secretary