

**BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
REGULAR MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, OCTOBER 13, 2025  
8:00 AM – 10:00 AM (PDT)**

*This meeting will be held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom is open for public attendance, you are strongly encouraged to participate in the meeting virtually through the remote Zoom link provided below. If you attend the Board meeting in person, please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings are encouraged but not required for attendees. Lastly, if you are experiencing any COVID-19 symptoms, including fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting or diarrhea, please do not attend the meeting in person.*

Join Zoom Meeting

<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1I6QT09>

**Meeting ID: 890 1330 6120**

**Passcode: 512838**

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**PLEDGE OF ALLEGIANCE**

**ROLL CALL:** Eng, Knoles, Paulson, Placido, Prince

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

**UPDATES FROM CITY REPRESENTATIVES**

**CONSENT CALENDAR:** The following matters are expected to be routine and will be acted upon by a single motion with little discussion unless any Director or citizen requests a separate action:

Minutes of the Regular Board Meeting of September 08, 2025

Minutes of the Administrative and Finance Committee of August 19, 2025

Minutes of the Engineering and Operations Committee of September 10, 2025

Financial Statements for September 2025

Disbursements of the Revolving Fund Dated September 18, 2025, Check Nos. 12773 – 12780, EFTs and Wires

Disbursements of the Revolving Fund Dated October 02, 2025, Check Nos. 12781 – 12789, EFT and Wires

Disbursements of the Revolving Fund Dated October 13, 2025, Check Nos. 12790 - 12793, EFT and Wires

Disbursements of the General Fund Dated September 09 - 30, 2025, Check Nos. 45462 - 45483, and EFTs

Disbursements of the General Fund Dated October 01 - 13, 2025, Check Nos. 45484 – 45531, and EFT

Disbursements of the State Water Project (SWP) Dated: September 22, 2025, Check No. 1022, in the amount of \$572,194.00

Visa Recap

Future Meeting Attendance Approval: None

## **PRESENTATIONS**

1. 2025 SGVCOG President's Introduction – Ed Reece

## **ACTION ITEMS**

1. San Gabriel Civic Alliance Membership
2. Member Cities Grants
3. Resolution No. 10-2025-854 Appointing Watermaster Representative
4. Resolution No. 10-2025-855 Amending Administrative Code on Surplus Disposal Policy
5. Resolution No. 10-2025-856 Amending Admin Code on Special Compensation -CalPERS
6. Resolution No. 10-2025-857 Amending Admin Code on Public Records
7. Ratification of General Manager's Authorization Related to Golden Mussel Control Plans and Golden Mussel Update
8. Rescheduling Regular Board Meeting for November 10, 2025

## **INFORMATION ITEMS**

External Affairs Update

## **UNFINISHED BUSINESS**

1. Report on Basin Management
2. Report on WQA
3. Report on the Attorney
4. Report on State Water Contractor/General Managers Report
5. Report on Assistant General Manager

## **COMMITTEE MEETING REPORTS**

## **DIRECTOR REPORTS ON EVENTS ATTENDED**

## **DIRECTORS COMMENTS**

## **CLOSED SESSION**

1. Conference with Legal Counsel – Potential Litigation [Gov't Code §54956.9(d)]

One case.

## **ADJOURNMENT**

THIS AGENDA WAS POSTED ON OCTOBER 09, 2025, AT SGVMWD.  
THE NEXT REGULAR BOARD MEETING WILL BE ON NOVEMBER 10, 2025.

**MINUTES  
BOARD OF DIRECTORS  
SAN GABRIEL VALLEY MUNICIPAL  
WATER DISTRICT  
REGULAR BOARD MEETING  
1402 N. VOSBURG DR. AZUSA, CA 91702  
MONDAY, SEPTEMBER 08, 2025  
8:00 A.M.**

At 8:01 a.m. on September 08, 2025, the Board of Directors meeting was held in person at the District office, located at 1402 North Vosburg Drive, Azusa, California. While the Boardroom was open for public attendance, the District strongly encouraged attendees wanting to attend the meeting to participate in the meeting virtually through the remote Zoom link provided below. Attendees in person were asked to please maintain appropriate social distancing to the extent feasible (i.e., maintain a six-foot distance between yourself and other individuals). Face coverings were encouraged but not required for attendees.  
**<https://us02web.zoom.us/j/89013306120?pwd=SUZJRzFFSDRXUVVTY0NhOXQ0c1l6QT09>**

**Meeting ID: 890 1330 6120**

**Passcode: 512838**

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**PLEDGE OF ALLEGIANCE**

**CALL TO ORDER:**

President Placido called the meeting to order at 8:01 a.m.

**ROLL CALL:**

Directors present at Roll Call: Eng, Knoles, Paulson, Placido, Prince

**ALSO PRESENT:**

Jose Reynoso, General Manager; Darin Kasamoto, General Manager Emeritus; Steve Kiggins, Assistant General Manager; Maria “Gigi” Jarmin, Executive Assistant; Evelyn Reyes, External Affairs Manager; Jim Ciampa, Lagerlof LLP; Kelly Gardner, Main San Gabriel Basin Watermaster; Carlos Solis and Melissa Barbosa, City of Azusa; Steve Johnson, Stetson Engineers; Steve McGee, City of Sierra Madre; Shawn Igoe, City of Monterey Park

Via telephone/Zoom: Albert Lu, SGVMWD; Mayor Robert Parkhurst, City of Sierra Madre

**PUBLIC COMMENTS ON NON-AGENDA ITEMS**

None.

## **UPDATES FROM THE CITY REPRESENTATIVES**

Melissa Barbosa from the City of Azusa provided an update on the South Reservoir Project, which is currently under construction. Ms. Barbosa thanked the District for the \$3.4 million loan and noted the project is anticipated to be completed in December of 2026.

## **CONSENT CALENDAR:**

Minutes of the Regular Board Meeting of August 11, 2025

Financial Statements for August 2025

Disbursements of the Revolving Fund Dated:

August 21, 2025, Check Nos. 12753 - 12761, EFTs, and Wires in the amount of \$88,112.09

September 04, 2025, Check Nos. 12762 - 12769, EFT, and Wires in the amount of \$83,252.07

September 08, 2025, Check Nos. 12770 - 12772, and Wires in the amount of \$3,229.50

Disbursements of the General Fund Dated:

August 12 - 31, 2025, Check Nos. 45410 – 45432, and EFTs in the amount of \$595,503.69

September 01 - 08, 2025, Check Nos. 45433 – 45461, and EFT in the amount of \$146,509.60

Disbursements for State Water Project (SWP) expense, dated: August 25, 2025, Check No. 1021, in the amount of \$536,948.00

Visa Recap: July 21, 2025 – August 20, 2025

Future Meeting Attendance Approval: None

On the motion of Director Knoles, seconded by Director Paulson, and unanimously carried 5-0, the Consent Calendar was approved.

## **PRESENTATIONS**

### **RESOLUTION NO. 09-2025-853 APPRECIATION FOR DARIN J. KASAMOTO**

The Board presented a resolution honoring General Manager Darin Kasamoto's 27 years of service to the District. Mr. Kasamoto began as Assistant Manager in 1997 and became General Manager in 2004. City representatives from Azusa, Sierra Madre, and Monterey Park presented proclamations and gifts recognizing his contributions. The resolution recognized his leadership and contributions to the District.

On motion of Director Paulson, seconded by Director Knoles, and unanimously carried 5-0, RESOLUTION NO. 09-2025-853 APPRECIATION FOR DARIN J. KASAMOTO was approved by the Board of Directors of the San Gabriel Valley Municipal Water District at their regular meeting held on September 08, 2025, by the following roll call vote:

Ayes: Eng, Knoles, Paulson, Placido, Prince

Noes: None

Absent: None

Abstain: None



## **COOPERATIVE WATER EXCHANGE AGREEMENT (ALHAMBRA EXCHANGE)**

Steve Johnson from Stetson Engineers presented on the 1975 Cooperative Water Exchange Agreement (Alhambra Exchange). The agreement was established to address a localized “pumping hole” in the Main San Gabriel Basin where groundwater replenishment is limited. To protect basin conditions for all producers in the Basin, the City of Alhambra agreed to reduce groundwater pumping by approximately 3,000 acre-feet annually. In return, Metropolitan Water District delivers SGVMWD treated water directly to Alhambra—an option only Alhambra is able to accept within the region. This exchange arrangement provides a regional benefit by stabilizing basin levels and ensuring long-term sustainability. The Main San Gabriel Basin Watermaster monitors and accounts for the deliveries under the agreement.

## **ACTION ITEMS**

### **2024 – 2025 ANNUAL REPORT**

Evelyn Reyes presented the District's 2024-25 Annual Report, summarizing major funding commitments and member city investments. The report also detailed State Water Project deliveries, rebates, irrigation retrofit programs, and OWL Grant programs. Notable projects included the Catalyst SGV Milkweed Project, Margarita Elementary School Desert Garden Oasis, and a water conservation hackathon for high school students.

On motion to receive and file of Director Eng, seconded by Director Paulson, and unanimously carried 5 - 0, the District's 2024-2025 Annual Report was approved.

### **NOTIFICATION OF LETTERS OF SUPPORT SIGNED BY THE GENERAL MANAGER**

The General Manager signed two letters of support: (1) requesting amendments to the Fish and Game Code to include golden mussel in invasive species control plans, and (2) supporting Upper District's application for a \$500,000 grant from the Bureau of Reclamation for golden mussel contingency and monitoring plans.

On motion to receive and file of Director Eng, seconded by Director Knoles, and unanimously carried 5 - 0, the Notification of Letters of Support Signed by the General Manager was approved.

### **SAN GABRIEL VALLEY GOLDEN MUSSEL UPDATE**

The General Manager reported that golden mussel has been detected at Silverwood Lake. Following discussions with Los Angeles County, the County will continue to allow water deliveries provided the responsible agencies develop and implement a suitable golden mussel control plan. Responsible agencies including SGVMWD, Three Valleys Municipal Water District and Upper San Gabriel Valley Municipal Water District have formed a task force that meets twice a month and are drafting a control plan, with a draft expected by October 31, 2025. State Water Contractors are also organizing workshops to coordinate regional control strategies.

On motion to receive and file of Director Eng, seconded by Director Prince, and unanimously carried 5 - 0, the San Gabriel Valley Golden Mussel Update was approved.

## **INFORMATION ITEMS**

### **EXTERNAL AFFAIRS**

External Affairs Report is included in the Agenda Packet.

Ms. Reyes provided an update on pending legislation, including SB 707, which would extend the sunset date for remote meeting provisions to 2030. The District would not be considered an "eligible legislative body" under the revised language as it does not meet the population requirements. Updates were also provided on the golden mussel trailer bill and Delta Conveyance Project trailer bill negotiations.

### **REPORT ON BASIN MANAGEMENT**

Director Placido mentioned the Watermaster met recently and authorized staff to proceed with compliance and monitoring measures coordinated with the Water Quality Monitoring Program policy. Joint Legal services to be shared with the Water Quality Authority were also approved in connection with the Baldwin Park Operating Unit litigation.

### **REPORT OF WQA**

Director Paulson reported the Water Quality Authority Board adopted an administrative fee of \$12 per acre-foot of prescriptive pumping rights. He noted that due to the cessation of federal funding for basin cleanup, that fee may increase in coming years to continue necessary water quality work.

### **REPORT OF THE ATTORNEY**

Legal Counsel Ciampa had no Report.

### **REPORT OF THE STATE WATER CONTRACTOR**

The General Manager reported that there was no meeting in August. He noted the Department of Water Resources executed the District's agreement to purchase 5,000 acre-feet of water from Metropolitan Water District, and water deliveries including the Table A allocation are expected to be completed by mid-November.

### **REPORT OF THE GENERAL MANAGER/ASSISTANT GENERAL MANAGER**

The Assistant General Manager reported the District has generated 898 megawatt hours of hydropower in the last two months, yielding \$35,074 in revenue. Power generation is anticipated to continue until October 13, after which Three Valleys MWD will take over capacity at the facility.

Mr. Kiggins mentioned that Three Valleys has expressed interest in exercising their wheeling rights to deliver water through the end of the year.

## **COMMITTEE MEETING REPORTS**

There were no committee meeting reports.

## **DIRECTOR REPORTS ON EVENTS ATTENDED**

Director Eng and President Placido reported on attending the retirement event for Ken Tang, outgoing Board member of the Alhambra Unified School District. The event was well attended, and Mr. Tang expressed appreciation for receiving a certificate from the District.

Director Prince announced the upcoming Mount Wilson Trail Race "Recovery Run" on October 4, which will be a 5K event raising funds for trail restoration following the Eaton fire that destroyed the Mount Wilson Trail and Bailey Canyon Trail. The District will be providing water for the runners.

## **DIRECTORS COMMENTS**

No additional comments were made.

## **ADJOURNED**

There being no further business, the meeting was duly adjourned at 9:56 a.m. The next Regular Board Meeting of the San Gabriel Valley Municipal Water District's Board of Directors will be on October 13, 2025, at 8:00 a.m.

\_\_\_\_\_  
Steven T. Placido, DDS  
President

ATTEST:

\_\_\_\_\_  
Bruce H Knoles  
Secretary

**MINUTES OF THE SPECIAL MEETING  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
ADMINISTRATIVE AND FINANCE COMMITTEE  
TUESDAY, AUGUST 19, 2025  
1402 N. Vosburg Dr. Azusa, CA 91702  
9:00 AM**

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**CALL TO ORDER:** The meeting was called to order at 9:00 a.m.

**ROLL CALL:** Director Knoles; Director Eng  
Jose Reynoso, General Manager

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

None.

**DISCUSSION ITEM**

**Introduction to Optimized Investment Partners**

The committee received a presentation from Optimized Investment Partners (OIP), a municipal investment advisory firm. The presentation was led by Brittany Tran (Marketing Director), David Bilby (CEO/President), and Robert Michalik (COO).

OIP representatives outlined their investment services for municipal agencies, explaining California government code requirements and permitted investments. They proposed adding CAMP (California Asset Management Program) and CalTrust as investment options beyond LAIF to maximize returns for the district.

OIP presented a comprehensive service approach including investment policy review, regulatory compliance, cash flow modeling, education, and transparent reporting. Their strategy focused on active management through optimized laddering to improve returns while maintaining liquidity for district operations.

The committee members asked detailed questions about OIP's expertise, liability insurance, banking relationships, economic projections, and risk mitigation strategies. Director Eng requested additional documentation including principals' biographies, company history, and a list of banking institutions used. General Manager Reynoso suggested scheduling an additional committee meeting before making a recommendation to the full board. The committee agreed to another meeting to review additional information and potentially formulate a recommendation for the full Board.

**ADJOURNMENT**

The Committee was adjourned at 10:00 a.m.

**MINUTES OF THE SPECIAL MEETING  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
ENGINEERING AND OPERATIONS COMMITTEE  
WEDNESDAY, SEPTEMBER 10, 2025  
8:00 AM**

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**CALL TO ORDER:** The meeting was called to order at 8:00 a.m.

**ROLL CALL:** Director Placido; Director Paulson  
Jose Reynoso, General Manager; Steve Kiggins, Assistant GM

**PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA**

None.

**DISCUSSION ITEM**

**Pure Water Project**

General Manager Jose Reynoso reported that the Delta Conveyance Project trailer bill did not make it to the floor despite considerable effort, while the Golden Mussel trailer bill did advance. Mr. Reynoso highlighted that this development makes the Pure Water Project important for the region.

Mr. Reynoso outlined his ongoing negotiations with Metropolitan Water District (MWD) regarding the Pure Water Project, emphasizing that this project is vital for regional water security.

Director Placido expressed concerns about the potential for MWD to pursue acquisition of the pipeline through eminent domain, as well as the associated risks that could arise during emergency repair situations. Director Placido and Director Paulson recommended engaging specialized consultants for negotiations.

**5-year Master Plan**

The General Manager Jose Reynoso presented his vision for a comprehensive system assessment and planning initiative, explaining the need for a 10-year outlook with a detailed 5-year implementation plan. The purpose is to create a blueprint for asset management and capital improvements that would remain viable regardless of staff transitions.

The plan would include an inventory of all district assets, maintenance requirements, and capital needs. Stetson Engineers has proposed 11 tasks costing approximately \$200,000 to develop this master plan.

Mr. Reynoso emphasized the Master Plan will be an active guide for board decisions and budgeting. The plan would be followed by a rate analysis to determine funding strategies for the identified maintenance and capital needs.

Director Placido and Director Paulson expressed full support for the planning initiative. Mr. Reynoso indicated he would refine the proposal with Assistant General Manager, Steve Kiggins and return to the committee with updated information.

## **ADJOURNMENT**

The Committee was adjourned at 9:00 a.m.

# San Gabriel Valley Municipal Water District

## Balance Sheet

As of September 30, 2025

	Sep 30, 25
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
1001 · General Fund Bank of America	1,245,509.51
1002 · SWP Fund Account	2,720,619.37
1005 · Revolving Cash Fund	139,760.80
1008 · Petty Cash	442.00
1009 · LAIF	20,528,473.12
1009.01 · LAIF FMV Adjustment	18,419.33
1011 · UBS Resource Management Account	
1012 · Cash with Broker	30,731.06
1013 · Certificates of Deposit	10,033,016.15
<b>Total 1011 · UBS Resource Management Acco...</b>	10,063,747.21
1014 · UBS Accrued Interest	-53,222.15
<b>Total Checking/Savings</b>	34,663,749.19
<b>Accounts Receivable</b>	
1603 · Accounts Receivable	14,541.35
<b>Total Accounts Receivable</b>	14,541.35
<b>Other Current Assets</b>	
1606 · Interest Receivable	53,222.15
1620 · Prepaid Expenses	421,325.10
1660 · Water Inventory	1,952,259.97
<b>Total Other Current Assets</b>	2,426,807.22
<b>Total Current Assets</b>	37,105,097.76
<b>Fixed Assets</b>	
1701 · State Water Project Engineering	156,789.28
1701.1 · Accum Ammort - State Water Proj	-4,796,036.00
1702 · State Water Prj Wtr Cntrct Pmts	5,627,376.00
1750 · SCADA 2013	966,165.05
1750.1 · Accum Depreciaton - SCADA 13	-864,486.86
1801 · Pipeline	29,332,843.85
1801.1 · Accum Depreciation - Pipeline	-17,744,836.96
1840 · SCADA Telemetry	48,442.01
1840.1 · Accum Depreciation -SCADA	-17,962.98
1860 · Repaving	57,202.52
1860.1 · A/D Paving	-1,660.21
1861 · Computer	17,035.01
1861.1 · A/D Computers	-7,031.49
1862 · Safety - Protection	47,955.32
1862.1 · A/D Safety Project Assets	-5,194.04
1863 · SanDimas Hydro Deflec Batteries	35,595.25
1863.1 · A/D San Dimas Hydro	-18,093.16
1901 · Land	735,931.46
1902 · Buildings	2,390,931.42
1902.1 · Accum Depr - Buildings	-2,312,462.03
1904 · Furniture and Fixtures	183,038.15
1904.1 · Accum Depr - Furn and Fixtures	-143,334.92
1907 · Vehicles	394,227.88
1907.1 · Accum Depr - Vehicles	-222,304.02
1910 · Pipeline Misc Equipment	244,026.78
1910.1 · Accum Depr - Pipeline Misc Equi	-165,201.29
1923 · Hydroelectric Facility San Dima	1,343,986.21
1923.1 · Accum Depr Hydro Elect San D	-140,378.85
1925 · Roof	58,390.47
1925.1 · A/D Roof	-25,547.16
<b>Total Fixed Assets</b>	15,175,406.69
<b>Other Assets</b>	

**San Gabriel Valley Municipal Water District**  
**Balance Sheet**  
As of September 30, 2025

	Sep 30, 25
1925.04 · Monterey Park ADV NR Discount	-322,824.00
1927.01 · Sierra Madre NR Discount	-115,711.00
1931 · City Of Monterey Park Loan 2021	3,200,000.00
1931.1 · Monterey Part Note Rec Short Te	400,000.00
1932 · City Of Sierra Madre 2020 Loan	1,890,000.00
1933 · City of Azusa 2024 Loan	2,698,329.75
1998.99 · Deferred Outflows -OPEB	179,366.00
1999.99 · 1999.Deferred Outflows of Res	1,469,639.00
<b>Total Other Assets</b>	<b>9,398,799.75</b>
<b>TOTAL ASSETS</b>	<b>61,679,304.20</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
2001 · Accounts Payable	1,798,782.35
<b>Total Accounts Payable</b>	<b>1,798,782.35</b>
<b>Other Current Liabilities</b>	
2010 · Accrued Payroll - V&SL	423,014.75
24000 · Payroll Liabilities	-0.03
<b>Total Other Current Liabilities</b>	<b>423,014.72</b>
<b>Total Current Liabilities</b>	<b>2,221,797.07</b>
<b>Long Term Liabilities</b>	
1698.99 · Deferred Inflows- OPEB	439,848.00
1699.99 · Deferred Inflow of Resources	414,233.00
2209 · Other Post-Employment Benefits	4,277,751.62
2219.99 · Net Pension Liability	1,792,852.00
<b>Total Long Term Liabilities</b>	<b>6,924,684.62</b>
<b>Total Liabilities</b>	<b>9,146,481.69</b>
<b>Equity</b>	
2301 · Fund Balance	4,292,024.73
2302 · San Bernardino Contribution	1,781,730.83
2970 · Retained Earnings	49,272,748.79
2973 · Contribution Aid Capital	1,280,323.11
Net Income	-4,094,004.95
<b>Total Equity</b>	<b>52,532,822.51</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>61,679,304.20</b>



# San Gabriel Valley Municipal Water District

## Income Statement - Actual vs. Budget

### September 2025

	Sep 25	Budget	Jul - Sep 25	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
<b>General Operations</b>					
3002 · Property Tax Revenue	0.00	525,000.00	125,679.45	1,575,000.00	6,300,000.00
3003 · Water Sales	26,829.40	166,667.00	52,764.40	500,001.00	2,000,000.00
3004 · Interest Income	0.00	74,310.00	66,755.02	222,930.00	891,725.00
3005 · Ready to Serve Revenue	990.00	990.00	2,970.00	2,970.00	11,880.00
3006 · RDA Prop Tax Trust Fund Alloc	0.00	58,333.00	381,774.42	174,999.00	700,000.00
3008 · SBVMWD Pipeline Maintenance R...	0.00	2,500.00	0.00	7,500.00	30,000.00
3016 · Unrealized Gain (Loss) on Inves	0.00	6,371.85	16,809.20	52,138.00	233,945.93
<b>Total General Operations</b>	27,819.40	834,171.85	646,752.49	2,535,538.00	10,167,550.93
<b>Power Revenue Sales</b>					
3210 · Hydro Power Sales	17,453.01	7,500.00	35,073.93	22,500.00	90,000.00
<b>Total Power Revenue Sales</b>	17,453.01	7,500.00	35,073.93	22,500.00	90,000.00
<b>Restricted Revenue - SWP</b>					
3306 · Tax Revenue - State Water Proje	0.00	875,000.00	134,769.41	2,625,000.00	10,500,000.00
<b>Total Restricted Revenue - SWP</b>	0.00	875,000.00	134,769.41	2,625,000.00	10,500,000.00
<b>Total Income</b>	45,272.41	1,716,671.85	816,595.83	5,183,038.00	20,757,550.93
<b>Gross Profit</b>	45,272.41	1,716,671.85	816,595.83	5,183,038.00	20,757,550.93
<b>Expense</b>					
<b>Hydro Expenses</b>					
4402 · Salaries - Hydro	345.78	1,300.00	3,994.11	3,900.00	15,600.00
4403 · Hydro Maintenance Materials	1,725.00	2,083.00	3,400.00	6,249.00	25,000.00
4406 · Hydro So Cal Edison (8800)	904.31	833.00	2,050.51	2,499.00	10,000.00
<b>Total Hydro Expenses</b>	2,975.09	4,216.00	9,444.62	12,648.00	50,600.00
<b>Restricted Expense</b>					
4510 · State Project Expense	572,194.00	791,667.00	3,071,036.00	2,375,001.00	9,500,000.00
4511 · State Project Amortization	-8,034.00	8,083.00	-24,102.00	24,249.00	97,000.00
4591 · State Project Cost of Water Adj	-31,942.00	3,297.00	-63,884.00	6,594.00	76,206.00
<b>Total Restricted Expense</b>	532,218.00	803,047.00	2,983,050.00	2,405,844.00	9,673,206.00
<b>Riverside Facility</b>					
4300 · Salaries - Riverside	77.68	833.00	2,939.24	2,499.00	10,000.00
4301 · Riverside Maintenance and Mater	210.99	1,250.00	638.50	3,750.00	15,000.00
<b>Total Riverside Facility</b>	288.67	2,083.00	3,577.74	6,249.00	25,000.00
<b>Unrestricted G.O. Expenses</b>					
4001 · Director Fees	3,000.00	5,000.00	7,000.00	15,000.00	60,000.00

# San Gabriel Valley Municipal Water District

## Income Statement - Actual vs. Budget

September 2025

	Sep 25	Budget	Jul - Sep 25	YTD Budget	Annual Budget
4010 · Salaries- Administrative	51,814.80	53,542.00	136,501.71	160,626.00	642,500.00
4014 · Field Supervision	18,859.20	21,020.00	50,684.10	63,060.00	252,245.00
4020 · Salaries Office	17,794.00	19,746.00	47,821.38	59,238.00	236,950.00
4021 · External Affairs Wages	12,326.40	13,328.00	34,543.32	39,984.00	159,937.00
4022 · Part Time Employee	0.00	0.00	0.00	0.00	0.00
4023 · External Affairs Specialist	6,920.00	7,496.00	16,911.20	22,488.00	89,952.00
4027 · Office Supplies - Equipment Mai	1,711.93	3,667.00	16,195.12	11,001.00	44,000.00
4029 · Election Expenses	0.00	0.00	0.00	0.00	0.00
4031 · Legal Services	4,825.00	4,167.00	10,187.50	12,501.00	50,000.00
4032 · State Water Contract Services	0.00	3,917.00	0.00	11,751.00	47,000.00
4033 · Public Relations	8,095.78	11,250.00	43,545.12	33,750.00	135,000.00
4034 · Governmental Relations Consulti	9,651.39	8,167.00	25,781.39	24,501.00	98,000.00
4035 · Consulting & Engineering Expens	1,498.75	83,333.00	13,863.58	249,999.00	1,000,000.00
4036 · Medicare Tax Expense	1,988.46	2,000.00	5,279.73	6,000.00	24,000.00
4039 · PERS - Retirement Expenses	23,511.13	36,405.00	67,973.14	109,215.00	436,861.00
4039.99 · GASB 68 Contra Income Adj Ac...	0.00		0.00		0.00
4040 · Social Security Tax Expense	6,892.89	7,294.00	18,535.06	21,882.00	87,528.00
4041 · State Compensation Fund	2,021.29	2,167.00	7,702.44	6,501.00	26,000.00
4042 · State Unemployment Insurance Ta	0.00	146.00	99.94	438.00	1,750.00
4043 · Health Insurance Expense	0.00	38,562.00	36,301.58	115,686.00	462,741.00
4044 · Dental/ Vision Benefit Expense	4,101.22	7,500.00	12,234.83	22,500.00	90,000.00
4045 · Insurance - Liability, Casualty	0.00	6,450.00	23,700.44	19,350.00	77,403.00
4046 · Blue Cross Employee Reimburse...	4,218.76	7,500.00	12,220.67	22,500.00	90,000.00
4048 · Life Insurance	0.00	420.00	365.05	1,260.00	5,040.00
4050 · Dues and Associations	1,654.96	8,333.00	14,436.42	24,999.00	100,000.00
4051 · Travel and Conferences -Dir	2,359.80	2,083.00	5,373.65	6,249.00	25,000.00
4052 · Publications and Periodicals	0.00	25.00	0.00	75.00	300.00
4053 · State Water Contractors Audit	0.00	917.00	3,406.00	2,751.00	11,000.00
4054 · Financial Audit Expense	8,215.50	1,667.00	16,064.50	5,001.00	20,000.00
4055 · Travel & Conference -Staff	2,854.48	2,500.00	4,448.31	7,500.00	30,000.00
4057 · Taxes - Annual Fee	0.00	5,667.00	0.00	17,001.00	68,000.00
4058 · Tax Collection Fees	0.00	3,458.00	0.00	10,374.00	41,500.00
4059 · Property Tax Expense	0.00	71.00	0.00	213.00	850.00
4060 · Telephone Expense	2,089.12	2,500.00	6,475.42	7,500.00	30,000.00
4061 · Utilities - Gas, Electric, and	2,408.14	2,000.00	5,586.19	6,000.00	24,000.00
4063 · Safety Program	125.20	1,667.00	1,736.72	5,001.00	20,000.00
4065 · Water Conservation/Rebates Prog	2,072.50	14,583.00	11,010.50	43,749.00	175,000.00
4067 · OPEB -Other Post Employment Ben	0.00	65,000.00	46,666.66	195,000.00	780,000.00
4090 · SWP Transportation Cost	1,250,000.00	187,500.00	1,250,000.00	562,500.00	2,250,000.00
4093 · Uniform and Material Rentals	277.48	333.00	901.81	999.00	4,000.00
4095 · Vehicle Maintenance, Operating	3,069.95	2,917.00	12,655.25	8,751.00	35,000.00
4096 · Communication Expense	1,847.41	2,860.00	3,175.19	8,580.00	34,320.00
4099 · Facility Maintenance	3,378.14	4,000.00	13,778.55	12,000.00	48,000.00
4100 · Salaries - Field Workers	25,997.82	32,520.00	63,724.40	97,560.00	390,234.00

**San Gabriel Valley Municipal Water District**  
**Income Statement - Actual vs. Budget**  
**September 2025**

	Sep 25	Budget	Jul - Sep 25	YTD Budget	Annual Budget
4108 · Grounds Maintenance and Materia	2,652.52	3,750.00	7,297.90	11,250.00	45,000.00
4112 · Depreciation Expense	-53,519.00	0.00	-160,557.00	0.00	0.00
4113 · Pipeline Maintenance & Material	375.03	8,333.00	14,900.65	24,999.00	100,000.00
4114 · SCADA Maintence	0.00	1,667.00	0.00	5,001.00	20,000.00
4120 · Grants	6,000.00	452,500.00	6,000.00	1,357,500.00	5,430,000.00
<b>Total Unrestricted G.O. Expenses</b>	<b>1,441,090.05</b>	<b>1,149,928.00</b>	<b>1,914,528.42</b>	<b>3,449,784.00</b>	<b>13,799,111.00</b>
4067.99 · GASB 75 Contra Income Expense -	0.00		0.00		0.00
66000 · Payroll Expenses	0.00	0.00	0.00	2,173.80	2,173.80
66900 · Reconciliation Discrepancies	0.00		0.00		0.00
<b>Total Expense</b>	<b>1,976,571.81</b>	<b>1,959,274.00</b>	<b>4,910,600.78</b>	<b>5,876,698.80</b>	<b>23,550,090.80</b>
<b>Net Ordinary Income</b>	<b>-1,931,299.40</b>	<b>-242,602.15</b>	<b>-4,094,004.95</b>	<b>-693,660.80</b>	<b>-2,792,539.87</b>
<b>Other Income/Expense</b>					
Other Expense					
4700 · Interest Expense	0.00	0.00	0.00	0.00	0.00
6001 · COVID-19 Expense	0.00		0.00		
<b>Total Other Expense</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Other Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Net Income</b>	<b>-1,931,299.40</b>	<b>-242,602.15</b>	<b>-4,094,004.95</b>	<b>-693,660.80</b>	<b>-2,792,539.87</b>

**SAN GABRIEL MUNICIPAL WATER DISTRICT**

**REVOLVING FUND RECAP**

**September 18, 2025**

Check No.	Date	Description	Amount
12773-12777	09/18/25	Payroll Expense	\$ 44,667.55
EFT	09/18/25	Payroll Expense - PERS	\$ 13,156.98
Wire	09/18/25	Federal & State Payroll Taxes	\$ 25,442.09
EFT	09/18/25	State Compensation Ins	\$2,021.29
12778	09/18/25	Azusa Light & Water	\$1,662.60
12779	09/18/25	Frontier	\$868.69
12780	09/18/25	SCE	\$26.46

**September 18, 2025 GRAND TOTAL DISBURSEMENTS..... \$ 87,845.66**

**REVOLVING FUND RECAP**

**October 02, 2025**

Check No.	Date	Description	Amount
12781-12785	10/02/25	Payroll Expense	\$ 44,805.06
EFT	10/02/25	Payroll Expense - PERS	\$ 13,029.95
Wires	10/02/25	Federal & State Payroll Taxes	\$ 24,374.94
12786	10/02/25	Azusa Light & Water	\$58.20
12787	10/02/25	Frontier	\$146.07
12788	10/02/25	SCE	\$904.31
12789	10/02/25	The Gas Company	\$14.79

**October 02, 2025 GRAND TOTAL DISBURSEMENTS..... \$ 83,333.32**

**REVOLVING FUND RECAP**

**October 13, 2025**

Check No.	Date	Description	Amount
12790	10/13/25	Bruce H Knoles	\$1,189.10
12791	10/13/25	Mark R Paulson	\$729.20
12792	10/13/25	Michael F Eng	\$1,754.67
12793	10/13/25	Miles Prince	\$1,276.10
Wires	10/13/25	Federal & State Payroll Taxes	\$1,079.33

**October 13, 2025 GRAND TOTAL DISBURSEMENTS..... \$6,028.40**

1:21 PM

10/09/25

Accrual Basis

## San Gabriel Valley Municipal Water District

## Transactions by Account

As of October 13, 2025

Type	Date	Num	Name	Amount
<b>1001 - General Fund Bank of America</b>				
Bill Pmt -Check	10/02/2025	EFT	BeniComp (Corp)	-2,200.28
Bill Pmt -Check	10/08/2025	EFT	BeniComp (Corp)	-3,779.70
Bill Pmt -Check	10/13/2025	EFT	CalPers	-500,000.00
Bill Pmt -Check	10/09/2025	EFT	BeniComp (Corp)	-300.16
Bill Pmt -Check	10/13/2025	EFT	BeniComp (Corp)	-9,450.00
Bill Pmt -Check	10/13/2025	45484	ACWA	-22,560.00
Bill Pmt -Check	10/13/2025	45485	ACWA JPIA Medical/Life	-39,261.83
Bill Pmt -Check	10/13/2025	45486	Alan Ling	-85.00
Bill Pmt -Check	10/13/2025	45487	Alicia Yao	-85.00
Bill Pmt -Check	10/13/2025	45488	Alliance Communication Ser...	-130.00
Bill Pmt -Check	10/13/2025	45489	America's Tire	-11.63
Bill Pmt -Check	10/13/2025	45490	Amy Wang	-85.00
Bill Pmt -Check	10/13/2025	45491	Applied Technology Group, I...	-320.00
Bill Pmt -Check	10/13/2025	45492	Athens (Corporation)	-636.49
Bill Pmt -Check	10/13/2025	45493	BOA-Visa	-6,895.39
Bill Pmt -Check	10/13/2025	45494	Bryant Tchan	-140.00
Bill Pmt -Check	10/13/2025	45495	C.J. Brown & Company ,CPAs	-7,572.00
Bill Pmt -Check	10/13/2025	45496	California Advocates, Inc. (C...	-8,130.00
Bill Pmt -Check	10/13/2025	45497	California Underground Facil...	-94.32
Bill Pmt -Check	10/13/2025	45498	Canyon City Printng, Inc (C...	-2,945.88
Bill Pmt -Check	10/13/2025	45499	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	10/13/2025	45500	CAT Specialities, Inc.	-997.98
Bill Pmt -Check	10/13/2025	45501	Cell Business Equipment	-350.12
Bill Pmt -Check	10/13/2025	45502	Cintas	-208.11
Bill Pmt -Check	10/13/2025	45503	Civiltec Inc (Corp)	-373.75
Bill Pmt -Check	10/13/2025	45504	Cummins Sales and Service	-490.80
Bill Pmt -Check	10/13/2025	45505	David Rawson	-275.00
Bill Pmt -Check	10/13/2025	45506	DigAlert (Corporation)	-216.00
Bill Pmt -Check	10/13/2025	45507	DWR	-499,302.00
Bill Pmt -Check	10/13/2025	45508	Evelyn Reyes	-42.07
Bill Pmt -Check	10/13/2025	45509	ExxonMobil	-2,649.01
Bill Pmt -Check	10/13/2025	45510	Glendora Plumbing	-360.00
Bill Pmt -Check	10/13/2025	45511	HighRoad Information Tech...	-2,516.00
Bill Pmt -Check	10/13/2025	45512	Lagerlof, LLP (Atty)	-4,302.08
Bill Pmt -Check	10/13/2025	45513	LOWES	-51.12
Bill Pmt -Check	10/13/2025	45514	Maria Vasquez	-63.00
Bill Pmt -Check	10/13/2025	45515	Mark Paulson (Expense)	-23.80
Bill Pmt -Check	10/13/2025	45516	Meier Enterprises Inc	-2,030.52
Bill Pmt -Check	10/13/2025	45517	Metropolitan Water District	-1,250,000.00
Bill Pmt -Check	10/13/2025	45518	Michael F Eng (Expense)	-188.00
Bill Pmt -Check	10/13/2025	45519	Mission ACE Hardware (Corp)	-245.23
Bill Pmt -Check	10/13/2025	45520	Pilar Vargas	-1,125.00
Bill Pmt -Check	10/13/2025	45521	Public Water Agencies Grou...	-2,193.96
Bill Pmt -Check	10/13/2025	45522	RR Franchising, Inc DBA. V...	-895.00
Bill Pmt -Check	10/13/2025	45523	Ruchi Mangesh Narkar	-85.00
Bill Pmt -Check	10/13/2025	45524	SCE	-672.55
Bill Pmt -Check	10/13/2025	45525	Shiqian Li	-100.00
Bill Pmt -Check	10/13/2025	45526	Spectrum Enterprise	-239.99
Bill Pmt -Check	10/13/2025	45527	Stump Fence Co (Corp)	-200.00
Bill Pmt -Check	10/13/2025	45528	Takeo Ishii	-80.00
Bill Pmt -Check	10/13/2025	45529	Water Wise Consulting, Inc	-1,527.50
Bill Pmt -Check	10/13/2025	45530	Western Pest Control Speci...	-347.00
Bill Pmt -Check	10/13/2025	45531	Cash Revolving Fund	-70,000.00
Total 1001 - General Fund Bank of America				-2,516,833.27
<b>TOTAL</b>				<b>-2,516,833.27</b>

4:41 PM

10/07/25

Accrual Basis

**San Gabriel Valley Municipal Water District**  
**Transactions by Account**  
**As of September 30, 2025**

Type	Date	Num	Name	Amount
<b>1001 - General Fund Bank of America</b>				
Bill Pmt -Check	09/11/2025	EFT	BeniComp (Corp)	-1,007.60
Bill Pmt -Check	09/17/2025	EFT	BeniComp (Corp)	-2,699.27
Bill Pmt -Check	09/23/2025	EFT	BeniComp (Corp)	-106.40
Bill Pmt -Check	09/16/2025	EFT	BeniComp (Corp)	-2,143.85
Bill Pmt -Check	09/30/2025	EFT	BeniComp (Corp)	-1,028.94
Bill Pmt -Check	09/10/2025	45462	Alhambra Chamber Comme...	-5,000.00
Bill Pmt -Check	09/10/2025	45463	Alliance Communication Ser...	-130.00
Bill Pmt -Check	09/10/2025	45464	America's Tire	-566.18
Bill Pmt -Check	09/10/2025	45465	Applied Technology Group, I...	-746.09
Bill Pmt -Check	09/10/2025	45466	Canyon City Prinitng, Inc (C...	-33.08
Bill Pmt -Check	09/10/2025	45467	Cash Revolving Fund	-70,000.00
Bill Pmt -Check	09/10/2025	45468	Cintas	-263.94
Bill Pmt -Check	09/10/2025	45469	ExxonMobil	-1,711.38
Bill Pmt -Check	09/10/2025	45470	Grainger (Corp)	-37.48
Bill Pmt -Check	09/10/2025	45471	Lagerlof, LLP (Atty)	-4,825.00
Bill Pmt -Check	09/10/2025	45472	Linda S Glau, CPA	-643.50
Bill Pmt -Check	09/10/2025	45473	LOWES	-257.87
Bill Pmt -Check	09/10/2025	45474	Primo Brands	-101.42
Bill Pmt -Check	09/10/2025	45475	Public Water Agencies Grou...	-1,318.96
Bill Pmt -Check	09/10/2025	45476	R & B Automation, Inc.	-1,725.00
Bill Pmt -Check	09/10/2025	45477	SCE	-667.03
Bill Pmt -Check	09/10/2025	45478	Securitas Technology Corpo...	-1,688.91
Bill Pmt -Check	09/10/2025	45479	SGV Economic Partnership ...	-150.00
Bill Pmt -Check	09/10/2025	45480	Shell - Wex Bank	-159.73
Bill Pmt -Check	09/10/2025	45481	Spectrum Enterprise	-239.99
Bill Pmt -Check	09/10/2025	45482	Verizon Wireless (M2M)	-843.85
Bill Pmt -Check	09/22/2025	45483	Petty Cash	-197.89
Total 1001 - General Fund Bank of America				-98,293.36
<b>TOTAL</b>				<b>-98,293.36</b>

**VISA RECAP**  
**AUGUST 21 , 2025 - SEPTEMBER 20, 2025**

DATE	GL/ACCT	NAME OF GL/ACCT	REFERENCE	Description	Charged Amount	Description	Charged Amount	Description	Charged Amount	TOTAL	
<b>Card# 4003 9040 3234 3636</b>											
8/20/2025	4051	Director-BKnoles	ACWA Conference 2025 Fall	Registration Dec 2-4 San Diego	\$999.00					\$999.00	4051 \$2,148.00
8/21/2025	4027	Office Supply	Microsoft 365	Monthly fee	\$1.99					\$1.99	4027 \$1,082.10
8/22/2025	4027	Office Supply	El Torito Restaurant	DK's Retirement Lunch - final payment	\$571.94					\$571.94	4055 \$2,599.41
8/26/2025	4055	Staff-JR	Taqueria Resto	State Water Contractor Meeting w/PTThomson	\$35.52					\$35.52	4050 \$336.00
8/28/2025	4027	Office Supply	Amazon	Frames for DK's Appreciation	\$31.76					\$31.76	4033 \$149.90
8/28/2025	4055	Staff-JR	ACWA Conference 2025 Fall	Registration Dec 2-4 San Diego	\$999.00					\$999.00	4095 \$579.98
8/28/2025	4051	Director-Splacido	ACWA Conference 2025 Fall	Registration Dec 2-4 San Diego	\$999.00					\$999.00	\$6,895.39
8/28/2025	4050	Dues/Association	American Water Works Asso	SK-Annual membership	\$336.00					\$336.00	
9/1/2025	4027	Office Supply	Google Workspace	Monthly fee	\$142.80					\$142.80	
9/2/2025	4033	Public Relations	Canva Teams	Subscriptions	\$149.90					\$149.90	
9/3/2025	4027	Office Supply	Intuit	QB Payroll monthly fee	\$91.00					\$91.00	
<b>Card# 4339 9314 0871 0002</b>											
9/3/2025	4055	Staff-JR	Hyatt Regency Sacramento	Hotel stay for SWC-SAC 9/16-17	\$1,147.07				Total	\$4,357.91	
9/2/2025	4055	Staff-JR	Southwest	Airfare for SWC-SAC 9/16-17	\$388.96					\$388.96	
9/8/2025	4027	Office Supply	Spikes Bakery	For Board Meeting	\$20.54					\$20.54	
9/10/2025	4027	Office Supply	Staples	Office Supplies	\$185.10					\$185.10	
9/11/2025	4095	Vehicle Maint	WeatherTech	Cargo Liner for Toyota Camry	\$159.85					\$159.85	
9/11/2025	4095	Vehicle Maint	WeatherTech	Front & Rear Floorliner for Toyota Camry	\$199.24					\$199.24	
9/15/2025	4027	Office Supply	Apple.com	SK-icloud	\$2.99					\$2.99	
9/16/2025	4051	Director-BKnoles	ACWA's Regions 8,9 & 10 Event	Registration Nov13-14	\$150.00					\$150.00	
9/18/2025	4055	Staff-JR	Lyft Ride	Ride fee in SAC	\$28.86					\$28.86	
9/18/2025	4027	Office Supply	Zoom.com	Monthly fee	\$33.98					\$33.98	
9/17/2025	4095	Vehicle Maint	Ford of Upland	Floor Mats for Ford 2025-Kwise	\$220.89					\$220.89	
									Total	\$2,537.48	
									Grand Total	\$6,895.39	





2025

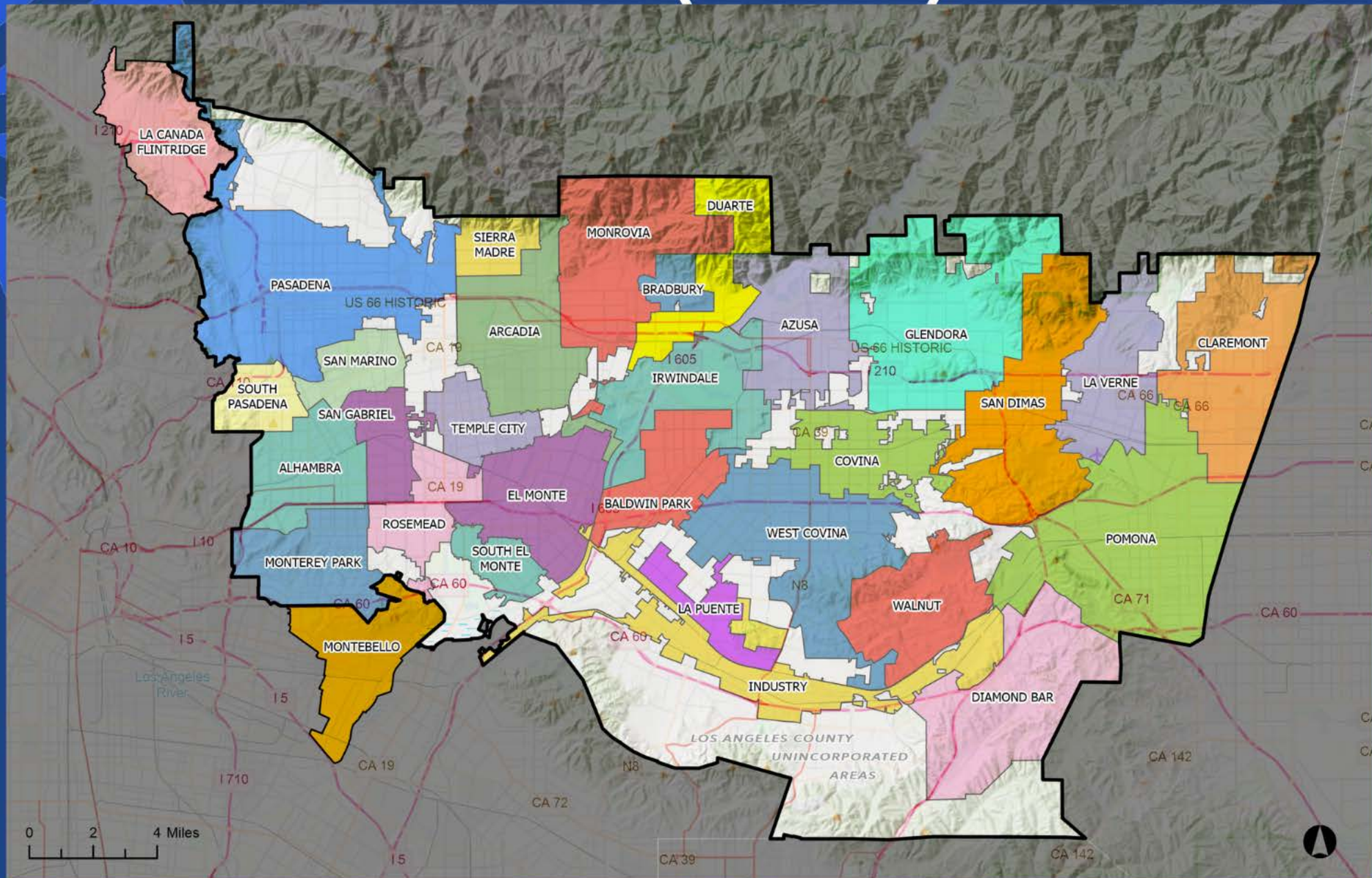
# PRESIDENT'S INTRODUCTION

**ED REECE**

**SGVCOG President & Claremont City  
Council Member**











# 2025 Executive Committee

**President/TC Chair - Ed Reece (Claremont)**

**1<sup>st</sup> Vice President - Cory Moss (Industry)**

**2<sup>nd</sup> Vice President - Michael Allawos (Glendora)**

**3<sup>rd</sup> Vice President - Andrew Chou (Diamond Bar)**

**EENR Committee Chair - Jennifer Stark (Claremont)**

**Homelessness Committee Chair - Becky Shevlin (Monrovia)**

**Past President/CPCC Chair - Tim Hepburn (La Verne)**

**City Managers' Steering Chair (Ex-Officio) - Adam Raymond (Glendora)**

**Metro SGV Representative (Ex-Officio) - Tim Sandoval (Pomona)**





# Boards & Committees

For questions about Committees  
or Governing Board, contact  
Steph Wong ([swong@sgvcog.org](mailto:swong@sgvcog.org))

**Governing  
Board**

**City  
Managers'  
Committee**

**Executive  
Committee**

**Transportation  
Committee**

**Capital  
Projects &  
Construction**

**EENR  
Committee**

**Homelessness  
Committee**

**Staff Working  
Groups**

# Staff Leadership

**Rey Alimoren**



Director of  
Finance  
ralimoren@  
sgvcog.org

**Kevin  
Lai**



Director of  
Capital Projects  
klai@sgvcog.org

**Ricky  
Choi**



Director of  
Community &  
Government  
Relations  
rchoi@sgvcog.org

**Marisa Creter**



Executive Director  
mcreter@sgvcog.org

**Caitlin  
Sims**



Director of  
Planning &  
Programs  
csims@sgvcog.org

**Brielle  
Salazar**



Regional  
Housing Trust  
Manager  
bsalazar@sgvrht.org  
alt: lhwang@sgvcog.org

**Katie Ward**



Administrative  
Services  
Manager  
kward@sgvcog.org



# Recent Achievements



**Broke Ground** on the last three grade separations of the **Alameda Corridor-East (ACE)** project. ACE is a program of 19 crossing improvements to tackle safety and mobility issues caused by high volume freight movement from the Ports of LA/Long Beach through the SGV.



**Supported participating cities with SB 1383 food recovery and composting compliance:** (1) Tripled business compliance rates; (2) Launched three food recovery hubs; and (3) Purchased over 30 refrigerators and freezers for 10 food banks and pantries across the SGV.



**Awarded \$36.5M** in subregional **Measure M** transportation funds to **projects** in 17 SGV jurisdictions. This is a significant investment in local active transportation and first-last mile projects that will provide healthy and equitable mobility options in the SGV.

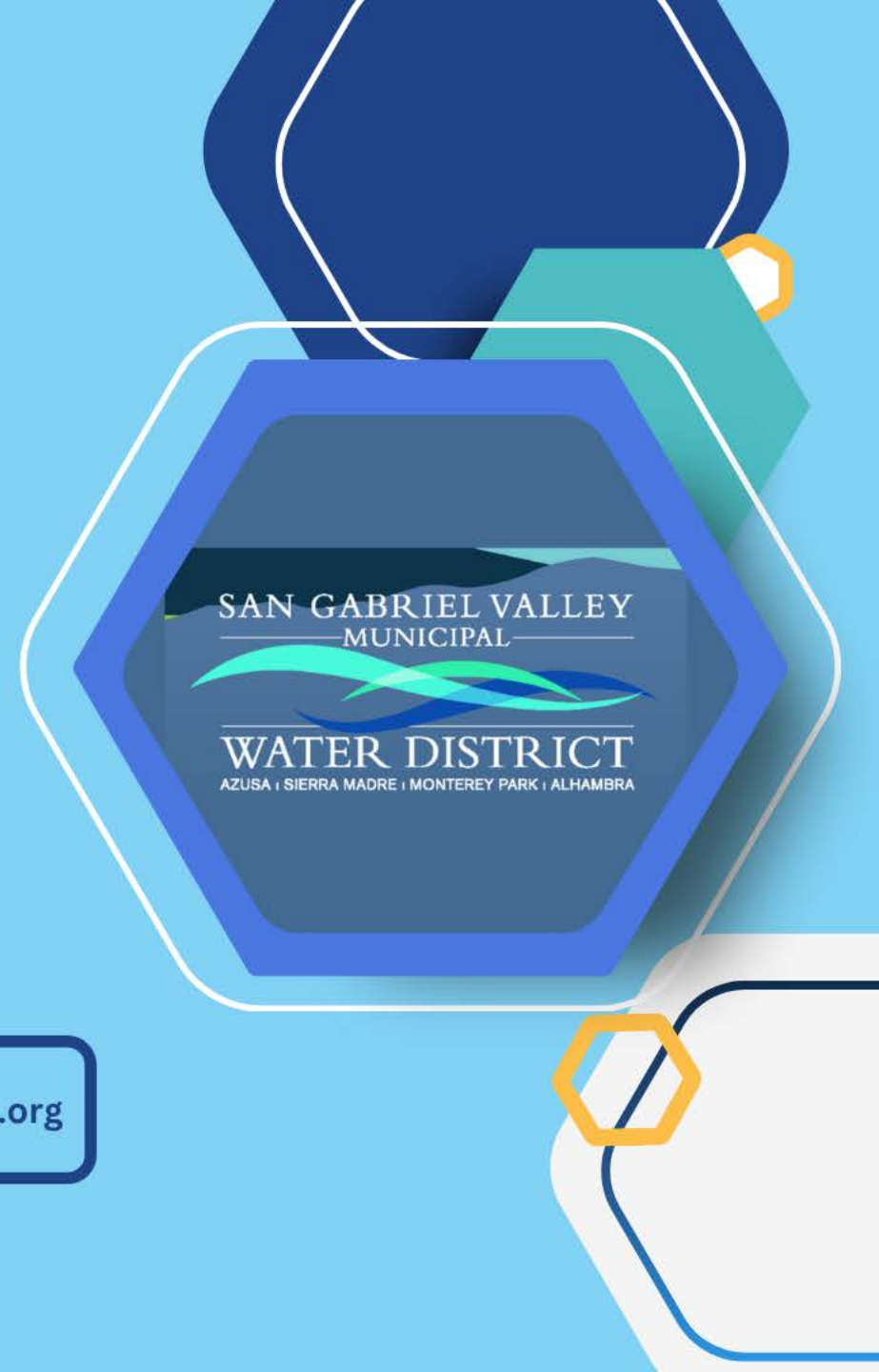
# SGVCOG ❤️ SGV Municipal Water District

## Opportunities to collaborate:

- SGVCOG Committees & Working Groups
- Advocacy & Regional Goals
- Staff Liaison
- Networking & Major Events



[jhorton@sgvcog.org](mailto:jhorton@sgvcog.org)







**Shared Values**

**Local Pride**

**Mutual Support**



**[ereece@sgvcog.org](mailto:ereece@sgvcog.org)**

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Evelyn Reyes, External Affairs Manager

**REVIEWED BY:** Jose Reynoso, General Manager

**DATE:** October 7, 2025

**SUBJECT:** San Gabriel Valley Civic Alliance Membership

---

### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors join the San Gabriel Valley Civic Alliance (SGVCA) at the \$2,500 membership level to enhance our regional partnerships, expand outreach with key stakeholders, and strengthen the District's visibility in collaborative policy discussions affecting the San Gabriel Valley.

### **SUMMARY**

The San Gabriel Valley Civic Alliance (SGVCA) is a regional coalition focused on fostering collaboration across various sectors, including business, labor, government, education, and community organizations. Its goal is to encourage inclusive dialogue to tackle complex regional issues such as infrastructure, sustainability, and economic development.

### **ANALYSIS**

Joining the SGVCA aligns with the District's commitment to regional leadership, transparency, and collaboration. As water reliability and resource planning increasingly intersect with housing, transportation, and economic development, participation in a cross-sector coalition offers meaningful advantages:

- Relationship Building: Strengthens partnerships with influential civic, business, and legislative leaders in the San Gabriel Valley.
- Enhanced Visibility: Positions the District as a proactive, community-oriented agency contributing to regional problem-solving.
- Support for External Affairs Goals: Complements the District's outreach and legislative strategies by engaging with trusted local networks.

Membership would allow the District to share its expertise in water management while benefiting from collaboration with organizations facing similar regional challenges.



**ENVIRONMENTAL (CEQA)**

N/A

**STRATEGIC PLAN CORRELATION**

This membership aligns with the External Affairs plan to enhance our messaging efforts.

**FISCAL IMPACT**

No additional fiscal impact results from this action since its included in the District's approved operating budget under membership associations.

**PUBLIC NOTICE**

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at [sgvmwd.com](http://sgvmwd.com)

**ATTACHMENTS:**

San Gabriel Valley Civic Alliance letter



## **SAN GABRIEL VALLEY CIVIC ALLIANCE**

August 9, 2025

The Honorable Mike Eng, Esq.  
Board of Directors, Division 3  
San Gabriel Valley Municipal Water District  
1402 N. Vosburg Drive  
Azusa, California 91702

Dear Mike:

The San Gabriel Valley Civic Alliance (SGVCA) is excited about the potential opportunity to partner with the San Gabriel Valley Municipal Water District.

For years, you have been active and supportive of our organizational programs and events. As recently discussed, I look forward to your water district joining the Alliance as a member for 2025-26. If the district joins in August, the membership will extend through August 2026.

As you know, the San Gabriel Valley Civic Alliance is uniquely designed for business advocacy. The Alliance has garnered recognition from federal, state, and local elected officeholders, corporate CEOs, entrepreneurs, educators, and community leaders throughout Southern California.

The board of directors, members, and supporters provide direct access to key regional decision makers through meetings and events. The broad scope collaborative design makes the Alliance an invaluable "gathering place" for any business, organization, or initiative seeking new and exciting ideas. Rather than solely identifying problems, we endeavor to provide positive outcome solutions to issues. We host a variety of events throughout the year, including networking opportunities, educational seminars, legislative advocacy updates, industry leaders' keynote speaking opportunities, and community outreach events.

Please see the attached sheet for 2025 membership levels and feel free to reach out to me directly at 213-215-4773.

Sincerely,

Edward J. Rendon  
Executive Director



## **San Gabriel Valley Civic Alliance**

### **2025 Sponsorships**

#### **For \$5000, members receive the following benefits:**

- Attendance at all Speaker Series events
- Company logo prominently displayed on website
- Signage at all SGVCA social and business functions
- 8 tickets – Sector Award Luncheon (Spring)
- 8 tickets – Officeholders Reception, vendor booth (Summer)
- 4 tickets – Santa Anita Day at the Races (October 10)
- 10 tickets – Annual Meeting & Holiday Reception (December 18)

#### **For \$2500, members receive the following benefits:**

- Attendance at all Speaker Series events
- Company logo prominently displayed on website
- Signage at all SGVCA social and business functions
- 4 tickets – Sector Award Dinner (Spring)
- 4 tickets – Officeholders Reception, vendor booth (Summer)
- 2 tickets – Santa Anita Day at the Races (October 10)
- 5 tickets – Annual Meeting & Holiday Reception (December 18)

*\*\*\* Memberships accepted on rolling basis from month of joining or renewal.*

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Evelyn Reyes, External Affairs Manager

**REVIEWED BY:** Jose Reynoso, General Manager

**DATE:** October 7, 2025

**SUBJECT:** Approve FY 2025 – 2026 \$50,000 Member City Grants

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### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve the FY 2025 Member City Grants of \$50,000 each to the Cities of Alhambra, Azusa, Sierra Madre, and Monterey Park under the District's Annual Member City Grant Program, consistent with the Grant and Loan Policy adopted by the Board in April 2024.

### **SUMMARY**

In April 2024, the Board adopted the Grant and Loan Policy to provide support for member city projects that promote water conservation, efficiency, and reliability.

The policy provides a framework for awarding grants or loans to member cities for projects that directly or indirectly reduce the District's groundwater replenishment obligations or advance shared goals. The policy requires that:

- Grants be included in the annual budget process;
- Projects demonstrate measurable conservation or operational benefits
- Applications be submitted by September 30 for Board consideration.

All four member cities submitted eligible applications consistent with the policy.

### **ANALYSIS OF GRANT REQUESTS**

#### **City of Alhambra – Water Master Plan (WMP) Update**

- Purpose: To update the City's comprehensive Water Master Plan, providing a 20-year roadmap for system reliability, infrastructure investment, and conservation integration.
- Project Overview:
  - Evaluates water system capacity, infrastructure conditions, and long-term demand projections.
  - Integrates the Urban Water Management Plan, Water Conservation Strategic Plan, and Water Shortage Contingency Plan.

- Updates GIS mapping, hydraulic modeling, and Capital Improvement Program (CIP) priorities.

### **City of Azusa – Water-Efficient Civic Center Demonstration Project**

- Purpose: To fund and provide technical assistance for the design and installation of a water-efficient landscape and demonstration project at the Azusa Civic Center “Historic Row,” adjacent to the City Library and Veterans Memorial Park.
- Project Overview:
  - Creates a public demonstration garden featuring native, drought-tolerant, and fire-resistant plants.
  - Incorporates modern irrigation technology, water-efficient infrastructure, and conservation-oriented design.
  - Serves as an educational centerpiece within a highly visible civic corridor.

### **City of Sierra Madre – Expansion of Acoustic Leak Detection Program**

- Purpose: To expand the City’s acoustic leak detection network by adding 10–12 new permanent, cellular-enabled loggers to proactively identify underground leaks in the water distribution system.
- Project Overview:
  - Reduces non-revenue water losses by 10–20% in targeted areas.
  - Prevents main breaks and associated infrastructure damage.
  - Improves system reliability and enhances data-driven maintenance planning.
  - Supports SGVMWD’s long-term conservation and efficiency goals.

### **City of Monterey Park – Business District Smart Irrigation Controller Retrofit**

- Purpose: To install approximately 200 weather-based smart irrigation controllers with rain sensors along landscaped medians and public rights-of-way in commercial corridors.
- Project Overview:
  - Reduces outdoor irrigation water use by 15–25%.
  - Minimizes runoff and overwatering through weather-responsive scheduling.
  - Complements a concurrent street improvement project for cost efficiency.
  - Increases public visibility of conservation practices in a major business district.

### **ENVIRONMENTAL (CEQA)**

N/A

### **STRATEGIC PLAN CORRELATION**

This aligns with the District's goals to support the member cities and to directly/indirectly reduce the District's groundwater replenishment obligation.

### **FISCAL IMPACT**

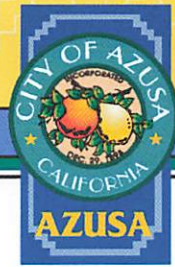
No additional fiscal impact results from this action since its included in the District's approved operating budget.

### **PUBLIC NOTICE**

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at [sgvmwd.com](http://sgvmwd.com)

### **ATTACHMENTS:**

City of Azusa Grant Request  
City of Alhambra Grant Request  
City of Sierra Madre Grant Request  
City of Monterey Park Grant Request



September 11, 2025

Jose Reynoso  
General Manager  
San Gabriel Valley Municipal Water District  
1402 N. Vosburg Drive  
Azusa, California 91702

**RE: FY 2025 City Grant Program**

Mr. Reynoso,

The City of Azusa is pleased to submit an application for the FY 2025 City Grant Program for funding and technical assistance for water-efficient infrastructure and design.

The proposed project is located within the Civic Center, adjacent to the City's Library and Veteran's Memorial Park. The project envisions a "historic row" of showcase buildings that will provide an educational component for community benefit. As a highly trafficked area, incorporating a demonstration garden between the buildings will facilitate community education on native, drought-tolerant, and fire-resistant plants.

Grant funding will be used for the design and implementation of landscaping to include water conservation elements with technology and equipment, such as water-efficient irrigation, and incorporating fire-resistant landscaping to reduce vulnerability to wildfires.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sergio Gonzalez'.

Sergio Gonzalez  
City Manager  
City of Azusa  
213 E. Foothill Blvd.  
Azusa, CA 91702

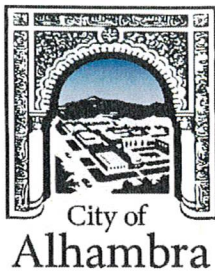
cc: City Council, City of Azusa




Project Area:







**CITY OF ALHAMBRA  
DEPARTMENT OF UTILITIES**

**DATE:** September 29, 2025  
**TO:** Jose Reynoso, General Manager  
**FROM:** Latoya Waters, Deputy Director of Utilities   
**SUBJECT:** San Gabriel Valley Municipal Water District FY 2025 City Grant Program

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**Project title:** City of Alhambra Water Master Plan (WMP) Update

**Project Summary**

The City of Alhambra requests \$50,000 through SGVMWD's FY 2025 City Grant Program to update the City's Water Master Plan (WMP). The planning horizon for this study is 20 years into the future. The main goal of this project is to review and update our comprehensive WMP, which guides the City in strategic planning and budgeting. This ensures the continued reliability and efficiency of the water supply system, meets current demands, supports future growth, and addresses emergency situations. The WMP will also forecast future demands and requirements based on anticipated development, regulatory changes, and additional conservation efforts. Ultimately, the Water Master Plan aims to secure clean water availability, protect the environment, and enhance the overall quality of life in the community.

**Background and Need**

The purpose of the Water Master Plan Update is to review progress since the last plan, assess current facility conditions, and develop a comprehensive roadmap to address system deficiencies and future water demands. This update will include a detailed Capital Improvement Program (CIP) with updated cost estimates and outline the City's long-term system requirements, ensuring alignment with changes since the last plan was adopted. The current Water Master Plan, completed by Tetra Tech, Inc. in May 2004, has guided the City through various improvements. While some recommended actions have been implemented, others were deferred due to budget constraints. The selected firm is not required to follow the previous plan's format but should adjust the CIP to align with current and future development trends, offering new structuring and naming conventions based on their expertise. The Water Master Plan should evaluate the capacity of the existing water system and specify necessary improvements to serve current and future demands. Given that future demand factors and costs can change, the plan will typically require updates every five (5) years to support the City's rate studies. Since the 2004 plan, new factors have emerged, necessitating a fresh analysis that considers regional population projections, proposed developments, environmental impacts, lifecycle expectations, maintenance needs, and cost efficiency. The updated plan should reflect current conditions and include revisions to the City's GIS water maps.

## **Project Description**

This project will integrate current programmatic plans (Urban Water Management Plan, Water Conservation Strategic Plan, and Water Shortage Contingency Plan) to ensure alignment and avoid housing conflicting information. A chapter (or subchapter) of the Water Master Plan will be dedicated to acknowledging and integrating the aforementioned parallel efforts. It will provide a high-level overview of the various planning documents, potentially listing the options being evaluated.

The following is a general outline of the tasks necessary to Update the Water Master Plan.

- Project Management and Project Meetings
- Research and Data Collection
- Hydraulic Analysis
- Water Supply and Water Quality Analysis
- Develop a series of system performance criteria to analyze existing and future water system infrastructure
- A comprehensive assessment of the current SCADA system
- Prepare 5-year and 20-Year risk-based CIP
- Perform an economic analysis to identify short-and long-term funding options for the water CIP projects and on-going maintenance

## **Goals and Objectives**

- Outline the need, benefits, and framework of a strategic plan to help meet regulations and requirements established by the state.
- Provide recommendations for ways to implement and quantify conservation efforts.
- Enhance capital improvement planning with data analytics.
- Optimize service availability for both residential and commercial users.
- Contribute to regional conservation and resilience efforts that align with the SGVMWD goals.

## **Work Plan and Timeline**

It is anticipated that the execution of contract and notice to proceed will be issued on January 5, 2026. A more reflective project timeline will be available soon thereafter.

**December 2025:** Contract Award by the City Council

**Winter 2026:** Notice to proceed and full execution of contract.

**2026–2027:** Plan development

**Fall 2027:** Final plan and findings available for review.

## **Budget (Grant) Request**

The City has allocated \$500,000 to prepare update the comprehensive Water Master Plan. \$50,000 would support the allocated efforts for this vital project.



# City of Sierra Madre

TO: Jose Reynoso, General Manager

FROM: Arnulfo Yanez, Director of Public Works

DATE: September 15, 2025

## **SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FY 2025 CITY GRANT PROGRAM**

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**Project title:** Expansion of acoustic leak detection program

### **1. Project Summary**

The City of Sierra Madre requests \$50,000 through SGVMWD's FY 2025 City Grant Program to expand its acoustic leak detection program. The City already operates a small number of acoustic loggers that have proven effective in identifying underground distribution main leaks before they surface. With grant funding, Sierra Madre will purchase additional permanent, cloud-enabled loggers to cover high-priority corridors with recurring leaks, increasing system coverage, reducing water loss, and supporting long-term conservation and resiliency.

### **2. Background and Need**

- Sierra Madre relies exclusively on groundwater from the East Raymond Basin, supplemented with imported water as needed.
- The City's distribution system includes older, high-pressure mains prone to frequent leaks and costly breaks.
- While Sierra Madre has Automated Metering Infrastructure (AMI) for customers, the City's system-side mains beneath the streets remain vulnerable.
- Current logger inventory is too limited to monitor all problem zones. Expanding coverage will allow Public Works to respond proactively, reduce non-revenue water loss, and prioritize capital improvements.

### **3. Project Description**

The City will purchase 10–12 additional permanent, cellular-enabled acoustic loggers with bundled cloud platform access. These will be strategically deployed in high-risk corridors with repeated leak history:

- **Woodland Drive** (high-pressure zone, top CIP priority)
- **North Lima Street**
- **West Carter Avenue**
- **West Grandview Avenue**
- **North Sunnyside Avenue**

#### **How it works:**

- Loggers attach to hydrants and valves; no excavation or service interruption is required.
- Devices transmit acoustic data directly to a secure vendor cloud platform.
- The system automatically alerts Public Works staff by email/SMS when leak signatures are detected.
- Staff investigate and schedule repairs before leaks escalate into main breaks.
- Over time, the logger network creates a heat map of leak activity, guiding main replacement planning and budgeting.

#### **4. Goals and Objectives**

- Expand monitoring to five additional high-risk corridors.
- Detect and repair leaks early, reducing non-revenue water loss.
- Prevent costly emergency blowouts and street damage.
- Improve service reliability for residents and businesses.
- Strengthen data-driven CIP planning.
- Support SGVMWD's regional conservation and resiliency goals.

#### **5. Work Plan and Timeline**

- **Fall 2025:** Purchase loggers, execute vendor contract.
- **Winter 2025:** Install loggers and train Public Works staff.
- **2026–2027:** Continuous monitoring, leak alerts, reporting of water savings, and avoided emergency costs.
- **Summer 2027:** Report results and evaluate potential for further expansion.

#### **6. Budget (Grant Request: \$50,000)**

<b>Item</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total</b>
Permanent Acoustic Loggers (cellular-enabled)	10–12	\$4,000– \$4,500	\$45,000– \$48,000
Cloud Software Access (2 years, bundled)	—	included	included
Staff Training / Vendor Support	—	—	\$2,000
<b>Total</b>	—	—	<b>\$50,000</b>

## **7. Expected Outcomes**

- Expanded monitoring to cover additional hot spots in Sierra Madre.
- Reduction in non-revenue water losses (estimated 10–20% savings in monitored zones).
- Avoidance of \$15,000–\$50,000 per major emergency main break.
- Stronger data-driven prioritization of water main replacements.
- Long-term sustainability: after the 2-year bundled service, the City will absorb the modest annual subscription cost (\$2,000–\$6,000) into the Water Fund.

## **8. Contact Information**

**Applicant Agency:** City of Sierra Madre

**Contact:** Arnulfo Yanez, Director of Public Works

**Address:** 232 W. Sierra Madre Blvd., Sierra Madre, CA 91024

**Phone:** (626) 355-7135

**Email:** [ayanez@sierramadrecal.gov](mailto:ayanez@sierramadrecal.gov)

# CITY OF MONTEREY PARK

320 West Newmark Avenue • Monterey Park • California 91754-2896  
[www.montereypark.ca.gov](http://www.montereypark.ca.gov)



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**City Council**  
Henry Lo  
Vinh Ngo  
Jose Sanchez  
Thomas Wong  
Elizabeth Yang

**City Clerk**  
Maychelle Yee

**City Treasurer**  
Amy Lee

**September 16, 2025**

Jose Reynoso  
General Manager  
San Gabriel Valley Municipal Water District (SGVMWD)  
1402 E. Vosburg Dr.  
Azusa CA 91702

**Subject: SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FY 2025 GRANT - CITY OF MONTEREY PARK**

**Application –**

**Smart Irrigation Controllers**

**PROJECT TITLE: Business District Smart Irrigation Controller Retrofit – Public Right-of-way**

## 1. Project Summary

The City of Monterey Park requests support from SGVMWD to deploy approximately 200 Water-Sense certified, weather-based smart irrigation controllers with complementary rain sensors to retrofit existing irrigation systems in the public right-of-way (streetscapes, medians, parkways, and tree well zones) throughout our 100% commercial Business District corridors. Our primary request is an in-kind allocation of devices through the District, consistent with our initial inquiry; alternatively, we seek a cash grant (not to exceed program limits) to procure equivalent devices. This project will modernize irrigation operations, deliver measurable water savings, reduce runoff, and visibly demonstrate regional leadership in water conservation within a highly traveled commercial area.

## 2. Background and Need

- Monterey Park is a SGVMWD member agency and aligns with Districtwide conservation and drought resiliency goals.
- The Business District is comprised entirely of commercial frontage with intensive streetscape irrigation demands, where legacy time-based controllers and inconsistent rain shutoff practices lead to avoidable water waste and runoff.
- A concurrent street improvement will add new trees and vegetation; installing smart controllers and sprinkler systems during construction supports plant establishment and survival and avoids later rework.

- Smart controllers that use local weather/ET data, soil/moisture inputs, and onsite rain sensors typically reduce outdoor irrigation 15–30% versus conventional schedules (actual savings to be verified by metered data post installation).

### 3. Project Description

**Scope.** Purchase and install approximately 200 smart irrigation controllers serving new/retrofitted parkway and frontage landscapes along Monterey Pass Rd. (Floral Dr. → Fremont Ave.) as part of the street improvement contract. After commissioning and initial standardized programming, administration and ongoing customization will transfer to each adjacent commercial/industrial property owner (or their landscape contractor).

The street improvement scope includes new sidewalks, bike lanes, and street paving, which provides an efficient window to integrate smart irrigation controls during construction.

#### Technology/Features (vendor neutral specifications).

- Water-Sense certified, weather based (ET) scheduling with seasonal adjustment
- Integrated rain sensors; optional flow sensor compatibility where available
- Optional app/cloud access for owners; the City will not retain ongoing administration after handoff
- Cycle-and-soak; station level scheduling; master valve compatibility; secure user roles

**Integration** - Controllers will not be integrated into the City's asset inventory or GIS. After installation and commissioning, administration and schedule management transfer to each adjacent property owner (or their landscape contractor).

### 4. Goals, Outcomes, and Compliance

- **Water Conservation:** Reduce outdoor irrigation corridor-wide by 15–25% versus typical time-based schedules.
- **Runoff Reduction:** Minimize over-watering and nuisance gutter flows during/after rain via automatic rain shutoff and weather-responsive scheduling.
- **Operational Efficiency:** Controllers will be commissioned during construction, so owners won't need separate setup visits after turnover.
- **Water Efficiency:** Smart, weather-based controllers with rain shutoff will reduce outdoor watering and prevent over-irrigation—especially during and after storms—supporting healthy plant establishment and cutting water use across the corridor.
- **Compliance:** Work occurs within City-maintained public right-of-way along Monterey Pass Rd.

## 5. Budget and Funding (Cash Grant Request)

**Grant Request: \$50,000** (FY 2025 City Grant cap) to purchase approximately 200 Water-Sense certified smart irrigation controllers (Rain Bird or equal) and required accessories for the Monterey Pass Rd. corridor.

### Illustrative Unit Costs (final quotes to confirm):

- Smart controller (12–24 stations), Rain Bird or equal: \$250–\$450 per unit
- Rain shutoff device (if separate): \$30–\$80 per unit
- Enclosures/mounting/incidentals: \$40–\$120 per site

**Estimated Procurement Range:** \$64,000–\$130,000 depending on model mix and accessories. The \$50,000 grant will be applied to controller procurement; remaining costs will be covered within the street improvement project budget or other City funds.

## 6. Project Team and Contacts

**Applicant Agency:** City of Monterey Park – Public Works (Water Utility)

**Primary Contact:** George Noriega, Assistant Water Utility Manager

**Address:** 320 W. Newmark Ave., Monterey Park, CA 91754

**Phone:** (626) 307-1293

**Email:** [gnoriega@montereypark.ca.gov](mailto:gnoriega@montereypark.ca.gov)

**District Contacts (for coordination):** Jose Reynoso, General Manager; Evelyn Reyes, External Affairs Manager – SGVMWD



Shawn Igoe  
Public Works Director  
City of Monterey Park



**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Jose Reynoso, General Manager

**DATE:** October 13, 2025

**SUBJECT: RESOLUTION NO. 10-2025-854 APPOINTING SGVMWD  
REPRESENTATIVE TO THE MAIN SAN GABRIEL BASIN  
WATERMASTER BOARD**

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### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors elect the District's representative to the Main San Gabriel Basin Watermaster Board of Directors for a one-year term and adopt Resolution No. 10-2025-854

### **SUMMARY**

The San Gabriel Valley Municipal Water District (District) is required to appoint a representative to serve on the Main San Gabriel Basin Watermaster Board of Directors for a one-year term. Currently, Director Placido serves as the District's appointed representative.

The Main San Gabriel Basin Watermaster was established by court judgment to administer and enforce water rights, ensure the efficient management of the Basin's groundwater, and protect both the quantity and quality of this vital regional resource.

### **ANALYSIS**

The District Board of Directors makes this appointment annually. The Watermaster Board of Directors typically meets on the first Wednesday of each month at 2:30 p.m. Its responsibilities include:

- Administer and enforce the provisions of the Main Basin Judgment which establish water rights for the parties to the Judgment.
- Responsible for the efficient management, quantity and quality of the Basin's groundwater.

- Managing and controlling the withdrawal and replenishment of water supplies in the Basin.
- Determining the annual Operating Safe Yield (OSY).
- Acquiring and spreading replacement water as needed.
- Coordinating local and regulatory efforts to preserve and restore groundwater quality.
- Collecting production and water quality data and preparing annual reports on Basin conditions and Watermaster activities.

### **ENVIRONMENTAL (CEQA)**

N/A

### **STRATEGIC PLAN CORRELATION**

This action supports the District's Strategic Plan's Vision Statement by:

- Ensuring representation in Basin governance.
- Protecting the long-term sustainability and quality of groundwater supplies.
- Strengthening collaboration with regional partners.

### **FISCAL IMPACT**

There is no direct cost to the District for the appointment. However, the appointed representative is entitled to receive the District's standard per diem of \$200 per meeting for attending Watermaster Board meetings. Based on the annual meeting schedule, the estimated fiscal impact is approximately \$2,400 per year, which is included in the District's approved annual budget. This fiscal impact is the same regardless of the District's appointee to the Watermaster Board.

### **PUBLIC NOTICE**

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at [sgvmwd.com](http://sgvmwd.com)

### **ATTACHMENTS:**

Resolution No. 10-2025-854

**RESOLUTION NO. 10-2025-854**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
APPOINTING WATERMASTER REPRESENTATIVE**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SAN GABRIEL  
VALLEY MUNICIPAL WATER DISTRICT** that \_\_\_\_\_, is appointed to  
Represent the District as a member of the Main San Gabriel Basin Watermaster  
for the 2026 calendar year.

**BE IT FURTHER RESOLVED** that the Secretary shall transmit a certified copy of  
this resolution to the Secretary at the Main San Gabriel Basin Watermaster with a  
request that \_\_\_\_\_ appointment be confirmed.

**PASSED, APPROVED AND ADOPTED** on October 13, 2025.

\_\_\_\_\_  
Steven T. Placido, DDS  
President

ATTEST:

\_\_\_\_\_  
Bruce H, Knoles  
Secretary

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** James D. Ciampa, General Counsel

**REVIEWED BY:** Jose Reynoso, General Manager

**DATE:** October 13, 2025

**SUBJECT:** **RESOLUTION NO. 10-2025-855 AMENDMENT OF DISTRICT ADMINISTRATIVE CODE TO ADD SURPLUS PROPERTY DISPOSAL POLICY**

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### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve amendments to the District's Administrative Code to establish a policy concerning the disposal of surplus District property.

### **ALTERNATIVES**

1. Approve the amendments as set forth in the resolution as recommended.
2. Propose modifications to the proposed policy prior to approval.
3. Take no action at this time.

### **SUMMARY**

The District's Administrative Code includes a provision that authorizes the disposal of surplus property by the General Manager but does not provide any specifics with respect to the process for declaring such items to be surplus or how the disposal of such items may occur. The General Manager and Legal Counsel have worked on establishing a policy to address those issues through the amendment of Section 3-7.109 of the Administrative Code.

### **ANALYSIS**

The proposed policy sets forth a structure by which surplus property can be reviewed and declared by management if the item has a fair market value of less than \$5,000 or by the Board if an item has a fair market value over \$5,000. The policy also establishes the process by which surplus property may be sold or otherwise disposed of. The policy

includes provisions to ensure compliance with Government Code Section 1090 by restricting a District employee's ability to purchase District surplus property if that employee was involved in any way in the surplus property process. Lastly, the policy includes required actions to be taken in cleansing any computer equipment that will be disposed of.

### **ENVIRONMENTAL (CEQA)**

N/A

### **STRATEGIC PLAN CORRELATION**

### **FISCAL IMPACT**

Minimal fiscal impact by establishing a process for the possible sale of surplus property.

### **PUBLIC NOTICE**

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at [sgvmwd.com](http://sgvmwd.com)

### **ATTACHMENTS:**

Resolution No. 10-2025-855

**RESOLUTION NO. 10-2025-855**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
AMENDING DISTRICT ADMINISTRATIVE CODE**

**WHEREAS**, the Board of Directors of the San Gabriel Valley Municipal Water District (“District”) adopted the District’s Administrative Code (“Code”) by Resolution No. 12-96-510 to govern the District’s operations; and

**WHEREAS**, the Board of Directors reviews and updates the Code from time to time to ensure the Code reflects current law and regulations and the current policies of the Board of Directors; and

**WHEREAS**, District staff and general counsel have brought to the Board of Directors’ attention the need to amend Section 3-7.109 in Title 3, Chapter 7 of the Code to add a policy with respect to the disposal of surplus District property; and

**WHEREAS**, the Board of Directors has reviewed that proposed addition, as set forth in the redlined changes included in Exhibit A hereto, which is incorporated herein by this reference, and agrees that such changes to the Code are necessary and appropriate,

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT** that the proposed amendments to amend Section 3-7.109 in Title 3, Chapter 7 of the Code to add a policy with respect to the disposal of surplus District property, which are all fully incorporated herein by this reference, are hereby approved and District staff and legal counsel are directed to incorporate such revisions into the Code.

**PASSED, APPROVED AND ADOPTED this 13<sup>th</sup> day of October, 2025.**

---

Steven T. Placido, DDS  
President

ATTEST:

---

Bruce H. Knoles  
Secretary

## EXHIBIT A

3-7.109

### DISPOSAL

The General Manager shall present recommendations to the Board for the disposal of surplus property, including vehicles, equipment, and other fixed assets, in accordance with the following provisions.

(a) Identification of Surplus Property

(1) The District's administrative and field staff shall periodically review equipment, vehicles, and inventory to identify items that are obsolete, beyond useful life, or otherwise unsuitable for continued District use.

(2) Items identified for disposal shall be listed on a Surplus Property Disposal Form and submitted to the General Manager or his or her designee for review and approval.

(3) Upon approval by the General Manager or his or her designee, a copy of the Disposal Form shall be provided to the Accounting Department so the items to be disposed of can be removed from the District's fixed asset inventory records.

(b) Authorization for Disposal

(1) General Manager Authority: The General Manager or his or her designee is authorized to dispose of surplus property with an estimated fair market value of \$5,000 or less without Board of Directors' approval.

(2) Board Approval Required: Any item with an estimated fair market value of more than \$5,000 must be presented to the Board of Directors for authorization before disposal. The Board must also approve all donations of surplus property, regardless of value, to nonprofit organizations or other public entities.

(3) Disposition Methods: Surplus property may be disposed of by the following methods:

(A) Trade-In or Exchange – Exchanged or traded in as credit toward the purchase of new equipment or vehicles.

(B) Public Auction – Sold at public auction conducted by a professional auctioneer or through an online auction service.



(C) **Silent Auction for Employees** – Prior to public auction, surplus property may be offered to District employees through a sealed bid or silent auction process. The minimum acceptable bid shall be the residual value, defined as the low Blue Book value or other fair market estimate as determined by the General Manager or designee. To ensure compliance with Government Code Section 1090, no District employee who participates in any part of the process to dispose of surplus property (including, but not limited to, declaring or approving the item as surplus property, or facilitating the sale of the surplus property) may bid at that auction. If no bids are received, the property will proceed to public auction.

(D) **Scrap or Disposal** – Disposed of as scrap material, recycled, or destroyed if no resale value exists or if the estimated fair market value is \$1,500 or less (de minimis threshold).

(c) **Records and Reporting**

(1) All surplus dispositions shall be documented through full completion of the Surplus Property Disposal Form, including a description of the property, method of disposal, transferee or purchaser, date, and sale price (if applicable).

(2) Records of all surplus property disposals shall be maintained by the Accounting Department in accordance with the District's record retention requirements.

(3) In connection with the budget approval process, the General Manager shall provide an annual report to the Board of Directors summarizing surplus property disposed of during the prior fiscal year.

(d) **Surplus Computer Equipment Procedures** - This procedure establishes methods of securely erasing (wiping) data residing on surplus computers prior to disposal or liquidation, and establishes District policy regarding System and Application disks originally shipped with the computer.

(1) One of three methods of achieving data security (data wiping) shall be used for computers declared surplus in accordance with these provisions. For

purposes of this procedure, data shall be defined as user created files or folders including but not limited to spreadsheets, word processing files, photographs, and temporary files and folders.

- Computers with non-sensitive data shall be cleaned using **Level I**
- Computers with Management, Human Resources, or sensitive data shall be cleaned using **Level II**.
- Computers with failed hard drives shall be cleaned using **Level III**

**Level I:** The hard drive(s) shall be examined for data files or folders. All data shall be wiped using commercially available secure delete software that fully erases selected data files or folders.

**Level II:** The hard drive(s) shall be completely erased, and have zeros written to the entire drive(s). If system disks are available for the computer, the drive(s) shall be reformatted and the Operating System reinstalled.

**Level III:** Failed hard drives shall be removed from the computer and physically destroyed to prevent future access to data residing on the disk.

Following the removal of all data from the computer, the unit may be disposed of or liquidated in accordance with the above provisions. When available, Operating System and Applications disks shall be included with the surplus computer.

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Jose Reynoso, General Manager  
Jim Ciampa, General Counsel

**DATE:** October 13, 2025

**SUBJECT: RESOLUTION NO. 10-2025-856 UPDATE TO  
EMPLOYER PAID CONTRIBUTION AND UNIFORM  
ALLOWANCE POLICY RELATING TO CALPERS  
RETIREMENT BENEFIT CALCULATIONS**

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### **STAFF RECOMMENDATION**

It is recommended that the Board of Directors adopt Resolution No. 10-2025-856 updating the District's policy regarding Employer Paid Member Contributions (EPMC) and Uniform Allowance to ensure compliance with CalPERS retirement benefit calculation requirements.

### **ALTERNATIVES**

1. Adopt Resolution No. 10-2025-856 regarding EPMC and Uniform Allowance
2. Provide staff with alternative directions.

### **SUMMARY**

The District has long provided Employer Paid Member Contributions for its employees' shares of retirement plan contributions, with these practices formally recognized in earlier resolutions dating back to 1981 and reaffirmed in 1994.

Recently, CalPERS advised that these provisions, as well as the provision of a uniform allowance, need to be addressed in a current written labor policy to be recognized as "special compensation" for retirement benefit calculations. While the District has previously adopted resolutions that address the EPMC and has historically followed these practices, CalPERS requires an updated resolution that clearly sets them out in writing and incorporates them into the District's Administrative Code.

## **ANALYSIS**

The proposed resolution will:

1. Reaffirm the District's practice of paying Employer Paid Member Contributions for Cal-PERS Classic members (EPMCs are not allowed for new PEPRAs Cal-PERS members), consistent with past Board actions.
2. Confirm that uniform allowance payments to field staff are classified as special compensation under CalPERS regulations.
3. Direct management and legal counsel to incorporate this policy into the District's Administrative Code, ensuring long-term compliance with CalPERS requirements.

This action is a compliance update requested by CalPERS. Adoption of the resolution will maintain consistency in retirement benefit reporting and avoid any disruption in recognition of these benefits for eligible employees.

## **ENVIRONMENTAL (CEQA)**

N/A

## **STRATEGIC PLAN CORRELATION**

N/A

## **FISCAL IMPACT**

No new fiscal impact. This action codifies existing practices.

## **PUBLIC NOTICE**

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at [sgvmwd.com](http://sgvmwd.com)

## **ATTACHMENTS:**

Resolution No. 10-2025-856 Employer Paid Member Contribution and Uniform Allowance Policy

**RESOLUTION NO. 10-2025-856**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
SETTING FORTH EMPLOYER PAID MEMBER CONTRIBUTION AND  
UNIFORM ALLOWANCE POLICY CONCERNING SPECIAL COMPENSATION  
RELATING TO CalPERS RETIREMENT BENEFIT CALCULATIONS**

**WHEREAS**, California establishes the California Public Employees Retirement System ("CalPERS") to provide retirement benefits to certain eligible public employees in California;

**WHEREAS**, the San Gabriel Valley Municipal Water District ("District") has entered into a contract with CalPERS to participate in CalPERS and thereby offer retirement benefits to its employees; and

**WHEREAS**, CalPERS is subject to specific statutes and regulations that govern the calculation of benefits to be paid to retiring employees; and

**WHEREAS**, the statutes and regulations that govern CalPERS include requirements for various types of compensation to qualify as "special compensation," including compensation for uniform allowance and employer paid member contributions; and

**WHEREAS**, CalPERS has recently notified District management of the need to enact specific policies to address special compensation provided by the District to ensure such compensation is deemed compensable by CalPERS; and

**WHEREAS**, the District's Board of Directors desires to ensure all compensation provided to District employees is properly classified and, to the maximum extent possible, is considered by CalPERS to be compensable,

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT** that the following policy concerning special compensation provided by the District to its employees is hereby adopted:

**SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
EMPLOYER PAID MEMBER CONTRIBUTION AND  
UNIFORM ALLOWANCE POLICY**

1. Introduction. This Employer Paid Member Contribution and Uniform Allowance Policy ("Policy") is adopted to ensure all compensation paid by the San Gabriel Valley Municipal Water District ("District") to its employees is compensable as retirement benefits as permitted under applicable law and regulations. This Policy is made retroactive to July 1, 1994 (see Section 4, below, and Exhibit B hereto) and shall remain in place until December 31, 2040; provided that if the Policy is not revoked by action of the District's Board of Directors on or before that date, it shall be renewed on

annual basis thereafter unless the Board of Directors thereafter revokes it. It is the District's intent that this Policy constitutes a "written labor policy" under Government Code Section 20049 and Section 571(b)(1) of Title 2 of the California Code Regulations.

2. Uniform Allowance. The District shall provide a uniform allowance to field staff employees for the purchase, rental and/or maintenance of clothing required for the performance of those employees' job duties. Such uniform allowance payments made by the District shall be considered to be special compensation.

3. Employer Paid Member Contributions. The District has previously established under Resolution No. 6-81-290, adopted by the Board of Directors on June 15, 1981 (see Section 4 of Exhibit A to this Policy) and Resolution No. 12-94-473, adopted by the Board of Directors on December 28, 1994 (see Exhibit B to this Policy), that (per said Resolution No. 12-9-473) effective as of July 1, 1994, the District will "pay 7% of employees' compensation earnable as Employer Paid Member Contributions and report the same percent (value) of compensation earnable (excluding Government Code Section 20023(c)(4) [since repealed]) as additional compensation." This Policy reiterates and renews the District's commitment and agreement for any Classic CalPERS member employees of the District that the District will pay the members' contributions as provided in the District's CalPERS contract as Employer Paid Member Contributions. Such payments made by the District shall be considered to be special compensation.

**RESOLVED FURTHER** that District management and legal counsel are authorized and directed to incorporate the foregoing Policy provisions into the District's Administrative Code by amending the applicable sections of that Code.

**PASSED, APPROVED AND ADOPTED this 13<sup>th</sup> day of October, 2025.**

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Steven T. Placido, DDS  
President

ATTEST:

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Bruce H. Knoles  
Secretary

## EXHIBIT A

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RESOLUTION NO. 6-81-290

A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
AMENDING SECTIONS 2, 11 AND 12 AND ADDING  
SECTION 2.5 TO RESOLUTION NO. 8-70-136, AS  
AMENDED BY RESOLUTIONS NUMBERED 2-74-197 AND  
5-76-249, RELATING TO COMPENSATION FOR DISTRICT  
OFFICERS AND EMPLOYEES, EFFECTIVE JULY 1, 1981,  
MEDICAL INSURANCE FOR DIRECTORS, OFFICERS AND  
EMPLOYEES OF THE DISTRICT AND THE DEPENDENTS  
OF EACH THEREOF AND CONTINUATION THEREOF AFTER  
CERTAIN YEARS OF SERVICE TO THE DISTRICT AND  
RETIREMENT BENEFITS

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL  
VALLEY MUNICIPAL WATER DISTRICT as follows:

Section 1. Section 2 of Resolution No. 8-70-136, adopted  
August 5, 1970, as amended, is hereby amended to read as follows:

"Section 2. Salaries.

Effective as of July 1, 1981, each of the  
incumbents of the following offices or  
positions in the services of the District,  
whether full time or part time, and herein-  
after referred to as "regular employees",  
shall be entitled to receive for his or her  
services, in his or her office or position,  
the rate or rates of compensation herein-  
after set forth:

A. General Manager and Assistant  
Secretary-Treasurer

(Ernest Lee) \$4,040.86 per month

Of said monthly salary there  
shall be paid into the deferred  
compensation fund of the District  
for the benefit of said General  
Manager the sum of \$755.63 which is  
compensation in lieu of his allowed  
participation in the District's re-  
tirement benefits.

B. Operations Superintendent \$2,754.17 per month

(Bob L. Stallings)



1 C. Water Foreman \$1,980.31 per month  
2 (Stephen C. Gaylor)  
3 D. Maintenance Operator \$1,746.67 per month  
4 (John W. Chapman)  
5 E. Office Manager- Deputy Secretary \$1,471.25 per month  
6 (Helen Winters)  
7 F. Attorney \$1,407.69 per month  
8 (Ralph B. Helm)

9 In addition to his regular monthly  
10 salary the District's Attorney shall  
11 receive such reasonable additional  
12 fees or compensation as the Board of  
13 Directors may allow for suits, ap-  
14 pearances and/or proceedings before  
15 a court, board, officer or commissioner  
16 in or before which he has been directed  
17 to appear, and/or act and, when allowed  
18 by the Board of Directors, extra com-  
19 pensation for bond issues of all kinds  
20 and for any service which the Board of  
21 Directors may deem extraordinary.

22 G. Maintenance Operator- Trainee \$1,177.00 per month  
23 (David C. Johnson)."

24 Section 2. Section 2.5 is hereby added to said Resolution  
25 No. 8-70-136 to read as follows:

26 "Section 2.5 Non-Regular Employees. The position of  
27 Typist-Receptionist is a part time  
28 position and the incumbent thereof is  
not a regular employee as that term  
is defined herein. The sole compen-  
sation for the incumbent of such  
position (Lydia R. Burgess) is hereby  
fixed at \$5.00 per hour."

Section 3. Section 11 of said Resolution No. 8-70-136,  
as amended by Resolution No. 5-76-249, is hereby amended to read  
as follows:

"Section 11. Medical Insurance. The Distirct will main-  
tain a health, accident, hospitalization

1 and major medical payment insurance  
2 policy, as selected and approved, from  
3 time to time, by the Board of Directors  
4 of the District, for each director,  
5 officer and regular employee of the District,  
6 and for the dependents of each thereof.  
7 The District will pay the premiums for  
8 said insurance coverage upon completion  
9 of two months of service to the District.

10 "Dependent" as used herein means the spouse  
11 and all unmarried dependent children over  
12 14 days and under 19 years of age and un-  
13 married dependent children thereof under  
14 the age of twenty-four (24) years who are  
15 full time students.

16 On the date hereof the Board of Directors  
17 has selected such medical insurance to  
18 be that available through the District's  
19 membership in the Association of Cali-  
20 fornia Water Agencies, including the high  
21 option major medical provisions thereof.

22 The District will continue to provide  
23 such medical insurance for "retired" di-  
24 rectors, officers and regular employees  
25 of the District and for the dependents of  
26 each thereof.

27 "Retired: as used herein means: 1) a  
28 director or employee who becomes disabled  
and must resign from service with the  
District, or 2) a director or regular  
employee who deceases while in the service  
of the District, or 3) a director or  
employee who retires under the Public  
Employee Retirement System, or 4) a General  
Manager or a director who resigns (or is  
not reelected) and each category thereof  
shall have served five (5) consecutive  
years in such position and attained the  
minimum age of 55 years. Upon such re-  
tirement, the District will continue to  
pay the said insurance premium cost of  
said medical coverage for said retired  
directors, officers, and regular employees,  
including said premium costs for the  
dependents of each thereof.

The District's continued payment of said  
insurance premium costs for coverage for  
said retired directors, officers and regular  
employees and the dependents of each there-  
of, shall continue until the death of the

1 said director, officer or regular employee,  
2 and until the death or remarriage of the  
3 surviving spouse of such director, officer  
4 or regular employee.

5 Any director who commences service to the  
6 District after January 1, 1981, shall serve  
7 a minimum of 12 years in such capacity be-  
8 fore becoming eligible for the District to  
9 continue to pay for the said major medical  
10 insurance for such director and his de-  
11 pendents upon his said retirement from  
12 District service."

13 Section 4. Section 12 of said Resolution No. 8-70-236 is  
14 hereby amended to read as follows:

15 " Section 12. Retirement Benefits. The District has  
16 entered into a contract with the Public  
17 Employees Retirement System of the State  
18 of California, to provide retirement  
19 benefits for all regular district employees  
20 except for its General Manager, and all  
21 said employees, together with District  
22 directors who have individually elected to  
23 do so, shall be entitled to the retirement  
24 benefits provided by said contract.

25 Effective July 1, 1981, the District will  
26 pay all costs of said retirement program,  
27 including employees' and directors' con-  
28 tributions thereto."

Section 5. All resolutions that conflict with the provisions  
hereof are hereby repealed. Except as hereby amended, Resolution  
No. 8-70-136 is hereby affirmed and readopted.

Dated this 15th day of June, 1981.

  
President

ATTEST:

  
Secretary

## EXHIBIT B

RESOLUTION NO. 12-94- 473  
BOARD OF ADMINISTRATION OF THE  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM  
AND THE  
BOARD OF DIRECTORS  
OF THE  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT

WHEREAS, the San Gabriel Valley Municipal Water District has the authority to implement Government Code Section 20023 (c) (4) pursuant to Section 20615;

WHEREAS, the San Gabriel Valley Municipal Water District has a written agreement which specifically provides for the inclusion of normal member contributions paid by the employer on behalf of the members as additional compensation;

WHEREAS, one of the steps in the procedures to implement this section is the adoption by the governing body of the San Gabriel Valley Municipal Water District of a Resolution giving notice of its intention to commence reporting the value of employer paid member contributions (EPMC) as compensation for all members of a group or class;

WHEREAS, the following is a statement of the proposed change in reporting compensation to PERS:

The San Gabriel Valley Municipal Water District elects to pay 7% of employees' compensation earnable as Employer Paid Member Contributions and report the same percent (value) of compensation earnable (excluding Government Code Section 20023 (c) (4)) as additional compensation.

This benefit shall apply to all employees of local miscellaneous class.

The effective date of this Resolution shall be July 1, 1994.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the San Gabriel Valley Municipal Water District shall implement Government Code Section 20023 (c) (4) pursuant to Section 20615 by paying and reporting the value of Employer Paid Member Contributions for all employees of the Local Miscellaneous Class as indicated above.

Attest:

DECEMBER 28, 1994  
(Date adopted and approved)

BY   
J. C. Reichenberger, Chairman

  
Carol A. Montano, Sec-Treasurer



**TO:** President Placido and Board of Directors

**FROM:** James D. Ciampa, General Counsel

**REVIEWED BY:** Jose Reynoso, General Manager

**DATE:** October 13, 2025

**SUBJECT:** **RESOLUTION NO. 10-2025-857 AMENDMENT OF DISTRICT ADMINISTRATIVE CODE TO UPDATE PUBLIC RECORDS ACT PROVISIONS**

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### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors approve amendments to the District's Administrative Code to update provisions relating to the District's procedures to implement and comply with the California Public Records Act.

### **ALTERNATIVES**

1. Approve the amendments as set forth in the resolution as recommended
2. Propose modifications to the proposed policy prior to approval
3. Take no action at this time

### **SUMMARY**

The District's Administrative Code includes provisions in Title 5, Chapter 1 that relate to records inspection. Those provisions essentially implement the District's compliance with the Public Records Act ("PRA"). Since the adoption of the current Administrative Code provisions numerous amendments to the PRA have been made by the Legislature and technological advances have occurred (such as e-mail and the proliferation of electronic documents and record-keeping). Thus, the current provisions are somewhat outdated and need to be updated to conform to the PRA's current provisions.

### **ANALYSIS**

The proposed amendments will update the Administrative Code's "records inspection" provisions to better align with the current law set forth in the PRA and will update the District's policies with respect to PRA compliance. Examples of the updated provisions include the

provision in Section 5-1.109(d), which allows the District to comply with a request by posting a document to its website, and 5.1-109(e) addressing electronic records. The amendments also address the procedure to review a PRA request for possible exemptions and states how extensions for response times are implemented.

**ENVIRONMENTAL (CEQA)**

N/A

**FISCAL IMPACT**

Minimal fiscal impact relating to revised photocopying charges, which are increased from 20 cents per page to 35 cents per page.

**ATTACHMENTS:**

Resolution No. 10-2025-857

**RESOLUTION NO. 10-2025-857**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT  
AMENDING DISTRICT ADMINISTRATIVE CODE**

**WHEREAS**, the Board of Directors of the San Gabriel Valley Municipal Water District ("District") adopted the District's Administrative Code ("Code") by Resolution No. 12-96-510 to govern the District's operations; and

**WHEREAS**, the Board of Directors reviews and updates the Code from time to time to ensure the Code reflects current law and regulations and the current policies of the Board of Directors; and

**WHEREAS**, District staff and general counsel have brought to the Board of Directors' attention the need to amend the provisions in Chapter 1 of Title 5 of the Code, starting at Section 5-1.101 to update the provisions to implementation the District's compliance with the Public Records Act (Government Code Sections 7920.00 et seq.); and

**WHEREAS**, the Board of Directors has reviewed that proposed addition, as set forth in the redlined changes included in Exhibit A hereto, which is incorporated herein by this reference, and agrees that such changes to the Code are necessary and appropriate,

**NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT** that the proposed amendments to amend Chapter 1 of Title 5 of the Code to update the Code's provisions to implementation the District's compliance with the Public Records Act, which are all fully incorporated herein by this reference, are hereby approved and District staff and legal counsel are directed to incorporate such revisions into the Code.

**PASSED, APPROVED AND ADOPTED this 13<sup>th</sup> day of October, 2025.**

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Steven T. Placido, DDS  
President

ATTEST:

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Bruce H. Knoles  
Secretary

**EXHIBIT A**  
**TITLE 5. MISCELLANEOUS**  
**CHAPTER 1 - RECORDS INSPECTION**

**5-1.101 PURPOSE AND SCOPE**

This Chapter provides criteria and procedures for the public inspection of District records in accordance with the California Public Records Act ("Act") (Government Code §§7920.000 et seq.) and in keeping with the public's right of access to all public records in the District's custody.

**5-1.102 GENERAL**

District records are open to inspection during the office hours as set forth in Section 5-1.108, below, and every person has a right to inspect the records, except as hereinafter provided.

**5-1.103 DEFINITIONS**

As used in this Chapter:

- (a) "Public Records" includes any writing containing information relating to the conduct of District's business prepared, owned, used, or retained by the District regardless of physical form or characteristics.
- (b) "Writing" means any handwriting, typewriting, printing, ~~P~~photostatting, photographing, transmitting by electronic mail or facsimile, and every other means of recording upon any form of communication or representation, including letters, words, pictures, sounds or symbols, or combinations thereof, and any record thereby created, regardless of the manner in which the record has been stored. and all papers, maps, magnetic or paper tapes, photographic films and prints, magnetic or punched cards, discs, drums, or other documents.—Writing does not include compilations of writings not created in the normal course of business.

**EXCEPTIONS**

Nothing in this Chapter shall require disclosure of the following records, as determined to be exempt from disclosure in accordance with Section 5-1.111, below:

- (a) Preliminary drafts, notes, or intra or inter agency memoranda which are not retained by the District in the ordinary course of business, provided, that the public interest in withholding such records clearly outweighs the public interest in disclosure;
- (b) Records pertaining to pending litigation to which the District is a party or to claims made pursuant to Division 3.6 (Commencing with Section 810) of Title 1 of the Government Code, until such litigation or claim has been finally adjudicated or otherwise settled;
- (c) Any memorandum submitted to a state body or to the District's Board of Directors by District legal counsel pursuant to subdivision (e) of Government Code Section 11126 or Government Code Section 54956.9 until the pending litigation has been finally adjudicated or otherwise settled. Any such memorandum is protected by the attorney work-product privilege until the pending litigation has been finally adjudicated or otherwise settled;
- ~~(ed)~~ Personnel, medical or similar files, the disclosure of which would constitute an unwarranted invasion of personal privacy;
- (e) Medical, dental and other insurance records of District employees and Directors;
- ~~(df)~~ Geological and geophysical data, plant production data and similar information relating to utility systems development which are obtained in confidence from any person;
- ~~(eg)~~ Test questions, scoring keys, and other examination data used to administer examinations for employment;
- ~~(fh)~~ The contents of real estate appraisals, engineering or feasibility estimates and evaluations made for or by the District relative to the acquisition of

property, or to prospective supply and construction contracts, until such time as all property has been acquired or all of the contract agreement obtained, provided, however, the law of eminent domain shall not be affected by this provision;

- (i) Closed session minutes and legal memoranda and other materials distributed in a closed session of the Board of Directors held pursuant to Government Code §54956.9;
- (j) Any record related to security measures undertaken by the District as specified in Government Code §§7929.200 through and including 7929.215.
- ~~(gk)~~ Records the disclosure of which is exempted or prohibited pursuant to provisions of Federal or State Law, including, but not limited to, provisions of the Evidence Code relating to privilege;
- (l) Any record where the public interest served by not disclosing the record clearly outweighs the public interest served by disclosure of the record
- ~~(hm)~~ Other records the disclosure of which is not required by law.

5-1.105

#### **ADDITIONAL PUBLIC RECORDS**

Notwithstanding the foregoing:

- (a) Every employment contract between the District and any public official or public employee is a public record.
- (b) An itemized statement of the total expenditures and disbursements of the District provided for in Article VI of the California Constitution shall be open for inspection.

5-1.106

#### **JUSTIFICATION FOR WITHHOLDING OF RECORDS**

The District shall justify withholding any records by demonstrating that the record in question is exempt under the express provisions of this Article or that on the facts of the particular case the public interest served by not making the record public clearly outweighs the public interest served by disclosure of the record. Notice of



intent to withhold records shall be provided to the person requested the record within ten days of the request.

5-1.107

**COPIES OF RECORDS REQUESTING PUBLIC RECORDS**

- (a) All requests for public records of the District must be in writing, and shall state whether the request is for examination of the records or for copies. The request must clearly identify the document, record or information requested and the person making the request and shall be dated and signed. For any request that does not set forth a clear identification of the requested document, record or information, the District will assist the requesting person or entity in clarifying that request. The District may provide forms to be utilized by those persons requesting examination or copies of District records.
- (b) Requests to examine public records of the District, will be processed promptly, provided that a member of the District's staff is available to supervise the examination and retrieval of records without interfering with the ordinary business operations of the District. Within three business days of receipt of a written request for examination of records, either (1) all non-exempt documents requested will be produced for examination by the requesting party, or (2) a written response will be provided stating that the request is denied and giving the reasons for the denial of the request.
- ~~(a) A person may obtain a copy of an identifiable record. Upon written request, an exact copy shall be provided in a form determined by the General Manager. Officers, agents and employees are not required to request records in compliance with this section when acting within the course and scope of employment or office holding. The copy shall be provided within ten days or the person requesting the recorded shall be notified within ten days when the record will be provided.~~
- ~~(b) A payment shall be made in the amount of \$0.20 per page or, in the case of blue line records, the amount charged shall be the actual cost charged by an outside blue line print company. A certified copy of such record shall~~

~~require an additional payment of \$2.00. No charge shall be imposed for research.~~

- ~~(c) The General Manager may require any person who desires to obtain a copy of a record to deposit an amount equal to the estimated fees for copying prior to receiving the record. The portion of the deposit not required shall be refunded. If the deposit is insufficient an additional deposit will be required.~~

5-1.108

**PUBLIC COUNTER FILE EXAMINATION OF PUBLIC RECORDS**

- (a) The District will provide an area at its offices for examination of the public records of the District. Examinations may take place only during regular District business hours, must take place on District premises, and will be subject to observation by District personnel. These procedures are for the sole purpose of protecting original records against tampering or theft. Any examination of original District records will be subject to the following rules:

- (i) No document or record, or any part thereof, shall be removed from the file, notebook, folder, or other compilation in which it is contained.
- (ii) No document or record shall be written on, marked on, or erased, nor shall any writing or information therein otherwise be removed, nor shall any person destroy, mutilate, deface, alter or falsify any document or record. Violations of this rule will be prosecuted pursuant to Government Code §6201.
- (iii) The party examining records shall comply with all instructions of District personnel. District personnel may terminate or restrict the examination as may be necessary to preserve District records.

- ~~(a) Except for writings exempt from public disclosure, the General Manager shall maintain a duplicate copy of approved minutes, the agenda for the next scheduled Board meeting and written materials distributed to the Board for discussion or consideration at the next scheduled Board meeting, at the public counter located in the District's offices. Public records~~

~~discussed during a public meeting but not previously available shall be made available before the commencement of, and during discussion at such meeting and shall be made available for public inspection immediately or as soon thereafter as practicable.~~

~~(b) No charge will be imposed upon any person for the use of the records described in this section, unless a copy is requested in which case the copy charges shall be imposed..~~

~~(c) The General Manager shall also maintain a record of requests for inspection from the public that are declined, including the reason.~~

#### 5-1.109      **COPYING PUBLIC RECORDS**

~~(a) Within ten (10) days of receipt of a request for copies of identifiable public records, the District will determine whether it will comply with the request, and shall thereafter notify the requesting party of its determination and the reasons therefor. In unusual circumstances, as hereinafter provided, the response time may be extended up to an additional fourteen (14) calendar days.~~

~~(b) Upon denial of a request in whole or in part, the reviewing official will provide a written response to the request by personal delivery, e-mail or mail stating the reasons for the denial. That response will include the name and position title of the person who made the determination that the request has been denied in whole or in part.~~

~~(c) Where a portion of the record requested contains information which is exempt from disclosure under the Act, the reviewing official will make a determination as to whether the non-exempt portion of the record is reasonably segregable from the exempt portion of the record.~~

~~(d) The District may comply with any request by posting any public record on its internet website and, in response to a request for a public record posted on the internet website, may direct the requesting person or entity to the location on the internet website where the public record is posted.~~

- (e) (i) If the District possesses a requested record in an electronic format, it will make that record available in an electronic format if requested, including in any electronic form in which it holds that record. The District will provide a copy of an electronic record in the format requested if the requested format is one that the District has used to create copies for its own use or for provision to other agencies. If a request is for a record in other than electronic format, and the record also is in electronic format, the District may inform the requesting person or entity that the information is available in electronic format.
- (ii) The cost of duplication of an electronic record shall be limited to the direct cost of producing a copy of a record in an electronic format; provided that the requesting person or entity shall bear the cost of producing a copy of the record, including the cost to construct a record, and the cost of programming and computer services necessary to produce a copy of the record when either of the following applies: (a) the District would be required to produce a copy of an electronic record and the record is one that is produced only at otherwise regularly scheduled intervals; or (b) the request would require data compilation, extraction, or programming to produce the record.
- (iii) Notwithstanding the provisions of subdivisions (i) and (ii), (a) the District is not required to reconstruct a record in an electronic format if it no longer has the record available in an electronic format; (b) the District may not only make information available only in an electronic format; (c) the District is required to release an electronic record in the electronic form in which it is held by the District if its release would jeopardize or compromise the security or integrity of the original record or of any proprietary software in which it is maintained; and (d) the production of records in electronic format

shall not be construed to permit public access to any District records to which access is otherwise restricted by statute.

- (f) Upon approval of the request in whole or in part, the requesting party will be notified by writing identifying the documents and records to be produced and stating that the requesting party may obtain the copies to be produced upon payment of the copying costs related to the direct cost of duplication of the records, as specified in the written response. The General Manager shall determine the cost of reproducing the record or document from time to time, with copies made at the District to be no less than thirty cents (\$.30) per page. The costs for any copies made by an outside service used shall be the amount actually charged to the District. A charge of \$5.00 shall apply to any certified copy of a District document.
- (g) Payment of the cost of copying requested records may be by cash or check and must be made before the copies will be provided to the requesting party. Upon request and payment of mailing expenses in addition to the copying charges, the copied records will be mailed as directed by the requesting party.
- (h) No charge will be made for staff time expended in the search, retrieval and copying of requested records and documents.

#### **5-1.110 EXTENSION OF TIME TO RESPOND**

The District will make every effort to comply with or provide a written response to requests to examine or copy records or documents within the applicable period specified above unless one or more of the following unusual circumstances exists:

- (a) The requested documents or records are not located at the main District office.
- (b) The request requires District personnel to search for, collect and appropriately examine a voluminous amount of separate and distinct records.
- (c) There is a need for consultation with another agency having a substantial subject matter interest in the documents requested. Such consultation will be conducted with all practicable speed.

- (d) The need to search for, collect, and appropriately examine records during a state of emergency proclaimed by the Governor in the District's jurisdiction when the state of emergency currently affects, due to the state of emergency, the District's ability to timely respond to requests due to staffing shortages or closure of facilities where the requested records are located.

#### 5.1-111 REVIEW FOR EXEMPTION

- (a) The Board of Directors of the District designates the General Manager, Assistant General Manager and Secretary to the Board of Directors/District Clerk as reviewing officials. The reviewing officials shall have exclusive authority for reviewing and approving public records requests.
- (b) A reviewing official must review and approve each request for inspection or copying before any public record of the District is released to the requesting party. All requests for public records shall be in writing and should be submitted to a reviewing official as soon as possible after receipt by District personnel.
- (c) The requesting party will be informed as to the applicable time limits for the District's response, as provided under this policy.
- (d) The reviewing official will determine whether or not the requested documents or records are exempt from disclosure under the Act, and shall examine records where it is possible that some or all of the requested documents contain information that is exempt. Where there is both exempt and non-exempt information in a particular document, the official will determine whether the exempt portions are reasonably segregable from the non-exempt portions and, where possible, direct District personnel to delete those portions of the document which are exempt. Where there is a question as to whether a particular exemption applies, the reviewing official may consult with District counsel prior to disclosure.
- (e) Where the facts of a particular case dictate that the public interest served by not making the record public clearly outweighs the public interest served by



disclosure of the record, the request may be denied. The reviewing official may consult with District counsel prior to making such a determination.

(f) In response to examination requests, the reviewing official may direct District staff to make such records immediately available upon a determination that the records are subject to disclosure. The official will designate the location for the examination and shall direct an employee of the District to observe the examination as provided above.

(g) Where a request to examine records is denied and in all cases of requests for copies, the reviewing official shall be identified by name and position and shall sign the written response.

(h) The District will retain in its records all written requests for inspection or copying of public records in accordance with the District's records retention guidelines.

#### 5-1.1~~1209~~<sup>1</sup> **INSPECTION BY DIRECTORS**

Notwithstanding any other provision in this Chapter to the contrary, all records of the District, including records excluded from public inspection shall be made available for inspection by any member of the Board at all reasonable times; provided, however, that no director shall have access to the personnel file of any District employee other than the General Manager.. No fee or charge shall be imposed upon any director for obtaining a copy of a record or for any search relating to the location of such record.

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<sup>1</sup> Sec. 5-1.1~~1209~~ amended by Res. 6-2016-729 on June 13, 2016.

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Jose Reynoso

**DATE:** October 13, 2025

**SUBJECT: RATIFICATION OF GENERAL MANAGER'S  
AUTHORIZATION RELATED TO GOLDEN MUSSEL  
CONTROL PLANS AND GOLDEN MUSSEL UPDATE**

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### **STAFF RECOMMENDATION**

It is recommended that the Board of Directors:

1. Ratify the General Manager's authorization of two professional service agreements related to Golden Mussel Control Plan development:
  - A regional cost-sharing agreement with Upper San Gabriel Valley MWD, Three Valleys MWD, and Main San Gabriel Basin Watermaster for Stetson Engineers to prepare the Regional Golden Mussel Control Plan in the total amount of \$50,000, with SGVMWD's share of \$12,500; and
  - A professional-services agreement with Stetson Engineers to prepare the District Pipeline (DCAP) Golden Mussel Control Plan in the amount of \$30,000.
2. Receive and file this report summarizing recent Golden Mussel coordination activities, regional planning efforts, and state compliance requirements under AB 149.

### **SUMMARY**

This report provides an update on Golden Mussel activities affecting imported State Water Project (SWP) supplies and summarizes two professional-services expenditures initiated under the General Manager's signing authority to advance local and regional control planning.

Specifically, staff has:

1. Executed the regional cost-share agreement for the Main San Gabriel Basin Golden Mussel Control Plan totaling \$50,000, of which SGVMWD's share is \$12,500

2. Authorized Stetson Engineers to prepare a District Pipeline (DCAP) Golden Mussel Control Plan for \$30,000, which will provide an actionable, facility-specific prevention and response plan

Both actions are within the General Manager's delegated authority and are recommended for Board ratification.

## **BACKGROUND**

The Golden Mussel was first detected in California in October 2024 within the Sacramento–San Joaquin Bay-Delta system. Following its discovery, the Department of Water Resources (DWR) and the California Department of Fish and Wildlife (CDFW) initiated extensive monitoring, inspection, and containment planning for the State Water Project (SWP) to assess the risk of downstream spread.

In the months that followed, detections confirmed that the Golden Mussel had migrated downstream into portions of the SWP conveyance system, raising operational concerns similar to those experienced with quagga and zebra mussels in other regions. By mid-2025, DWR had expanded its inspection and coordination programs with State Water Contractors (SWC) and regional water agencies, including those serving the San Gabriel Valley.

On August 14, 2025, the Responsible Agencies—including San Gabriel Valley Municipal Water District (SGVMWD), Three Valleys MWD, Upper District, Main San Gabriel Basin Watermaster, and Metropolitan Water District (MWD)—met with the Los Angeles County Department of Public Works (LACDPW) to discuss the County's response to the potential presence of the Golden Mussel in imported water. During that meeting, the County assured the Responsible Agencies that imported water deliveries would continue while a regional Mussel Control Plan (MCP) was developed collaboratively.

On September 25, 2025, the County reversed its position and suspended all spreading operations involving imported water as a precautionary measure. This action halted deliveries to groundwater recharge facilities serving the San Gabriel Basin.

Since September 8, 2025, staff and agency representatives have been engaged in regular coordination meetings with the Responsible Agencies, MWD, and LACDPW to identify immediate and long-term control measures. The agencies have worked together to:

- Develop an initial draft Mussel Control Plan (MCP) focused on restoring deliveries to the San Gabriel Spreading Grounds.
- Address County comments on that first draft and refine operational protocols for containment, desiccation, and treatment;
- Prioritize San Gabriel Basins 1 and 2 as early implementation sites due to their containment capability;

- Coordinate technical discussions with DWR and State Water Contractors (SWC) on statewide compliance and plan consistency.
- Participate in a site visit with San Bernardino Valley MWD to observe active mussel treatment operations; and
- Begin development of a Memorandum of Understanding (MOU) with the County to clarify roles, responsibilities, and maintenance procedures.

These efforts are ongoing and supported by consultant assistance from Stetson Engineers, who have also been authorized to develop a Mussel Control Plan for the District's 38-mile Devil's Gate–Azusa Pipeline (DCPL).

## **DISCUSSION**

### **Regional Plan**

Through a four-party Cost-Sharing Agreement, SGVMWD, Upper District, Three Valleys, and Watermaster each contribute \$12,500 toward a \$50,000 professional services contract with Stetson Engineers to develop the regional Mussel Control Plan. The Plan will define containment, desiccation, and monitoring protocols for imported-water delivery points and serves as the County-requested foundation for resuming spreading operations.

### **District Pipeline Plan**

To protect the District's infrastructure, SGVMWD authorized Stetson Engineers to prepare a DCAP Golden Mussel Control Plan at a cost not to exceed \$30,000. This plan focuses on the DCPL and associated facilities. It will evaluate mechanical, chemical, and operational control methods; estimate capital and O&M costs for necessary Golden Mussel compliance actions; and address regulatory permitting considerations. The document will serve as a definitive guide for operational and capital decision-making.

### **Statewide Coordination and AB 149 Compliance**

To ensure alignment with state requirements, SGVMWD coordinated a Golden Mussel Workshop through the State Water Contractors (SWC) office where DWR and MWD will provide technical guidance on developing Golden Mussel Control Plans consistent with Assembly Bill 149 (2025), a budget trailer bill recently enacted by the state. Los Angeles County and the Responsible Agencies have been invited to participate to gain a better understanding of statewide approaches and limitations applicable to local spreading grounds. This workshop will help establish a shared regulatory context and support informed County decision-making.

AB 149, known as the Golden Mussel Trailer Bill, expands California's invasive-species law to include Golden Mussels, requires agencies to prepare CDFW-approved plans by 2026, and strengthens inspection and funding programs for prevention and containment.

## **ENVIRONMENTAL (CEQA)**

N/A

## **STRATEGIC PLAN CORRELATION**

Aligns with our Mission Statement to provide reliable supplemental water for the communities of Alhambra, Azusa, Monterey Park and Sierra Madre.

## **FISCAL IMPACT**

The two professional services authorizations have been initiated under the General Manager's signing authority. Both contracts totaling \$42,000 are within the District's Engineering Budget and will not be exceeded without authorization.

## **PUBLIC NOTICE**

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at [sgvmwd.com](http://sgvmwd.com)

## **ATTACHMENTS:**

Cost-Sharing Agreement

DCAP – Golden Mussel Control Plan

## **COST-SHARING AGREEMENT**

### **GOLDEN MUSSEL CONTROL PLAN**

This Cost-Sharing Agreement ("Agreement") is entered into by and between Main San Gabriel Basin Watermaster (Watermaster), San Gabriel Valley Municipal Water District (San Gabriel District), Three Valleys Municipal Water District (Three Valleys) and Upper San Gabriel Valley Municipal Water District (Upper Water), collectively referred as the "Parties".

#### **Background**

- Golden mussels, a new invasive species first detected in the Sacramento-San Joaquin Delta in October 2024, are spreading rapidly through California's State Water Project (SWP) system and its interconnected reservoirs. The mussels threaten ecological balance and infrastructure by clogging pipelines and filters.
- Golden mussels do not impact the safety of drinking water. However, like quagga mussels, they can adversely impact infrastructure, and raw (untreated) water releases require control measures to limit their spread to other water bodies.
- In response to the spread of golden mussels in the SWP, the Parties are collectively working together with other regional agencies to develop an invasive mussel control plan (Plan).
- The Parties have agreed that Upper Water will serve as the lead agency in the technical development of the Plan and will retain professional consulting services to develop the Plan.
- Through this Agreement, the Parties desire to govern their payment of costs and fees arising from their cooperative efforts and to confirm their common interests in maintaining a joint participation in the Plan.

#### **Terms of the Agreement**

1. The Parties will equally contribute to the development of the Plan whose scope and budget is provided in Exhibits A and B attached hereto and incorporated herein. If additional funds are needed, the participating Parties will agree on the amended amount and will prepare an amendment to Exhibits A and B. Upper Water will inform and get concurrence from the Parties of all contractual services for the Plan before proceeding with the work.



**Cost Share Agreement**  
**Golden Mussel Control Plan**

2. Upper Water will pay the professional consulting fees upon receipt of such invoices. Upper Water will then invoice the remainder of the Parties for their cost share contributions.
3. Parties agree to bear their own in-kind costs (internal labor and other costs). In kind costs will not be included in this agreement.
4. The individuals signing this Agreement in a representative capacity warrant that they have the authority to do so on behalf of the entity or entities they represent and further agree that as representatives of the entity or entities that they respectively represent, they themselves are bound by all terms of this Agreement.
5. This Agreement may be executed in counterparts, each of which so executed shall be deemed an original irrespective of the date of the execution, and said counterparts shall together constitute one and the same Agreement. Further electronic signatures or PDF copies of signatures shall be as effective as original signatures for evidencing execution of this Agreement.

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Main San Gabriel Basin Watermaster  
Kelly Gardner  
Executive Officer

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Three Valleys Municipal Water District  
Matthew Litchfield, P.E.  
General Manager/Chief Engineer

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San Gabriel Valley Municipal Water District  
Jose Reynoso  
General Manager

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Upper San Gabriel Municipal Water District  
Tom Love, P.E.  
General Manager

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## Exhibit A

### Professional Services Agreements and Cost Share

Professional Services Consultant	Contract Amount
Stetson Engineers	\$50,000

Agency	Contribution
Main San Gabriel Basin Watermaster	\$12,500
San Gabriel Valley Municipal Water District	\$12,500
Three Valleys Municipal Water District	\$12,500
Upper San Gabriel Valley Municipal Water District	\$12,500
Total Cost	\$50,000

Exhibit B  
Scope of Work and Budget  
Stetson Engineers

DRAFT



861 Village Oaks Drive, Suite 100 • Covina , California 91724  
Phone: (626) 967-6202 • Fax: (626) 331-7065 • Website: [www.stetsonengineers.com](http://www.stetsonengineers.com)

Northern California • Southern California • Arizona • Colorado • Oregon

08-003

Reply to: Covina

October 2, 2025

Mr. Jose Reynoso  
General Manager  
San Gabriel Valley Municipal Water District  
1402 E. Vosburg Drive  
Azusa, CA 91702

Subject: San Gabriel Valley Municipal Water District  
DCAP - Golden Mussel Control Plan  
Proposed Scope of Work and Estimated Budget

Dear Mr. Reynoso:

Stetson Engineers Inc. (Stetson) is pleased to provide this budget to San Gabriel Valley Municipal Water District (SGVMWD or District) to prepare a -level "DCAP - Golden Mussel Control Plan". As you are aware, golden mussels are present in the State Water Project (SWP) delivery system and could potentially impact water supply sources in Southern California. Unless a mitigation plan is in place, the Los Angeles County Department of Public Works (LACDPW) could potentially stop replenishment operations of the San Gabriel Canyon Spreading Grounds (if the Golden Mussel is present). In addition, golden mussels can potentially colonize intakes and raw water conveyance facilities, including SGVMWD's Devil Canyon-Azusa Pipeline (DCAP), the Devil Canyon Power Plant Afterbay, and the San Gabriel Canyon Spreading Grounds (and other areas where water from the DCAP is delivered). The purpose of the proposed DCAP - Golden Mussel Control Plan is to review potential methods and cost estimates to prevent golden mussels from entering and/or subsisting in SGVMWD's DCAP. The proposed DCAP - Golden Mussel Control Plan will be a definitive, actionable document which will provide SGVMWD with a guide for making operational and capital decisions.



Mr. Jose Reynoso  
October 2, 2025  
Page 2

Stetson proposes to review the potential impacts to SGVMWD's DCAP facilities from the golden mussels. In addition, Stetson proposes to research and develop effective golden mussel prevention and control measures using existing literature and published reports to develop site specific control strategies for the inlet and each delivery point along the DCAP. Potential measures including dewatering of facilities, mechanical controls (including filters, nets, screens, concrete slabs, routine maintenance, cleaning, and removal), chemical control (including copper/Earthtec and chlorine chemical injection in various DCAP Schedules), and discharge strategies (including dechlorination prior to release into spreading facilities) will be considered and proposed. The descriptions of chemical control options will include treatment type, capacity, and cost estimates. In addition, a summary of potential regulatory and permitting issues for each option will be provided. Information from the separate "Golden Mussel Control Plan" (which Stetson is currently developing for Upper San Gabriel Valley Municipal Water District) will also be incorporated which provides a review specific to the Main Basin.

The estimated total budget for Stetson to prepare the DCAP - Golden Mussel Control Plan is \$30,000 and will not be exceeded without your approval. Stetson will invoice monthly in accordance with the attached Fee Schedule.

It is anticipated the draft DCAP - Golden Mussel Control Plan will be provided within two (2) to three (3) months following SGVMWD's notice to proceed. It is anticipated Stetson will receive two (2) rounds of comments provided by SGVMWD to the draft DCAP - Golden Mussel Control Plan.

Thank you for considering Stetson's Scope of Work and Budget and this opportunity to assist San Gabriel Valley Municipal Water District. Please contact me at (626) 967-6202



STETSON ENGINEERS INC.

Mr. Jose Reynoso  
October 2, 2025  
Page 3

if there are any questions or comments concerning Stetson's approach to the work assignment.

Respectfully Submitted,

Stephen B. Johnson  
President/CEO  
Stetson Engineers Inc.

Attachments

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Jose Reynoso

**DATE:** October 13, 2025

**SUBJECT: RESCHEDULING OF NOVEMBER 10, 2025, REGULAR  
BOARD MEETING DUE TO VETERANS DAY HOLIDAY**

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### **STAFF RECOMMENDATION**

Staff recommends that the Board of Directors provide direction regarding the scheduling of the November 10, 2025 regular Board meeting, which immediately precedes the Veterans Day holiday on November 11.

### **ALTERNATIVES**

1. Reschedule the November 10, 2025, regular Board meeting to an alternate date, such as Monday, November 3, 2025, or another mutually convenient date.
2. Retain the regularly scheduled meeting date of November 10, 2025.

### **BACKGROUND**

The District's regular Board meetings are held on the second Monday of each month in accordance with the adopted schedule. This year, the November meeting falls on Monday, November 10, one day prior to the Veterans Day holiday on Tuesday, November 11, when the District office will be closed.

Several staff members have expressed interest in extending the holiday weekend, and it is anticipated that some Board Members may feel the same. To accommodate the Veterans Day observance while maintaining continuity of District business, staff is requesting Board direction on whether to reschedule or retain the November 10, 2025 regular Board meeting.

### **DISCUSSION**

Staff believes that providing the Board flexibility to align meetings around holidays promotes efficiency and supports the personal schedules of both staff and Directors.

The District's business operations will not be impacted by a one-week shift, and rescheduling the November meeting, would ensure adequate time for agenda



preparation and public noticing under the Brown Act. Should the Board elect to move the meeting, staff will update the official calendar and provide public notice accordingly.

**ENVIRONMENTAL (CEQA)**

N/A

**STRATEGIC PLAN CORRELATION**

N/A

**FISCAL IMPACT**

There is no fiscal impact associated with this item. Staff time was incurred in the preparation of this report. Staff taking Monday off would use accumulated leave.

**PUBLIC NOTICE**

This item has been noticed through the regular agenda notification process. Copies of this report can be accessed on the District's website at [sgvmwd.com](http://sgvmwd.com)

**ATTACHMENTS:**

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Evelyn Reyes, External Affairs Manager

**REVIEWED BY:** Jose Reynoso, General Manager

**DATE:** October 7, 2025

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### Upcoming Events

- **Sierra Madre Fire Prevention Fair – Saturday, October 11** | Sierra Madre Fire Station | Time: 10 am to 1 pm
- **3<sup>rd</sup> annual Alhambra High School Fall Debate – Friday, October 24 and Saturday, October 25** | more info to follow
- **Alhambra Police Department's Trunk or Treat – Tuesday, October 28** | Alhambra City Hall | Time: 5:30 pm to 7 pm
- **Catalyst SGV Native Milkweed Event – Wednesday, October 29** | Ynez Elementary | Time: 1 pm to 6 pm

### Meetings & Events Attended

- DCP Communications Focus Briefing
- Catalyst SGV Milkweed Distribution (OWL Grant Recipient)
- SGV CSDA Chapter Meeting with LA County Supervisor Kathryn Barger
- State Water Contractors legislative meeting: Golden Mussels (AB 149)
- City of Azusa meeting for member city grant project
- City of Monterey Park installation ceremony
- SGV Economic Partnership event with Senator Sasha Renee Perez
- San Gabriel Valley Water Association Legislative Committee meeting
- San Gabriel Valley Water Association Board of Directors meeting
- San Gabriel Valley Economic Partnership Legislative Committee meeting
- Public Water Agencies Group CET meeting
- Alhambra Chamber of Commerce Government Affairs Committee meeting

### Water Donations

Donated water to Sierra Madre for the Mt. Wilson 5k Race that was held on October 4. This is in lieu of the regular Mt. Wilson Trail Race, raising money to help rehab the trail after damage from this year's Eaton Fire.

Donated a couple of cases of water to the City of Monterey Park's Recreation and Community Services Department for their support of a new community non-profit the San Gabriel Valley Power Up Beacon (SGV PUB) that was started to advocate and

fundraise for rebuilding the Barnes Park Pool. The waters were donated to the city, and they're redirecting the donation to the organization.

## **OWL Grant**

The District has awarded an OWL Grant to Alhambra High School Speech and Debate to support their 3rd Annual Debate Tournament. This year's tournament topic will focus on the Golden Mussels, providing students with an opportunity to engage in research, critical thinking, and discussion on this important environmental issue. The grant funding helps cover event costs and supports their program.

## **Legislative Update**

Legislative Calendar:

- August 18 – Legislature reconvenes from recess.
- August 29 – Last day for the fiscal committee to meet and report on bills.
- September 5 – Last day to amend on the floor.
- September 12 – Last day for each house to pass bills.
- October 12 – Last day for Governor to sign or veto bills passed by the Legislature before 10/12.

## **Bills Signed by Governor**

### **AB 149: Golden Mussels Trailer Bill**

AB 149, the Golden Mussels Trailer Bill, was signed by the Governor on September 17. The bill gained bipartisan support across the state, and the Golden Mussels were classified as an invasive species. Here are some codes that were amended to address them:

- **Amend Fish & Game Code Section 2301** – Provide liability immunity for agencies with approved golden mussel management plans (similar to quagga/zebra provisions).
- **Amend Fish & Game Code Section 2302** – Require reservoir operators without infestation to adopt and implement prevention programs (e.g., inspections, education, outreach).
- **Amend Harbors & Navigation Code 675–676.1 and Vehicle Code 9853, 9860, 9863** – Make funding available for prevention and control programs.

### **SB 707 (Durazo): Brown Act Revisions**

On October 3, 2025, Governor Newsom signed SB 707, enacting the most significant update to the Ralph M. Brown Act in decades. The new law, effective January 1, 2026, imposes several new requirements on all Brown Act agencies and establishes additional rules for certain “eligible legislative bodies.”

Although the San Gabriel Valley Municipal Water District is not considered an eligible legislative body, the District will still need to comply with several new general provisions, including:

- Providing all members of the legislative body with a copy of the Brown Act.
- Identifying and making available one or more meeting locations for use by legislative bodies.
- Orally reporting, during open session, recommendations for final action on salaries or compensation for department heads and similar officers prior to approval.

“Eligible legislative bodies” (larger cities, counties, or special districts meeting specific employee and revenue thresholds) will face additional requirements starting July 1, 2026.

The California Special Districts Association (CSDA) is hosting a free webinar on December 10, 2025, to educate its members on the new law requirements.

### **SB 72 (Caballero) – California Water Plan Modernization**

SB 72 was signed into law in October 2025. It modernizes California’s Water Plan to require measurable long-term supply targets. The Department of Water Resources (DWR) must set goals for 2050 and plan for at least 9 million acre-feet of new water supplies by 2040.

The bill shifts California’s focus from managing water shortages to planning for long-term water reliability. It emphasizes building new infrastructure, improving regional coordination, and securing ongoing investments to ensure sufficient water supplies.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF WATERMASTER MEMBERS
4. ADOPTION OF AGENDA [1]
5. TIME RESERVED FOR PUBLIC COMMENT
6. ITEMS REMOVED FROM CONSENT CALENDAR [1]
7. CONSENT CALENDAR [1]  
All items on Consent Calendar may be approved with single action.
  - a) Minutes of a Public Hearing and Regular Meeting of Watermaster held September 3, 2025
  - b) Lists of Demands
  - c) Financial Statements, September 2025
8. RECEIVE AND FILE THREE-YEAR PURCHASED WATER PLAN FOR FISCAL YEARS 2025-26 TO 2027-28 [1]
9. REPORT FROM ADMINISTRATIVE AND FINANCE COMMITTEES [1]
  - a) Receive and File Audit Report for Fiscal Year 2024-25
  - b) Reaffirm Cash Investment Policy
10. REPORT FROM BASIN WATER MANAGEMENT COMMITTEE [1]
  - a) Approve the Revised Water Quality Monitoring Program Policy
  - b) Authorize the Expenditures Associated with PFAS Monitoring within the Approved Watermaster Budget
11. AUTHORIZE THE EXECUTIVE OFFICER TO SIGN A COST-SHARING AGREEMENT BETWEEN WATERMASTER, SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT, THREE VALLEYS MUNICIPAL WATER DISTRICT AND UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR THE GOLDEN MUSSEL CONTROL PLAN [1]
12. REQUEST FROM CITY OF ARCADIA TO PURCHASE 2,351.92 ACRE-FEET OF WATER FROM UPPER SAN GABRIEL VALLEY MUNICIPAL WATER DISTRICT FOR PRODUCER CYCLIC STORAGE [1]

13. ATTORNEY'S REPORT [2]

14. ENGINEER'S REPORT [2]

15. EXECUTIVE OFFICER'S REPORT [2]

16. REPORT FROM RESPONSIBLE AGENCIES [2]

17. INFORMATION ITEMS [2]

- a) Permanent Transfer of 2.00 acre-feet of Prescriptive Pumping Right from The Maggiore Family Trust Dated 8-31-2015 to California Domestic Water Company
- b) Change in Designee for Golden State Water Company – San Gabriel Valley District to Toby B. Moore
- c) San Gabriel Valley Municipal Water District transmittal of monthly report for August 2025

18. COMMENTS FROM WATERMASTER MEMBERS [2]

19. FUTURE AGENDA ITEMS [1]

- a) Request from Covina Valley Water Company for Cyclic Storage Account

20. CLOSED SESSION [1]

- a) Executive Officer 6-month Performance Evaluation

21. ADJOURNMENT

LEGEND	[1]	INDICATES ACTION ANTICIPATED BY WATERMASTER ON THIS ITEM
	[2]	INDICATES INFORMATION ITEM - NO ACTION ANTICIPATED

**Chair Lynda Noriega Presiding**



**SAN GABRIEL BASIN  
WATER QUALITY AUTHORITY**

**REGULAR BOARD MEETING  
at  
1720 W. CAMERON AVENUE, SUITE 100  
WEST COVINA, CALIFORNIA**

**WEDNESDAY, SEPTEMBER 17, 2025 AT 12:00 P.M.**

**Zoom Link:**

<https://us06web.zoom.us/j/6412042866?pwd=ceyJWbkVW6BsjqL55GVTzpzKD5wtiV.1>

**AGENDA**

**I. CALL TO ORDER** **NORIEGA**

**II. PLEDGE OF ALLEGIANCE**

**III. REMOTE PARTICIPATION DECLARATION - AB 2449** **MORENO**  
**[Government Code Section 54953(f)]**

- (a) Notification of Just Cause Remote Participation
- (b) Notification and Vote to Approve Emergency Circumstance Request  
For Remote Participation

**IV. ROLL CALL OF BOARD MEMBERS** **MORENO**

Lynda Noriega, Chairwoman	_____	_____ (alt)
Robert Gonzales, Vice-Chairman	_____	_____ (alt)
Valerie Munoz, Secretary	_____	_____ (alt)
Bob Kuhn, Treasurer	_____	_____ (alt)
Mark Paulson	_____	_____ (alt)
Ed Chavez	_____	_____ (alt)
Robert DiPrimio	_____	_____ (alt)

**V. PUBLIC COMMENTS (Agendized Matters Only):** **NORIEGA**

As provided under Government Code Section 54954.3, this time has been set aside for persons in the audience to provide comment or make inquiries on matters appearing on this Special Meeting agenda only. Please complete the appropriate request card and submit it to the Secretary, prior to the item being heard. A five-minute time limit on remarks is requested.



**VI. ITEMS TOO LATE TO BE AGENDIZED - Recommended Action:**

**NORIEGA**

Approve motion determining need to take action on item(s) which arose subsequent to posting of the Agenda (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board or, if less than two-thirds of Board members are present, a unanimous vote)

**VII. CONSENT CALENDAR**

**NORIEGA**

(Consent items may all be approved by single motion) [enc]

- (a) Minutes for 8/20/25 Regular Board Meeting
- (b) Minutes for 9/9/25 Legislative/Public Information Committee Meeting
- (c) Minutes for 9/9/25 Administrative/Finance Committee Meeting
- (d) Demands on Administration Fund for September 17, 2025
- (e) Demands on Project Fund for September 17, 2025

**VIII. COMMITTEE REPORTS**

(These items may require action)

- (a) Legislative/Public Information Committee Report
- (b) Administrative/Finance Committee Report
  - 1. Discussion/Action Regarding ACWA Board Officers' election for President and Vice President for the 2026-2027 Term [enc]
  - 2. Discussion/Action Regarding ACWA Region 8 Election for the 2026-2027 Term [enc]
  - 3. Discussion/Action Regarding Drilling Bid for the Whitmore Street Groundwater Remediation Facility Expansion

**IX. OTHER ACTION/INFORMATION ITEMS**

**NORIEGA**

(These items may require action)

None.

**X. PROJECT REPORTS**

**COLBY**

- (a) Treatment Plants:

- 1. Baldwin Park Operable Unit

Status

	• Arrow/Lante Well (Subarea 1)	Operational
	• Monrovia Wells	Operational
	• SGVWC B6 Plant	Operational
	• SGVWC B5 Plant	Operational
	• CDWC Well No. 14	Operational
	• La Puente Valley County Water District	Operational
	• VCWD Nixon	Operational
	• VCWD Maine	Operational
2.	El Monte Operable Unit	
	• Eastern Shallow Zone	Operational
	• Eastern Deep Zone	Operational
	• GSWC Encinita Plant	Operational
	• Western Shallow Zone	Operational
3.	South El Monte Operable Unit	
	• Whitmore Street. Ground Water Remediation Treatment Facility	Operational
	• City of M.P. Well No. 5 VOC Treatment Facility	Operational
	• City of M.P. Well No. 12 VOC Treatment Facility	Operational
	• City of M.P. Well No. 15	Operational
	• City of M.P. Well Nos. 1, 3, 10 VOC Treatment Facility	Operational
	• GSWC Wells SG-1 & SG-2	Operational
	• GSWC Garvey	Operational
	• SGVWC Plant No. 8	Operational
	• SGVWC Plant G4	Operational
4.	Puente Valley Operable Unit	
	• Intermediate Zone	Construction
	• SGVWC Plant B11	Operational
5.	Area 3 Operable Unit	
	• City of Alhambra Phase 1	Operational
	• City of Alhambra Phase 2	Operational
	• City of South Pasadena Wilson	Operational
6.	Non-Operable Unit	
	• City of Arcadia Longden	Operational
	• City of Arcadia Live Oak	Operational
	• City of Monrovia Tower 1&2	Operational
	• City of Monrovia Tower 3&4	Operational
	• SGVWC Plant 11	Operational

## **XI. ATTORNEY'S REPORT**

**PADILLA**

- XII. LEGISLATIVE REPORT** **MONARES**
- XIII. EXECUTIVE DIRECTOR'S REPORT** **SCHOELLERMAN**
- XIV. FUTURE AGENDA ITEMS** **NORIEGA**
- XV. INFORMATION ITEMS [enc]** **MORENO**
- (a) San Gabriel Basin Water Calendar [enc]
  - (b) Upcoming Events
- XVI. FUTURE BOARD/COMMITTEE MEETINGS** **NORIEGA**
- (a) The next Legislative/Public Information Committee meeting is scheduled Tuesday, October 14, 2025 at 9:00 a.m.
  - (b) The next Administrative/Finance Committee Meeting is scheduled for Tuesday, October 14, 2025 at 10:00 a.m.
  - (c) The next WQA Board meeting is scheduled for Wednesday, October 22, 2025 at 12:00 p.m.\*
- \*Staff is recommending the date change due to the number of Wednesdays in the month.*
- XVII. CLOSED SESSION** **NORIEGA**
- (a) Closed Session Pursuant to 54956.9(d)(4) – Conference with Legal Counsel re: Initiation of Litigation (Settlement Opportunities with potential defendants) – Two (2) Matters
- XVIII. RECONVENE OPEN SESSION** **NORIEGA**
- XIX. BOARD MEMBERS' COMMENTS/REPORTS** **NORIEGA**
- XX. ADJOURNMENT** **NORIEGA**

*Pursuant to Government Code section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection in the lobby of the Authority's business office located at 1720 W. Cameron Ave., Suite 100, West Covina, CA 91790, during regular business hours. When practical, these public records will also be made available on the Authority's internet web site, accessible at [www.wqa.com](http://www.wqa.com).*

**TO:** Honorable President Dr. Steven Placido and Members of the Board  
**FROM:** Jose Reynoso  
**DATE:** October 13, 2025

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### **State Water Project Update**

The State Water Contractors met in Sacramento on September 17 and 18, 2025, to review State Water Project operations and priorities. DWR staff reported that Delta water quality and salinity levels remain stable and that deliveries continue to be managed carefully to meet environmental standards. Updates were also provided on power costs, infrastructure planning, and the recent detection of Golden Mussels at several project facilities. The meeting also included updates on the Delta Conveyance permitting process, groundwater data collection, and new research focused on improving fish habitats and managing changing river and Delta conditions.

### **Reservoir Conditions (week ending August 31, 2025)**

- Lake Oroville (primary SWP storage) – Storage: 1,9786,956 AF; Capacity: 3,440,276 AF; 57.8% of capacity.
- San Luis Reservoir (joint CVP/SWP, total) – Storage: 1,100,548 AF; Capacity: 2,027,835 AF; 54.3% full. SWP share: 848,027AF of SWP 1,062,180 AF capacity; 79.9% of SWP capacity.
- Pyramid Lake (West Branch regulator) – Storage: 162,885 AF; Capacity: 169,901 AF; 95.9% of capacity.
- Castaic Lake (West Branch terminal) – Storage: 268,019 AF; Capacity: 325,000 AF; 84% of capacity.
- Silverwood Lake (East Branch regulator) – Storage: 72,169 AF; Capacity: 74,970 AF; 96.3% of capacity.

### **Current SWP Allocation**

- 2025 Table A allocation is set at 50 percent, announced April 29, 2025.

## **Groundwater Conditions**

### **Main San Gabriel Basin**

- Baldwin Park Key Well elevation: 250.3 feet above mean sea level (amsl) (October 3, 2025).

### **Raymond Basin – Santa Anita Subarea**

- Sierra Madre Well No. 3: 476 feet amsl (October).

**TO:** Honorable President Dr. Steven Placido and Members of the Board

**FROM:** Steve Kiggins, Assistant General Manager

**REVIEWED BY:** Jose Reynoso

**DATE:** 10/07/2025

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1. September 2025 deliveries: 1,707 AF to SGVMWD cyclic storage. Table A Allocation Calendar Year (CY) 2025: 50% / 14,400 AF. MWD Water Purchase (5 TAF) Balance: 3,293 AF. Table A Balance: 1,215 AF.
2. Deliveries to cyclic storage: A total of 12,486 acre-feet (AF) has been delivered to cyclic storage in CY 2025. This total includes 1,595 AF of carryover deliveries from CY 2024. As of August 31, 2025, the District's cyclic storage balance is 8,611.92 AF.
3. On April 15, 2025, Dudley Ridge Water District submitted a formal request for the return of 4,000 AF of its previously banked water from SGVMWD's 2025 Table A allocation. DRWD's banked water balance is now 10,209 AF.
4. San Dimas Hydro power production July-September: 1.172 GWh / \$44,087.40
5. Water delivery forecast: 9 CFS deliveries to the Committee of 9 Canal and 15 CFS to CVWC (formerly CIC) are expected to continue until further notice.
6. Assistant General Manager meetings and activities:
  - A. Attended Engineering & Operations Committee meeting (Zoom)
  - B. Attended Watermaster Basin Water Management Committee meeting
  - C. Attended meeting with SBVMWD to discuss DC-AP golden mussel protection plan and methods SBVMWD is using to protect the Foothill Pipeline (Zoom)
  - D. Met with Highroad IT to discuss the repair/replacement of the office network backup and file sharing drive
  - E. Attended multiple Golden Mussel Control Plan (GMCP) coordination meetings with Watermaster, Stetson, Responsible Agencies, ALW, producers, and LACPW staff to discuss the GMCP and restoration of imported water deliveries to LACPW facilities (in-person/Teams)
  - F. Attended San Gabriel Basin Water Quality Authority Board meeting (Zoom)
  - G. Attended Groundwater Replenishment Coordinating Group meeting (Teams)
  - H. Attended the Main San Gabriel Basin Watermaster meeting
  - I. Weekly DWR/SWC Operations Update meetings (Teams)